

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
Administration Building
August 8, 2017 – 5:00 p.m.**

I. Call to Order – 5:07 p.m.

The Executive Session Meeting of the Moorestown Township Board of Education was called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

1. Notice filed with the Courier Post on June 1, 2017
2. Notice filed with the Burlington County Times on June 1, 2017

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

X Mr. Peter Palko
A Mrs. Ann Marie Reyher
X Mr. Dimitri Schneiberg (arrived 6:10 p.m.)
A Mrs. Caryn Shaw
X Mr. Mark Villanueva
X Mr. Maurice Weeks
X Mr. David A. Weinstein

X Dr. Sandra Alberti, President
X Mr. Brandon J. Pugh, Vice President

X Mr. Arthur F. Risdén, Esq., Solicitor
X Dr. Scott McCartney, Superintendent
X Mrs. Joanne D’Angelo, Business Administrator/Board Secretary
X Ms. Carole Butler, Director of Curriculum and Instruction
X Dr. David Tate, Director of Special Education
X Mrs. Debora Belfield, Director of Personnel
X Mr. Jeffrey Arey, Director of Instructional Technology

Personnel Agenda

Mrs. Belfield led the board through a review of the personnel items listed on the regular agenda and summarized positions that are still unfilled.

Grievance

Dr. McCartney and Mr. Risdén briefed the board on a grievance submitted by the Association. The board deliberated over a response.

HIB Report

Dr. McCartney reviewed the HIB issues that have occurred since the last meeting.

Cabinet members were dismissed at 6:03 p.m.

Merit Goals Update

Dr. McCartney discussed the status of his remaining merit goals for technology and AP scores. He reported that he did not achieve the technology goal but did partially achieve (50%) the AP goal. The board agreed to include approval on the September agenda.

V. Adjournment – 6:24 p.m.

Moved by: Mr. Pugh

Second: Mr. Weinstein

Vote: Unanimous

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
William W. Allen Middle School
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X Dr. Scott McCartney, Superintendent
X Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
X Ms. Carole Butler, Director of Curriculum and Instruction
X Dr. David Tate, Director of Special Education
X Mrs. Debora Belfield, Director of Personnel
X Mr. Jeffrey Arey, Director of Instructional Technology

V. Executive Session

WHEREAS, N.J.S.A.10:4-6 ET.SEQ. ("The Open Public Meetings Act"), authorizes Board of Education to meet in executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires that the Board adopt a resolution at a public meeting to go into private session, now, therefore,

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student disciplinary matters, and specifically,
 - a. Student matters

2. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically,
 - a. Legal matter
3. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically,
 - a. Personnel

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by: Mr. Pugh Second: Mr. Weinstein Vote: Unanimous

VI. Return to Public

Moved by: Mr. Pugh Second: Mr. Weinstein Vote: Unanimous

VII. Adjournment – 7:27 p.m.

Moved by: Mr. Pugh Second: Mr. Weinstein Vote: Unanimous

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary

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X Mr. Brandon J. Pugh, Vice President

X Mr. Arthur F. Risdén, Esq., Solicitor
X Dr. Scott McCartney, Superintendent
X Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
X Ms. Carole Butler, Director of Curriculum and Instruction
X Dr. David Tate, Director of Special Education
X Mrs. Debora Belfield, Director of Personnel
X Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #18-2:

June 20, 2017 Executive Session	July 20, 2017 Executive Session
June 20, 2017 Regular Meeting	July 20, 2017 Special Meeting

Moved by: Mr. Weinstein Second: Mr. Schneiberg Vote: Unanimous

B. Communications

C. Presentations

- Construction Update - Rob Notley, New Road Construction

Mr. Rob Notley of New Road Construction reported on the status of construction projects underway this summer.

D. Educational Highlights –Superintendent’s Monthly Report

- General Updates

Dr. McCartney mentioned the following highlights:

- a. Traffic patterns at the Middle School will change for September. Parents will be alerted in a number of ways prior to the start of school.
- b. Camps being held in the district this summer are going well.
- c. Two presentations will be given in September – EVVRS report and district goals.

E. Board Committee Reports – Questions and Comments

F. Welcome Visitors

Jack Fairchild of E. Wilson Avenue, inquired regarding the Superintendent’s new contract.

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – May, 2017 – Exhibit #18-3
2. **Treasurer’s Report month of April, 2017** – Exhibit #18-4
3. **Cafeteria Report** – June, 2017 – Exhibit #18-5

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of May 2017 attached as Exhibit #18-6.

Approval of Items 1 – 4:

Moved by: Mr. Weeks Second: Mr. Schneiberg Vote: Unanimous

5. Approval of Bills

I recommend approval of the bills, in the amount of \$10,139,797.84 attached as Exhibit #18-7.

Moved by: Mr. Weeks Second: Mr. Schneiberg Vote: 6 – 0, Abstain – 1
Abstention: Mr. Weinstein

VII. Recommendations of the Superintendent

A. Policies and Procedures

1. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends that the policies be entered and adopted on second reading.

MOTION:

I recommend that the Board enter and adopt on second reading, attached as Exhibit #18-8:

- Policy 5116 Education of Homeless Students

Moved by: Mr. Pugh

Second: Mr. Weinstein

Vote: 6 – 0, Abstain – 1

Abstention: Mr. Villanueva

B. Educational Program

1. Special Education Out-of-District Placements 2016-17

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #18-9 for the 2016-17 school year at the locations indicated at the approved tuition rates with transportation provided.

2. Special Education Out-of-District Placements 2017-18

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #18-10 for the 2017-18 school year at the locations indicated at the approved tuition rates with transportation provided.

3. Burlington County Alternative School Placements for 2017-18

The students listed are recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the students on Exhibit #18-11 for the 2017-18 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

4. Special Education In-District Placements 2017-18

The following students with special needs have been recommended for placement in Moorestown Township Special Education Programs. The sending districts will bear the cost for tuition and provide transportation.

MOTION:

I recommend that the Board approve the students with special needs listed on Exhibit #18-12 for placement in Moorestown Township Special Education Programs for the 2017-18 school year at the appropriate rate of tuition with transportation provided by the sending districts.

5. Special Education Summer Programs for 2017 for Students with Special Needs

Students with special needs are recommended for Summer 2017 Programs as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the Special Education Summer 2017 Programs for students with special needs listed on Exhibit #18-13.

6. Consulting Service Agreement

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #18-14 with Building Foundations for Neurodevelopment to provide consulting services for students with autism.

7. Consultant/Contractor for a Student with Special Needs

The Consultant/Contractor will provide School Based services for a student with autism for the 2017-18 school year.

MOTION:

I recommend that the Board approve Lisa Hanrahan as a Consultant/Contractor who will provide School Based services for a student with autism. Per Exhibit #18-15 compensation will be \$25 per hour, not to exceed \$24,500 for the 2017-18 school year.

8. Consulting Services Agreement

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #18-16 with Family First, LLC to provide consulting services for students with autism.

9. Consulting Service Agreement

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #18-17 with Kathy Darrow to provide consulting services for students with autism.

10. Bilingual/ESL Three-Year Program Plan 2017-2020

Information Summary

Every three years, the New Jersey Department of Education requires that school districts complete a plan describing the district's program for limited English proficient (LEP) students.

The Moorestown Township Public School's ESL (English as a Second Language) three-year plan details how we provide language assistance services. This ensures compliance with New Jersey statutes and regulations.

MOTION:

I recommend that the Board approve the Moorestown Township Public Schools Bilingual/ESL Three Year Program Plan for School Years 2017-2020 as Exhibit #18-18.

Approval of Items 1 – 10:

Moved by: Mr. Palko Second: Mr. Schneiberg Vote: Unanimous

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #18-19.

2. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2017-2018 school year.

MOTION:

I recommend that the Board approve the 2017-2018 non-resident tuition students as listed in Exhibit #18-20.

3. 2018 Individuals with Disabilities Education Improvement Act (IDEA) Grant Application

The Moorestown Township Public Schools' Individuals with Disabilities Education Improvement Act Grant application for 2018 requires Board of Education approval. This grant includes the following programs:

<u>Title</u>	<u>Allocation</u>	<u>Public</u>	<u>Nonpublic</u>
Basic	\$944,829	\$883,671	\$61,158
Preschool	<u>\$36,504</u>	<u>\$35,635</u>	<u>\$869</u>
Total	\$981,333	\$919,306	\$62,027

MOTION:

I recommend that the Board hereby authorize the submission of the IDEA application for Fiscal Year 2018, and accepts the grant award of these funds upon the subsequent approval of the FY 2018 IDEA application.

4. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #18-21.

5. Physician Services

MOTION:

A resolution is requested reappointing physician services to Woodbury Medical Office for the 2017-2018 school year, in the amount of \$31,900.

6. 2018 ESEA Consolidated Grant Application

The Moorestown Township Public Schools' Elementary and Secondary Education Act (ESEA) Consolidated Grant Application for 2018 requires Board of Education approval. This grant includes the following programs:

<u>Title</u>	<u>Allocation</u>
Title I	\$123,409
Title IIA	\$62,869
Title III	\$7,443
Title III Immigrant	\$3,499
Title IV	<u>\$10,000</u>
Total:	\$207,220

MOTION:

I recommend that the Board hereby authorize the submission of the ESEA application for Fiscal Year 2018, and accepts the grant award of these funds upon the subsequent approval of the FY 2018 ESEA application.

7. Fall Sports Bid

MOTION:

I recommend the Board approve bid results received for Bid #18-1, attached as Exhibit #18-22. I recommend awarding the routes as follows:

<u>Vendor</u>	<u>Total Cost</u>
Eagle Wolfington	\$23,131.31
Hillman's	\$10,108.00
Safety Bus Co.	<u>\$3,900.00</u>
Total:	\$37,139.31

8. Competitive Contracting Resolution

MOTION:

A resolution is requested authorizing the use of competitive contracting for the procurement of energy conservation services, as per the attached Exhibit #18-23.

9. Increase in School Lunch Prices

MOTION:

Section 205 of the Healthy, Hunger-Free Kids Act of 2010 includes a provision that requires Local Education Agencies (LEAs) participating in the National School Lunch Program (NSLP) to ensure that schools are not offsetting the cost of full price paid meals with the free or reduced price federal meal reimbursement received. This provision was effective July 1, 2011 and requires LEAs to compare the average price charged for full priced lunches to the difference between the Federal reimbursement provided for free lunches and the Federal reimbursement for paid lunches.

	2016-17 Price	2017-18 Price
Elementary Schools	2.40	2.50
Upper Elementary School	2.70	2.80
Middle School	2.70	2.80
High School	2.70	2.80
Premium Lunch (WAMS and MHS only)	3.25	3.25
Breakfast program (Roberts Elementary School only):		
Student	1.30	1.30
Adult	2.25	2.25
Kindergarten Milk/Juice	.50	.50
Adult Lunches	4.25	4.25

I recommend the Board approve the increase in school lunch prices as listed above.

10. Resolution for Modifying the 2017-2018 General Fund Budget for Additional State Aid

MOTION:

A resolution is requested to amend the 2017-2018 General Fund budget to appropriate additional categorical state aid received for special education.

	<u>Account Number</u>	<u>Revenue</u>	<u>Expenditures</u>
Original 17-18 General Fund Budget		\$69,706,189	\$69,706,189
Additional State Aid			
- Categorical Special Education Aid	10-3132	\$75,218	
Additional Appropriations			
- Special Education Paraprofessional Salaries	11-000-217-106		\$75,218
Total Amended 2017-2018 General Fund Budget		\$69,781,407	\$69,781,407

11. Contract for HS Copiers

MOTION:

A resolution is requested awarding a four (4) year lease cost per copy contract to Ricoh USA for two (2) multifunctional copiers to be used at the High School, as per the attached Exhibit #18-24, at a cost of 1,133.40 per month.

This contract is being awarded under NJ State Contract #40467.

12. Donations

Approval is needed to accept the donations below.

MOTION:

I recommend the Board accept the following donations:

- \$5.93 from Red Robin loyalty program to be used at Roberts School
- \$25.00 from Educational Testing Service to be used at Roberts School

13. Parent/Legal Guardian Agreement for Transportation

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Transportation Agreement between Student #4000857 and the Moorestown Township Board of Education attached as Exhibit #18-25.

Approval of Items 1 – 13:

Moved by: Mr. Weinstein

Second: Mr. Weeks

Vote: Unanimous

D. Employee Relations

1. Approval to rescind and approve the Contract for Superintendent

- a. A resolution is requested to rescind the 2016-2021 contract of Dr. Scott McCartney as of June 30, 2017.
- b. A resolution is requested approving the new contract for Dr. Scott McCartney as Superintendent of Schools as approved by the Department of Education effective July 1, 2017 through June 30, 2022.

2. Approval of the Contract for Business Administrator

- a. A resolution is requested approving the contract for Joanne D'Angelo as the Business Administrator as approved by the Department of Education, effective July 1, 2017 through June 30, 2018.

3. Appointments

Subject to background checks as required by P.L. 1986 c116, for the 2017-2018 school year.

Administrative Staff

- a. Debora A. Belfield, as Affirmative Action Officer for the District, effective July 1, 2017 through the next reorganization meeting.
- b. Joanne D'Angelo, as Public Agency Compliance Officer for the District, effective July 1, 2017 through June 30, 2018.
- c. Gavin Quinn, as the Chemical Hygiene Officer for the District, effective July 1, 2017 through June 30, 2018.

Professional Staff

- a. Pauline Ferguson, as a Replacement Special Education Teacher at the Mary Roberts Elementary School. Ms. Ferguson has a BA from William Patterson University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective September 1, 2017 through December 6, 2017.
- b. Rossella Cusumano, as a Replacement Elementary Teacher at the Roberts Elementary School. Ms. Cusumano has a BA from Penn State University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective September 1, 2017 through December 6, 2017.
- c. Elizabeth Hartkopf, as a Special Education Teacher at the South Valley Elementary School. Ms. Hartkopf has a BA from Rowan University. She has been placed on Column BA, Step 2 of the Teacher Salary Guide at a salary of \$50,000.00 prorated, effective September 1, 2017 through June 30, 2018.
- d. Alexandra Schneider, as a Replacement Special Education Teacher at the South Valley Elementary School. Ms. Schneider has a BA from Widener University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective September 1, 2017 through December 6, 2017.
- e. Christie Carroll, as a Replacement Math Teacher at the Middle School. Ms. Carroll has a BA from Rowan University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective September 1, 2017 through January 17, 2018.
- f. Jordan Fagan, as a Replacement Science Teacher at the Middle School. Mr. Fagan has a BA from Georgian Court University. He has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective September 1, 2017 through November 3, 2017.
- g. Stefani Nochumson, as a Replacement Special Education Teacher at the Middle School. Ms. Nochumson has a MA from Arcadia University. She has been placed on Column MA, Step 1 of the Teacher Salary Guide at a salary of \$53,270.00 prorated, effective September 1, 2017 through January 30, 2018 (pending receipt of New Jersey Certification).

Support Staff

- a. Roberto Gonzalez, as a Part-Time Information Technology Support Assistant for the District. Mr. Gonzalez has been placed on Step 2 of the Information Technology Support Assistant Salary Guide for an annual salary of \$14,823.00 prorated, effective September 1, 2017 through June 30, 2018.
- b. Lisa Matos, as a Paraprofessional for the George Baker Elementary School. Ms. Matos has been placed on Column Para EDUC, Step 4 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$14.24 for an annual salary of \$11,918.88 prorated, 4.5 hours per day, effective September 1, 2017 through June 30, 2018.
- c. Stephanie Cooper, as a Paraprofessional for the South Valley Elementary School. Ms. Cooper has been placed on Column Para AA/BS, Step 1 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$11.40 for an annual salary of \$10,071.90 prorated, 4.75 hours per day, effective September 1, 2017 through June 30, 2018.
- d. Sheila Bogda, as a Summer Part Time Paraprofessional for the Transportation Department. Ms. Bogda has been placed on Column Para, Step 2 of the 2017-2018 Paraprofessional Salary Guide at an hourly rate of \$10.70 prorated, 2 hours per day, effective July 5, 2017 through July 31, 2017.
- e. Yvonne Morton, as a PM Child Caregiver for the Extended Day Care Program at the Mary Roberts Elementary School. Ms. Morton's hourly rate is \$10.50 for 2 hours per day, 3 days per week as directed, effective August 30, 2017 through June 19, 2018.
- f. Lydia Alvarez, as a PM Site Supervisor for the Extended Day Care Program at the South Valley Elementary School. Ms. Alvarez's hourly rate is \$12.50 for 3 hours per day, 5 days per week as directed, effective August 30, 2017 through June 19, 2018.

4. Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Daniel Smith, a Science Teacher at the Middle School, a paid Medical Leave of Absence September 1, 2017 through November 1, 2017.
- b. Jennifer Stansky, a Math Teacher at the High School, an unpaid Family Medical Leave of Absence September 1, 2017 through October 16, 2017.

Support Staff

- a. Vernon Howery, a Part-Time Information Technology Support Assistant for the District, a .5 unpaid Leave of Absence June 19, 2017.

- b. Michelle Kearns, Paraprofessional at the Upper Elementary School, an unpaid Leave of Absence September 7, 2017 through September 11, 2017.
- c. Denise Morris, a Secretary at the High School, a paid Medical Leave of Absence September 1, 2017 through November 30, 2017.

5. Resignations

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Arielle Kleinman, a Special Education Teacher at the South Valley Elementary School, effective July 1, 2017.
- b. Leigh Ann Penska, an Art Teacher at South Valley Elementary School, effective July 19, 2017.

Support Staff

- a. Tracey Bartley, a Part-Time Information Technology Support Assistant for the District, effective July 5, 2017.
- b. Keeley Samson, a Paraprofessional at the Mary Roberts Elementary School, effective July 1, 2017.
- c. Alyssa Morris, a Paraprofessional at the Mary Roberts Elementary School, effective July 1, 2017.
- d. Pauline Ferguson, a Paraprofessional at the Upper Elementary School, effective August 1, 2017.

6. Adjustment to FTE/Location/Change of Assignment

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Dena Cicali, from a .5 FTE to a 1 FTE Kindergarten Teacher at the Mary Roberts Elementary School, effective September 1, 2017.
- b. Timothy Knight, from .4 FTE Latin Teacher at the High School and .6 FTE at the Middle School to 1 FTE Teacher at the Middle School, effective September 1, 2017.
- c. Laura McGovern, from .6 FTE Spanish Teacher at the High School and .4 FTE Spanish Teacher at the Middle School, to .6 FTE Spanish Teacher at the Middle School and .4 FTE Spanish Teacher at the High School, effective September 1, 2017.

- d. Kelly Sherman, from .2 FTE Basic Skills Teacher and .2 FTE English as a Second Language Teacher at the Middle School and .6 FTE English as a Second Language Teacher at the Upper Elementary School to 1 FTE English as a Second Language Teacher at Mary Roberts Elementary School, effective September 1, 2017.
- e. Marisa Feeley, from a .5 FTE English as a Second Language Teacher at Mary Roberts Elementary School and a .5 FTE English as a Second Language Teacher at the High School to a .5 FTE English as a Second Language Teacher at the Upper Elementary School and .5 FTE at the High School, effective September 1, 2017.

Support Staff

- a. Nicole Faries, a 1 FTE Paraprofessional at the Mary Roberts Elementary School, to the Middle School, effective September 1, 2017 through June 30, 2018.
- b. Lindy Iannacone, from a .7 FTE to a 1 FTE Paraprofessional at the Mary Roberts Elementary School, effective September 1, 2017 through June 30, 2018.
- c. Lisa Morrow, from a .7 FTE to a 1 FTE Paraprofessional at the Mary Roberts Elementary School, effective September 1, 2017 through June 30, 2018.
- d. Kathleen Carella, from a .71 FTE to a 1 FTE Paraprofessional at the South Valley Elementary School, effective September 1, 2017 through June 30, 2018.
- e. Wendy Adamczyk, a Paraprofessional at the Middle School to the High School, effective September 1, 2017 through June 30, 2018.

- 7. Professional Development Presenters-August 22, 2107 - Exhibit #18-26**
- 8. Professional Development Presenter-June 23, 2017 - Exhibit #18-27**
- 9. New Teacher Orientation Presenters - Exhibit #18-28**
- 10. Corrections to Continuation of Employment - Exhibit #18-29**
- 11. Summer NCLB Title I 2017 Program Staff - Exhibit #18-30**
- 12. Substitute - Exhibit #18-31**
- 13. Movement on the Salary Guide - Exhibit #18-32**
- 14. Black Seal Stipend - Exhibit #18-33**
- 15. Extended Day Care Program Staff - Exhibit #18-34**
- 16. Extended School Year Staff - Exhibit #18-35**
- 17. Summer Curriculum Writing Training - Exhibit #18-36**
- 18. Summer Hours-UES Media Center August 2017 - Exhibit #18-37**

19. Volunteer - Exhibit #18-38

Moved by: Mr. Schneiberg

Second: Mr. Pugh

Roll Call Vote: 7 - 0

VIII. Suspensions and HIB Report

A. Superintendent's HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated:
 - UES - #15
 - WAMS - #22
 - HS - #15
 - HS - #16

- Unsubstantiated:
 - WAMS - #23
 - HS - #17
 - HS - #18

Moved by: Mr. Weinstein

Second: Mr. Schneiberg

Vote: 6 – 0, Abstain – 1
Abstention: Mr. Villanueva

IX. Informational Only

A. Old Business

B. New Business

1. Grievance Rejection

MOTION:

I recommend that the Board accept the Superintendent's recommendation to reject the level 3 grievance as discussed in executive session.

Moved by: Mr. Weinstein

Second: Mr. Schneiberg

Vote: Unanimous

C. Public Comments

Mr. Pugh requested that the board move forward to appoint a student representative.

X. Adjournment – 7:27 p.m.

Moved by: Mr. Weinstein

Second: Mr. Weeks

Vote: Unanimous

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$2,028,998.08
102 - 106	Cash Equivalents		\$2,556,288.35
111	Investments		\$0.00
116	Capital Reserve Account		\$107,899.44
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$84,810.92	
141	Intergovernmental - State	\$1,321,625.41	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$298,898.54	
153, 154	Other (net of estimated uncollectable of \$_____)	\$69,348.75	\$1,774,683.62

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$66,487,218.00	
302	Less revenues	(\$67,003,494.85)	(\$516,276.85)

Total assets and resources

\$5,951,592.64

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$846,777.86
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$210,947.00
	Other current liabilities		\$12,562.05

Total liabilities

\$1,070,286.91

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 10 GENERAL FUND

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$228,884.07
761	Capital reserve account - July		\$107,630.04	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$107,630.04
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____		\$0.00	
609	Add: Increase in waiver offset reserve		\$0.00	
314	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$68,025,557.40	
602	Less: Expenditures	(\$66,411,829.36)		
	Less: Encumbrances	(\$228,884.07)	(\$66,640,713.43)	\$1,384,843.97
	Total appropriated			\$1,721,358.08
Unappropriated:				
770	Fund balance, July 1			\$4,660,077.65
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$1,500,130.00)
	Total fund balance			\$4,881,305.73
	Total liabilities and fund equity			<u>\$5,951,592.64</u>

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$68,025,557.40	\$66,640,713.43	\$1,384,843.97
Revenues	(\$66,487,218.00)	(\$67,003,494.85)	\$516,276.85
Subtotal	<u>\$1,538,339.40</u>	<u>(\$362,781.42)</u>	<u>\$1,901,120.82</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$269.40	(\$269.40)
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,538,339.40</u>	<u>(\$362,512.02)</u>	<u>\$1,900,851.42</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,538,339.40</u>	<u>(\$362,512.02)</u>	<u>\$1,900,851.42</u>
Less: Adjustment for prior year	(\$38,209.40)	(\$38,209.40)	\$0.00
Budgeted fund balance	<u>\$1,500,130.00</u>	<u>(\$400,721.42)</u>	<u>\$1,900,851.42</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 10 GENERAL FUND

Revenues:	Bud Estimated	Actual	Over/Under	Unrealized
00150 R101210 Local Tax Levy	60,492,146	60,492,146		0
00200 R101300 Tuition	1,622,000	1,300,872	Under	321,128
00210 R101310 Tuition from LEAs	0	125,192		-125,192
00220 R1013__ Other Tuition	0	705,265		-705,265
00251 R101__ Interest Earned on Capital Reserve Funds	0	269		-269
00253 R101__ Unrestricted Miscellaneous Revenues	534,939	382,252	Under	152,687
00354 R103131 Extraordinary Aid	600,000	960,605		-360,605
00360 R103__ Other State Aids	112,695	112,695		0
00363 R103132 Categorical Special Education Aid	2,368,049	2,368,049		0
00367 R103177 Categorical Security Aid	314,058	314,058		0
00369 R103121 Categorical Transportation Aid	398,682	398,682		0
00390 R104200 Medicaid Reimbursement	44,649	49,492		-4,843
Total	66,487,218	67,209,577		-722,359

Expenditures:	Appropriations	Expenditures	Encumbrances	Available
00770 X111__100__ Regular Programs - Instruction	22,301,852	22,120,046	2,465	179,341
00780 X112__100__ Special Education - Instruction	6,215,022	6,203,418	1,380	10,223
00790 X11230100__ Basic Skills/Remedial - Instruction	408,420	408,016	0	404
00800 X11240100__ Bilingual Education - Instruction	121,548	121,113	0	435
00820 X11401100__ School-Spon. Co/Extra-curricular Activit	334,067	329,790	0	4,277
00830 X11402100__ School Sponsored Athletics - Instruction	1,087,168	1,066,156	0	21,011
00860 X11000100__ Tuition	2,088,809	1,968,281	120,528	0
00870 X11000211__ Attendance and Social Work Services	55,580	55,580	0	0
00880 X11000213__ Health Services	688,755	687,354	70	1,332
00881 X1100021[6-7]__ Other Supp Serv-Stds-Related & Extraordi	3,217,492	3,165,855	868	50,768
00890 X11000218__ Other Support Services-Students-Regular	1,509,955	1,506,703	0	3,251
00900 X11000219__ Other Support Services-Students_Special	1,772,069	1,763,102	0	8,967
00910 X11000221__ Improvement of Instructional Services	1,493,978	1,461,056	0	32,921
00920 X11000222__ Educational Media Services-School Librar	692,636	680,947	76	11,613
00921 X11000223__ Instructional Staff Training Services	25,934	14,648	0	11,286
00930 X11000230__ Support Services-General Administration	884,956	775,445	25,000	84,511
00940 X11000240__ Support Services-School Administration	2,234,176	2,200,535	956	32,685
00942 X1100025__ Central Services & Admin. Information Te	1,252,896	1,186,437	24,567	41,891
00950 X1100026__ Operation and Maintenance of Plant Servi	4,874,633	4,727,024	24,342	123,267
00960 X11000270__ Student Transportation Services	2,658,061	2,526,237	16,160	115,664
00971 X11____2__ Personal Services-Employee Benefits	13,116,912	12,495,886	1,522	619,504
00972	1,000	0	0	1,000
01020 X12____73_ Equipment	46,037	36,037	5,990	4,010
01031	122,153	122,153	0	0
15850	495,908	471,465	4,195	20,248
15950	325,543	318,545	765	6,233
Total	68,025,557	66,411,829	228,884	1,384,844

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 10 GENERAL FUND

Revenues:		Bud Estimated	Actual	Over/Under	Unrealized
00150	R101210 Local Tax Levy	60,492,146	60,492,146		0
	10-1210 AD VALOREM TAXES	60,492,146	60,492,146		0
00200	R101300 Tuition	1,622,000	1,300,872	Under	321,128
	10-1310 TUITION FROM INDIVIDUALS	747,000	179,788		567,212
	10-1320 TUITION FROM OTH LEA IN NJ	875,000	1,121,084		-246,084
00210	R101310 Tuition from LEAs	0	125,192		-125,192
	10-1320 TUITION FROM OTH LEA IN NJ	0	125,192		-125,192
00220	R1013__ Other Tuition	0	705,265		-705,265
	10-1310 TUITION FROM INDIVIDUALS	0	705,265		-705,265
00251	R101__ Interest Earned on Capital Reserve Funds	0	269		-269
	10-1560 INTEREST-CAPITAL RESERVE	0	269		-269
00253	R101__ Unrestricted Miscellaneous Revenues	534,939	382,252	Under	152,687
	10-1510 INTEREST ON INVESTMENTS	0	17,776		-17,776
	10-1515 ABCO INVESTMENT ACCT	0	8,723		-8,723
	10-1530 LIBERTY BELL BANK	0	1,341		-1,341
	10-1910 RENTALS	100,000	180,874		-80,874
	10-1980 REFUND OF PRIOR YR EXPENDITURE	0	3,915		-3,915
	10-1990 MISCELLANEOUS	359,831	159,115		200,716
	10-1991 AOE ENRICHMENT FEES	35,108	0		35,108
	10-1992 CERTIFICATION FEES	0	7,424		-7,424
	10-1993 ENRICHMENT FEES	40,000	0		40,000
	10-1994 INSURANCE CLAIMS	0	670		-670
	10-1996 SALE OF ASSETS	0	2,415		-2,415
00354	R103131 Extraordinary Aid	600,000	960,605		-360,605
	10-3131 EXTRAORDINARY AID	600,000	960,605		-360,605
00360	R103__ Other State Aids	112,695	112,695		0
	10-3181 PARCC READINESS AID	37,815	37,815		0
	10-3182 PER PUPIL GROWTH AID	37,815	37,815		0
	10-3183 PROFESSIONAL LEARNING COMM AID	37,065	37,065		0
	10-3199 PARCC READINESS AID	0	0		0
00363	R103132 Categorical Special Education Aid	2,368,049	2,368,049		0
	10-3132 SPECIAL EDUCATION-CATEGORICAL	2,368,049	2,368,049		0
00367	R103177 Categorical Security Aid	314,058	314,058		0
	10-3177 SECURITY AID-CATEGORICAL	314,058	314,058		0
00369	R103121 Categorical Transportation Aid	398,682	398,682		0
	10-3121 TRANSPORTATION AID-CATEGORICAL	398,682	398,682		0
00390	R104200 Medicaid Reimbursement	44,649	49,492		-4,843
	10-4200 UNREST. GRANTS FROM FED/STATE	44,649	49,492		-4,843
	Total	66,487,218	67,209,577		-722,359
Expenditures:		Appropriations	Expenditures	Encumbrances	Available
00770	X111__100__ Regular Programs - Instruction	22,301,852	22,120,046	2,465	179,341
	11-110-100-101 SALARIES OF TEACHERS	787,322	784,664	0	2,658
	11-120-100-101 SALARIES OF TEACHERS	6,457,992	6,418,283	0	39,710
	11-130-100-101 SALARIES OF TEACHERS	4,926,658	4,897,043	0	29,615

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 10 GENERAL FUND

Expenditures:		Appropriations	Expenditures	Encumbrances	Available
00770	X111__100__ Regular Programs - Instruction	22,301,852	22,120,046	2,465	179,341
	11-140-100-101 SALARIES OF TEACHERS	7,271,314	7,246,619	0	24,695
	11-150-100-101 SALARIES OF TEACHERS	82,000	51,956	0	30,044
	11-150-100-320 PURCHASED PROF-EDUCA SERVICES	15,000	13,492	0	1,508
	11-190-100-106 OTHER SALARIES FOR INSTRUCT	302,224	299,592	8	2,624
	11-190-100-440 RENTALS	1,606,145	1,606,145	0	0
	11-190-100-580 TRAVEL	4,728	2,578	0	2,149
	11-190-100-590 MISC PURCH SERVICES	162,723	153,139	0	9,583
	11-190-100-610 GENERAL SUPPLIES	600,514	564,740	2,457	33,317
	11-190-100-640 TEXTBOOKS	79,658	78,260	0	1,398
	11-190-100-890 MISCELLANEOUS EXPENDITURES	5,575	3,535	0	2,040
00780	X112__100__ Special Education - Instruction	6,215,022	6,203,418	1,380	10,223
	11-212-100-101 SALARIES OF TEACHERS	934,114	934,114	0	0
	11-212-100-106 OTHER SALARIES FOR INSTRUCT	305,104	304,020	706	379
	11-212-100-580 TRAVEL	4,741	4,741	0	0
	11-212-100-590 MISC PURCH SERVICES	1,254	1,254	0	0
	11-212-100-610 GENERAL SUPPLIES	9,203	9,039	0	164
	11-212-100-890 MISCELLANEOUS EXPENDITURES	10,920	10,920	0	0
	11-213-100-101 SALARIES OF TEACHERS	4,207,717	4,207,717	0	0
	11-213-100-106 OTHER SALARIES FOR INSTRUCT	216,443	209,609	674	6,160
	11-213-100-580 TRAVEL	323	0	0	323
	11-213-100-610 GENERAL SUPPLIES	16,020	15,663	0	357
	11-214-100-101 SALARIES OF TEACHERS	59,364	59,364	0	0
	11-214-100-106 OTHER SALARIES FOR INSTRUCT	27,374	27,353	0	21
	11-214-100-320 PURCHASED PROF-EDUCA SERVICES	610	610	0	0
	11-214-100-610 GENERAL SUPPLIES	518	0	0	518
	11-215-100-101 SALARIES OF TEACHERS	45,858	45,858	0	0
	11-215-100-106 OTHER SALARIES FOR INSTRUCT	42,292	41,532	0	760
	11-215-100-610 GENERAL SUPPLIES	1,594	1,594	0	0
	11-216-100-101 SALARIES OF TEACHERS	230,157	230,157	0	0
	11-216-100-106 OTHER SALARIES FOR INSTRUCT	99,537	98,179	0	1,358
	11-216-100-610 GENERAL SUPPLIES	1,881	1,697	0	184
00790	X11230100__ Basic Skills/Remedial - Instruction	408,420	408,016	0	404
	11-230-100-101 SALARIES OF TEACHERS	405,198	405,198	0	0
	11-230-100-610 GENERAL SUPPLIES	3,222	2,818	0	404
00800	X11240100__ Bilingual Education - Instruction	121,548	121,113	0	435
	11-240-100-101 SALARIES OF TEACHERS	121,357	120,926	0	431
	11-240-100-580 TRAVEL	184	184	0	0
	11-240-100-610 GENERAL SUPPLIES	7	4	0	3
00820	X11401100__ School-Spon. Co/Extra-curricular Activit	334,067	329,790	0	4,277
	11-401-100-101 SALARIES OF TEACHERS	328,004	323,727	0	4,277
	11-401-100-580 TRAVEL	1,515	1,515	0	0
	11-401-100-590 MISC PURCH SERVICES	1,697	1,697	0	0
	11-401-100-610 GENERAL SUPPLIES	2,756	2,756	0	0
	11-401-100-890 MISCELLANEOUS EXPENDITURES	95	95	0	0
00830	X11402100__ School Sponsored Athletics - Instruction	1,087,168	1,066,156	0	21,011
	11-402-100-101 SALARIES OF TEACHERS	674,111	656,401	0	17,710
	11-402-100-104 SALARIES OF OTHER PROF STAFF	135,337	135,337	0	0

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 10 GENERAL FUND

Expenditures:		Appropriations	Expenditures	Encumbrances	Available
00830	X11402100__ School Sponsored Athletics - Instruction	1,087,168	1,066,156	0	21,011
	11-402-100-110 OTHER SALARIES	76,013	73,601	0	2,413
	11-402-100-580 TRAVEL	1,455	1,455	0	0
	11-402-100-590 MISC PURCH SERVICES	103,385	103,385	0	0
	11-402-100-610 GENERAL SUPPLIES	77,266	76,687	0	579
	11-402-100-890 MISCELLANEOUS EXPENDITURES	19,600	19,290	0	310
00860	X11000100__ Tuition	2,088,809	1,968,281	120,528	0
	11-000-100-561 TUITION TO OTH LEA IN NJ-REG	117,660	105,796	11,864	0
	11-000-100-562 TUITION TO OTH LEA IN NJ-SPECL	71,329	71,329	0	0
	11-000-100-563 TUITION TO CNTY VOC SCH-REG	25,984	25,984	0	0
	11-000-100-564 TUITION TO CTY VOC SCH-SPECIAL	16,240	16,240	0	0
	11-000-100-565 TUITION TO CTY SPEC SERV/REGIO	607,294	584,435	22,859	0
	11-000-100-566 TUITION TO PRIV SCH HANDI-NJ	1,045,029	964,790	80,239	0
	11-000-100-567 TUITION PRIV SCH HANDI OUT NJ	115,886	110,320	5,566	0
	11-000-100-568 TUITION-STATE FACILITIES	89,387	89,387	0	0
00870	X11000211__ Attendance and Social Work Services	55,580	55,580	0	0
	11-000-211-100 PERSONAL SERVICES - SALARIES	55,580	55,580	0	0
00880	X11000213__ Health Services	688,755	687,354	70	1,332
	11-000-213-104 SALARIES OF OTHER PROF STAFF	460,462	460,002	0	459
	11-000-213-105 SALARIES OF SECR & CLER ASSTS	123,724	123,279	0	446
	11-000-213-106 OTHER SALARIES FOR INSTRUCT	7,909	7,909	0	0
	11-000-213-330 PURCH PROF SERVICES	32,000	31,900	0	100
	11-000-213-339 OTHER PROFESSIONAL SERVICES	39,055	39,055	0	0
	11-000-213-590 MISC PURCH SERVICES	13,785	13,606	0	180
	11-000-213-610 GENERAL SUPPLIES	11,305	11,094	70	142
	11-000-213-890 MISCELLANEOUS EXPENDITURES	515	510	0	5
00881	X1100021[6-7]__ Other Supp Serv-Stds-Related & Extraordi	3,217,492	3,165,855	868	50,768
	11-000-216-101 SALARIES OF TEACHERS	702,851	702,851	0	0
	11-000-216-320 PURCHASED PROF-EDUCA SERVICES	310,379	310,379	0	0
	11-000-216-580 TRAVEL	75	75	0	0
	11-000-216-610 GENERAL SUPPLIES	6,569	5,323	0	1,246
	11-000-217-104 SALARIES OF OTHER PROF STAFF	89,973	89,973	0	0
	11-000-217-106 OTHER SALARIES FOR INSTRUCT	1,360,521	1,359,350	868	303
	11-000-217-320 PURCHASED PROF-EDUCA SERVICES	743,996	694,912	0	49,084
	11-000-217-610 GENERAL SUPPLIES	3,128	2,992	0	135
00890	X11000218__ Other Support Services-Students-Regular	1,509,955	1,506,703	0	3,251
	11-000-218-104 SALARIES OF OTHER PROF STAFF	1,314,269	1,313,487	0	783
	11-000-218-105 SALARIES OF SECR & CLER ASSTS	162,294	162,294	0	0
	11-000-218-320 PURCHASED PROF-EDUCA SERVICES	14,463	14,463	0	0
	11-000-218-390 OTH PURCH PROF & TECHN SERV	3,875	2,804	0	1,071
	11-000-218-440 RENTALS	1,641	1,641	0	0
	11-000-218-580 TRAVEL	525	415	0	110
	11-000-218-590 MISC PURCH SERVICES	3,259	3,139	0	120
	11-000-218-610 GENERAL SUPPLIES	8,568	7,401	0	1,168
	11-000-218-890 MISCELLANEOUS EXPENDITURES	1,060	1,060	0	0
00900	X11000219__ Other Support Services-Students_Special	1,772,069	1,763,102	0	8,967
	11-000-219-104 SALARIES OF OTHER PROF STAFF	1,403,558	1,403,105	0	453

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 10 GENERAL FUND

Expenditures:			Appropriations	Expenditures	Encumbrances	Available
00900	X11000219	Other Support Services-Students_Special	1,772,069	1,763,102	0	8,967
	11-000-219-105	SALARIES OF SECR & CLER ASSTS	224,592	224,592	0	0
	11-000-219-390	OTH PURCH PROF & TECHN SERV	95,871	89,429	0	6,442
	11-000-219-580	TRAVEL	9,537	9,537	0	0
	11-000-219-590	MISC PURCH SERVICES	7,853	6,552	0	1,301
	11-000-219-610	GENERAL SUPPLIES	28,808	28,697	0	110
	11-000-219-890	MISCELLANEOUS EXPENDITURES	1,850	1,189	0	661
00910	X11000221	Improvement of Instructional Services	1,493,978	1,461,056	0	32,921
	11-000-221-102	SALARIES OF SUPERVISORS INST	1,208,019	1,208,019	0	0
	11-000-221-105	SALARIES OF SECR & CLER ASSTS	50,878	50,878	0	0
	11-000-221-110	OTHER SALARIES	169,589	138,807	0	30,781
	11-000-221-320	PURCHASED PROF-EDUCA SERVICES	12,118	12,079	0	39
	11-000-221-580	TRAVEL	18,829	18,292	0	537
	11-000-221-590	MISC PURCH SERVICES	15,501	14,397	0	1,104
	11-000-221-610	GENERAL SUPPLIES	9,415	9,415	0	0
	11-000-221-890	MISCELLANEOUS EXPENDITURES	9,629	9,169	0	460
00920	X11000222	Educational Media Services-School Librar	692,636	680,947	76	11,613
	11-000-222-104	SALARIES OF OTHER PROF STAFF	586,920	586,036	0	885
	11-000-222-106	OTHER SALARIES FOR INSTRUCT	7,848	7,848	0	0
	11-000-222-340	PURCHASED TECHNICAL SERV.	35,513	31,447	0	4,066
	11-000-222-580	TRAVEL	604	604	0	0
	11-000-222-590	MISC PURCH SERVICES	2,815	545	0	2,270
	11-000-222-610	GENERAL SUPPLIES	58,186	54,216	76	3,894
	11-000-222-890	MISCELLANEOUS EXPENDITURES	750	252	0	498
00921	X11000223	Instructional Staff Training Services	25,934	14,648	0	11,286
	11-000-223-320	PURCHASED PROF-EDUCA SERVICES	0	-1,950	0	1,950
	11-000-223-580	TRAVEL	19,418	15,904	0	3,514
	11-000-223-610	GENERAL SUPPLIES	4,516	694	0	3,822
	11-000-223-890	MISCELLANEOUS EXPENDITURES	2,000	0	0	2,000
00930	X11000230	Support Services-General Administration	884,956	775,445	25,000	84,511
	11-000-230-110	OTHER SALARIES	315,014	244,831	25,000	45,182
	11-000-230-331	LEGAL SERVICES	223,513	192,372	0	31,141
	11-000-230-332	AUDIT FEES	32,500	32,500	0	0
	11-000-230-339	OTHER PROFESSIONAL SERVICES	22,387	22,387	0	0
	11-000-230-530	COMMUNICATIONS/TELEPHONE	96,633	96,633	0	0
	11-000-230-580	TRAVEL	2,276	2,276	0	0
	11-000-230-585	BOE OTHER PURCH SERV	3,962	3,706	0	256
	11-000-230-590	MISC PURCH SERVICES	144,003	137,454	0	6,550
	11-000-230-610	GENERAL SUPPLIES	4,987	4,482	0	505
	11-000-230-630	BOE IN-HOUSE TRAINING/MTG SUPP	2,435	2,206	0	229
	11-000-230-890	MISCELLANEOUS EXPENDITURES	7,435	7,435	0	0
	11-000-230-895	BOE MEMBERSHIP DUES & FEES	29,811	29,163	0	648
00940	X11000240	Support Services-School Administration	2,234,176	2,200,535	956	32,685
	11-000-240-103	SALARIES OF PRINCIPALS/ASST.	1,443,173	1,443,173	0	0
	11-000-240-105	SALARIES OF SECR & CLER ASSTS	714,635	692,856	0	21,779
	11-000-240-106	OTHER SALARIES FOR INSTRUCT	1,365	0	0	1,365
	11-000-240-440	RENTALS	900	0	0	900
	11-000-240-580	TRAVEL	10,219	9,452	0	767

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 10 GENERAL FUND

Expenditures:		Appropriations	Expenditures	Encumbrances	Available
00940	X11000240__ Support Services-School Administration	2,234,176	2,200,535	956	32,685
	11-000-240-590 MISC PURCH SERVICES	17,849	15,915	0	1,934
	11-000-240-610 GENERAL SUPPLIES	29,434	23,513	956	4,965
	11-000-240-890 MISCELLANEOUS EXPENDITURES	16,601	15,626	0	974
00942	X1100025__ Central Services & Admin. Information Te	1,252,896	1,186,437	24,567	41,891
	11-000-251-100 PERSONAL SERVICES - SALARIES	410,575	401,876	0	8,698
	11-000-251-110 OTHER SALARIES	196,215	196,215	0	0
	11-000-251-330 PURCH PROF SERVICES	1,208	840	0	368
	11-000-251-340 PURCHASED TECHNICAL SERV.	22,198	21,667	0	532
	11-000-251-592 MISC PURCH SERVICES	24,137	23,781	0	356
	11-000-251-600 SUPPLIES AND MATERIALS	15,300	13,928	0	1,372
	11-000-251-890 MISCELLANEOUS EXPENDITURES	4,095	2,901	0	1,194
	11-000-252-100 PERSONAL SERVICES - SALARIES	348,422	348,422	0	0
	11-000-252-330 PURCH PROF SERVICES	4,638	2,000	0	2,638
	11-000-252-340 PURCHASED TECHNICAL SERV.	16,665	4,440	0	12,225
	11-000-252-500 OTHER PURCHASED SERVICES	196,143	157,177	24,567	14,399
	11-000-252-600 SUPPLIES AND MATERIALS	13,300	13,191	0	109
00950	X1100026__ Operation and Maintenance of Plant Servi	4,874,633	4,727,024	24,342	123,267
	11-000-261-420 CLEAN,REPAIR & MAINT SERV	172,685	143,984	0	28,700
	11-000-261-421 LEAD TESTING	13,212	13,212	0	0
	11-000-261-610 GENERAL SUPPLIES	41,848	38,907	-237	3,178
	11-000-262-107 SAL FOR NON-INSTRUC AIDES	269,084	267,966	0	1,118
	11-000-262-110 OTHER SALARIES	1,626,196	1,602,291	-1,364	25,269
	11-000-262-340 PURCHASED TECHNICAL SERV.	3,459	1,000	0	2,459
	11-000-262-420 CLEAN,REPAIR & MAINT SERV	1,198,384	1,194,754	0	3,630
	11-000-262-441 RENTAL OF LAND AND BUILDINGS	57,292	54,374	0	2,918
	11-000-262-490 OTHER PURCH PROPERTY SERV	61,956	61,956	0	0
	11-000-262-520 INSURANCE	162,700	162,700	0	0
	11-000-262-580 TRAVEL	500	229	0	271
	11-000-262-590 MISC PURCH SERVICES	201	201	0	0
	11-000-262-610 GENERAL SUPPLIES	175,666	174,323	496	847
	11-000-262-621 ENERGY-NATURAL GAS	173,000	165,690	0	7,310
	11-000-262-622 ENERGY-ELECTRICITY	912,552	840,589	25,446	46,517
	11-000-262-890 MISCELLANEOUS EXPENDITURES	5,898	4,847	0	1,051
00960	X11000270__ Student Transportation Services	2,658,061	2,526,237	16,160	115,664
	11-000-270-160 SAL BETWEEN HOME & SCHOOL	527,602	517,953	0	9,649
	11-000-270-161 SPEC ED SAL BETW H & S	147,528	138,538	0	8,990
	11-000-270-162 SAL OTHER THAN BETW H & S	41,805	29,207	0	12,597
	11-000-270-163 SAL NONPUBLIC BETW H&S	250	0	0	250
	11-000-270-390 OTH PURCH PROF & TECHN SERV	2,000	1,250	0	750
	11-000-270-420 CLEAN,REPAIR & MAINT SERV	41,436	28,944	1,166	11,327
	11-000-270-442 RENTAL PAYMENTS-SCHOOL BUSES	1,000	0	0	1,000
	11-000-270-443 LEASE PURCH VEHICLES	165,637	165,637	0	0
	11-000-270-503 AID IN LIEU NONPUBLIC STUDENTS	78,000	66,141	2,210	9,649
	11-000-270-511 CONTR SERV-HOME & SCH-VENDORS	613,853	598,164	10,880	4,809
	11-000-270-512 CONTR SERV-OTH HOME&SCH-VENDOR	139,394	99,701	0	39,693
	11-000-270-513 CONTR SERV-HOME&SCH-JOINT AGRE	27,000	23,182	0	3,818
	11-000-270-514 CONTR SERV-SPEC ED-VENDORS	196,557	193,859	1,500	1,198
	11-000-270-515 CONTR SERV-SPEC ED-JOINT AGREE	205,130	205,130	0	0

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 10 GENERAL FUND

Expenditures:		Appropriations	Expenditures	Encumbrances	Available
00960	X11000270__ Student Transportation Services	2,658,061	2,526,237	16,160	115,664
	11-000-270-518 CONTR SERV-SPEC ED-ESC	295,984	295,173	0	811
	11-000-270-580 TRAVEL	500	0	0	500
	11-000-270-590 MISC PURCH SERVICES	10,067	4,052	0	6,015
	11-000-270-593 MISC PURCH SERV-TRANSPORTATION	47,000	47,000	0	0
	11-000-270-610 GENERAL SUPPLIES	116,519	111,507	404	4,608
	11-000-270-890 MISCELLANEOUS EXPENDITURES	799	799	0	0
00971	X11____2_ Personal Services-Employee Benefits	13,116,912	12,495,886	1,522	619,504
	11-000-291-220 SOC. SEC. CONTRIB - OTHER	750,052	711,974	0	38,078
	11-000-291-241 OTHER RETIRE CONTRIB-REGULAR	749,090	747,797	0	1,293
	11-000-291-249 DCRP EMPLOYER SHARE	36,608	35,086	1,522	0
	11-000-291-250 UNEMPLOYMENT COMPENSATION	12,925	25	0	12,900
	11-000-291-260 WORKERS COMPENSATION	375,000	375,000	0	0
	11-000-291-270 HEALTH BENEFITS	10,914,334	10,347,852	0	566,483
	11-000-291-280 TUITION REIMBURSEMENT	110,501	109,751	0	750
	11-000-291-290 OTHER EMPLOYEE BENEFITS	168,401	168,401	0	0
00972		1,000	0	0	1,000
	11-000-252-440 RENTALS	1,000	0	0	1,000
01020	X12____73_ Equipment	46,037	36,037	5,990	4,010
	12-000-213-730 EQUIPMENT	2,750	2,750	0	0
	12-000-251-730 EQUIPMENT	10,000	0	5,990	4,010
	12-000-270-732 NON-INSTRUCTIONAL EQUIPMENT	28,284	28,284	0	0
	12-140-100-731 INSTRUCTIONAL EQUIPMENT	5,003	5,003	0	0
01031		122,153	122,153	0	0
	12-000-400-800 OTHER OBJECTS	122,153	122,153	0	0
15850		495,908	471,465	4,195	20,248
	11-000-263-300 PURCH PROF & TECHN SERVICES	2,366	2,366	0	0
	11-000-263-420 CLEAN,REPAIR & MAINT SERV	418,508	403,206	0	15,302
	11-000-263-610 GENERAL SUPPLIES	75,034	65,893	4,195	4,946
15950		325,543	318,545	765	6,233
	11-000-266-100 PERSONAL SERVICES - SALARIES	159,023	159,023	0	0
	11-000-266-300 PURCH PROF & TECHN SERVICES	161,502	154,676	765	6,062
	11-000-266-420 CLEAN,REPAIR & MAINT SERV	450	450	0	0
	11-000-266-580 TRAVEL	1,593	1,465	0	128
	11-000-266-610 GENERAL SUPPLIES	2,975	2,932	0	43
Total		68,025,557	66,411,829	228,884	1,384,844

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$172,379.19
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	(\$0.29)	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	(\$0.29)

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$1,609,664.88	
302	Less revenues	(\$1,438,699.00)	\$170,965.88

Total assets and resources

\$343,344.78

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$45,821.77
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$16,009.67
	Other current liabilities		\$60,188.77

Total liabilities

\$122,020.21

**Report of the Secretary to the Board of Education
Moorestown Board of Education**

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 20 SPECIAL REVENUE FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$16.25
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____		\$0.00	
609	Add: Increase in waiver offset reserve		\$0.00	
314	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$1,609,664.88	
602	Less: Expenditures	(\$1,388,340.31)		
	Less: Encumbrances	(\$16.25)	(\$1,388,356.56)	\$221,308.32
	Total appropriated			\$221,324.57

Unappropriated:

770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00

Total fund balance

\$221,324.57

Total liabilities and fund equity

\$343,344.78

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,609,664.88	\$1,388,356.56	\$221,308.32
Revenues	(\$1,609,664.88)	(\$1,438,699.00)	(\$170,965.88)
Subtotal	<u>\$0.00</u>	<u>(\$50,342.44)</u>	<u>\$50,342.44</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$50,342.44)</u>	<u>\$50,342.44</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$50,342.44)</u>	<u>\$50,342.44</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$50,342.44)</u>	<u>\$50,342.44</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Bud Estimated	Actual	Over/Under	Unrealized
00430	R2032__ Other Restricted Entitlements	371,969	367,152	Under	4,817
00440	R20441[1-6] Title I	124,893	89,075	Under	35,818
00460	R20442_ I.D.E.A Part B (Handicapped)	990,350	942,585	Under	47,765
00500	R204__ Other	122,453	39,887	Under	82,566
Total		1,609,665	1,438,699		170,966

Expenditures:		Appropriations	Expenditures	Encumbrances	Available
	No State Line Number Assigned	600	0	0	600
01265	X20_____ Nonpublic Textbooks	62,021	60,937	16	1,068
01270	X20_____ Nonpublic Auxiliary Services	75,953	47,601	0	28,352
01280	X20_____ Nonpublic Handicapped Services	54,819	46,408	0	8,411
01290	X20_____ Nonpublic Nursing Services	97,200	97,200	0	0
01295	X20_____ Nonpublic Technology Initiative	27,976	27,976	0	0
01320	X20_____ Other Special Projects	53,400	19,773	0	33,627
01340	X20_____ Title I	124,893	92,024	0	32,869
01344	X20_____ Title III	8,321	5,849	0	2,472
01360	X20_____ I.D.E.A. Part B (Handicapped)	990,350	951,015	0	39,335
01400	X20_____ Other Special Projects	114,132	39,559	0	74,573
Total		1,609,665	1,388,340	16	221,308

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:			Bud Estimated	Actual	Over/Under	Unrealized
00430	R2032__	Other Restricted Entitlements	371,969	367,152	Under	4,817
	20-3230	NONPUBLIC AIDS	0	27,976		-27,976
	20-3231	NONPUBLIC TEXTBOOKS	62,021	62,021		0
	20-3232	NONPUBL AUX SERV/BASIC SK/REME	33,145	33,145		0
	20-3234	NONPUBL AUX SERV/HOME INSTR	4,817	0		4,817
	20-3236	NONPUBL HANDI/SUPPLEMENTAL	22,756	22,756		0
	20-3237	NONPUBL HANDI AID/EXAM & CLASS	32,063	32,063		0
	20-3238	NONPUBL HANDI AID/SPEECH CORR	37,991	37,991		0
	20-3239	NONPUBL NURSING SERV AID	97,200	97,200		0
	20-3240	NONPUBLIC TECHNOLOGY AID	27,976	0		27,976
	20-3241	NONPUBLIC SECURITY AID	54,000	54,000		0
00440	R20441[1-6]	Title I	124,893	89,075	Under	35,818
	20-4411	TITLE I - PART A	124,893	89,075		35,818
00460	R20442_	I.D.E.A Part B (Handicapped)	990,350	942,585	Under	47,765
	20-4421	IDEA BASIC	990,350	942,585		47,765
00500	R204__	Other	122,453	39,887	Under	82,566
	20-4410	TITLE III IMMIGRANT	8,901	6,254		2,647
	20-4451	TITLE IIA TCHR/PRINC TRAINING	113,552	33,633		79,919
Total			1,609,665	1,438,699		170,966
Expenditures:			Appropriations	Expenditures	Encumbrances	Available
No State Line Number Assigned			600	0	0	600
	20-511-200-600	SUPPLIES AND MATERIALS	600	0	0	600
01265	X20_____	Nonpublic Textbooks	62,021	60,937	16	1,068
	20-501-100-640	TEXTBOOKS	62,021	60,937	16	1,068
01270	X20_____	Nonpublic Auxiliary Services	75,953	47,601	0	28,352
	20-502-100-320	PURCHASED PROF-EDUCA SERVICES	33,145	14,512	0	18,633
	20-504-100-320	PURCHASED PROF-EDUCA SERVICES	4,817	4,817	0	0
	20-508-100-320	PURCHASED PROF-EDUCA SERVICES	37,991	28,272	0	9,719
01280	X20_____	Nonpublic Handicapped Services	54,819	46,408	0	8,411
	20-506-100-320	PURCHASED PROF-EDUCA SERVICES	22,756	16,871	0	5,885
	20-507-200-320	PURCHASED PROF-EDUCA SERVICES	32,063	29,536	0	2,527
01290	X20_____	Nonpublic Nursing Services	97,200	97,200	0	0
	20-509-200-330	PURCH PROF SERVICES	97,200	97,200	0	0
01295	X20_____	Nonpublic Technology Initiative	27,976	27,976	0	0
	20-510-100-610	GENERAL SUPPLIES	27,976	27,976	0	0
01320	X20_____	Other Special Projects	53,400	19,773	0	33,627
	20-511-200-600	SUPPLIES AND MATERIALS	53,400	19,773	0	33,627
01340	X20_____	Title I	124,893	92,024	0	32,869
	20-232-100-100	PERSONAL SERVICES - SALARIES	107,745	78,485	0	29,260
	20-232-100-600	SUPPLIES AND MATERIALS	3,874	2,490	0	1,384
	20-232-200-100	PERSONAL SERVICES - SALARIES	4,687	4,687	0	0
	20-232-200-200	PERSONAL SERV-EMPLOYEE BENEFIT	8,587	6,363	0	2,224
01344	X20_____	Title III	8,321	5,849	0	2,472
	20-241-100-100	PERSONAL SERVICES - SALARIES	7,575	5,293	0	2,282

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 20 SPECIAL REVENUE FUNDS

Expenditures:		Appropriations	Expenditures	Encumbrances	Available
01344	X20 _____ Title III	8,321	5,849	0	2,472
	20-241-100-600 SUPPLIES AND MATERIALS	746	556	0	190
01360	X20 _____ I.D.E.A. Part B (Handicapped)	990,350	951,015	0	39,335
	20-250-100-500 OTHER PURCHASED SERVICES	24,643	0	0	24,643
	20-250-100-600 SUPPLIES AND MATERIALS	15,301	3,956	0	11,345
	20-250-200-320 PURCHASED PROF-EDUCA SERVICES	990	308	0	682
	20-251-100-500 OTHER PURCHASED SERVICES	893,976	893,976	0	0
	20-251-100-610 GENERAL SUPPLIES	3,000	345	0	2,655
	20-251-200-320 PURCHASED PROF-EDUCA SERVICES	52,440	52,430	0	10
01400	X20 _____ Other Special Projects	114,132	39,559	0	74,573
	20-241-200-200 PERSONAL SERV-EMPLOYEE BENEFIT	580	405	0	175
	20-272-100-100 PERSONAL SERVICES - SALARIES	41,878	15,146	0	26,732
	20-272-200-200 PERSONAL SERV-EMPLOYEE BENEFIT	10,889	4,198	0	6,691
	20-272-200-300 PURCH PROF & TECHN SERVICES	30,300	15,990	0	14,310
	20-272-200-500 OTHER PURCHASED SERVICES	22,356	1,825	0	20,531
	20-272-200-600 SUPPLIES AND MATERIALS	8,129	1,995	0	6,134
	Total	1,609,665	1,388,340	16	221,308

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$1,869,080.68)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$52,647.77
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$11,330,036.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$11,330,036.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$9,513,603.09

Liabilities and Fund Equity

Liabilities:

101	Cash in bank		(\$1,869,080.68)
411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$1,371,384.43
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00

Total liabilities

\$1,371,384.43

Report of the Secretary to the Board of Education
 Moorestown Board of Education

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$7,110,798.83
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____	\$0.00	
609	Add: Increase in waiver offset reserve	\$0.00	
314	Less: Bud. w/d from waiver offset reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$21,571,563.67	
602	Less: Expenditures	(\$13,772,160.61)	
	Less: Encumbrances	(\$7,110,798.83)	(\$20,882,959.44)
	Total appropriated		\$7,799,403.06

Unappropriated:

770	Fund balance, July 1		\$10,908,530.81
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$10,565,715.21)

Total fund balance

\$8,142,218.66

Total liabilities and fund equity

\$9,513,603.09

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$21,571,563.67	\$20,882,959.44	\$688,604.23
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$21,571,563.67</u>	<u>\$20,882,959.44</u>	<u>\$688,604.23</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$21,571,563.67</u>	<u>\$20,882,959.44</u>	<u>\$688,604.23</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$21,571,563.67</u>	<u>\$20,882,959.44</u>	<u>\$688,604.23</u>
Less: Adjustment for prior year	(\$11,005,848.46)	(\$11,005,848.46)	\$0.00
Budgeted fund balance	<u>\$10,565,715.21</u>	<u>\$9,877,110.98</u>	<u>\$688,604.23</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available</u>
99999 T1 Other Funds	21,571,564	13,772,161	7,110,799	688,604
Total	21,571,564	13,772,161	7,110,799	688,604

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:		Appropriations	Expenditures	Encumbrances	Available
99999	T1 Other Funds	21,571,564	13,772,161	7,110,799	688,604
30-000-420-390	OTH PURCH PROF & TECHN SERV	58,203	39,194	19,009	0
30-000-420-450	CONSTRUCTION SERVICES	553,236	328,887	224,348	0
30-000-421-390	OTH PURCH PROF & TECHN SERV	46,198	32,498	13,700	0
30-000-421-450	CONSTRUCTION SERVICES	337,077	297,053	40,024	0
30-000-422-390	OTH PURCH PROF & TECHN SERV	49,410	28,346	20,909	156
30-000-422-450	CONSTRUCTION SERVICES	282,535	282,535	0	0
30-000-423-390	OTH PURCH PROF & TECHN SERV	411,417	316,895	94,522	0
30-000-423-450	CONSTRUCTION SERVICES	4,836,178	1,567,317	3,268,861	0
30-000-424-390	OTH PURCH PROF & TECHN SERV	347,514	195,019	60,403	92,092
30-000-424-450	CONSTRUCTION SERVICES	5,373,701	3,938,144	1,435,556	0
30-000-425-390	OTH PURCH PROF & TECHN SERV	1,091,126	380,482	117,093	593,551
30-000-425-450	CONSTRUCTION SERVICES	8,184,968	6,365,791	1,816,372	2,805
Total		21,571,564	13,772,161	7,110,799	688,604

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$60,061.02)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$88,457.18
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$5,173,961.00	
302	Less revenues	(\$5,144,635.41)	\$29,325.59

Total assets and resources

\$57,721.75

Liabilities and Fund Equity

Liabilities:

101	Cash in bank		(\$60,061.02)
411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00

Total liabilities

\$0.00

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 40 DEBT SERVICE FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____		\$0.00	
609	Add: Increase in waiver offset reserve		\$0.00	
314	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$5,215,007.00	
602	Less: Expenditures	(\$5,215,006.26)		
	Less: Encumbrances	\$0.00	(\$5,215,006.26)	\$0.74
	Total appropriated			\$0.74

Unappropriated:

770	Fund balance, July 1			\$98,767.01
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$41,046.00)
	Total fund balance			\$57,721.75
	Total liabilities and fund equity			\$57,721.75

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$5,215,007.00	\$5,215,006.26	\$0.74
Revenues	(\$5,173,961.00)	(\$5,144,635.41)	(\$29,325.59)
Subtotal	<u>\$41,046.00</u>	<u>\$70,370.85</u>	<u>(\$29,324.85)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$41,046.00</u>	<u>\$70,370.85</u>	<u>(\$29,324.85)</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$41,046.00</u>	<u>\$70,370.85</u>	<u>(\$29,324.85)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$41,046.00</u>	<u>\$70,370.85</u>	<u>(\$29,324.85)</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 40 DEBT SERVICE FUNDS

Revenues:

	Bud Estimated	Actual	Over/Under	Unrealized
00550 R401210 Local Tax Levy	4,727,812	4,727,812		0
00560 R401___ Miscellaneous	32,845	3,519	Under	29,326
00580 R403160 Debt Service Aid Type II	413,304	413,304		0
Total	5,173,961	5,144,635		29,326

Expenditures:

	Appropriations	Expenditures	Encumbrances	Available
01430 X40701510___ Debt Service-Regular	5,215,007	5,215,006	0	1
Total	5,215,007	5,215,006	0	1

Starting date 7/1/2016 Ending date 6/30/2017 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Bud Estimated	Actual	Over/Under	Unrealized
00550	R401210 Local Tax Levy	4,727,812	4,727,812		0
	40-1210 AD VALOREM TAXES	4,727,812	4,727,812		0
00560	R401___ Miscellaneous	32,845	3,519	Under	29,326
	40-1570 INTEREST-INVESTORS BOND ESCROW	32,845	3,519		29,326
00580	R403160 Debt Service Aid Type II	413,304	413,304		0
	40-3160 DEBT SERVICE AID	413,304	413,304		0
	Total	5,173,961	5,144,635		29,326
Expenditures:		Appropriations	Expenditures	Encumbrances	Available
01430	X40701510___ Debt Service-Regular	5,215,007	5,215,006	0	1
	40-701-510-834 INTEREST	2,050,007	2,050,006	0	1
	40-701-510-910 REDEMPTION OF PRINCIPAL	3,165,000	3,165,000	0	0
	Total	5,215,007	5,215,006	0	1

**REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION
DISTRICT OF THE TOWNSHIP OF MOORESTOWN**

CASH REPORT

ALL FUNDS

FOR THE MONTH ENDING: May 31, 2017

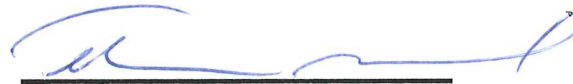
FUNDS

GOVERNMENTAL FUNDS

			ADJUSTED BEGINNING CASH BALANCE		CASH RECEIPTS THIS MONTH		CASH DISBURSEMENTS THIS MONTH		ENDING CASH BALANCE
1	GENERAL FUND	FUND 10	\$ 5,710,381.18	\$	5,703,568.25	\$	6,204,351.52	\$	5,209,597.91
2	SPECIAL REVENUE FUND	FUND 20	39,068.01		12,596.00		51,969.80		(305.79)
3	CAPITAL PROJECTS FUND	FUND 30	(720,442.85)		-		553,370.27		(1,273,813.12)
4	DEBT SERVICE FUND	FUND 40	(759,631.60)		394,014.37		-		(365,617.23)
5	TOTAL GOVERNMENTAL FUNDS		<u>4,269,374.74</u>		<u>6,110,178.62</u>		<u>6,809,691.59</u>		<u>3,569,861.77</u> *
6	ENTERPRISE FUND	FUND 5X	-		-		-		-
	SUBTOTAL		<u>4,269,374.74</u>		<u>6,110,178.62</u>		<u>6,809,691.59</u>		<u>3,569,861.77</u>
	TRUST AND AGENCY FUNDS	FUND 6X							
7	TRUST	60	321,799.32		39,778.42		11,252.88		350,324.86 *
		62	81,651.91		13,915.00		250.95		95,315.96 *
		65	53,989.69		-		(585.94)		54,575.63 *
8	PAYROLL		2,046.45		2,252,383.53		2,250,146.08		4,283.90
9	PAYROLL AGENCY		63,087.71		4,361,356.51		4,359,277.64		65,166.58
10	OTHER		-		-		-		-
11	TOTAL TRUST & AGENCY FUNDS		<u>200,775.76</u>		<u>6,627,655.04</u>		<u>6,609,088.73</u>		<u>219,342.07</u>
12	TOTAL ALL FUNDS		<u>\$ 4,470,150.50</u>	\$	<u>12,737,833.66</u>	\$	<u>13,418,780.32</u>	\$	<u>3,789,203.84</u>

BANK RECONCILIATION GOVERNMENTAL FUNDS & TRUST	\$ 4,070,078.22 *
BANK RECONCILIATION PAYROLL ACCOUNT	4,283.90
BANK RECONCILIATION PAYROLL AGENCY ACCOUNT	65,166.58
TOTAL BANK RECONCILIATIONS	<u>\$ 4,139,528.70</u>

PREPARED AND SUBMITTED BY:



THOMAS J. MERCHEL
TREASURER OF SCHOOL MONIES

* Adjust \$2,440 - between Fund 10 and (Fund 20) to equal Board records

~~TOWNSHIP OF MOORESTOWN~~ BOARD OF EDUCATION
RECONCILIATION GOVERNMENT FUNDS & TRUST
FOR THE MONTH ENDING MAY 31, 2017

1	BALANCE PER BANK		
	Investors Bank Checking #xxxxxxx3325	\$	1,311,088.31
	Petty Cash Fund		1,700.00
	NJ Cash Management Account		-
	Liberty Bank #25851874		644,750.10
	ABCO Credit Union		2,017,024.95
	Investors Bank Capital #xxxxxxx5321		-
	investors Bank Checking #xxxxxxx0985		141,075.56
			<u>141,075.56</u>
	TOTAL BANK BALANCES		\$4,115,638.92
	RECONCILING ITEMS:		
	ADDITIONS:		
2	Deposit in Transit:	\$	629.00
	Due Bank:		-
			<u>-</u>
3	TOTAL ADDITIONS		629.00
	DEDUCTIONS:		
4	OUTSTANDING CHECKS	\$	46,189.70
	WITHDRAWAL IN TRANSIT		-
			<u>-</u>
6	TOTAL DEDUCTIONS	\$	<u>46,189.70</u>
7	NET RECONCILING ITEMS		<u>(45,560.70)</u>
8	ADJUSTED BALANCE PER BANK		<u><u>\$4,070,078.22</u></u>
9	BALANCE PER BOARD SECRETARY'S RECORDS		\$ 4,070,078.42
	RECONCILING ITEMS:		
	ADDITIONS:		
10	REVENUES:	\$	-
11	Adjustments		-
			<u>-</u>
12	TOTAL ADDITIONS	\$	-
	DEDUCTIONS:		
13	EXPENDITURES:		-
14	EXPENDITURES:		-
15			<u>0.20</u>
16	TOTAL DEDDUCTIONS		<u>0.20</u>
17	NET RECONCILING ITEMS		<u>(0.20)</u>
18	ADJUSTED BOARD SECRETARY'S BALANCE		<u><u>\$4,070,078.22</u></u>

**TOWNSHIP OF MOORESTOWN BOARD OF EDUCATION
RECONCILIATION PAYROLL ACCOUNT
FOR THE MONTH ENDING MAY 31, 2017**

1	BALANCE PER BANK			
	Investors Bank Account #xxxxxxx3333			\$ 19,871.30
	RECONCILING ITEMS:			
	ADDITIONS:			
2	DEPOSITS IN TRANSIT			
	BANK ADJUSTMENT:		<u>-</u>	
3	TOTAL ADDITIONS			-
	DEDUCTIONS:			
4	OUTSTANDING CHECKS	\$ 15,587.40		
	WITHDRAWAL IN-TRANSIT		<u>-</u>	
6	TOTAL DEDUCTIONS		<u>\$ 15,587.40</u>	
7	NET RECONCILING ITEMS			<u>(15,587.40)</u>
8	ADJUSTED BALANCE PER BANK			<u>\$ 4,283.90</u>
<hr/>				
9	BALANCE PER BOARD SECRETARY'S RECORDS			\$ 4,283.90
	RECONCILING ITEMS:			
	ADDITIONS:			
10	REVENUES:	\$ -		
11	ADJUSTMENTS:		<u>-</u>	
12	TOTAL ADDITIONS			-
	DEDUCTIONS:			
13	EXPENDITURES:	-		
14	ADJUSTMENTS:		<u>-</u>	
15	TOTAL DEDDUCTIONS			-
16	NET RECONCILING ITEMS			<u>-</u>
17	ADJUSTED BOARD SECRETARY'S BALANCE			<u>\$ 4,283.90</u>

**TOWNSHIP OF MOORESTOWN BOARD OF EDUCATION
RECONCILIATION PAYROLL AGENCY ACCOUNT
FOR THE MONTH ENDING MAY 31, 2017**

1	BALANCE PER BANK				
	Beneficial Bank Account #9500084737				\$ 318,579.47
	RECONCILING ITEMS:				
	ADDITIONS:				
2	DEPOSITS IN TRANSIT	\$	-		
	BANK ADJUSTMENT		-		
			<u>-</u>		
3	TOTAL ADDITIONS				-
	DEDUCTIONS:				
4	OUTSTANDING CHECKS	\$	2,710.21		
	WITHDRAWAL IN TRANSIT		250,702.68		
			<u>253,412.89</u>		
6	TOTAL DEDUCTIONS			\$	<u>253,412.89</u>
7	NET RECONCILING ITEMS				<u>(253,412.89)</u>
8	ADJUSTED BALANCE PER BANK				<u>\$ 65,166.58</u>
9	BALANCE PER BOARD SECRETARY'S RECORDS				\$ 65,166.58
	RECONCILING ITEMS:				
	ADDITIONS:				
10	REVENUES:	\$	-		
11	ADJUSTMENTS:		-		
			<u>-</u>		
12	TOTAL ADDITIONS				
	DEDUCTIONS:				
13	EXPENDITURES		-		
14	ADJUSTMENTS:		-		
			<u>-</u>		
15	TOTAL DEDDUCTIONS				<u>-</u>
16	NET RECONCILING ITEMS				<u>-</u>
17	ADJUSTED BOARD SECRETARY'S BALANCE				<u>\$ 65,166.58</u>

Start date 7/1/2016

Period date

6/1/2017

End date 6/30/2017

Expenditure

				Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE								
11-000-100-5610-D-24	TUITION-BC ALTERNATIVE SCHOOL			\$156,896.00	(\$36,499.04)	(\$2,736.91)	\$117,660.05	-25.0%
26723	11-000-100-5650-D-24	JMH			06/30/17	(\$209.72)		
26723	11-000-100-5660-D-24	JMH			06/30/17	(\$2,527.19)		
11-000-100-5650-D-24	TUITION-CTY SP SERV®IONAL S			\$431,982.00	\$157,465.68	\$17,846.28	\$607,293.96	40.6%
26723	11-000-100-5610-D-24	JMH			06/30/17	\$209.72		
26650	11-000-217-3200-D-61	JMH			06/30/17	\$17,636.56		
11-000-100-5660-D-24	TUITION-SPECIAL ED-PRIVATE IN			\$669,372.00	\$360,213.97	\$15,442.58	\$1,045,028.55	56.1%
26723	11-000-100-5610-D-24	JMH			06/30/17	\$2,527.19		
26724	11-000-213-1049-U-47	JMH			06/30/17	\$76.06		
26651	11-000-217-3200-D-61	JMH			06/30/17	\$12,839.33		
11-000-213-1040-D-47	HEALTH-PROF SALARIES			\$464,984.00	(\$13,775.10)	(\$6,194.03)	\$445,014.87	-4.3%
26607	11-000-217-3200-D-24	JPD			06/30/17	(\$6,113.79)		
26608	11-000-217-3200-D-61	JPD			06/30/17	(\$80.24)		
11-000-213-1049-H-47	HEALTH-PROF SALARY-OT/SUBS			\$10,590.00	\$0.00	(\$2,686.79)	\$7,903.21	-25.4%
26607	11-000-217-3200-D-24	JPD			06/30/17	(\$2,686.79)		
11-000-213-1049-U-47	HEALTH-PROF SALARY-OT/SUBS			\$1,890.00	(\$254.98)	(\$76.06)	\$1,558.96	-17.5%
26724	11-000-100-5660-D-24	JMH			06/30/17	(\$76.06)		
11-000-213-1059-U-47	HEALTH-SECRETARY O/T SAL			\$1,580.00	\$0.00	(\$555.00)	\$1,025.00	-35.1%
26725	11-000-213-3390-D-39	JMH			06/30/17	(\$555.00)		
11-000-213-3390-D-39	HEALTH SERV-CONTRACTED NURSING			\$20,000.00	\$17,047.50	\$2,007.13	\$39,054.63	95.3%
26725	11-000-213-1059-U-47	JMH			06/30/17	\$555.00		
26652	11-000-213-6100-H-47	JMH			06/30/17	\$658.85		
26652	11-000-213-6100-M-47	JMH			06/30/17	\$185.10		
26652	11-000-213-6100-U-47	JMH			06/30/17	\$223.48		
26652	11-000-213-8900-D-47	JMH			06/30/17	\$84.70		
26652	11-000-213-8900-H-47	JMH			06/30/17	\$300.00		
11-000-213-6100-H-47	HEALTH SERV-SUPPLIES			\$9,000.00	(\$6,963.59)	(\$658.85)	\$1,377.56	-84.7%
26652	11-000-213-3390-D-39	JMH			06/30/17	(\$658.85)		
11-000-213-6100-M-47	HEALTH SERV-SUPPLIES			\$1,125.00	(\$53.50)	(\$185.10)	\$886.40	-21.2%
26652	11-000-213-3390-D-39	JMH			06/30/17	(\$185.10)		
11-000-213-6100-S-47	HEALTH SERV-SUPPLIES			\$1,500.00	\$2,250.00	(\$1,999.42)	\$1,750.58	16.7%
26607	11-000-217-3200-D-24	JPD			06/30/17	(\$1,999.42)		
11-000-213-6100-U-47	HEALTH SERV-SUPPLIES			\$3,740.00	\$0.00	(\$223.48)	\$3,516.52	-6.0%
26652	11-000-213-3390-D-39	JMH			06/30/17	(\$223.48)		
11-000-213-8900-D-47	HEALTH SERV-MISC EXP			\$600.00	\$0.00	(\$84.70)	\$515.30	-14.1%
26652	11-000-213-3390-D-39	JMH			06/30/17	(\$84.70)		
11-000-213-8900-H-47	HEALTH SERV-MISC EXP			\$300.00	\$0.00	(\$300.00)	\$0.00	-100.0%
26652	11-000-213-3390-D-39	JMH			06/30/17	(\$300.00)		
11-000-216-1010-D-35	SPEECH-OT/PT-TCHR-SALARIES			\$723,479.00	(\$49,337.98)	(\$4,550.22)	\$669,590.80	-7.4%
26608	11-000-217-3200-D-61	JPD			06/30/17	(\$4,550.22)		

Start date 7/1/2016 Period date 6/1/2017 End date 6/30/2017

Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE							
11-000-216-1018-D-35	SPEECH-OT/PT-INST-SAL-LTS		\$0.00	\$34,490.80	(\$1,231.07)	\$33,259.73	0.0%
26608	11-000-217-3200-D-61	JPD		06/30/17	(\$1,231.07)		
11-000-216-3200-D-24	SPEECH-OT/PT PER IEP		\$236,000.00	\$61,260.50	\$3,960.41	\$301,220.91	27.6%
26653	11-000-218-1049-M-27	JMH		06/30/17	\$3,014.76		
26653	11-000-218-1049-U-27	JMH		06/30/17	\$945.65		
11-000-216-5800-D-35	SPEECH/OT/PT-TRAVEL		\$0.00	\$0.00	\$75.46	\$75.46	0.0%
26674	11-000-216-6100-D-24	JPD		06/30/17	\$75.46		
11-000-216-6100-D-24	SPEECH-OT/PT-SUPPLIES		\$10,000.00	(\$6,875.36)	(\$75.46)	\$3,049.18	-69.5%
26674	11-000-216-5800-D-35	JPD		06/30/17	(\$75.46)		
11-000-217-1040-D-37	SPEC ED EXTRAO-NURSE		\$44,500.00	\$31,816.25	\$4,023.75	\$80,340.00	80.5%
26654	11-000-217-3200-D-61	JMH		06/30/17	\$4,023.75		
11-000-217-1049-D-37	SPEC ED-EXTRAORDINARY NURSE OT		\$0.00	\$7,578.20	\$2,055.13	\$9,633.33	0.0%
26654	11-000-217-3200-D-61	JMH		06/30/17	\$2,055.13		
11-000-217-1069-D-37	SPEC ED EXTRA-PARA-SAL-SUBS		\$0.00	\$20,126.66	\$2,876.69	\$23,003.35	0.0%
26654	11-000-217-3200-D-61	JMH		06/30/17	\$2,876.69		
11-000-217-3200-D-24	SP ED EXTRAORDINARY-PROF SERV		\$86,000.00	\$43,370.00	\$10,800.00	\$140,170.00	63.0%
26607	11-000-213-1040-D-47	JPD		06/30/17	\$6,113.79		
26607	11-000-213-1049-H-47	JPD		06/30/17	\$2,686.79		
26607	11-000-213-6100-S-47	JPD		06/30/17	\$1,999.42		
11-000-217-3200-D-61	SPEC ED EXTRAO SERV-AUTISTIC		\$621,000.00	\$12,195.00	(\$29,369.46)	\$603,825.54	-2.8%
26650	11-000-100-5650-D-24	JMH		06/30/17	(\$17,636.56)		
26651	11-000-100-5660-D-24	JMH		06/30/17	(\$12,839.33)		
26608	11-000-213-1040-D-47	JPD		06/30/17	\$80.24		
26608	11-000-216-1010-D-35	JPD		06/30/17	\$4,550.22		
26608	11-000-216-1018-D-35	JPD		06/30/17	\$1,231.07		
26654	11-000-217-1040-D-37	JMH		06/30/17	(\$4,023.75)		
26654	11-000-217-1049-D-37	JMH		06/30/17	(\$2,055.13)		
26654	11-000-217-1069-D-37	JMH		06/30/17	(\$2,876.69)		
26608	11-000-218-1040-D-27	JPD		06/30/17	\$3,868.68		
26608	11-000-218-1049-M-27	JPD		06/30/17	\$331.79		
11-000-217-6100-D-37	SPEC ED EXTRAO-INST-SUPPLIES		\$5,000.00	(\$2,022.45)	\$150.00	\$3,127.55	-37.4%
26519	11-000-218-3900-D-44	JMH		06/07/17	\$150.00		
11-000-218-1040-D-27	GUIDANCE-SAL-PROF		\$1,352,341.00	(\$46,727.58)	(\$3,868.68)	\$1,301,744.74	-3.7%
26608	11-000-217-3200-D-61	JPD		06/30/17	(\$3,868.68)		
11-000-218-1049-M-27	GUIDANCE-PROF SAL-OT/SUBS		\$5,000.00	\$0.00	(\$3,346.55)	\$1,653.45	-66.9%
26653	11-000-216-3200-D-24	JMH		06/30/17	(\$3,014.76)		
26608	11-000-217-3200-D-61	JPD		06/30/17	(\$331.79)		
11-000-218-1049-U-27	GUIDANCE-PROF SAL-OT.SUB		\$5,670.00	\$0.00	(\$945.65)	\$4,724.35	-16.7%
26653	11-000-216-3200-D-24	JMH		06/30/17	(\$945.65)		
11-000-218-1059-H-27	GUIDANCE-CLERICAL SAL-OT/SUBS		\$0.00	\$5,240.66	\$258.75	\$5,499.41	0.0%
26655	11-000-219-3900-D-24	JMH		06/30/17	\$258.75		

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Expenditure

				Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE								
11-000-218-3200-H-27	GUIDANCE-PURCH PROF SERVICE			\$5,000.00	\$4,265.00	\$5,198.00	\$14,463.00	189.3%
26642	11-000-218-5900-H-27	JMH			06/30/17	\$78.47		
26642	11-000-218-6100-H-27	JMH			06/30/17	\$5,119.53		
11-000-218-3900-D-44	GUIDANCE-PURCH PROF TECH SERV			\$33,135.00	(\$29,594.99)	(\$275.00)	\$3,265.01	-90.1%
26519	11-000-217-6100-D-37	JMH			06/07/17	(\$150.00)		
26726	11-000-218-5800-D-49	JMH			06/30/17	(\$125.00)		
11-000-218-3900-D-48	STDNT ASSIST-DRUG TESTING			\$0.00	\$0.00	\$610.00	\$610.00	0.0%
26655	11-000-219-3900-D-24	JMH			06/30/17	\$610.00		
11-000-218-5800-D-49	GUID-TRAVEL-MAA PROF DEV			\$0.00	\$0.00	\$125.00	\$125.00	0.0%
26726	11-000-218-3900-D-44	JMH			06/30/17	\$125.00		
11-000-218-5900-H-27	GUIDANCE-MISC PURCH SERVICES			\$9,610.00	(\$6,272.08)	(\$78.47)	\$3,259.45	-66.1%
26642	11-000-218-3200-H-27	JMH			06/30/17	(\$78.47)		
11-000-218-6100-H-27	GUIDANCE-OFFICE SUPPLIES			\$8,900.00	\$1,040.76	(\$5,219.53)	\$4,721.23	-47.0%
26590	11-000-270-5120-D-50	RR 4-26 HS GUIDENCE TO ROWAN			06/22/17	(\$100.00)		
26642	11-000-218-3200-H-27	JMH			06/30/17	(\$5,119.53)		
11-000-219-1048-D-24	CST-SAL-PROFESSIONAL-LTS			\$0.00	\$3,955.07	\$2,825.05	\$6,780.12	0.0%
26655	11-000-219-3900-D-24	JMH			06/30/17	\$2,825.05		
11-000-219-1059-D-24	CST-SAL-CLERICAL-OT/SUBS			\$0.00	\$1,799.75	\$172.50	\$1,972.25	0.0%
26656	11-000-221-1109-D-42	JMH			06/30/17	\$172.50		
11-000-219-3900-D-24	CST-PURCH PROF/TECH SERV-M			\$62,000.00	(\$8,479.75)	\$2,306.20	\$55,826.45	-10.0%
26573	11-000-222-5900-M-26	JPD			06/19/17	\$1,000.00		
26573	11-000-222-6100-B-26	JPD			06/19/17	\$1,000.00		
26573	11-000-222-6100-H-26	JPD			06/19/17	\$1,000.00		
26573	11-000-222-6100-S-26	JPD			06/19/17	\$1,000.00		
26573	11-000-222-8900-B-26	JPD			06/19/17	\$2,000.00		
26655	11-000-218-1059-H-27	JMH			06/30/17	(\$258.75)		
26655	11-000-218-3900-D-48	JMH			06/30/17	(\$610.00)		
26655	11-000-219-1048-D-24	JMH			06/30/17	(\$2,825.05)		
11-000-219-5800-D-24	CST-TRAVEL/CONFERENCES			\$3,000.00	\$6,107.09	\$430.32	\$9,537.41	217.9%
26656	11-000-221-1109-D-42	JMH			06/30/17	\$430.32		
11-000-221-1020-D-42	ASST SUPT-INST-SUPR-SALARIES			\$1,130,139.00	\$14,394.12	\$291.76	\$1,144,824.88	1.3%
26656	11-000-221-1109-D-42	JMH			06/30/17	\$291.76		
11-000-221-1020-D-63	ASST SUPT-SAL-SPEC EDUCATION			\$63,085.00	\$98.94	\$10.44	\$63,194.38	0.2%
26656	11-000-221-1109-D-42	JMH			06/30/17	\$10.44		
11-000-221-1109-D-42	IMPROV INSTRUC-OTHER SALARIES			\$173,670.00	\$0.00	(\$4,081.17)	\$169,588.83	-2.3%
26656	11-000-219-1059-D-24	JMH			06/30/17	(\$172.50)		
26656	11-000-219-5800-D-24	JMH			06/30/17	(\$430.32)		
26656	11-000-221-1020-D-42	JMH			06/30/17	(\$291.76)		
26656	11-000-221-1020-D-63	JMH			06/30/17	(\$10.44)		
26727	11-000-221-5800-D-42	JMH			06/30/17	(\$111.07)		
26657	11-000-221-5800-D-42	JMH			06/30/17	(\$1,811.69)		
26727	11-000-221-5800-D-49	JMH			06/30/17	(\$226.42)		

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				Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE								
11-000-221-1109-D-42	IMPROV INSTRUC-OTHER SALARIES			\$173,670.00	\$0.00	(\$4,081.17)	\$169,588.83	-2.3%
26657	11-000-221-5800-D-49	JMH			06/30/17	(\$27.16)		
26657	11-000-221-8900-D-49	JMH			06/30/17	(\$406.50)		
26657	11-000-222-1040-D-26	JMH			06/30/17	(\$254.16)		
26657	11-000-222-1049-H-26	JMH			06/30/17	(\$254.15)		
26657	11-000-222-1049-S-26	JMH			06/30/17	(\$85.00)		
11-000-221-5800-D-42	ASST SUPT-TRAVEL			\$4,500.00	(\$1,049.97)	\$1,922.76	\$5,372.79	19.4%
26657	11-000-221-1109-D-42	JMH			06/30/17	\$1,811.69		
26727	11-000-221-1109-D-42	JMH			06/30/17	\$111.07		
11-000-221-5800-D-49	ASST SUPT-SUPERVISOR TRAVEL			\$0.00	\$12,360.53	\$253.58	\$12,614.11	0.0%
26727	11-000-221-1109-D-42	JMH			06/30/17	\$226.42		
26657	11-000-221-1109-D-42	JMH			06/30/17	\$27.16		
11-000-221-8900-D-49	IMPR INSTR-MISC EXP-SUPV CONF			\$0.00	\$5,621.00	\$406.50	\$6,027.50	0.0%
26657	11-000-221-1109-D-42	JMH			06/30/17	\$406.50		
11-000-222-1040-D-26	MEDIA-PROF SAL			\$575,673.00	\$2,050.00	\$254.16	\$577,977.16	0.4%
26657	11-000-221-1109-D-42	JMH			06/30/17	\$254.16		
11-000-222-1049-H-26	MEDIA-SAL-PROF SUBS/OT			\$0.00	\$2,262.60	\$254.15	\$2,516.75	0.0%
26657	11-000-221-1109-D-42	JMH			06/30/17	\$254.15		
11-000-222-1049-S-26	MEDIA-SAL-PROF SUBS/OT			\$0.00	\$1,466.55	\$85.00	\$1,551.55	0.0%
26657	11-000-221-1109-D-42	JMH			06/30/17	\$85.00		
11-000-222-5900-M-26	MEDIA-MISC PURCH SERV			\$3,200.00	(\$1,605.32)	(\$1,000.00)	\$594.68	-81.4%
26573	11-000-219-3900-D-24	JPD			06/19/17	(\$1,000.00)		
11-000-222-6100-B-26	MEDIA-BOOKS & SUPPLIES			\$7,500.00	(\$1,000.00)	(\$1,000.00)	\$5,500.00	-26.7%
26573	11-000-219-3900-D-24	JPD			06/19/17	(\$1,000.00)		
11-000-222-6100-H-26	MEDIA-BOOKS & SUPPLIES			\$21,630.00	(\$1,000.00)	(\$1,000.00)	\$19,630.00	-9.2%
26573	11-000-219-3900-D-24	JPD			06/19/17	(\$1,000.00)		
11-000-222-6100-S-26	MEDIA-BOOKS & SUPPLIES			\$7,500.00	(\$464.00)	(\$1,000.00)	\$6,036.00	-19.5%
26573	11-000-219-3900-D-24	JPD			06/19/17	(\$1,000.00)		
11-000-222-8900-B-26	MEDIA-MISC EXP			\$5,250.00	(\$3,000.00)	(\$2,000.00)	\$250.00	-95.2%
26573	11-000-219-3900-D-24	JPD			06/19/17	(\$2,000.00)		
11-000-230-5300-D-40	BOARD EXP-TELEPHONE			\$95,570.00	(\$2,316.00)	\$3,379.08	\$96,633.08	1.1%
26658	11-000-230-5900-D-39	JMH			06/30/17	\$3,379.08		
11-000-230-5900-D-39	BOARD EXP-MISC PURCH SERV(NJSB)			\$18,000.00	(\$2,795.77)	(\$3,379.08)	\$11,825.15	-34.3%
26658	11-000-230-5300-D-40	JMH			06/30/17	(\$3,379.08)		
11-000-230-6300-D-39	GEN ADMIN-BOE IN-HOUSE MTG EXP			\$1,000.00	\$1,294.98	\$140.00	\$2,434.98	143.5%
26614	11-000-230-8900-D-39	SPM/MA			06/20/17	\$107.00		
26614	11-000-230-8950-D-39	SPM/MA			06/20/17	\$140.00		
26659	11-000-230-8900-D-39	JMH			06/30/17	(\$107.00)		
11-000-230-8900-D-39	BOARD EXP-MISC EXP (DUES)			\$0.00	\$107.00	\$0.00	\$107.00	0.0%
26614	11-000-230-6300-D-39	SPM/MA			06/20/17	(\$107.00)		

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Expenditure

		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE						
11-000-230-8900-D-39	BOARD EXP-MISC EXP (DUES)	\$0.00	\$107.00	\$0.00	\$107.00	0.0%
26659	11-000-230-6300-D-39 JMH		06/30/17	\$107.00		
11-000-230-8950-D-39	GEN ADM-BOE MEMBERSHIP DUES	\$30,950.00	(\$999.21)	(\$140.00)	\$29,810.79	-3.7%
26614	11-000-230-6300-D-39 SPM/MA		06/20/17	(\$140.00)		
11-000-240-1030-D-49	SCH ADM-SAL-PRINCIPALS	\$1,432,113.00	\$10,643.41	\$416.80	\$1,443,173.21	0.8%
26660	11-000-240-5800-U-49 JMH		06/30/17	\$416.80		
11-000-240-1050-D-49	SCH ADM-SAL-CLERICAL/PRIN OFFI	\$674,896.00	\$66.94	\$31.48	\$674,994.42	0.0%
26660	11-000-240-5800-U-49 JMH		06/30/17	\$31.48		
11-000-240-1059-H-49	SCH ADM-SAL-SUBSTITUTES-PRIN O	\$3,100.00	\$3,144.98	\$554.44	\$6,799.42	119.3%
26660	11-000-240-5800-U-49 JMH		06/30/17	\$554.44		
11-000-240-5800-D-49	SCH ADMIN-MAA-TRAVEL	\$0.00	\$7,415.41	\$125.00	\$7,540.41	0.0%
26728	11-000-240-5800-U-49 JMH		06/30/17	\$125.00		
11-000-240-5800-H-49	SCH ADMIN-TRAVEL-PRINCIPAL	\$1,340.00	(\$424.47)	(\$510.53)	\$405.00	-69.8%
26585	11-000-270-5120-D-50 CBI TO CHERRY HILL 6-2-17		06/20/17	(\$50.00)		
26589	11-000-270-5120-D-50 RR HS CBI SHOP RITE		06/22/17	(\$50.00)		
26643	11-190-100-6100-H-49 PER AS (cmn)		06/30/17	(\$410.53)		
11-000-240-5800-S-49	SCH ADMIN-TRAVEL-PRINCIPAL	\$750.00	\$0.00	\$690.00	\$1,440.00	92.0%
26660	11-000-240-5800-U-49 JMH		06/30/17	\$690.00		
11-000-240-5800-U-49	SCH ADMIN-TRAVEL	\$3,000.00	(\$275.33)	(\$1,890.66)	\$834.01	-72.2%
26660	11-000-240-1030-D-49 JMH		06/30/17	(\$416.80)		
26660	11-000-240-1050-D-49 JMH		06/30/17	(\$31.48)		
26660	11-000-240-1059-H-49 JMH		06/30/17	(\$554.44)		
26728	11-000-240-5800-D-49 JMH		06/30/17	(\$125.00)		
26660	11-000-240-5800-S-49 JMH		06/30/17	(\$690.00)		
26660	11-000-240-5900-B-49 JMH		06/30/17	(\$72.94)		
11-000-240-5900-B-49	SCH ADMIN-MISC PURCH SERVICES	\$3,500.00	\$595.96	\$72.94	\$4,168.90	19.1%
26660	11-000-240-5800-U-49 JMH		06/30/17	\$72.94		
11-000-240-5900-H-49	SCH ADMIN-MISC PURC-PRINCIPAL	\$6,000.00	\$0.00	(\$1,050.69)	\$4,949.31	-17.5%
26644	11-190-100-6100-H-49 PER AS (cmn)		06/30/17	(\$1,050.69)		
11-000-240-6100-H-49	SCH ADMIN-SUPPLIES-PRINCIPAL	\$9,875.00	(\$4,022.46)	(\$1,660.99)	\$4,191.55	-57.6%
26645	11-190-100-6100-H-49 PER AS (cmn)		06/30/17	(\$1,660.99)		
11-000-240-8900-H-49	SCH ADMIN-MISC EXP-PRINCIPAL	\$3,600.00	(\$2,222.49)	(\$377.51)	\$1,000.00	-72.2%
26646	11-190-100-6100-H-49 PER AS (cmn)		06/30/17	(\$377.51)		
11-000-251-1109-D-43	CENTRAL SERV-SAL-PERSONNEL O/T	\$990.00	\$1,321.26	\$92.00	\$2,403.26	142.8%
26661	11-000-251-3300-D-40 JMH		06/30/17	\$92.00		
11-000-251-3300-D-40	CENTRAL SERV-PURCH PROF SERV	\$1,300.00	\$0.00	(\$92.00)	\$1,208.00	-7.1%
26661	11-000-251-1109-D-43 JMH		06/30/17	(\$92.00)		
11-000-262-1079-D-49	OP MAINT-SAL-NON INSTR AID-SUB	\$0.00	\$3,934.75	\$502.67	\$4,437.42	0.0%
26662	11-000-262-6220-D-51 JMH		06/30/17	\$502.67		

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Expenditure

		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE						
11-000-262-1109-D-51	OP & MAINT-OTHER SAL/OVERTIME	\$170,000.00	\$11,779.63	\$3,003.65	\$184,783.28	8.7%
26662	11-000-262-6220-D-51 JMH		06/30/17	\$3,003.65		
11-000-262-4200-D-51	CUSTODIAL-PURCH SERVICES	\$1,086,685.00	\$111,671.05	\$28.40	\$1,198,384.45	10.3%
26662	11-000-262-6220-D-51 JMH		06/30/17	\$28.40		
11-000-262-4900-D-51	CUSTODIAL-WATER & SEWER	\$63,000.00	(\$1,761.86)	\$718.26	\$61,956.40	-1.7%
26662	11-000-262-6220-D-51 JMH		06/30/17	\$718.26		
11-000-262-6220-D-51	CUSTODIAL-ENERGY-ELECTRICITY	\$950,000.00	(\$33,194.78)	(\$4,252.98)	\$912,552.24	-3.9%
26662	11-000-262-1079-D-49 JMH		06/30/17	(\$502.67)		
26662	11-000-262-1109-D-51 JMH		06/30/17	(\$3,003.65)		
26662	11-000-262-4200-D-51 JMH		06/30/17	(\$28.40)		
26662	11-000-262-4900-D-51 JMH		06/30/17	(\$718.26)		
11-000-266-1000-D-51	SECURITY-SALARIES	\$80,000.00	(\$800.00)	\$3,305.57	\$82,505.57	3.1%
26663	11-000-266-1007-D-40 JMH		06/30/17	\$1,483.00		
26663	11-000-266-1009-D-51 JMH		06/30/17	\$1,000.00		
26663	11-000-266-3000-D-40 JMH		06/30/17	\$822.57		
11-000-266-1007-D-40	SECURITY-SAL-BUS DUTY/TRAFFIC	\$78,000.00	\$0.00	(\$1,483.00)	\$76,517.00	-1.9%
26663	11-000-266-1000-D-51 JMH		06/30/17	(\$1,483.00)		
11-000-266-1009-D-51	SECURITY-SAL-OT/SUBS	\$1,000.00	\$0.00	(\$1,000.00)	\$0.00	-100.0%
26663	11-000-266-1000-D-51 JMH		06/30/17	(\$1,000.00)		
11-000-266-3000-D-40	SECURITY-PURCH PROF TECH SERVI	\$151,281.00	(\$956.08)	(\$822.57)	\$149,502.35	-1.2%
26663	11-000-266-1000-D-51 JMH		06/30/17	(\$822.57)		
11-000-270-1620-D-50	STDNT TRANS-SAL-OTH THAN H&S	\$8,000.00	\$1,767.44	\$937.07	\$10,704.51	33.8%
26664	11-000-270-6100-D-50 JMH		06/30/17	\$937.07		
11-000-270-5120-D-50	STDNT TRAN-CONTR SERV-NON TO &	\$168,000.00	(\$29,268.61)	\$250.00	\$138,981.39	-17.3%
26513	11-212-100-5900-H-62 5-26 CBI LAUREL ACRES PARK		06/06/17	\$50.00		
26585	11-000-240-5800-H-49 CBI TO CHERRY HILL 6-2-17		06/20/17	\$50.00		
26590	11-000-218-6100-H-27 RR 4-26 HS GUIDENCE TO ROWAN		06/22/17	\$100.00		
26589	11-000-240-5800-H-49 RR HS CBI SHOP RITE		06/22/17	\$50.00		
11-000-270-5140-D-50	STDNT TRAN-CONTR SERV-SPEC E	\$295,000.00	(\$100,780.66)	\$2,337.72	\$196,557.06	-33.4%
26664	11-000-270-6100-D-50 JMH		06/30/17	\$2,337.72		
11-000-270-5150-D-50	STDNT TRAN-JOINTURES-SPEC ED	\$160,000.00	\$41,748.85	\$3,381.11	\$205,129.96	28.2%
26664	11-000-270-6100-D-50 JMH		06/30/17	\$3,381.11		
11-000-270-6100-D-50	STDNT TRAN- GENERAL SUPPLIES	\$190,000.00	(\$66,825.40)	(\$6,655.90)	\$116,518.70	-38.7%
26664	11-000-270-1620-D-50 JMH		06/30/17	(\$937.07)		
26664	11-000-270-5140-D-50 JMH		06/30/17	(\$2,337.72)		
26664	11-000-270-5150-D-50 JMH		06/30/17	(\$3,381.11)		
11-000-291-2410-D-40	BUSINESS-PERS RETIREMENT	\$750,000.00	(\$51.83)	(\$858.35)	\$749,089.82	-0.1%
26665	11-000-291-2490-D-40 JMH		06/30/17	(\$858.35)		
11-000-291-2490-D-40	BUSINESS-DCRP EMPLOYER SHARE	\$40,000.00	(\$4,250.00)	\$858.35	\$36,608.35	-8.5%
26665	11-000-291-2410-D-40 JMH		06/30/17	\$858.35		

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		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE						
11-000-291-2700-D-40	BUSINESS-HEALTH BENEFITS	\$11,269,510.00	(\$339,095.60)	(\$16,080.08)	\$10,914,334.32	-3.2%
26729	11-000-291-2800-D-49 JMH		06/30/17	(\$3,195.00)		
26729	11-402-100-5900-H-52 JMH		06/30/17	(\$12,885.08)		
11-000-291-2800-D-49	BUSINESS-TUITION REIMBURSE-MAA	\$0.00	\$6,327.00	\$3,195.00	\$9,522.00	0.0%
26729	11-000-291-2700-D-40 JMH		06/30/17	\$3,195.00		
11-110-100-1019-D-01	PRESCH/K-SAL-TEACH-SALARIES	\$9,000.00	\$3,474.49	\$686.70	\$13,161.19	46.2%
26666	11-140-100-1018-D-01 JMH		06/30/17	\$686.70		
11-120-100-1019-D-01	GRADES 1-5-INSTRUC-SAL-SUBSTIT	\$150,000.00	(\$44,529.37)	\$10,941.25	\$116,411.88	-22.4%
26666	11-140-100-1018-D-01 JMH		06/30/17	\$10,941.25		
11-130-100-1010-D-01	GRADES 6-8-INSTRUC-SAL-TCHRS-G	\$4,597,227.00	\$184,753.34	\$3,999.00	\$4,785,979.34	4.1%
26602	11-190-100-6400-D-45 RLT/JMH		06/29/17	\$3,999.00		
11-140-100-1010-D-01	GRADES 9-12-INSTRUC-SAL-TCHRS-	\$7,182,802.00	(\$102,999.05)	\$727.76	\$7,080,530.71	-1.4%
26666	11-140-100-1018-D-01 JMH		06/30/17	\$727.76		
11-140-100-1018-D-01	GRADES 9-12 TCHR SAL-LTS	\$0.00	\$91,625.00	(\$25,794.52)	\$65,830.48	0.0%
26666	11-110-100-1019-D-01 JMH		06/30/17	(\$686.70)		
26666	11-120-100-1019-D-01 JMH		06/30/17	(\$10,941.25)		
26666	11-140-100-1010-D-01 JMH		06/30/17	(\$727.76)		
26666	11-140-100-1019-D-01 JMH		06/30/17	(\$13,438.81)		
11-140-100-1019-D-01	GRADES 9-12-INSTRUC-SAL-SUBSTI	\$246,900.00	(\$135,385.77)	\$13,438.81	\$124,953.04	-49.4%
26666	11-140-100-1018-D-01 JMH		06/30/17	\$13,438.81		
11-190-100-1069-M-01	INST-SAL-OTHER-SUBSTITUTES	\$0.00	\$1,265.89	\$121.06	\$1,386.95	0.0%
26667	11-190-100-6100-R-01 JMH		06/30/17	\$121.06		
11-190-100-1069-R-01	INST-SAL-OTHER-SUBSTITUTES	\$0.00	\$4,114.16	\$170.36	\$4,284.52	0.0%
26667	11-190-100-6100-R-01 JMH		06/30/17	\$170.36		
11-190-100-1069-S-01	INST-SAL-OTHER-SUBSTITUTES	\$0.00	\$3,134.62	\$1,047.57	\$4,182.19	0.0%
26667	11-190-100-6100-R-01 JMH		06/30/17	\$1,047.57		
11-190-100-5900-D-44	INST-MISC PURCH SERV-DATA PROC	\$75,301.00	(\$27,044.52)	\$1,057.01	\$49,313.49	-34.5%
26667	11-190-100-6100-R-01 JMH		06/30/17	\$1,057.01		
11-190-100-5900-R-01	INST-MISC PURCH SERV(RPT CARDS	\$5,304.00	\$780.11	\$375.30	\$6,459.41	21.8%
26667	11-190-100-6100-R-01 JMH		06/30/17	\$375.30		
11-190-100-6100-H-49	INST-SUPPLIES-GRADUATION	\$49,000.00	(\$1,000.00)	\$1,024.72	\$49,024.72	0.1%
26595	11-401-100-6100-H-53 JMH		06/01/17	(\$2,475.00)		
26643	11-000-240-5800-H-49 PER AS (cmn)		06/30/17	\$410.53		
26644	11-000-240-5900-H-49 PER AS (cmn)		06/30/17	\$1,050.69		
26645	11-000-240-6100-H-49 PER AS (cmn)		06/30/17	\$1,660.99		
26646	11-000-240-8900-H-49 PER AS (cmn)		06/30/17	\$377.51		
11-190-100-6100-R-01	INST-SUPPLIES-GEN INST	\$35,000.00	(\$3,140.31)	(\$2,802.27)	\$29,057.42	-17.0%
26667	11-190-100-1069-M-01 JMH		06/30/17	(\$121.06)		
26667	11-190-100-1069-R-01 JMH		06/30/17	(\$170.36)		
26667	11-190-100-1069-S-01 JMH		06/30/17	(\$1,047.57)		
26667	11-190-100-5900-D-44 JMH		06/30/17	(\$1,057.01)		

Start date 7/1/2016

Period date

6/1/2017

End date 6/30/2017

Expenditure

		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE						
11-190-100-6100-R-01	INST-SUPPLIES-GEN INST	\$35,000.00	(\$3,140.31)	(\$2,802.27)	\$29,057.42	-17.0%
26667	11-190-100-5900-R-01 JMH		06/30/17	(\$375.30)		
26667	11-190-100-6100-R-07 JMH		06/30/17	(\$30.97)		
11-190-100-6100-R-07	INST-SUPPLIES-STEM	\$0.00	\$0.00	\$30.97	\$30.97	0.0%
26667	11-190-100-6100-R-01 JMH		06/30/17	\$30.97		
11-190-100-6400-D-45	INSTR-TEXTBOOKS-PROGRAM INIT	\$0.00	\$3,999.00	(\$3,999.00)	\$0.00	0.0%
26602	11-130-100-1010-D-01 RLT/JMH		06/29/17	(\$3,999.00)		
11-209-100-1019-D-65	BEHAV DISAB-TCHR SAL-OT/SUBS	\$0.00	\$730.15	(\$730.15)	\$0.00	0.0%
26609	11-212-100-1019-D-62 JPD		06/30/17	(\$730.15)		
11-209-100-1069-D-65	BEHAV DISAB-PAR SAL-SUBS	\$0.00	\$44.95	(\$44.95)	\$0.00	0.0%
26611	11-212-100-1068-D-62 JPD		06/30/17	(\$44.95)		
11-212-100-1010-D-62	MULT DISAB-INSTR-SAL-TCHR	\$891,648.00	(\$44,492.55)	\$100.00	\$847,255.45	-5.0%
26668	11-212-100-6100-H-62 JMH		06/30/17	\$100.00		
11-212-100-1019-D-62	MULT DISAB-SAL-TCHR-OT/SUBS	\$10,000.00	\$4,323.30	\$2,414.30	\$16,737.60	67.4%
26609	11-209-100-1019-D-65 JPD		06/30/17	\$730.15		
26609	11-212-100-1069-D-62 JPD		06/30/17	\$1,684.15		
11-212-100-1068-D-62	MULT DISAB-INSTR-PARA LTS-SAL	\$0.00	\$3,986.72	\$748.17	\$4,734.89	0.0%
26611	11-209-100-1069-D-65 JPD		06/30/17	\$44.95		
26610	11-212-100-1069-D-62 JPD		06/30/17	\$703.22		
11-212-100-1069-D-62	MULT DISAB-INSTR-SAL-PARA SUBS	\$5,000.00	\$0.00	(\$2,387.37)	\$2,612.63	-47.7%
26609	11-212-100-1019-D-62 JPD		06/30/17	(\$1,684.15)		
26610	11-212-100-1068-D-62 JPD		06/30/17	(\$703.22)		
11-212-100-5800-H-62	MULT DISAB-INSTR-TRAVEL	\$0.00	\$4,210.16	\$531.16	\$4,741.32	0.0%
26668	11-212-100-6100-H-62 JMH		06/30/17	\$531.16		
11-212-100-5900-H-62	MULT DISAB-MISC PURCH SERV	\$4,000.00	(\$2,695.63)	(\$50.00)	\$1,254.37	-68.6%
26513	11-000-270-5120-D-50 5-26 CBI LAUREL ACRES PARK		06/06/17	(\$50.00)		
11-212-100-6100-H-62	MULT DISAB-INSTRUC-SUPPLIES	\$4,500.00	\$1,769.41	(\$651.16)	\$5,618.25	24.9%
26668	11-212-100-1010-D-62 JMH		06/30/17	(\$100.00)		
26668	11-212-100-5800-H-62 JMH		06/30/17	(\$531.16)		
26668	11-212-100-6100-M-62 JMH		06/30/17	(\$20.00)		
11-212-100-6100-M-62	MULT DISAB-INSTR-SUPPLIES	\$5,970.00	(\$5,708.69)	\$20.00	\$281.31	-95.3%
26668	11-212-100-6100-H-62 JMH		06/30/17	\$20.00		
11-213-100-1010-D-31	RES CTR-INSTRUC-SAL-TCHRS	\$3,701,459.00	\$358,146.53	(\$4,851.39)	\$4,054,754.14	9.5%
26669	11-213-100-1019-D-31 JMH		06/30/17	(\$4,851.39)		
11-213-100-1018-D-31	RES RM-INSTR-SAL-TCHR-LT SUB	\$0.00	\$78,826.90	(\$2,178.56)	\$76,648.34	0.0%
26669	11-213-100-1019-D-31 JMH		06/30/17	(\$2,178.56)		
11-213-100-1019-D-31	RES CTR-SAL-SUBSTITUTE TCHRS	\$55,000.00	\$13,825.60	\$7,488.77	\$76,314.37	38.8%
26669	11-213-100-1010-D-31 JMH		06/30/17	\$4,851.39		
26669	11-213-100-1018-D-31 JMH		06/30/17	\$2,178.56		
26669	11-213-100-1069-D-31 JMH		06/30/17	\$458.82		

Start date 7/1/2016 Period date 6/1/2017 End date 6/30/2017 Expenditure

		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE						
11-213-100-1069-D-31	RES CTR-SAL-SUBSTITUTE OTHER	\$10,000.00	\$0.00	(\$458.82)	\$9,541.18	-4.6%
26669	11-213-100-1019-D-31 JMH		06/30/17	(\$458.82)		
11-214-100-1069-D-61	AUTISTIC-OTHER SAL FOR INSTRUC	\$0.00	\$316.21	\$102.64	\$418.85	0.0%
26670	11-402-100-1010-H-52 JMH		06/30/17	\$102.64		
11-215-100-1019-D-57	PRESCH DISAB-PT-TCHR-OT/SUBS	\$0.00	\$1,103.02	\$85.00	\$1,188.02	0.0%
26670	11-402-100-1010-H-52 JMH		06/30/17	\$85.00		
11-215-100-1069-D-57	PRESCH DISAB-PT-SAL-PARA SUBS	\$0.00	\$800.67	\$40.32	\$840.99	0.0%
26670	11-402-100-1010-H-52 JMH		06/30/17	\$40.32		
11-216-100-1019-D-57	PSD-AUT-TCHR SAL-OT/SUBS	\$0.00	\$6,137.86	\$2,515.00	\$8,652.86	0.0%
26670	11-402-100-1010-H-52 JMH		06/30/17	\$2,515.00		
11-216-100-1069-D-57	PSD-AUT-PARA SAL-OT/SUBS	\$0.00	\$871.67	\$562.95	\$1,434.62	0.0%
26670	11-402-100-1010-H-52 JMH		06/30/17	\$562.95		
11-230-100-1019-D-34	REMEDIAL-SAL-SUBSTITUTE TCHRS	\$2,975.00	\$133.26	\$193.80	\$3,302.06	11.0%
26670	11-402-100-1010-H-52 JMH		06/30/17	\$193.80		
11-240-100-1019-D-38	BILINGUAL-TCHR SAL-OT/SUB	\$0.00	\$1,187.52	\$40.80	\$1,228.32	0.0%
26670	11-402-100-1010-H-52 JMH		06/30/17	\$40.80		
11-240-100-5800-D-38	ESL-INSTRUCTIONAL TRAVEL	\$0.00	\$175.62	\$8.07	\$183.69	0.0%
26670	11-402-100-1010-H-52 JMH		06/30/17	\$8.07		
11-401-100-1010-R-53	COCURRICULAR-TEACHERS SALARIES	\$0.00	\$1,061.50	\$213.70	\$1,275.20	0.0%
26670	11-402-100-1010-H-52 JMH		06/30/17	\$213.70		
11-401-100-5800-H-53	COCURRIC-TRAVEL	\$6,050.00	(\$4,686.76)	\$151.90	\$1,515.14	-75.0%
26670	11-402-100-1010-H-52 JMH		06/30/17	\$151.90		
11-401-100-6100-H-53	COCURRICULAR-INSTRUC-SUPP-	\$500.00	(\$218.72)	\$2,475.00	\$2,756.28	451.3%
26595	11-190-100-6100-H-49 JMH		06/01/17	\$2,475.00		
11-402-100-1010-H-52	SCH SPON ATH-CONTRACT STIPENDS	\$525,000.00	\$0.00	(\$4,754.35)	\$520,245.65	-0.9%
26670	11-214-100-1069-D-61 JMH		06/30/17	(\$102.64)		
26670	11-215-100-1019-D-57 JMH		06/30/17	(\$85.00)		
26670	11-215-100-1069-D-57 JMH		06/30/17	(\$40.32)		
26670	11-216-100-1019-D-57 JMH		06/30/17	(\$2,515.00)		
26670	11-216-100-1069-D-57 JMH		06/30/17	(\$562.95)		
26670	11-230-100-1019-D-34 JMH		06/30/17	(\$193.80)		
26670	11-240-100-1019-D-38 JMH		06/30/17	(\$40.80)		
26670	11-240-100-5800-D-38 JMH		06/30/17	(\$8.07)		
26670	11-401-100-1010-R-53 JMH		06/30/17	(\$213.70)		
26670	11-401-100-5800-H-53 JMH		06/30/17	(\$151.90)		
26670	11-402-100-1019-H-52 JMH		06/30/17	(\$70.00)		
26670	11-402-100-1040-D-52 JMH		06/30/17	(\$41.68)		
26670	11-402-100-5800-H-52 JMH		06/30/17	(\$728.49)		
11-402-100-1019-H-52	SCH SPON ATH-CLOCKS/TICKET TAK	\$30,000.00	\$8,795.40	\$70.00	\$38,865.40	29.6%
26670	11-402-100-1010-H-52 JMH		06/30/17	\$70.00		

Start date 7/1/2016

Period date

6/1/2017

End date 6/30/2017

Expenditure

		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE						
11-402-100-1040-D-52	SCH SPON ATH-SUPV-SAL	\$134,964.00	\$331.44	\$41.68	\$135,337.12	0.3%
26670	11-402-100-1010-H-52 JMH		06/30/17	\$41.68		
11-402-100-5800-H-52	SCH SPON ATH-INSTR-TRAVEL	\$3,000.00	(\$2,273.27)	\$728.49	\$1,455.22	-51.5%
26670	11-402-100-1010-H-52 JMH		06/30/17	\$728.49		
11-402-100-5900-H-52	SCH SPON ATH-INST-MISC PURCH S	\$92,483.00	(\$13,982.64)	\$12,885.08	\$91,385.44	-1.2%
26729	11-000-291-2700-D-40 JMH		06/30/17	\$12,885.08		
Total for Just Accounts Listed		\$42,555,884.00	\$597,046.27	\$0.00	\$43,152,930.27	1%

Start date 7/1/2016 Period date 6/1/2017 End date 6/30/2017

Expenditure

		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 20 SPECIAL REVENUE FUNDS						
20-504-100-3200-D-24	NONPUB HOME INSTRUCTION	\$0.00	\$3,000.00	\$1,816.88	\$4,816.88	0.0%
26671	- - - - - JMH		06/30/17	\$1,816.88		
Total for Just Accounts Listed		\$0.00	\$3,000.00	\$1,816.88	\$4,816.88	0%

Start date 7/1/2016

Period date

6/1/2017

End date 6/30/2017

Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 30 CAPITAL PROJECTS FUNDS							
30-000-423-390U-D-39	CAP PROJ-UES-PROF SERVICES		\$0.00	\$1,059,880.29	(\$648,462.96)	\$411,417.33	0.0%
26568	- - - -	RLT/JH		06/15/17	(\$324,231.48)		
26569	- - - -	RLT/JH		06/15/17	(\$324,231.48)		
30-000-423-450U-D-39	CAP PROJ-UES-CONSTRUCTION		\$0.00	\$4,187,715.32	\$648,462.96	\$4,836,178.28	0.0%
26569	- - - -	RLT/JH		06/15/17	\$324,231.48		
26568	- - - -	RLT/JH		06/15/17	\$324,231.48		
30-000-424-390M-D-39	CAP PROJ-MS-PROF SERVICES		\$0.00	\$559,463.11	(\$211,949.00)	\$347,514.11	0.0%
26569	- - - -	RLT/JH		06/15/17	(\$211,949.00)		
30-000-424-450M-D-39	CAP PROJ-MS-CONSTRUCTION		\$0.00	\$5,161,751.67	\$211,949.00	\$5,373,700.67	0.0%
26569	- - - -	RLT/JH		06/15/17	\$211,949.00		
30-000-425-390H-D-39	CAP PROJ-HS-PROF SERVICES		\$0.00	\$1,935,063.14	(\$843,937.10)	\$1,091,126.04	0.0%
26569	- - - -	RLT/JH		06/15/17	(\$421,968.55)		
26568	- - - -	RLT/JH		06/15/17	(\$421,968.55)		
30-000-425-450H-D-39	CAP PROJ-HS-CONSTRUCTION		\$0.00	\$7,341,031.08	\$843,937.10	\$8,184,968.18	0.0%
26569	- - - -	RLT/JH		06/15/17	\$421,968.55		
26568	- - - -	RLT/JH		06/15/17	\$421,968.55		
Total for Just Accounts Listed			\$0.00	\$20,244,904.61	\$0.00	\$20,244,904.61	0%

BILLS TO BE PRESENTED SEPTEMBER 19, 2017		
08/03/17 - 09/14/17	\$3,019,664.25	
A/P 09/14/17	314,377.21	
		3,334,041.46
CNP 07/01/17 - 07/31/17	0.00	
		0.00
	\$3,334,041.46	\$3,334,041.46

Rec and Unrec checks

Hand and Machine checks

09/14/17 15:59

Starting date 8/3/2017

Ending date 9/14/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
000000 H	08/29/17		1849	MOORESTOWN BOE STUDENT FUND ACCOUNT	\$680.00
8J0006	08/29/17	Db 10-402 / Cr 10-101			\$680.00
	10-04 - - --		8/29/17	08/29/17	\$680.00
000001 H	08/29/17		1849	MOORESTOWN BOE STUDENT FUND ACCOUNT	\$260.00
8J0007	08/29/17	Db 10-402 / Cr 10-101			\$260.00
	10-04 - - --		2017/08/29	08/29/17	\$260.00
081517	08/15/17		PAY	MOORESTOWN BOARD OF EDUCATION PAYROLL AC	\$459,613.86
800001	07/01/17	Payroll 2017 - 2018			\$459,613.86
	11-000-211-1000-D-66		*7PR709	08/15/17	\$2,347.08
	11-000-213-1049-D-64		*7PR709	08/15/17	\$2,343.11
	11-000-218-1050-D-27		*7PR709	08/15/17	\$7,032.91
	11-000-219-1040-D-24		*7PR709	08/15/17	\$14,715.77
	11-000-219-1049-D-24		*7PR709	08/15/17	\$24,754.03
	11-000-219-1050-D-24		*7PR709	08/15/17	\$9,400.83
	11-000-221-1020-D-42		*7PR709	08/15/17	\$48,148.25
	11-000-221-1020-D-63		*7PR709	08/15/17	\$2,630.49
	11-000-221-1050-D-42		*7PR709	08/15/17	\$2,183.51
	11-000-221-1109-D-42		*7PR709	08/15/17	\$14,438.27
	11-000-230-1100-D-39		*7PR709	08/15/17	\$234.75
	11-000-230-1100-D-41		*7PR709	08/15/17	\$13,720.55
	11-000-240-1030-D-49		*7PR709	08/15/17	\$58,658.25
	11-000-240-1050-D-49		*7PR709	08/15/17	\$13,229.96
	11-000-240-1059-U-49		*7PR709	08/15/17	\$454.75
	11-000-251-1000-D-40		*7PR709	08/15/17	\$21,115.62
	11-000-251-1009-D-40		*7PR709	08/15/17	\$340.53
	11-000-251-1100-D-43		*7PR709	08/15/17	\$8,360.14
	11-000-251-1109-D-43		*7PR709	08/15/17	\$184.92
	11-000-252-1000-D-44		*7PR709	08/15/17	\$14,212.31
	11-000-262-1100-D-51		*7PR709	08/15/17	\$55,066.28
	11-000-262-1109-D-51		*7PR709	08/15/17	\$4,973.96
	11-000-262-110S-D-51		*7PR709	08/15/17	\$276.00
	11-000-270-1600-D-50		*7PR709	08/15/17	\$8,122.50
	11-000-270-1609-D-50		*7PR709	08/15/17	\$2,162.96
	11-000-270-1619-D-50		*7PR709	08/15/17	\$7,484.61
	11-000-270-1620-D-50		*7PR709	08/15/17	\$380.53
	11-110-100-1019-D-01		*7PR709	08/15/17	\$104.72
	11-120-100-1019-D-01		*7PR709	08/15/17	\$654.50
	11-140-100-1010-D-42		*7PR709	08/15/17	\$261.80
	11-140-100-1019-D-01		*7PR709	08/15/17	\$473.33
	11-150-100-1010-D-36		*7PR709	08/15/17	\$2,233.17
	11-190-100-1060-D-01		*7PR709	08/15/17	\$699.76
	11-212-100-1019-D-62		*7PR709	08/15/17	\$52.36
	11-212-100-1019-D-64		*7PR709	08/15/17	\$40,016.13
	11-212-100-1069-D-64		*7PR709	08/15/17	\$22,181.05
	11-216-100-1019-D-64		*7PR709	08/15/17	\$6,545.00
	11-216-100-1069-D-64		*7PR709	08/15/17	\$8,204.63
	11-402-100-1040-D-52		*7PR709	08/15/17	\$5,639.05
	20-232-100-1009-D-42		*7PR709	08/15/17	\$18,271.55
	20-232-200-1000-D-42		*7PR709	08/15/17	\$1,195.50
	62-830-100-1010-D-73		*7PR709	08/15/17	\$14,608.44
	62-830-200-1000-D-73		*7PR709	08/15/17	\$1,500.00

Rec and Unrec checks

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount	
081617 H	08/15/17		1416	MOORESTOWN BOE AGENCY ACCT	\$19,224.62	
800471	07/12/17			BOARD SHARE FICA/DCRP	\$19,224.62	
	11-000-291-2200-D-40			08/15/17	08/15/17	\$16,570.37
	11-000-291-2490-D-40			08/15/17 DCRP	08/15/17	\$98.75
	20-232-200-2000-D-42			08/15/17 TITLE I	08/15/17	\$1,489.23
	62-830-200-2000-D-73			08/15/17 SE	08/15/17	\$1,066.27
081717 H	08/15/17		1416	MOORESTOWN BOE AGENCY ACCT	\$14,724.81	
8J0004	08/15/17			Db 10-141 / Cr 10-101	\$14,724.81	
	10-02 - - -			08/15/17	08/15/17	\$14,724.81
081817 H	08/17/17		0414	TD EQUIPMENT FINANCE INC	\$596,159.77	
800768	08/08/17			2014-15 LEASE PURCHASE AGREE	\$596,159.77	
	11-000-262-4410-D-40			INVOICE 00563243	08/17/17	\$30,000.00
	11-190-100-4400-D-01			INVOICE 00563243	08/17/17	\$566,159.77
083017	08/30/17		PAY	MOORESTOWN BOARD OF EDUCATION PAYROLL AC	\$351,279.67	
800001	07/01/17			Payroll 2017 - 2018	\$351,279.67	
	11-000-211-1000-D-66			*7PR712	08/30/17	\$2,347.08
	11-000-213-1049-D-47			*7PR712	08/30/17	\$1,099.56
	11-000-218-1050-D-27			*7PR712	08/30/17	\$7,032.91
	11-000-219-1040-D-24			*7PR712	08/30/17	\$18,139.24
	11-000-219-1049-D-24			*7PR712	08/30/17	\$16,236.60
	11-000-219-1050-D-24			*7PR712	08/30/17	\$9,400.83
	11-000-221-1020-D-42			*7PR712	08/30/17	\$48,148.25
	11-000-221-1020-D-63			*7PR712	08/30/17	\$2,630.49
	11-000-221-1050-D-42			*7PR712	08/30/17	\$2,183.51
	11-000-221-1109-D-42			*7PR712	08/30/17	\$13,948.71
	11-000-230-1100-D-39			*7PR712	08/30/17	\$234.75
	11-000-230-1100-D-41			*7PR712	08/30/17	\$11,296.88
	11-000-240-1030-D-49			*7PR712	08/30/17	\$58,658.25
	11-000-240-1050-D-49			*7PR712	08/30/17	\$13,229.96
	11-000-240-1059-U-49			*7PR712	08/30/17	\$361.13
	11-000-251-1000-D-40			*7PR712	08/30/17	\$20,545.97
	11-000-251-1009-D-40			*7PR712	08/30/17	\$402.05
	11-000-251-1100-D-43			*7PR712	08/30/17	\$8,360.14
	11-000-252-1000-D-44			*7PR712	08/30/17	\$14,212.31
	11-000-262-1100-D-51			*7PR712	08/30/17	\$55,162.28
	11-000-262-1109-D-51			*7PR712	08/30/17	\$4,480.43
	11-000-262-110B-D-51			*7PR712	08/30/17	\$1,354.00
	11-000-270-1600-D-50			*7PR712	08/30/17	\$8,122.50
	11-000-270-1620-D-50			*7PR712	08/30/17	\$309.18
	11-000-291-2900-D-40			*7PR712	08/30/17	\$21,328.29
	11-110-100-1010-D-01			*7PR712	08/30/17	\$510.44
	11-120-100-1019-D-01			*7PR712	08/30/17	\$1,243.55
	11-140-100-1019-D-01			*7PR712	08/30/17	\$994.84
	11-150-100-1010-D-36			*7PR712	08/30/17	\$2,924.73
	11-190-100-1060-D-01			*7PR712	08/30/17	\$699.76
	11-402-100-1040-D-52			*7PR712	08/30/17	\$5,639.05
	60-800-330-1050-D-72			*7PR712	08/30/17	\$42.00
083117 H	08/28/17		1416	MOORESTOWN BOE AGENCY ACCT	\$13,396.33	
800471	07/12/17			BOARD SHARE FICA/DCRP	\$13,396.33	
	11-000-291-2200-D-40			08/31/17	08/28/17	\$13,294.37
	11-000-291-2490-D-40			08/31/17 DCRP	08/28/17	\$98.75

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount
083117	H 08/28/17		1416	MOORESTOWN BOE AGENCY ACCT	\$13,396.33
	800471	07/12/17		BOARD SHARE FICA/DCRP	\$13,396.33
		60-800-330-2200-D-72		08/31/17 CHILDCARE 08/28/17	\$3.21
083217	H 08/30/17		1416	MOORESTOWN BOE AGENCY ACCT	\$10,418.33
	8J0005	08/30/17		Db 10-141 / Cr 10-101	\$10,418.33
		10-02 - - -		08/31/17 08/30/17	\$10,418.33
083317	H 08/31/17		A634	MOORESTOWN BOE HEALTH REIMBURSE ACCT	\$500.00
	800950	08/31/17		ER HRA CONT COURTNEY VISCONTI	\$500.00
		11-000-291-2700-D-40		ER HRA CONT FOR C 08/31/17	\$500.00
083417	H 08/31/17		1416	MOORESTOWN BOE AGENCY ACCT	\$300.00
	800952	08/31/17		ER HSA CONT FOR MATT EMERSON	\$300.00
		11-000-291-2700-D-40		ER HSA CONT FOR M 08/31/17	\$300.00
090517	H 09/05/17		W685	FRANCOTYP-POSTALIA INC	\$2,000.00
	800254	07/01/17		2017-18 POSTAGE	\$2,000.00
		11-000-240-6100-U-49		9/5/17 POSTAGE 09/05/17	\$1,950.00
		11-000-270-6100-D-50		9/5/17 POSTAGE 09/05/17	\$50.00
162644	V 06/15/17 08/21/17	8302		O'DONNELL; CYNTHIA OR BARRY	(\$884.00)
	703486	05/26/17		AID IN LIEU OF TRANS	(\$884.00)
		11-000-270-5030-D-50		AIL 2016-17 SCH YR 08/21/17	(\$884.00)
163131	V 08/02/17 08/07/17	4556		PUGH; BRANDON	(\$49.00)
	800702	08/02/17		REIMB FOR PLAQUE GOLDENBERG	(\$49.00)
		11-000-230-6100-D-39		BOARD MEMBER PLA 08/07/17	(\$49.00)
163135	V 08/02/17 08/07/17	A588		REYHER; EDWARD OR ANN MARIE	(\$40.00)
	800701	08/02/17		REIMBURSE 1:1 TECH EQUIPMENT	(\$40.00)
		11-190-100-6100-D-44		REIMBURSE 1:1 TECH 08/07/17	(\$40.00)
163136	V 08/02/17 08/22/17	5127		RICHARD C MAY TREE SERVICE INC	(\$2,600.00)
	703588	06/06/17		TENNIS COURT TREES	(\$2,100.00)
		11-000-263-4200-D-51		4212 6/20/17 08/22/17	(\$2,100.00)
	800340	07/03/17		752 STONEHOUSE TREE DAMAGE	(\$500.00)
		11-000-263-4200-D-51		4255 08/22/17	(\$500.00)
163173	08/14/17		9282	HAWBECKER; LISA	\$1,675.00
	703692	06/21/17		MAR-JUN17 TRANSPORTATION	\$1,675.00
		11-000-270-5140-D-50		MAR-JUN17 TRAN RE 06/29/17	\$1,675.00
163174	08/14/17		A344	PANERA BREAD	\$188.00
	800797	08/10/17		BUTLER-NEW TEACHER ORIENTATION	\$188.00
		11-000-221-5900-D-42		8/15 NEW TEACH BFA 08/14/17	\$188.00
163175	08/14/17		4556	PUGH; BRANDON	\$49.00
	800702	08/02/17		REIMB FOR PLAQUE GOLDENBERG	\$49.00
		11-000-230-6100-D-39		BOARD MEMBER PLA 08/14/17	\$49.00
163176	08/14/17		A588	REYHER; EDWARD OR ANN MARIE	\$40.00
	800701	08/02/17		REIMBURSE 1:1 TECH EQUIPMENT	\$40.00
		11-190-100-6100-D-44		REIMBURSE 1:1 TECH 08/14/17	\$40.00
163177	V 08/16/17 08/16/17	A159		MOON LANDSCAPING INC	
	800087	07/01/17		2017-18 GROUNDS SERVICE	
		11-000-263-4200-D-51		MC00045552 AUG17 08/07/17	\$26,666.67
		11-000-263-4200-D-51		MC00045552 AUG17 08/16/17	(\$26,666.67)

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount
163177	V 08/16/17	08/16/17	A159	MOON LANDSCAPING INC	
800088	07/01/17	2017-18 TWP SHARED SERVICES			
	11-000-263-4200-D-51		MC00045553 AUG17	08/07/17	\$3,326.40
	11-000-263-4200-D-51		MC00045553 AUG17	08/16/17	(\$3,326.40)
163178	08/16/17		A159	MOON LANDSCAPING INC	\$29,993.07
800087	07/01/17	2017-18 GROUNDS SERVICE			\$26,666.67
	11-000-263-4200-D-51		MC00045552 AUG17	08/16/17	\$26,666.67
800088	07/01/17	2017-18 TWP SHARED SERVICES			\$3,326.40
	11-000-263-4200-D-51		MC00045553 AUG17	08/16/17	\$3,326.40
163179	08/31/17		9186	LOWTHER; ROBERT D	\$650.00
800825	08/11/17	STUMP GRINDING			\$650.00
	11-000-263-4200-D-51		STUMP GRINDING	08/31/17	\$650.00
163180	09/06/17		A498	1ST WESTCO CORPORATION	\$4,500.00
800339	07/03/17	DOOR AND WINDOW REPAIR			\$4,500.00
	11-000-261-420H-D-51		999239	08/14/17	\$2,750.00
	11-000-261-420M-D-51		999239	08/14/17	\$1,750.00
163181	09/06/17		9547	ACCESS INFORMATION	\$3,144.01
800804	08/14/17	ARCHIVE RECORD STORAGE			\$3,144.01
	11-000-251-5920-D-40		2128774	08/23/17	\$3,144.01
163182	09/06/17		A205	AIM ACADEMY	\$3,691.30
800806	08/15/17	2017-2018 SPECIAL ED TUITION			\$3,691.30
	11-000-100-5670-D-24		SEPT 17	08/16/17	\$3,691.30
163183	09/06/17		8426	ALPHA CARD SYSTEMS LLC	\$194.94
800240	07/01/17	BADGE SUPPLIES			\$194.94
	11-000-262-6100-D-51		CM-6062	08/23/17	(\$39.95)
	11-000-262-6100-D-51		SI-299173	08/23/17	\$234.89
163184	V 09/06/17	09/06/17		00.0 \$ Multi Stub Void	
	- - - - -				
163185	V 09/06/17	09/06/17		00.0 \$ Multi Stub Void	
	- - - - -				
163186	09/06/17		7938	AMAZON.COM CREDIT SERVICES	\$2,684.80
800362	07/07/17	HS SOCIAL STUDIES BOOKS			\$27.85
	11-190-100-6100-H-13		294463086224	08/07/17	\$5.98
	11-190-100-6100-H-13		135094231343	08/07/17	\$7.65
	11-190-100-6100-H-13		030373124537	08/07/17	\$5.98
	11-190-100-6100-H-13		130457126336	08/07/17	\$8.24
800368	07/10/17	READ IT FORWARD BOOKS			\$451.20
	11-190-100-6100-U-01		266561648146	08/15/17	\$451.20
800436	07/11/17	HS WORLD LANGUAGE BOOKS			\$65.18
	11-190-100-6100-H-03		109320909030	08/07/17	\$5.99
	11-190-100-6100-H-03		234514508648	08/07/17	\$6.98
	11-190-100-6100-H-03		020239289670	08/07/17	\$6.99
	11-190-100-6100-H-03		084503186391	08/07/17	\$5.80
	11-190-100-6100-H-03		232034537484	08/07/17	\$9.14
	11-190-100-6100-H-03		147924484547	08/07/17	\$6.32
	11-190-100-6100-H-03		258190799604	08/07/17	\$5.99

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount
163186	09/06/17		7938	AMAZON.COM CREDIT SERVICES	\$2,684.80
800436	07/11/17			HS WORLD LANGUAGE BOOKS	\$65.18
	11-190-100-6100-H-03			166697327498	08/07/17 \$5.99
	11-190-100-6100-H-03			291898480482	08/07/17 \$5.99
	11-190-100-6100-H-03			226860180192	08/07/17 \$5.99
800479	07/12/17			REPLACEMENT SOCCER NETS	\$141.54
	11-190-100-6100-U-01			094208881203	08/15/17 \$127.97
	11-190-100-6100-U-01			159506051651	08/15/17 \$13.57
800557	07/20/17			SUPPLY ORDER	\$126.52
	11-000-230-6100-D-41			13219481206	08/14/17 \$126.52
800621	07/25/17			WAMS LOBBY SUPPLIES	\$349.99
	11-190-100-6100-M-01			158515081652	08/16/17 \$349.99
800667	07/27/17			ROBOTICS CLUB SUPPLIES	\$349.95
	11-190-100-6100-U-01			243292091813	08/23/17 \$349.95
800673	07/31/17			MAIN OFFICE FURNITURE	\$68.84
	11-000-240-6100-M-49			151155985179	08/23/17 \$68.84
800683	08/01/17			WAMS CLASSROOM SUPPLIES	\$55.60
	11-190-100-6100-M-01			186745245208	08/23/17 \$55.60
800748	08/03/17			TONNEAU TRUCK COVER	\$199.00
	11-000-263-6100-D-51			242363216924	08/23/17 \$199.00
800750	08/07/17			EDC SUPPLIES	\$507.05
	60-800-330-6000-D-72			205115693648	08/23/17 \$104.39
	60-800-330-6000-D-72			205112036337	08/23/17 \$344.59
	60-800-330-6000-D-72			205118132890	08/23/17 \$201.55
	60-800-330-6000-D-72			201555490911	08/23/17 (\$143.48)
800757	08/07/17			NETWORK CABLE BULK	\$132.43
	11-000-252-6000-D-44			266979042611	08/29/17 \$132.43
800779	08/09/17			LUGGAGE TAGS FOR 1-TO-1 LAPTOP	\$209.65
	11-000-252-6000-D-44			174809064664	08/22/17 \$209.65
163187	09/06/17		0229	ARBOR SCIENTIFIC	\$137.09
810069	07/06/17			Science Supplies	\$137.09
	11-190-100-6100-U-12			407272	09/05/17 \$137.09
163188	09/06/17		0185	ARCHWAY PROGRAMS	\$8.60
800555	07/19/17			2015-2016 SPECIAL ED AUDIT ADJ	\$8.60
	11-000-100-5660-D-24			AUDIT ADJ 15/16	08/08/17 \$8.60
163189	09/06/17		4386	ASCD	\$876.00
800337	07/07/17			SEIBEL WILLIAMS MCGOUGH MBRSHP	\$657.00
	11-000-240-8900-D-49			0012791340	08/15/17 \$219.00
	11-000-240-8900-D-49			0012791335	08/15/17 \$219.00
	11-000-240-8900-D-49			0012791339	08/15/17 \$219.00
800462	07/11/17			CARTER-MEMEBERSHIP RENEWAL	\$219.00
	11-000-240-8900-D-49			0012811891	09/05/17 \$219.00
163190	09/06/17		8180	BANCROFT NEUROHEALTH	\$40,149.44
800536	07/18/17			2017-2018 SPECIAL ED TUITION	\$40,149.44
	20-251-100-5000-D-24			1146 JULY 17	08/08/17 \$8,218.31
	20-251-100-5000-D-24			1146 AUG 17	08/08/17 \$7,251.45
	20-251-100-5000-D-24			2422/1190 JULY 17	08/08/17 \$13,686.70
	20-251-100-5000-D-24			2422/1190 AUG 17	08/08/17 \$10,992.98

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163191	09/06/17		1502	BARLOW CHEVROLET INC	\$4,126.27
800631	07/25/17			DIP STICK FOR VAN 42	\$43.09
	11-000-270-6100-D-50		303616		08/09/17 \$43.09
800762	08/08/17			MOTOR REPAIRS TO VAN 42	\$939.49
	11-000-270-4200-D-50		530240		08/23/17 \$939.49
800792	08/10/17			REPAIRS TO 43	\$3,143.69
	11-000-270-4200-D-50		530713		08/23/17 \$3,143.69
163192	09/06/17		0644	BARTON SUPPLY INC	\$1,266.32
800747	08/03/17			IRRIGATION WIRE	\$146.74
	11-000-263-6100-D-51		189199		08/14/17 \$146.74
800915	08/22/17			PLUMBING SUPPLIES	\$1,119.58
	11-000-262-6100-D-51		192861		09/05/17 \$1,119.58
163193	09/06/17		4027	BAYADA HOME HEALTH CARE INC	\$4,923.75
703898	06/30/17			IN-SCHOOL NURSING SERVICES	\$385.00
	11-000-213-3390-D-39		12645726 6/19 UES		06/30/17 \$385.00
703899	06/30/17			IN-SCHOOL NURSING SERVICES	\$288.75
	11-000-213-3390-D-39		12608837 6/20 MHS		06/30/17 \$288.75
800906	08/28/17			1:1 NURSING SERVICES	\$4,250.00
	11-000-217-3200-D-24		12645720-0717 JUL17		09/01/17 \$4,250.00
	11-000-217-3200-D-24		REDIST 12645720JUL		09/13/17 (\$4,250.00)
800907	08/28/17			1:1 NURSING SERVICES	\$4,250.00
	11-000-217-3200-D-24		REDIST 12645720JUL		09/13/17 \$4,250.00
800908	08/28/17			IN-SCHOOL NURSING SERVICES	\$4,250.00
	11-000-217-3200-D-24		REDIST 12645720JUL		09/13/17 \$4,250.00
	11-000-217-3200-D-24		REDIST 12645720JUL		09/13/17 (\$4,250.00)
163194	09/06/17		8940	BEVAN SECURITY SYSTEMS INC	\$7,671.50
800120	07/01/17			HS FIRE ALARM INSPECTION	\$7,500.00
	11-000-261-420H-D-51		00093508		08/30/17 \$7,500.00
800843	08/22/17			HS FIRE ALARM REPAIR	\$171.50
	11-000-261-420H-D-51		00093259		09/05/17 \$171.50
163195	09/06/17		6057	BLDG FOUNDATIONS FOR NEURODLVP LLC	\$1,720.00
800724	08/02/17			RDI CONSULTING SERVICES	\$250.00
	11-000-217-3200-D-61		INV# 12 JUL17		08/09/17 \$250.00
800725	08/02/17			RDI SERVICES	\$845.00
	11-000-217-3200-D-61		INV# 47 JUL17		08/09/17 \$845.00
800732	08/02/17			RDI SERVICES	\$625.00
	11-000-217-3200-D-61		INV# 23 JUL17		08/09/17 \$625.00
163196	09/06/17		1479	BMI EDUCATIONAL SERVICES	\$12,561.77
800443	07/11/17			2017-2018 NON-PUBLIC TEXTBOOKS	\$5,713.05
	20-501-100-6400-F-39		645472		08/25/17 \$5,713.05
800447	07/11/17			2017-2018 NON-PUBLIC TEXTBOOKS	\$6,848.72
	20-501-100-6400-F-39		645450		08/25/17 \$6,848.72
163197	09/06/17		0819	BOOTH MECHANICAL INC	\$39,029.00
800760	08/07/17			EMERGENCY WATER MAIN REPAIR	\$24,829.00
	11-000-261-420H-D-51		2017-1		08/22/17 \$24,829.00
800801	08/11/17			WATER MAIN VALVE REPLACEMENT	\$14,200.00
	11-000-261-420H-D-51		MTOWNHS WATER M		08/22/17 \$14,200.00

Rec and Unrec checks

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount
163198	V 09/06/17	09/06/17		00.0 \$ Multi Stub Void	

163199	09/06/17		0869	BRETT DINOVI & ASSOCIATES LLC	\$10,478.75
800847	08/22/17			BEHAVIORAL& EDUCATIONAL SVCS	\$1,960.00
	11-000-217-3200-D-61		428-210B 7/5-7/6	08/30/17	\$540.00
	11-000-217-3200-D-61		428-211 7/10-7/20	08/30/17	\$1,420.00
800850	08/22/17			BEHAVIORAL & EDUCATIONAL SVCS	\$2,432.50
	11-000-217-3200-D-61		478-211 7/10-7/20	08/30/17	\$1,957.50
	11-000-217-3200-D-61		478-210B 7/5-7/6	08/30/17	\$475.00
800852	08/22/17			BEHAVIORAL & EDUCATIONAL SVCS	\$400.00
	11-000-217-3200-D-61		444-211 7/11-7/20	08/30/17	\$320.00
	11-000-217-3200-D-61		444-210 7/6/17	08/30/17	\$80.00
800854	08/22/17			BEHAVIORAL & EDUCATIONAL SVCS	\$1,041.25
	11-000-217-3200-D-61		210B 7/3-7/7	08/30/17	\$720.00
	11-000-217-3200-D-61		211 7/17/17	08/30/17	\$120.00
	11-000-217-3200-D-61		213 8/9/17	09/01/17	\$201.25
800856	08/22/17			BEHAVIORAL & EDUCATIONAL SVCS	\$1,725.00
	11-000-217-3200-D-61		450-211 7/11-7/18	08/30/17	\$1,150.00
	11-000-217-3200-D-61		450-210B 7/6 & 7/7	08/30/17	\$575.00
800858	08/22/17			BEHAVIORAL AND EDUCATIONAL SVC	\$230.00
	11-000-217-3200-D-61		461-210B 7/5/17	08/30/17	\$115.00
	11-000-217-3200-D-61		461-211 7/10/17	08/30/17	\$115.00
800859	08/22/17			BEHAVIORAL & EDUCATIONAL SVCS	\$115.00
	11-000-217-3200-D-61		418-210B 7/7/17	08/30/17	\$115.00
800861	08/22/17			BEHAVIORAL & EDUCATIONAL SVCS	\$457.50
	11-000-217-3200-D-61		430-211 7/10-7/20	08/30/17	\$457.50
800868	08/24/17			BEHAVIORAL & EDUCATIONAL SVCS	\$1,820.00
	11-000-217-3200-D-61		210B 7/5 & 7/6	08/30/17	\$360.00
	11-000-217-3200-D-61		211 7/10-7/20	08/30/17	\$1,460.00
800870	08/24/17			BEHAVIORAL & EDUCATIONAL SVCS	\$297.50
	11-000-217-3200-D-61		422-211 7/19/17	08/30/17	\$160.00
	11-000-217-3200-D-61		422-213 8/8 & 8/9	09/01/17	\$137.50
163200	09/06/17		7814	BSN SPORTS COLLEGIATE PACIFIC	\$7,368.49
800346	07/07/17			HS FIELD HOCKEY SUPPLIES	\$302.50
	11-402-100-6100-H-52		900206882	08/14/17	\$302.50
800348	07/07/17			HS SOCCER (B) SUPPLIES	\$1,193.79
	11-402-100-6100-H-52		900236861	08/15/17	\$1,193.79
800769	08/09/17			HS ATHLETICS TENNIS UNIFORMS	\$2,829.00
	11-402-100-6100-H-52		900206886	08/14/17	\$2,829.00
800772	08/09/17			HS ATHLETICS TENNIS BALLS/CART	\$2,035.20
	11-402-100-6100-H-52		900274313	08/29/17	\$2,035.20
800778	08/09/17			HS ATHLETICS (FH SOCKS)	\$1,008.00
	11-402-100-6100-H-52		900206887	08/14/17	\$1,008.00
163201	09/06/17		3419	CAMBRIDGE SCHOOL	\$475.00
800638	07/26/17			APPLICATION FEE	\$475.00
	11-000-100-5660-D-24		15944	08/08/17	\$475.00

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163202	09/06/17		5432	CANON USA INC	\$373.12
800129	07/01/17			IR ADVANCE 6255 COPIER	\$373.12
	11-000-219-5900-D-24			R12274642 JUL17 07/01/17	\$373.12
163203	09/06/17		0125	CAROLINA BIOLOGICAL SUPPLY CO	\$70.96
810070	07/06/17			Science Supplies	\$13.38
	11-190-100-6100-U-12			49935190 RI 09/05/17	\$13.38
810138	07/07/17			Science Supplies	\$17.22
	11-190-100-6100-H-12			49937586 RI 09/05/17	\$17.22
810261	07/17/17			Science Supplies	\$40.36
	11-190-100-6100-M-12			49953891 RI 09/01/17	\$40.36
163204	09/06/17		8086	CDW-G	\$25,135.96
800076	07/01/17			SPAM FILTER AND ARCHIVER MAINT	\$8,990.60
	11-000-252-5000-D-44			JKN9109 09/01/17	\$8,990.60
800079	07/01/17			INTERNET FILTER RENEWAL	\$15,960.00
	11-190-100-5900-D-44			JLD9606 09/01/17	\$15,960.00
800609	07/25/17			USB DISKS AND DRIVE ENCLOSURES	\$185.36
	11-000-252-6000-D-44			JQR0126 08/07/17	\$185.36
163205	09/06/17		7309	CHILDRENS HOSPITAL OF PHILADELPHIA	\$992.80
702560	01/25/17			PSYCH-EDUCATIONAL TESTING	\$992.80
	11-000-219-3900-D-24			ACCT# 120045897 2/1 06/30/17	\$992.80
163206	09/06/17		0002	CINNAMINSON BOARD OF EDUCATION	\$16,703.12
800785	08/09/17			JOINTURE FOR SUMMER	\$16,703.12
	11-000-270-5130-D-50			18-010 08/23/17	\$16,703.12
163207	09/06/17		1544	CLC LOCKSMITHS LLC	\$49.89
800845	08/22/17			LOCK REPAIR AND COPYING	\$49.89
	11-000-262-4200-D-51			59236 08/30/17	\$49.89
163208	09/06/17		8817	CM3 BUILDING SOLUTIONS INC	\$1,236.26
800846	08/22/17			MS AC ROOFTOP REPAIR	\$1,236.26
	11-000-261-420M-D-51			18031 08/30/17	\$1,236.26
163209	09/06/17		A568	COACH EVALUATOR LP	\$786.60
800578	07/24/17			HS ATHLETICS SUBSCRIPTION	\$786.60
	11-402-100-6100-H-52			000304 08/09/17	\$786.60
163210	09/06/17		8837	COGGINS SUPPLY INC	\$1,059.89
800827	08/11/17			REPAIR AND CUST SUPPLIES	\$1,059.89
	11-000-262-4200-D-51			5174 08/30/17	\$523.25
	11-000-262-6100-D-51			5388 08/30/17	\$436.74
	11-000-262-6100-D-51			5385 08/30/17	\$99.90
163211	09/06/17		8309	COMEGNO LAW GROUP PC	\$11,683.99
701152	09/15/16			16-17 GEN/SPEC LEGAL SERVICES	\$11,683.99
	11-000-230-3310-D-39			28974 JUN17 GENER/ 06/30/17	\$11,683.99
163212	09/06/17		8917	COMMERCIAL INTERIORS DIRECT INC	\$76,195.89
702899	03/06/17			UES CARPET & TILE REPLACEMENT	\$58,263.53
	30-000-423-450U-D-39			10761 08/07/17	\$58,263.53
800656	07/27/17			UES BAND ROOM TILE FLOOR	\$17,932.36
	30-000-423-450U-D-39			10787 08/14/17	\$17,932.36

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163213	09/06/17		0008	CONTINENTAL PRESS INC	\$80.50
	800437	07/11/17		2017-2018 NON-PUBLIC TEXTBOOKS	\$80.50
		20-501-100-6400-F-39		635989	08/25/17
					\$80.50
163214	09/06/17		1663	COOPER ELECTRIC SUPPLY CO	\$320.00
	800865	08/23/17		ELECTRICAL BOX	\$320.00
		11-000-261-610H-D-51		S029838328.002	08/30/17
					\$320.00
163215	09/06/17		8205	COOPER PEDIATRIC GROUP	\$350.00
	800550	07/19/17		DEVELOPMENTAL NEURO EVAL	\$350.00
		11-000-219-3900-D-24		8/9/17 10:00AM	08/16/17
					\$350.00
163216	09/06/17		8881	DAMBRA; KATHLEEN	\$125.00
	703905	06/30/17		16-17 MAA PROF DEV TRAVEL	\$125.00
		11-000-218-5800-D-49		PD TRAVEL	06/30/17
					\$125.00
163217	09/06/17		M896	DARROW; KATHY	\$1,750.00
	800569	07/20/17		BEHAVIORAL CONSULTATION	\$1,750.00
		11-000-217-3200-D-61		JUL 2017 SERVICES	08/07/17
					\$1,750.00
163218	09/06/17		0487	DAVIS BRAKE & EQUIPMENT CORP	\$2,130.00
	800756	08/07/17		STOCK	\$2,130.00
		11-000-270-6100-D-50		15378	08/14/17
					\$2,130.00
163219	09/06/17		A468	DEFINE U CONSULT & CAREER COUNSELING LLC	\$1,950.00
	800721	08/02/17		SUMMER ENRICHMENT PROGRAM	\$1,950.00
		62-830-100-5900-D-73		072817	08/09/17
					\$1,950.00
163220	09/06/17		7750	DELL COMPUTER EDUCATION SALES DEPT	\$1,177.90
	800674	07/31/17		TONER DELL 2330	\$1,177.90
		11-190-100-6100-D-44		10185181528	08/22/17
					\$1,177.90
163221	09/06/17		1587	DEMCO	\$15.44
	800584	07/24/17		HS GUIDANCE SUPPLIES	\$15.44
		11-000-218-6100-H-27		6185756	08/15/17
					\$15.44
163222	09/06/17		3855	DIRECT ENERGY BUSINESS	\$65.39
	800766	08/08/17		NATURAL GAS	\$65.39
		11-000-262-6210-D-51		JUL17 GAS 363677	08/10/17
					\$65.39
163223	09/06/17		7504	DISCOVERY EDUCATION INC	\$16,150.00
	800309	07/05/17		DIGITAL SERVICES	\$16,150.00
		11-000-222-3400-D-44		90138101	09/01/17
					\$16,150.00
163224	09/06/17		4659	DISTRIBUTED WEBSITE CORPORATION	\$994.00
	800770	08/09/17		HS ATHLETIC SUBSCRIPTION	\$994.00
		11-402-100-5900-H-52		30298	08/15/17
		11-402-100-5900-H-52		31105	08/15/17
					\$495.00
					\$499.00
163225	09/06/17		8944	DON J URIE ASSOCIATES INC	\$11,671.00
	800520	07/17/17		CASTERS AND SHELF	\$1,819.00
		65-CNP-EXP-ENSE-D-51		31755	09/05/17
					\$1,819.00
	800548	07/17/17		KITCHEN EQUIPMENT	\$9,852.00
		65-CNP-EXP-ENSE-D-51		31756	08/30/17
					\$9,852.00
163226	09/06/17		6645	DURAND ACADEMY	\$17,682.35
	800538	07/18/17		2017-2018 SPECIAL ED TUITION	\$17,682.35
		20-251-100-5000-D-24		ESY JULY/AUG 17	08/08/17
					\$17,682.35

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163227	09/06/17		4696	EDEN INSTITUTE INC	\$18,029.88
800539	07/18/17	2017-2018	SPECIAL ED TUITION		\$18,029.88
	20-251-100-5000-D-24		62280 JULY 17	08/08/17	\$10,380.84
	20-251-100-5000-D-24		62788 AUG 17	08/08/17	\$7,649.04
163228	09/06/17		6527	EDUCATIONAL DATA SERVICES INC	\$3,562.50
800003	07/01/17	2017-18	MAINTENANCE FEE		\$3,562.50
	11-190-100-5900-B-01		368 10/1/17	08/22/17	\$137.50
	11-190-100-5900-D-40		368 10/1/17	08/22/17	\$2,850.00
	11-190-100-5900-R-01		368 10/1/17	08/22/17	\$575.00
163229 V	09/06/17	09/13/17	9723	EDUCATIONAL SERVICES UNIT/BCSS	
800736	08/02/17	NONPUBLIC	NURSING & TECHNOLOGY		
	20-509-200-3300-F-39		18E-0069	08/30/17	\$65,087.00
	20-509-200-3300-F-39		18E-0069	09/13/17	(\$65,087.00)
	20-509-200-3300-G-39		18E-0069	08/30/17	\$1,455.00
	20-509-200-3300-G-39		18E-0069	09/13/17	(\$1,455.00)
	20-509-200-3300-O-39		18E-0069	08/30/17	\$38,509.00
	20-509-200-3300-O-39		18E-0069	09/13/17	(\$38,509.00)
	20-510-100-6100-F-42		18E-0080	08/30/17	\$24,642.00
	20-510-100-6100-F-42		18E-0080	09/13/17	(\$24,642.00)
	20-510-100-6100-G-42		18E-0080	08/30/17	\$555.00
	20-510-100-6100-G-42		18E-0080	09/13/17	(\$555.00)
	20-510-100-6100-O-42		18E-0080	08/30/17	\$14,689.00
	20-510-100-6100-O-42		18E-0080	09/13/17	(\$14,689.00)
800821	08/17/17	2017	SUMMER ESY TRANS		
	11-000-270-5150-D-50		18E-0104 ESY TRANS	09/13/17	(\$36,982.68)
	11-000-270-5150-D-50		18E-0104 ESY TRANS	09/01/17	\$36,982.68
800904	08/28/17	AAC/OT/PT/SPEECH/TOD/AT	SVCS		
	11-000-216-3200-D-24		MOR-AT/AAC-170815	09/05/17	\$92.00
	11-000-216-3200-D-24		MOR-AT/AAC-170715	09/05/17	\$92.00
	11-000-216-3200-D-24		MOR-AT/AAC-170731	09/05/17	\$184.00
	11-000-216-3200-D-24		MOR-TOD-170731	09/05/17	\$525.00
	11-000-216-3200-D-24		MOR-AT/AAC-170815	09/13/17	(\$92.00)
	11-000-216-3200-D-24		MOR-AT/AAC-170715	09/13/17	(\$92.00)
	11-000-216-3200-D-24		MOR-AT/AAC-170731	09/13/17	(\$184.00)
	11-000-216-3200-D-24		MOR-TOD-170731	09/13/17	(\$525.00)
163230	09/06/17		4245	EDUCATORS PUBLISHING SERVICE	\$434.50
800369	07/10/17	LEFFERTS - BOOKS			\$434.50
	11-230-100-6100-D-42		202501445923	08/30/17	\$434.50
163231	09/06/17		9977	ELECTRONIX EXPRESS	\$16.00
810074	07/06/17	Science Supplies			\$16.00
	11-190-100-6100-U-12		575117	09/05/17	\$16.00
163232	09/06/17		3053	ERIC ARMIN INC	\$135.38
800303	07/01/17	COLBY - SUPPLIES			\$135.38
	11-190-100-6100-D-42		0830787	08/29/17	\$135.38
163233	09/06/17		9495	ESPINOSA; EMILY	\$124.13
800966	08/31/17	SUMMER ENRICHMENT SUPPLIES			\$124.13
	62-830-100-6100-D-73		SE SUPPLIES	08/31/17	\$124.13

Rec and Unrec checks

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163234	09/06/17		5494	FACTS ON FILE INC	\$3,905.76
800448	07/11/17			HS MEDIA SUBSCRIPTIONS	\$2,642.26
	11-000-222-6100-H-26		306377		08/07/17 \$1,472.09
	11-000-222-6100-M-26		306377		08/07/17 \$1,170.17
800596	07/24/17			WORLD ALMANAC FOR KIDS	\$1,263.50
	11-000-222-3400-B-26		307224		08/15/17 \$287.00
	11-000-222-3400-R-26		307224		08/15/17 \$287.00
	11-000-222-3400-S-26		307224		08/15/17 \$287.00
	11-000-222-3400-U-26		307224		08/15/17 \$402.50
163235 V	09/06/17	09/13/17	A338	FALASCA MECHANICAL INC	
602637	02/17/16			MHS HVAC RENOVATIONS	
	30-000-425-450H-D-39		APP# 14 8/31/17		08/30/17 \$56,335.00
	30-000-425-450H-D-39		APP# 13 7/31/17		09/13/17 (\$110,041.35)
	30-000-425-450H-D-39		APP# 14 8/31/17		09/13/17 (\$56,335.00)
	30-000-425-450H-D-39		APP# 13 7/31/17		08/07/17 \$110,041.35
702996	03/22/17			DSTRIC HVAC RENOVATIONS	
	30-000-420-450B-D-39		APP# 6 8/31/17		08/30/17 \$100,142.89
	30-000-420-450B-D-39		APP#5 7/31/17		09/13/17 (\$76,817.83)
	30-000-420-450B-D-39		APP# 6 8/31/17		09/13/17 (\$100,142.89)
	30-000-420-450B-D-39		APP#5 7/31/17		08/07/17 \$76,817.83
	30-000-421-450R-D-39		APP# 6 8/31/17		08/30/17 \$20,719.22
	30-000-421-450R-D-39		APP#5 7/31/17		09/13/17 (\$15,830.33)
	30-000-421-450R-D-39		APP# 6 8/31/17		09/13/17 (\$20,719.22)
	30-000-421-450R-D-39		APP#5 7/31/17		08/07/17 \$15,830.33
	30-000-423-450U-D-39		APP# 6 8/31/17		08/30/17 \$343,248.37
	30-000-423-450U-D-39		APP# 6 8/31/17		09/13/17 (\$343,248.37)
	30-000-423-450U-D-39		APP#5 7/31/17		09/13/17 (\$263,567.59)
	30-000-423-450U-D-39		APP#5 7/31/17		08/07/17 \$263,567.59
	30-000-424-450M-D-39		APP# 6 8/31/17		08/30/17 \$79,423.67
	30-000-424-450M-D-39		APP# 6 8/31/17		09/13/17 (\$79,423.67)
	30-000-424-450M-D-39		APP#5 7/31/17		09/13/17 (\$61,266.76)
	30-000-424-450M-D-39		APP#5 7/31/17		08/07/17 \$61,266.76
	30-000-425-450H-D-39		APP# 6 8/31/17		08/30/17 \$147,106.44
	30-000-425-450H-D-39		APP# 6 8/31/17		09/13/17 (\$147,106.44)
	30-000-425-450H-D-39		APP#5 7/31/17		09/13/17 (\$113,073.81)
	30-000-425-450H-D-39		APP#5 7/31/17		08/07/17 \$113,073.81
163236	09/06/17		7145	FAMILY FIRST LLC	\$6,968.75
700818	08/18/16			RDI CONSULTATION	\$1,000.00
	11-000-217-3200-D-61		JUNE 2017		06/30/17 \$1,000.00
700819	08/18/16			RDI CONSULTATION	\$937.50
	11-000-217-3200-D-61		JUNE 2017		06/30/17 \$937.50
700820	08/18/16			RDI CONSULTATION	\$1,718.75
	11-000-217-3200-D-61		JUNE 2017		06/30/17 \$1,718.75
800917	08/29/17			RDI CONSULTATION	\$1,031.25
	11-000-217-3200-D-61		JULY 2017		09/05/17 \$1,031.25
800919	08/29/17			RDI CONSULTATION	\$1,281.25
	11-000-217-3200-D-61		JULY 2017		09/05/17 \$1,281.25
800920	08/29/17			RDI CONSULTATION	\$1,000.00
	11-000-217-3200-D-61		JULY 2017		09/05/17 \$1,000.00

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163237	09/06/17		0963	FLINN SCIENTIFIC	\$582.38
810262	07/17/17			Science Supplies	\$582.38
	11-190-100-6100-M-12		2115726	09/01/17	\$582.38
163238	09/06/17		8138	FOLLETT SCHOOL SOLUTIONS INC	\$5,664.00
800155	07/01/17			FOLLETT-DESTINY RENEWAL	\$5,664.00
	11-000-222-3400-D-44		1272523	08/07/17	\$5,664.00
163239	09/06/17		A241	FRABLE; MAX & JANA	\$146.00
800973	09/01/17			SUMMER ENRICHMENT REFUND	\$146.00
	62-830-100-6100-D-73			SUMM ENRICH REFU 09/01/17	\$146.00
163240	09/06/17		W685	FRANCOTYP-POSTALIA INC	\$660.00
800253	07/01/17			POSTAGE METER RENTAL	\$660.00
	11-000-251-5920-D-40		R103326375	08/07/17	\$660.00
163241	09/06/17		A156	FREDERICO; VICTOR & LAURA	\$20.00
800978	09/01/17			SUMMER ENRICHMENT REFUND	\$20.00
	62-830-100-6100-D-73			SUMM ENRICH REFU 09/01/17	\$20.00
163242	09/06/17		2234	FREY SCIENTIFIC	\$39.63
810071	07/06/17			Science Supplies	\$39.63
	11-190-100-6100-U-12		202501445471	09/05/17	\$39.63
163243	09/06/17		0238	FUNCTIONALLY ABLE REHAB INC	\$1,120.00
800812	08/15/17			OT SERVICES DURING ESY	\$1,120.00
	11-000-216-3200-D-64			FAR488 ESY2017 08/30/17	\$1,120.00
163244	09/06/17		7577	GALE	\$50.00
800449	07/11/17			HS MEDIA SUBSCRIPTION	\$50.00
	11-000-222-6100-H-26		60973123	08/10/17	\$50.00
163245	09/06/17		4236	GARDEN STATE COALITION OF SCHOOLS	\$2,500.00
800560	07/20/17			MEMBERSHIP RENEWAL	\$2,500.00
	11-000-230-8950-D-39			3166 2017/18 MBRSHF 08/07/17	\$2,500.00
163246	09/06/17		9718	GARFIELD PARK ACADEMY/TLC	\$9,269.80
703735	06/28/17			2016-2017 SPECIAL ED TUITION	\$3,360.00
	11-000-100-5660-D-24			1-1 1617-10 JUNE 08/16/17	\$3,360.00
800540	07/18/17			2017-2018 SPECIAL ED TUITION	\$5,909.80
	20-251-100-5000-D-24			1718-E ESY 17 08/08/17	\$5,909.80
163247 V	09/06/17	09/06/17	00.0	\$ Multi Stub Void	
- - - - -					
163248	09/06/17		4173	GARRISON ARCHITECTS	\$22,268.99
502613	01/31/15			ARCHITECT SERVICES-2015 PROJEC	\$3,628.00
	30-000-423-390U-D-39			6199 15-04/05 09/05/17	\$1,814.00
	30-000-423-390U-D-39			6141 15-04/05 08/14/17	\$1,814.00
602196	12/23/15			ARCHITECT SERVICES-HS HVAC	\$3,083.65
	30-000-425-390H-D-39			6144 15-06/05C 08/14/17	\$3,083.65
701250	09/23/16			ARCHITECT SERVICES - UES ROOF	\$4,357.34
	30-000-423-390U-D-39			6198 15-04/03B 09/05/17	\$2,178.67
	30-000-423-390U-D-39			6140 15-04/03B 08/14/17	\$2,178.67
702563	01/26/17			ARCHITECT SERVICES - THEATRES	\$8,000.00
	30-000-423-390U-D-39			6142 15-04/11 08/14/17	\$1,125.00

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount
163248	09/06/17		4173	GARRISON ARCHITECTS	\$22,268.99
702563	01/26/17			ARCHITECT SERVICES - THEATRES	\$8,000.00
	30-000-423-390U-D-39			6200 15-04/11	09/05/17 \$1,125.00
	30-000-424-390M-D-39			6201 15-05/11	09/05/17 \$875.00
	30-000-424-390M-D-39			6143 15-05/11	08/14/17 \$875.00
	30-000-425-390H-D-39			6203 15-06/11	09/05/17 \$2,000.00
	30-000-425-390H-D-39			6146 15-06/11	08/14/17 \$2,000.00
702870	03/06/17			ARCHITECT SERVICES - HS HVAC	\$3,200.00
	30-000-425-390H-D-39			6202 15-06/05	09/05/17 \$1,600.00
	30-000-425-390H-D-39			6145 15-06/05	08/14/17 \$1,600.00
163249	09/06/17		A539	GCA EDUCATION SERVICES INC	\$93,105.00
800086	07/01/17			JANITORIAL SERVICES BID 17-18	\$93,105.00
	11-000-262-4200-D-51			843397 AUG17	08/30/17 \$93,105.00
163250	09/06/17		A671	GETTO; JAY & LEILA	\$370.00
800985	09/01/17			EXT K REFUND	\$370.00
	60-800-330-6000-D-72			TO REFUND EXT K LC	09/01/17 \$370.00
163251	09/06/17		0944	GLENCOE/MCGRAW HILL	\$550.74
800445	07/11/17			2017-2018 NON-PUBLIC TEXTBOOKS	\$550.74
	20-501-100-6400-F-39			98463826001	08/31/17 \$550.74
163252	09/06/17		7114	GOREL; GENNADY & KELLY	\$290.00
800984	09/01/17			SUMMER ENRICHMENT REFUND	\$290.00
	62-830-100-6100-D-73			SUMM ENRICH REFU	09/01/17 \$290.00
163253	09/06/17		1679	GRAINGER INC	\$1,040.95
800717	08/02/17			ADMIN ROOFTOP FAN SAFETY	\$71.75
	11-000-261-610A-D-51			9529629686	08/22/17 (\$71.75)
	11-000-261-610A-D-51			9529629660	08/22/17 \$71.75
	11-000-261-610A-D-51			9529629694	08/22/17 (\$71.75)
	11-000-261-610A-D-51			9529629678	08/22/17 (\$137.75)
	11-000-261-610A-D-51			9516790756	08/14/17 \$137.75
	11-000-261-610A-D-51			9518374948	08/14/17 \$71.75
	11-000-261-610A-D-51			9517626074	08/14/17 \$71.75
800867	08/24/17			BLACK COVEBASE	\$969.20
	11-000-261-610H-D-51			9526003661	08/30/17 \$969.20
163254	09/06/17		A646	GUARDIAN INNOVATIONS LLC	\$2,048.75
800090	07/01/17			HS FOOTBALL HELMETS	\$2,048.75
	11-402-100-6100-H-52			25127	08/16/17 \$2,048.75
163255	09/06/17		A660	HACKL; HEATHER	\$57.18
800962	08/31/17			PAINT SUPPLIES FOR OFFICE	\$57.18
	11-000-240-6100-M-49			PAINT SUPPLIES	08/31/17 \$57.18
163256	09/06/17		2435	HAL LEONARD CORPORATION	\$195.00
800495	07/13/17			SUBSCRIPTION RENEWAL-DISHONG	\$195.00
	11-190-100-6100-R-09			34730141	08/07/17 \$195.00
163257	09/06/17		8726	HANDWRITING WITHOUT TEARS	\$979.44
800439	07/11/17			2017-2018 NON-PUBLIC TEXTBOOKS	\$979.44
	20-501-100-6400-F-39			1140117-1	08/31/17 \$979.44

Rec and Unrec checks

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163258	09/06/17		8737	HARR; GREG H	\$259.46
800965	08/31/17		SUMMER ENRICHMENT SUPPLIES		\$259.46
	62-830-100-6100-D-73		SE SUPPLIES	08/31/17	\$259.46
163259	09/06/17		6135	HASSALL; MICHELE	\$1,608.14
800972	08/31/17		INTL LIT ASSOC CONF TRAVEL/REG		\$1,608.14
	11-000-240-5800-H-49		INTL LIT ASSOC CONI	08/31/17	\$1,608.14
163260	09/06/17		0441	HILLMANS BUS SERVICE INC	\$4,474.60
800209	07/01/17		ESY REAL TRANSITION ACADEMY		\$4,474.60
	11-000-270-5140-D-50		9057 7/10-8/10	08/09/17	\$2,908.49
	11-000-270-5140-D-50		9185 7/10-8/10	08/29/17	\$1,566.11
163261	09/06/17		8448	HOLCOMB BUS SERVICE INC	\$41,548.95
700494	07/21/16		TRANSPORTATION CONTRACT RENEW		\$24,875.01
	11-000-270-5110-D-50		33767 MAY17	06/30/17	\$17,097.30
	11-000-270-5110-D-50		34064 YEAR END ADJ	06/30/17	(\$3,102.39)
	11-000-270-5110-D-50		33770 JUN17	08/09/17	\$10,880.10
700616	08/02/16		TRANSPORTATION CONTRACT RENEW		\$16,673.94
	11-000-270-5140-D-50		33769 MAY2017	06/30/17	\$10,789.02
	11-000-270-5140-D-50		33768 JUN2017	06/30/17	\$5,884.92
163262	09/06/17		3786	HOME DEPOT COMMERCIAL ACCOUNT PROGRAM	\$564.45
800657	07/27/17		TENNIS COURT WOOD AND HARDWARE		\$191.81
	11-000-263-6100-D-51		2020977 NO TAX	08/07/17	\$191.81
800767	08/08/17		HS SUPPLIES FOR CST RENOS		\$138.60
	11-000-219-6100-D-24		2022557	08/15/17	\$138.60
800886	08/22/17		DREMEL & ELECTRIC BOXES		\$234.04
	11-000-261-610U-D-51		7140805 NO TAX	09/05/17	\$186.10
	11-000-261-610U-D-51		7140807 NO TAX	09/05/17	\$47.94
163263	09/06/17		7384	HOUGHTON MIFFLIN HARCOURT	\$29,689.83
800133	07/03/17		READ 180 RENEWAL		\$2,950.00
	11-000-219-3900-D-44		710057786	09/05/17	\$2,950.00
800319	07/06/17		LDT-C TESTING MATERIALS;ANDERS		\$1,173.26
	11-000-219-6100-D-24		953220347	08/14/17	\$1,173.26
800441	07/11/17		2017-2018 NON-PUBLIC TEXTBOOKS		\$9,954.80
	20-501-100-6400-F-39		953290853	08/25/17	\$7,204.40
	20-501-100-6400-F-39		953290854	08/25/17	\$2,750.40
800444	07/11/17		2017-2018 NON-PUBLIC TEXTBOOKS		\$828.60
	20-501-100-6400-F-39		953316107	08/31/17	\$621.45
	20-501-100-6400-F-39		953327301	08/31/17	\$207.15
800588	07/24/17		NONPUBLIC TEXTBOOKS		\$14,783.17
	20-501-100-6400-O-39		953338132	09/05/17	\$5,341.87
	20-501-100-6400-O-39		953288153	08/15/17	\$1,896.49
	20-501-100-6400-O-39		953334226	08/29/17	\$7,544.81
163264	09/06/17		1906	IMPACT APPLICATIONS INC	\$1,300.00
800754	08/07/17		HS ATHLETIC IMPACT TEST SUBS		\$1,300.00
	11-402-100-6100-H-52		20171007	08/15/17	\$1,300.00
163265	09/06/17		1741	INTERNATIONAL LITERACY ASSOCIATION	\$75.00
800765	08/08/17		POWELL MEMBERSHIP		\$75.00
	11-000-240-8900-D-49		2063895	08/29/17	\$75.00

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163266	09/06/17		0968	J & R REBUILDERS INC	\$285.00
	800764	08/08/17	STARTER BUS 19		\$285.00
		11-000-270-6100-D-50		170595 08/23/17	\$285.00
163267	09/06/17		1796	KINGSWAY LEARNING CENTER	\$13,596.90
	800541	07/18/17	2017-2018 SPECIAL ED TUITION		\$13,596.90
		20-251-100-5000-D-24		20747 ESY 17 1:1 08/08/17	\$4,950.00
		20-251-100-5000-D-24		20721 ESY 17 08/08/17	\$8,646.90
163268	09/06/17		6289	LA SALLE UNIVERSITY	\$1,350.00
	800497	07/13/17	QUINN-AP SUMMER INSTITUTE		\$1,350.00
		11-000-223-5800-D-42		ACCT7103/ID3292059 08/09/17	\$1,350.00
163269	09/06/17		K760	LANDTEK GROUP INC; THE	\$3,000.00
	800152	07/01/17	STADIUM GROOMING & GMAX		\$3,000.00
		11-000-263-4200-D-51		13896 07/01/17	\$3,000.00
163270	09/06/17		9192	LARC SCHOOL	\$2,970.00
	703049	03/28/17	2016-2017 SPECIAL ED TUITION		\$2,970.00
		11-000-100-5660-D-24		FEB 17 1:1 08/16/17	\$2,970.00
163271	09/06/17		A597	LAVECCHIO; VINCE	\$52.00
	800963	08/31/17	SURVEY MONKEY REIMB JUL & AUG		\$52.00
		11-000-252-6000-D-44		SURVEY MONKEY 07/ 08/31/17	\$52.00
163272	09/06/17		2925	LENNYS TOWING & TRUCK SERVICE	\$390.00
	800556	07/20/17	TOW VAN 42		\$210.00
		11-000-270-4200-D-50		MSS 7/20/17 08/07/17	\$210.00
	800763	08/08/17	TOWED BUS 20 TO HUNTER		\$180.00
		11-000-270-4200-D-50		058366 08/15/17	\$180.00
163273	09/06/17		1811	LEONBERG NURSERY & LANDSCAPING INC	\$5,679.50
	703394	05/17/17	PLAYGROUND MULCH		\$239.50
		11-000-263-6100-D-51		00022145 06/30/17	\$107.50
		11-000-263-6100-D-51		00022169 06/30/17	\$132.00
	800016	07/01/17	PLAYGROUND MULCH		\$5,440.00
		11-000-263-6100-D-51		00022300 08/14/17	\$5,440.00
163274	09/06/17		9143	LEXIS NEXIS RISK DATA MANAGEMENT INC	\$382.06
	800334	07/07/17	PUBLIC RECORD SEARCH SUBSCRIPT		\$382.06
		11-000-266-3000-D-40		1546675-20170831 AU 09/06/17	\$191.03
		11-000-266-3000-D-40		1546675-20170731 JU 08/09/17	\$191.03
163275	09/06/17		9748	LINE SYSTEMS INC	\$4,439.07
	800172	07/01/17	DISTRICT PHONE SERVICE		\$4,439.07
		11-000-230-5300-D-40		69986170715 AUG17 08/14/17	\$4,439.07
163276	09/06/17		0481	LONGSTRETH SPORTING GOODS	\$1,440.60
	800345	07/07/17	HS FIELD HOCKEY SUPPLIES		\$1,440.60
		11-402-100-6100-H-52		1253870A 08/10/17	\$1,440.60
163277	09/06/17		1803	LOYOLA EDUCATION GROUP	\$703.25
	800590	07/24/17	2017-2018 NONPUBLIC TEXTBOOKS		\$703.25
		20-501-100-6400-O-39		6758538 08/14/17	\$703.25
163278	09/06/17		9229	MAKE MUSIC INC	\$956.00
	800139	07/01/17	SMART MUSIC SUBSCRIPTION		\$956.00
		11-190-100-6100-D-44		NS8902751 09/05/17	\$956.00

Rec and Unrec checks

Hand and Machine checks

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount
163279	09/06/17		1883	MANTEK	\$2,300.00
800135	07/01/17			GREASE TRAP CLEANER	\$2,300.00
	11-000-262-6100-D-51			2773883	08/14/17 \$1,150.00
	11-000-262-6100-D-51			2773000	08/07/17 \$1,150.00
163280	09/06/17		7519	MARTIN; KIMBERLY A	\$88.25
800970	08/31/17			ROBOTICS FLL CHALLENGE SET	\$88.25
	11-190-100-6100-M-01			ROBOTICS SUPPLIES	08/31/17 \$88.25
163281	09/06/17		1828	MASTER TEACHER; THE	\$1,900.00
800468	07/11/17			MASTER TEACHER PROGRAM	\$1,900.00
	11-190-100-6100-U-01			116753197	08/15/17 \$1,900.00
163282	09/06/17		C164	MATTHEWS-MURPHY; CHRISTY	\$290.00
800983	09/01/17			SUMMER ENRICHMENT REFUND	\$290.00
	62-830-100-6100-D-73			SUMM ENRICH REFU	09/01/17 \$290.00
163283	09/06/17		5127	MAY TREE CARE INC	\$2,350.00
800834	08/22/17			TENNIS COURT TREES	\$2,100.00
	11-000-263-4200-D-51			4212 6/20/17	08/30/17 \$2,100.00
800835	08/22/17			752 STONEHOUSE TREE DAMAGE	\$250.00
	11-000-263-4200-D-51			4255 7/3/17	08/30/17 \$250.00
163284	09/06/17		0491	MCCABE; CARMEN W	\$80.00
800976	09/01/17			SUMMER ENRICHMENT REFUND	\$80.00
	62-830-100-6100-D-73			SUMM ENRICH REFU	09/01/17 \$80.00
163285	09/06/17		A601	MCCLEARY CONSTRUCTION LLC	\$6,932.00
800604	07/24/17			MS CLASSROOM WALL REPAIR	\$2,800.00
	11-000-262-4200-D-51			MS CLASS WALL REP	08/22/17 \$2,800.00
800655	07/27/17			UES WORKROOM WALL REPAIR	\$4,132.00
	11-000-261-420A-D-51			UES WKRM WALL RE	08/22/17 \$4,132.00
163286	09/06/17		3411	MCGRAW HILL SCHOOL EDUCATION LLC	\$664.69
800592	07/24/17			2017-2018 NONPUBLIC TEXTBOOKS	\$664.69
	20-501-100-6400-O-39			98605214001	08/29/17 \$664.69
163287	09/06/17		E030	MENDELL; MARA	\$20.00
800979	09/01/17			SUMMER ENRICHMENT REFUND	\$20.00
	62-830-100-6100-D-73			SUMM ENRICH REFU	09/01/17 \$20.00
163288	09/06/17		2578	MERCHANTVILLE DOOR CO INC	\$2,098.75
800149	07/01/17			BUS OVERHEAD DOOR	\$2,098.75
	11-000-261-420H-D-51			J-121059	08/14/17 \$2,098.75
163289	09/06/17		9752	MOBILE MINI INC	\$92.00
800297	07/01/17			TRAILER RENTAL	\$92.00
	11-000-262-5900-D-51			9002669375 8/10-9/6	08/22/17 \$92.00
163290	09/06/17		A159	MOON LANDSCAPING INC	\$2,400.00
800844	08/22/17			IRRIGATION REPAIR	\$2,400.00
	11-000-263-4200-D-51			MC00045684	08/30/17 \$2,400.00
163291	09/06/17		0192	MOORESTOWN FIRST AID AND EMERGENCY SQUAD	\$225.00
703411	05/19/17			HS GRADUATION EMS SERVICES	\$225.00
	11-000-263-3000-D-51			201516	06/30/17 \$225.00

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163292	V 09/06/17	09/06/17		00.0 \$ Multi Stub Void	
- - - - -					
163293	V 09/06/17	09/06/17		00.0 \$ Multi Stub Void	
- - - - -					
163294	V 09/06/17	09/06/17		00.0 \$ Multi Stub Void	
- - - - -					
163295	09/06/17		6377	MOORESTOWN HARDWARE LLC	\$2,764.61
800641	07/26/17			DISTRICT HARDWARE SUPPLIES	\$2,764.61
	11-000-262-6100-D-51		55031	08/30/17	\$63.44
	11-000-262-6100-D-51		55057	08/30/17	\$25.97
	11-000-262-6100-D-51		55061	08/30/17	\$4.74
	11-000-262-6100-D-51		55079	08/30/17	\$11.57
	11-000-262-6100-D-51		55198	08/30/17	\$22.20
	11-000-262-6100-D-51		55223	08/30/17	\$13.61
	11-000-262-6100-D-51		55255	08/30/17	\$1.75
	11-000-262-6100-D-51		55406	08/30/17	\$17.74
	11-000-262-6100-D-51		55482	08/30/17	\$824.94
	11-000-262-6100-D-51		55574	08/30/17	\$7.99
	11-000-262-6100-D-51		51154	08/30/17	\$68.44
	11-000-262-6100-D-51		51155	08/30/17	\$28.25
	11-000-262-6100-D-51		51661	08/30/17	\$21.84
	11-000-262-6100-D-51		53700	08/30/17	\$45.91
	11-000-262-6100-D-51		51746	08/30/17	\$40.29
	11-000-262-6100-D-51		51783	08/30/17	\$11.96
	11-000-262-6100-D-51		51805	08/30/17	\$12.51
	11-000-262-6100-D-51		52067	08/30/17	\$19.44
	11-000-262-6100-D-51		52121	08/30/17	\$144.96
	11-000-262-6100-D-51		52158	08/30/17	\$56.97
	11-000-262-6100-D-51		52186	08/30/17	\$38.05
	11-000-262-6100-D-51		52196	08/30/17	\$32.55
	11-000-262-6100-D-51		52206	08/30/17	\$56.96
	11-000-262-6100-D-51		52665	08/30/17	\$46.86
	11-000-262-6100-D-51		54006	08/30/17	\$14.71
	11-000-262-6100-D-51		52821	08/30/17	\$4.27
	11-000-262-6100-D-51		52882	08/30/17	\$67.47
	11-000-262-6100-D-51		54784	08/30/17	\$66.06
	11-000-262-6100-D-51		52960	08/30/17	\$14.99
	11-000-262-6100-D-51		53218	08/30/17	\$31.11
	11-000-262-6100-D-51		53241	08/30/17	\$23.07
	11-000-262-6100-D-51		53282	08/30/17	\$9.49
	11-000-262-6100-D-51		55191	08/30/17	\$36.06
	11-000-262-6100-D-51		53330	08/30/17	\$14.24
	11-000-262-6100-D-51		53702	08/30/17	\$18.02
	11-000-262-6100-D-51		53725	08/30/17	\$20.22
	11-000-262-6100-D-51		55336	08/30/17	\$10.59
	11-000-262-6100-D-51		53895	08/30/17	\$22.86
	11-000-262-6100-D-51		53983	08/30/17	\$610.71
	11-000-262-6100-D-51		54253	08/30/17	\$21.84
	11-000-262-6100-D-51		55112	08/30/17	\$4.06

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163295	09/06/17		6377	MOORESTOWN HARDWARE LLC	\$2,764.61
800641	07/26/17			DISTRICT HARDWARE SUPPLIES	\$2,764.61
	11-000-262-6100-D-51		54305	08/30/17	\$73.21
	11-000-262-6100-D-51		52909	08/30/17	\$27.25
	11-000-262-6100-D-51		53948	08/30/17	\$18.03
	11-000-262-6100-D-51		54775	08/30/17	\$30.04
	11-000-262-6100-D-51		54899	08/30/17	\$7.37
163296	09/06/17		8932	MORTONS PAINT & GLASS	\$1,856.93
800676	07/31/17			UES PAINT	\$749.10
	11-000-262-6100-D-51		72415	08/14/17	\$749.10
800697	07/31/17			HS CHILD STUDY PAINT	\$271.64
	11-000-262-6100-D-51		72416	08/14/17	\$271.64
800774	08/09/17			PAINT FOR BAKER GYM	\$309.70
	11-000-262-6100-D-51		72450	08/14/17	\$309.70
800810	08/15/17			PAINT FOR WAMS GYM WALLS	\$464.55
	11-000-262-6100-D-51		72514	09/05/17	\$464.55
800891	08/25/17			PAINT BAKER SCHOOL	\$61.94
	11-000-262-6100-D-51		72513	09/05/17	\$61.94
163297	09/06/17		1592	MR BOBS PORTABLE TOILETS	\$740.00
800646	07/26/17			PORTA POT SERVICE	\$740.00
	11-000-263-4200-D-51		A-194676 6/18-7/15	08/14/17	\$370.00
	11-000-263-4200-D-51		A-199409 8/13-9/9	08/22/17	\$370.00
163298	09/06/17		V304	MURAWSKI; DANIELLE	\$20.00
800980	09/01/17			SUMMER ENRICHMENT REFUND	\$20.00
	62-830-100-6100-D-73		SUMM ENRICH REFU	09/01/17	\$20.00
163299	09/06/17		8167	MUSIC & ARTS CENTERS	\$25.31
701479	10/14/16			REPAIRS TO STRING INSTRUMENTS	\$25.31
	11-190-100-5900-U-60		INV005724952	06/30/17	\$25.31
163300	09/06/17		2883	MY OWN TWO HANDS LLC	\$6,000.00
800836	08/22/17			TVI O&M SERVICES	\$6,000.00
	11-000-216-3200-D-24		ESY 2017	08/30/17	\$6,000.00
163301	09/06/17		1899	N J ASSN SCHOOL BUSINESS OFFICIALS	\$1,820.00
800312	07/05/17			17-18 MEMBERSHIPS	\$1,820.00
	11-000-251-8900-D-40		2168 J D'ANGELO	08/30/17	\$990.00
	11-000-251-8900-D-40		427 J HEISER	08/30/17	\$830.00
163302	09/06/17		0279	N J S I A A	\$2,150.00
800353	07/07/17			HS ATHLETIC MEMBERSHIP	\$2,150.00
	11-402-100-8900-H-52		2017-18 MEMBERSHIP	09/05/17	\$2,150.00
163303	09/06/17		7021	NASCO ARTS & CRAFTS	\$111.05
810068	07/06/17			Science Supplies	\$10.80
	11-190-100-6100-U-12		527305	09/05/17	\$10.80
810196	07/07/17			Math Supplies	\$87.90
	11-190-100-6100-U-08		536145	09/05/17	\$87.90
810260	07/17/17			Science Supplies	\$12.35
	11-190-100-6100-M-12		548794	09/01/17	\$12.35

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163304	09/06/17		1619	NATIONAL COUNCIL FOR SOCIAL STUDIES	\$75.00
800517	07/17/17		HASSALL-MEMBERSHIP		\$75.00
	11-000-240-8900-D-49		01115324 M HASSALL	08/07/17	\$75.00
163305	09/06/17		1623	NAVIANCE INC	\$5,263.00
800640	07/26/17		HS GUIDANCE SUBSCRIPTION		\$5,263.00
	11-000-218-5900-H-27		INV00069902	08/10/17	\$5,263.00
163306	09/06/17		0168	NCS PEARSON INC	\$1,308.88
702947	03/15/17		CELF 5		\$195.04
	11-000-219-6100-D-24		11096563	06/30/17	\$195.04
800314	07/06/17		LDT-C TESTING MATERIALS;ANDERS		\$1,113.84
	11-000-219-6100-D-24		11241819	08/07/17	\$673.84
	11-000-219-6100-D-24		11240940	08/07/17	\$440.00
163307	09/06/17		A471	NEW HOPE ACADEMY	\$10,225.00
800534	07/18/17		2017-2018 SPECIAL ED TUITION		\$10,225.00
	20-251-100-5000-D-24		SEPT 17 1 OF 4	08/15/17	\$10,225.00
163308	09/06/17		7548	NEW JERSEY MOTOR VEHICLE COMMISSION	\$25.00
800633	07/25/17		INSPECTION BUS 29		\$25.00
	11-000-270-4200-D-50		201720214	08/09/17	\$25.00
163309	09/06/17		3069	NEW JERSEY SCHOOL BOARDS ASSOC	\$50.00
800586	07/24/17		ALBERTI-CONF REGISTRATION		\$50.00
	11-000-230-5850-D-39		0000222066	09/01/17	\$50.00
163310	09/06/17		4738	NEW ROAD CONSTRUCTION MGMT CO INC	\$22,900.00
503610	06/11/15		CONSTRUCTION MGMT SERVICES		\$22,900.00
	30-000-420-390B-D-39		2281 7/31/17	08/15/17	\$1,694.00
	30-000-421-390R-D-39		2281 7/31/17	08/15/17	\$1,589.00
	30-000-422-390S-D-39		2281 7/31/17	08/15/17	\$1,429.00
	30-000-423-390U-D-39		2281 7/31/17	08/15/17	\$4,053.00
	30-000-424-390M-D-39		2281 7/31/17	08/15/17	\$5,399.00
	30-000-425-390H-D-39		2281 7/31/17	08/15/17	\$8,736.00
163311	09/06/17		9137	NJASA	\$3,975.00
800299	07/01/17		BUTLER - MEMBERSHIP		\$1,810.00
	11-000-221-8900-D-42		C BUTLER 2017-18	09/01/17	\$1,810.00
800559	07/20/17		MEMBERSHIP RENEWAL		\$2,165.00
	11-000-230-8900-D-41		S MCCARTNEY 2017-	09/01/17	\$2,165.00
163312	09/06/17		7848	NJPSA	\$3,680.00
800341	07/07/17		WILLIAMS/MCGOUGH DUES		\$1,790.00
	11-000-240-8900-D-49		17/18 P LGL DWILLIAM	08/07/17	\$75.00
	11-000-240-8900-D-49		17/18 NJPSA DWILLIA	08/07/17	\$820.00
	11-000-240-8900-D-49		17/18 NJPSA RMCGOI	08/07/17	\$820.00
	11-000-240-8900-D-49		17/18 P LGL RMCGOU	08/07/17	\$75.00
800515	07/17/17		HASSALL-MEMBERSHIP RENEWAL		\$820.00
	11-000-240-8900-D-49		17/18 NJPSA MHASSA	08/07/17	\$820.00
800746	08/03/17		HACKL NJPSA NASSP DUES		\$1,070.00
	11-000-240-8900-D-49		17/18 NASSP H HACK	08/15/17	\$250.00
	11-000-240-8900-D-49		17/18 NJPSA H HACKI	08/15/17	\$820.00
163313	09/06/17		A442	NV5 - NORTHEAST INC	\$17,663.35
603192	05/02/16		THIRD PARTY TESTING & INSPECTI		\$17,663.35
	30-000-423-390U-D-39		000000069647	08/16/17	\$800.00

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163313	09/06/17		A442	NV5 - NORTHEAST INC	\$17,663.35
603192	05/02/16			THIRD PARTY TESTING & INSPECTI	\$17,663.35
	30-000-424-390M-D-39			000000071252	09/06/17 \$5,474.01
	30-000-424-390M-D-39			000000069647	08/16/17 \$5,998.74
	30-000-425-390H-D-39			000000069647	08/16/17 \$5,390.60
163314	09/06/17		2650	NWN CORPORATION	\$48,298.75
800181	07/01/17			CISCO SMARTNET MAINTENANCE	\$48,298.75
	11-000-252-5000-D-44			IN294613	08/07/17 \$48,298.75
163315	09/06/17		7418	OAK SYSTEMS INC	\$6,990.00
703610	06/15/17			DISTRICT POSTAGE METER	\$5,990.00
	12-000-251-7300-D-40			4162	08/07/17 \$5,990.00
800179	07/01/17			MAINTENANCE-FPPRO POSTAGE MACH	\$1,000.00
	11-000-251-5920-D-40			4163	08/07/17 \$1,000.00
163316	09/06/17		8302	O'DONNELL; CYNTHIA OR BARRY	\$884.00
703486	05/26/17			AID IN LIEU OF TRANS	\$884.00
	11-000-270-5030-D-50			AIL 2016-17 SCH YR	08/21/17 \$884.00
163317	09/06/17		7436	ORCHARD FRIENDS SCHOOL	\$5,777.00
800533	07/18/17			2017-2018 SPECIAL ED TUITION	\$5,777.00
	20-251-100-5000-D-24			7413 ESY 17	08/08/17 \$5,777.00
163318	09/06/17		6511	OSWALD-LOVE; VALERIE	\$400.00
703768	06/30/17			HS ONE ACT PLAY DIRECTION	\$400.00
	65-MEF-PLA-YS00-H-00			ONE ACT PLAY STIPE	06/30/17 \$400.00
163319	09/06/17		U616	OTTER; JENNIFER	\$20.00
800977	09/01/17			SUMMER ENRICHMENT REFUND	\$20.00
	62-830-100-6100-D-73			SUMM ENRICH REFU	09/01/17 \$20.00
163320	09/06/17		8976	PAINTING BY HOWARD	\$1,100.00
800809	08/15/17			WAMS GYM WALL PAINTNG	\$880.00
	11-000-262-4200-D-51			8/25 WAMS GYM PAR'	09/05/17 \$880.00
800897	08/28/17			PAINT FOR GYM WALLS	\$220.00
	11-000-262-4200-D-51			8/25 WAMS GYM BAL	09/05/17 \$220.00
163321	09/06/17		2916	PATRIOT ROOFING INC	\$473,144.00
702256	12/22/16			UES ROOF REPLACEMENT	\$473,144.00
	30-000-423-450U-D-39			APP#6 8/30/17	08/30/17 \$473,144.00
163322	09/06/17		T097	PCMG INC	\$25,019.28
800180	07/01/17			KACE MAINTENANCE RENEWAL	\$25,019.28
	11-000-252-5000-D-44			B03809570101	08/14/17 \$25,019.28
163323	09/06/17		8631	PEARSON EDUCATION	\$2,369.92
800442	07/11/17			2017-2018 NON-PUBLIC TEXTBOOKS	\$1,960.18
	20-501-100-6400-F-39			4025172323	08/25/17 \$1,960.18
800589	07/24/17			2017-2018 NONPUBLIC TEXTBOOKS	\$409.74
	20-501-100-6400-O-39			4025175675	08/22/17 \$409.74
163324	09/06/17		3578	PIONEER MANUFACTURING COMPANY INC	\$3,149.35
800670	07/28/17			FIELD AND PARKING LOT PAINT	\$3,149.35
	11-000-263-6100-D-51			647416	08/29/17 \$39.95
	11-000-263-6100-D-51			646147	08/29/17 \$3,077.45
	11-000-263-6100-D-51			645795	08/29/17 \$31.95

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163325	09/06/17		O542	PLAY AND PARK STRUCTURES	\$1,134.69
800036	07/01/17		UES PLAYGROUND PARTS		\$1,134.69
	11-000-263-6100-D-51		PJI-017383	08/14/17	\$1,134.69
163326	09/06/17		7746	POWELL; SUSAN M	\$176.02
703904	06/30/17		16-17 MAA PROF DEV TRAVEL		\$125.00
	11-000-240-5800-D-49		PD TRAVEL	06/30/17	\$125.00
800968	08/31/17		PROFESSIONAL DEVELOPMENT BOOK		\$51.02
	11-000-240-6100-D-49		PROF DEV BOOK	08/31/17	\$51.02
163327	09/06/17		6683	PREMIER AGENDAS INC	\$3,365.50
800321	07/06/17		STUDENT HW ASSIGNMENT BOOK		\$3,365.50
	11-190-100-6100-U-01		304500075845	09/05/17	\$3,365.50
163328	09/06/17		2621	PRESTON-MOROSKI; KAREN	\$4,550.00
800661	07/27/17		PT SERVICES ESY		\$4,550.00
	11-000-216-3200-D-64		ESY PT SERVICES	09/01/17	\$4,550.00
163329	09/06/17		5583	PROQUEST LLC	\$6,650.00
800455	07/11/17		HS MEDIA SUBSCRIPTION		\$6,650.00
	11-000-222-6100-H-26		70474480	08/09/17	\$6,650.00
163330	09/06/17		3070	PRUFROCK PRESS	\$1,995.40
800644	07/26/17		HASSALL - CHALLENGE SUPPLIES		\$1,995.40
	11-190-100-6100-D-42		375336	08/30/17	\$1,995.40
163331	09/06/17		1978	PSE&G	\$58,630.75
800796	08/10/17		17-18 ELECTRIC & GAS		\$58,630.75
	11-000-262-6210-D-51		JUL17 GAS	08/15/17	\$833.60
	11-000-262-6220-D-51		JUL17 ELECTRIC	08/15/17	\$57,797.15
163332	09/06/17		9590	PTM DOCUMENT SYSTEMS INC	\$1,436.02
800771	08/09/17		LASER PO FORMS		\$1,436.02
	11-000-251-6000-D-40		0063254	09/05/17	\$1,436.02
163333	09/06/17		7667	QUINN; MARYKATE	\$604.17
800964	08/31/17		CLASSROOM SUPPLIES		\$604.17
	11-212-100-6100-U-62		CLASSROOM SUPPLI	08/31/17	\$604.17
163334	09/06/17		4690	RB MYERS CO LLC	\$2,530.00
800015	07/01/17		GYM FLOOR RESCREENING		\$2,530.00
	11-000-261-420M-D-51		9978	08/30/17	\$2,530.00
163335	09/06/17		3770	REGIONAL ENRICHMENT & LEARNING CENTER	\$14,186.25
703902	06/30/17		2016-2017 SPECIAL ED 1:1 AIDE		\$9,056.25
	11-000-100-5660-D-24		14575 APRIL 17	06/30/17	\$2,520.00
	11-000-100-5660-D-24		14571 MAY 17	06/30/17	\$5,600.00
	11-000-100-5660-D-24		14598 CM	06/30/17	(\$3,543.75)
	11-000-100-5660-D-24		14576 JUNE 17	06/30/17	\$4,480.00
800535	07/18/17		2017 ESY TUITION		\$2,400.00
	11-000-100-5660-D-24		14609 ESY 17	08/08/17	\$2,400.00
800811	08/15/17		2017-2018 SPECIAL ED 1:1 AIDE		\$2,730.00
	11-000-100-5660-D-24		14637 JULY 17	08/22/17	\$2,730.00
163336 V	09/06/17	09/13/17	H876	RICKY SLADE CONSTRUCTION INC	
703643	06/16/17		MHS & WAMS PAVING PROJECT		
	30-000-424-450M-D-39		APP#1 8/18/17	08/30/17	\$945,320.60
	30-000-424-450M-D-39		APP#1 8/18/17	09/13/17	(\$945,320.60)

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163336	V	09/06/17	09/13/17	H876 RICKY SLADE CONSTRUCTION INC	
703643	06/16/17	MHS & WAMS PAVING PROJECT			
	30-000-425-450H-D-39		APP#1 8/18/17	08/30/17	\$509,018.78
	30-000-425-450H-D-39		APP#1 8/18/17	09/13/17	(\$509,018.78)
163337	V	09/06/17	09/06/17	00.0 \$ Multi Stub Void	
- - - - -					
163338		09/06/17	2862	RICOH USA INC	\$14,261.95
703694	06/21/17	PAPERCUT LICENSING			\$4,327.60
	11-000-252-5000-D-44		1071381986	08/15/17	\$4,327.60
800114	07/01/17	SV RICOH MP6002SP MULTIFUNCTIO			\$341.33
	11-190-100-5900-S-01		99236157 AUG17	08/15/17	\$341.33
800115	07/01/17	BAKER RICOH MP6002SP MULTIFUNC			\$341.33
	11-000-240-5900-B-49		99236160 AUG17	08/15/17	\$341.33
800116	07/01/17	HS MAIN - RICOH MP7502SP MULTI			\$397.10
	11-000-240-5900-H-49		99280288 AUG17	08/30/17	\$397.10
800117	07/01/17	UES RICOH MP4002SP - MAIN			\$158.43
	11-000-240-5900-U-49		99300605 AUG17	09/01/17	\$158.43
800118	07/01/17	UES RICOH MP7502SP - MAIN			\$375.30
	11-190-100-5900-U-01		99293308 AUG17	08/30/17	\$375.30
800122	07/01/17	HS GUIDANCE MP4002SP			\$200.52
	11-000-218-5900-H-27		99269245 AUG17	08/30/17	\$200.52
800123	07/01/17	HS ATHLETIC MP2553SP			\$109.94
	11-212-100-5900-H-62		99280289 AUG17	08/30/17	\$109.94
800124	07/01/17	ROBERTS RICOH MP7502SP-TEACH			\$375.30
	11-190-100-5900-R-01		99244117 AUG17	08/15/17	\$375.30
800125	07/01/17	MS RICOH MP7502SP (C HALL)			\$375.30
	11-190-100-5900-M-01		99280293 AUG17	08/30/17	\$375.30
800126	07/01/17	MS RICOH MP7502SP (FRONT)			\$375.30
	11-190-100-5900-M-01		99290117 AUG17	08/30/17	\$375.30
800127	07/01/17	SV RICOH MP2554SP			\$109.94
	11-000-240-5900-S-49		99248868 AUG17	08/22/17	\$109.94
800128	07/01/17	ROBERTS RICOH MP4054SP - MAIN			\$200.52
	11-000-240-5900-R-49		99280295 AUG17	08/30/17	\$200.52
800620	07/25/17	HS RICOH MP9002SP 1ST FL TEACH			\$467.30
	11-190-100-5900-H-01		99241749 AUG17	08/15/17	\$467.30
800654	07/26/17	CENTRAL DUPLICATING MACHINES			\$2,961.32
	11-000-251-5920-D-40		99300608 AUG17	09/01/17	\$384.97
	11-190-100-5900-D-40		99300608 AUG17	09/01/17	\$2,576.35
800755	08/07/17	CENTRAL DUPLICATING MACHINES			\$3,145.42
	11-000-251-5920-D-40		99158242 JUL17	08/09/17	\$408.91
	11-190-100-5900-D-40		99158242 JUL17	08/09/17	\$2,736.51
163339		09/06/17	4477	RIDDELL/ALL AMERICAN SPORTS CORP	\$13,322.80
703900	06/30/17	HS ATHLETICS FOOTBALL SUPPLIES			\$12,836.00
	11-402-100-5900-H-52		60292213	06/30/17	\$12,836.00
703901	06/30/17	HS ATHLETICS FOOTBALL SUPPLIES			\$486.80
	11-402-100-5900-H-52		98719344	06/30/17	\$486.80

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163340	09/06/17		7661	RILEY SALES INC	\$15.91
800642	07/26/17		PIPE ELBO		\$15.91
	11-000-261-610M-D-51			862113 NO TAX 08/22/17	\$15.91
163341	09/06/17		6595	RIVERSIDE NAPA	\$1,860.32
800365	07/10/17		MANUAL SOAP PUMP		(\$1.01)
	11-000-270-6100-D-50			2709-662744 ADJ 08/07/17	(\$1.01)
800514	07/17/17		BUS GARAGE STOCK		\$202.59
	11-000-270-6100-D-50			2709-664273 08/07/17	\$202.59
	11-000-270-6100-D-50			665406 08/07/17	(\$128.39)
	11-000-270-6100-D-50			665166 08/07/17	\$128.39
800632	07/25/17		PARTS FOR VAN 49		\$7.63
	11-000-270-6100-D-50			2709-664656 08/09/17	(\$10.06)
	11-000-270-6100-D-50			664498 08/09/17	\$7.45
	11-000-270-6100-D-50			664604 08/09/17	\$0.18
	11-000-270-6100-D-50			664582 08/09/17	\$10.06
	11-000-270-6100-D-50			664428 08/09/17	\$2.26
	11-000-270-6100-D-50			664605 08/09/17	(\$2.26)
800794	08/10/17		BUS BATTERIES		\$299.80
	11-000-270-6100-D-50			665904 08/23/17	\$299.80
800839	08/22/17		PARTS FOR STOCK		\$1,351.31
	11-000-270-6100-D-50			2709-667233 09/01/17	\$1,351.31
163342	09/06/17		9184	ROSA; NEIL	\$130.46
800961	08/31/17		DATA REIMBURSEMENT JULY		\$66.34
	11-000-230-5300-D-40			DATA REIMB JULY 08/31/17	\$66.34
800969	08/31/17		CELL PHONE REIMB AUGUST		\$64.12
	11-000-230-5300-D-40			DATA REIMB AUG 08/31/17	\$64.12
163343	09/06/17		2596	ROWE; PATRICIA	\$9.89
800971	08/31/17		CHALLENGE SKETCHBOOK		\$9.89
	11-000-221-6100-D-42			SKETCHBOOK SAMPI 08/31/17	\$9.89
163344	09/06/17		L376	ROWTON; CAYENNE	\$60.00
703906	06/30/17		TO REFUND EXT DAY CARE RECEIPT		\$60.00
	60-800-330-8990-D-72			EXT DAY CARE REFU 06/30/17	\$60.00
163345	09/06/17		7174	ROYLCO	\$102.85
800219	07/01/17		CARD CHARACTERS		\$102.85
	11-190-100-6100-U-01			26864 09/05/17	\$102.85
163346	09/06/17		5249	RUDCO COMPANY	\$3,112.00
800574	07/21/17		ROBERTS REPLACEMENT DUMPSTER		\$3,112.00
	11-000-263-6100-D-51			66427 08/23/17	\$3,112.00
163347	09/06/17		A161	SAMACO SUPPLY	\$1,904.00
800069	07/01/17		STUDENT LOCKS		\$1,904.00
	11-190-100-6100-M-01			124648 08/07/17	\$1,904.00
163348	09/06/17		4261	SARGENT WELCH	\$127.00
810072	07/06/17		Science Supplies		\$127.00
	11-190-100-6100-U-12			8049405905 09/05/17	\$127.00
163349	09/06/17		2095	SCANTRON CORPORATION	\$819.66
800327	07/06/17		FORMS		\$819.66
	11-190-100-6100-U-01			6355089 09/05/17	\$819.66

Rec and Unrec checks

Hand and Machine checks

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount	
163350	V	09/06/17	09/13/17	A340	SCHOOL HEALTH INSURANCE FUND	
800098	07/01/17	2017-18 HEALTH & DENTAL PREMIU				
	11-000-291-2700-D-40	GROUP#4354 JULY HI	09/13/17		(\$1,033,586.00)	
	11-000-291-2700-D-40	GROUP#4354 JUL DE	09/13/17		(\$57,638.00)	
	11-000-291-2700-D-40	GROUP#4354 JULY HI	08/17/17		\$1,033,586.00	
	11-000-291-2700-D-40	GROUP#4354 JUL DE	08/17/17		\$57,638.00	
163351	09/06/17	5477		SCHOOL SPECIALTY INC	\$694.80	
800300	07/01/17	LEFFERTS - SUPPIES			\$189.90	
	11-230-100-6100-D-42	208118657492	08/07/17		\$189.90	
810037	07/01/17	General Classroom Supplies			\$215.18	
	11-190-100-6100-U-01	208118568606	09/05/17		\$215.18	
810057	07/01/17	General Classroom Supplies			\$67.76	
	11-000-219-6100-D-24	208119017494	08/30/17		\$67.76	
810194	07/07/17	General Classroom Supplies			\$121.56	
	11-190-100-6100-U-01	208118696745	08/23/17		\$121.56	
810297	07/24/17	General Classroom Supplies			\$100.40	
	11-190-100-6100-U-01	208118870938	08/23/17		\$100.40	
163352	09/06/17	7104		SECURITY & DATA TECHNOLOGIES INC	\$4,306.44	
800542	07/17/17	HS FIRE DETECTORS			\$2,410.00	
	11-000-261-610H-D-51	74414	08/23/17		\$2,410.00	
800543	07/17/17	HS ALARM INVESTIGATION			\$1,079.04	
	11-000-261-420H-D-51	74458	08/14/17		\$1,079.04	
800749	08/04/17	HS FIRE ALARM TROUBLE			\$817.40	
	11-000-261-420H-D-51	74573	09/05/17		\$817.40	
163353	09/06/17	7233		SEIBEL; ANDREW	\$3,195.00	
703903	06/30/17	16-17 MAA TUITION			\$3,195.00	
	11-000-291-2800-D-49	TUITION	06/30/17		\$3,195.00	
163354	09/06/17	A499		SERVRITE RESTORATION & CLEANING LLC	\$4,099.00	
702883	03/06/17	BAKER CARPET CLEANING			\$99.00	
	11-000-262-6100-D-51	GB530717	06/30/17		\$99.00	
800019	07/01/17	ELEMENTARY CARPET CLEANING			\$4,000.00	
	11-000-262-4200-D-51	800019	08/29/17		\$4,000.00	
163355	09/06/17	8906		SETON IDENTIFICATION PRODUCTS	\$1,579.24	
800820	08/11/17	MS & ADMIN ENTRANCE SIGNS			\$382.20	
	11-000-263-6100-D-51	9334895383	08/11/17		\$382.20	
800829	08/21/17	PARKING LOT SIGNS			\$1,197.04	
	11-000-263-6100-D-51	9334884037	08/30/17		\$1,197.04	
163356	09/06/17	A066		SHAH; SAMIR OR LISA	\$210.00	
800975	09/01/17	SUMMER ENRICHMENT REFUND			\$210.00	
	62-830-100-6100-D-73	SUMM ENRICH REFU	09/01/17		\$210.00	
163357	09/06/17	6870		SHOP RITE	\$346.95	
800695	08/01/17	ESY SUPPLIES			\$346.95	
	11-212-100-6100-D-64	05170123553 7/10	08/09/17		\$94.15	
	11-212-100-6100-D-64	05170782660 7/16	08/09/17		\$3.57	
	11-212-100-6100-D-64	05170233053 7/18	08/09/17		\$22.54	
	11-212-100-6100-D-64	05170345717 7/19	08/09/17		\$82.70	
	11-212-100-6100-D-64	05170341358 7/26	08/09/17		\$7.98	
	11-212-100-6100-D-64	05170464879 7/13	08/09/17		\$99.02	

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163357	09/06/17		6870	SHOP RITE	\$346.95
800695	08/01/17		ESY SUPPLIES		\$346.95
	11-212-100-6100-D-64			05170454607 7/27 08/09/17	\$36.99
163358	09/06/17		9015	SIEMENS INDUSTRY INC	\$4,486.00
800119	07/01/17		FIRE ALARM INSPECTIONS		\$4,486.00
	11-000-261-420B-D-51			5444642825 08/14/17	\$1,782.00
	11-000-261-420R-D-51			5444642827 08/14/17	\$1,352.00
	11-000-261-420S-D-51			5444642826 08/14/17	\$1,352.00
163359	09/06/17		8510	SIGN A RAMA OF DELRAN	\$1,016.41
703422	05/22/17		BUILDING SUPPLIES		\$1,016.41
	11-000-240-6100-M-49			17912 08/15/17	\$1,016.41
163360	09/06/17		7889	SIGN-A-RAMA	\$687.00
800739	08/03/17		ROOM AND CAFE NAMEPLATES		\$428.00
	11-190-100-6100-U-01			17759 08/15/17	\$428.00
800805	08/15/17		LANYARDS		\$259.00
	11-190-100-6100-U-01			17782 09/05/17	\$259.00
163361	09/06/17		A455	SOUTH JERSEY PAPER PRODUCTS	\$620.80
810001	07/01/17		Custodial Supplies		\$620.80
	11-000-262-6100-D-51			121518 08/23/17	\$620.80
163362	09/06/17		6615	SOVEREIGN DISTRIBUTORS INC	\$934.65
800367	07/10/17		HS FLOOR TILE		\$200.25
	11-000-261-610H-D-51			064201 08/23/17	\$40.05
	11-000-261-610H-D-51			058747 08/23/17	\$160.20
800461	07/10/17		BAKER COVE BASE		\$734.40
	11-000-262-6100-D-51			060994 08/29/17	\$734.40
163363	09/06/17		9235	SPORTS BUSINESS JOURNAL	\$185.00
800354	07/07/17		HS ATHLETIC SUBSCRIPTION		\$185.00
	11-402-100-6100-H-52			ORDER# 17362469 08/09/17	\$185.00
163364 V	09/06/17	09/06/17		00.0 \$ Multi Stub Void	
- - - - -					
163365 V	09/06/17	09/06/17		00.0 \$ Multi Stub Void	
- - - - -					
163366	09/06/17		5939	STAPLES BUSINESS ADVANTAGE	\$2,127.73
800326	07/06/17		APPOINTMENT BOOKS		\$75.57
	11-190-100-6100-U-01			8046010214 08/29/17	\$75.57
800490	07/13/17		ORANGE POCKET FOLDERS-2ND GR		\$31.16
	11-190-100-6100-R-01			3346649951 08/07/17	\$31.16
800558	07/20/17		SUPPLY ORDER		\$268.43
	11-000-230-6100-D-41			3347202092 08/15/17	\$14.96
	11-000-230-6100-D-41			3347202091 08/15/17	\$241.26
	11-000-230-6100-D-41			3348587613 08/15/17	\$12.21
810014	07/01/17		Office/Computer Supplies		\$37.97
	11-000-252-6000-D-44			3341813299 08/07/17	\$37.97
810058	07/01/17		Office/Computer Supplies		\$391.38
	11-000-219-6100-D-24			8045965310 08/29/17	\$391.38

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount
163366	09/06/17		5939	STAPLES BUSINESS ADVANTAGE	\$2,127.73
810183	07/07/17			Office/Computer Supplies	\$55.65
	11-190-100-6100-H-08		3346038223		\$55.65
810185	07/07/17			Office/Computer Supplies	\$278.00
	11-190-100-6100-H-08		3346038220		\$278.00
810222	07/11/17			Office/Computer Supplies	\$50.11
	11-000-251-6000-D-40		3346649953		\$50.11
810223	07/11/17			Office/Computer Supplies	\$17.05
	11-000-251-6000-D-40		3346649954		\$17.05
810266	07/17/17			Office/Computer Supplies	\$37.61
	11-190-100-6100-M-08		3347202093		\$29.96
	11-190-100-6100-M-08		3347202094		\$7.65
810296	07/20/17			Office/Computer Supplies	\$422.41
	11-000-221-6100-D-42		3347202097		\$422.41
810302	07/26/17			Office/Computer Supplies	\$72.32
	11-000-262-6100-D-51		8045850249		\$14.30
	11-000-262-6100-D-51		3348194598		\$54.50
	11-000-262-6100-D-51		3348194599		\$3.52
810312	08/07/17			Office/Computer Supplies	\$135.33
	11-000-218-6100-H-27		8045850249		\$135.33
810313	08/09/17			Office/Computer Supplies	\$65.68
	11-190-100-6100-U-01		3349007732		\$65.68
810314	08/09/17			Office/Computer Supplies	\$166.42
	11-000-221-6100-D-42		3349007733		\$166.38
	11-000-221-6100-D-42		3349642524		\$7.78
	11-000-221-6100-D-42		3349493680		(\$7.78)
	11-000-221-6100-D-42		3351077982		(\$36.40)
	11-000-221-6100-D-42		3349493680		\$36.44
810316	08/16/17			Office/Computer Supplies	\$22.64
	11-190-100-6100-M-01		3350178251		\$22.64
163367 V	09/06/17	09/13/17	6794	STARLITE PRODUCTIONS	
703640	06/15/17			DISTRICT THEATER UPGRADE PROJ	
	30-000-423-450U-D-39		APP#2 8/21/17		\$76,970.65
	30-000-423-450U-D-39		APP#1 7/19/17		\$100,585.26
	30-000-423-450U-D-39		APP#2 8/21/17		(\$76,970.65)
	30-000-423-450U-D-39		APP#1 7/19/17		(\$100,585.26)
	30-000-424-450M-D-39		APP#2 8/21/17		\$61,576.52
	30-000-424-450M-D-39		APP#1 7/19/17		\$80,468.21
	30-000-424-450M-D-39		APP#2 8/21/17		(\$61,576.52)
	30-000-424-450M-D-39		APP#1 7/19/17		(\$80,468.21)
	30-000-425-450H-D-39		APP#2 8/21/17		\$118,021.67
	30-000-425-450H-D-39		APP#1 7/19/17		\$154,230.72
	30-000-425-450H-D-39		APP#2 8/21/17		(\$118,021.67)
	30-000-425-450H-D-39		APP#1 7/19/17		(\$154,230.72)
163368	09/06/17		0941	STEVENS; JENNIFER	\$20.55
800967	08/31/17			SUMMER ENRICHMENT SUPPLIES	\$20.55
	62-830-100-6100-D-73		SE SUPPLIES		\$20.55
163369	09/06/17		2106	TAYLOR RENTAL	\$205.60
800487	07/13/17			PROPANE	\$120.00
	11-000-262-6100-D-51		28849		\$40.00

Rec and Unrec checks

Hand and Machine checks

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount
163369	09/06/17		2106	TAYLOR RENTAL	\$205.60
800487	07/13/17			PROPANE	\$120.00
	11-000-262-6100-D-51		28748		08/30/17 \$40.00
	11-000-262-6100-D-51		28658		08/22/17 \$20.00
	11-000-262-6100-D-51		28397		08/14/17 \$20.00
800698	08/02/17			HS RENTAL-FLOOR SCRAPER	\$85.60
	11-190-100-6100-H-01		28423		08/15/17 \$85.60
163370	09/06/17		8950	TERMINIX	\$249.00
800026	07/01/17			ANNUAL PEST SERVICES	\$249.00
	11-000-262-4200-D-51		367409811 JUL17		08/16/17 \$249.00
163371	09/06/17		5820	TIME FOR KIDS	\$2,013.75
800434	07/11/17			CLASSROOM MAGAZINE	\$1,642.50
	11-190-100-6100-U-13		ACCT# 1649756812		08/22/17 \$1,642.50
800484	07/13/17			TFK MAGAZINE - 3RD GRADE	\$371.25
	11-190-100-6100-R-13		ACCT# 2896335292		08/15/17 \$371.25
163372 V	09/06/17	09/13/17	0816	TOWNSHIP OF MOORESTOWN	
700610	08/01/16			16-17 SCHOOL RESOURCE OFFICER	
	11-000-266-3000-D-40		SRO-08/17		09/13/17 (\$83,317.77)
	11-000-266-3000-D-40		SRO-08/17		06/30/17 \$83,317.77
163373	09/06/17		2111	TOWNSHIP OF MOORESTOWN	\$311.00
800830	08/21/17			WATER & SEWER 2017-18	\$311.00
	11-000-262-4900-D-51		29000775-2 3RD QTR		08/30/17 \$66.00
	11-000-262-4900-D-51		29000775-1 3RD QTR		08/30/17 \$245.00
163374	09/06/17		0727	TREASURER STATE OF NEW JERSEY	\$318.00
800816	08/16/17			HS ANNUAL ELEVATOR INSPECTION	\$318.00
	11-000-261-420H-D-51		0322-00128-001		08/30/17 \$318.00
163375	09/06/17		2119	TREASURER STATE OF NEW JERSEY	\$4,198.41
703423	06/30/17			TPAF / FICA DUE STATE	\$4,198.41
	20-272-200-2000-D-42		TPAF FICA DUE STATI		06/30/17 \$4,198.41
163376	09/06/17		6015	TRI-STATE ELEVATOR CO INC	\$90.00
800192	07/01/17			ANNUAL ELEVATOR SERVICE	\$90.00
	11-000-261-420H-D-51		124677 AUG17		08/22/17 \$90.00
163377	09/06/17		2145	UNITED PARCEL SERVICE	\$13.83
800795	08/10/17			UPS SHIPPING	\$13.83
	11-190-100-6100-M-01		073070		08/10/17 \$13.83
163378	09/06/17		A527	VANGINHOVEN; JENNIFER	\$20.00
800981	09/01/17			SUMMER ENRICHMENT REFUND	\$20.00
	62-830-100-6100-D-73		SUMM ENRICH REFU		09/01/17 \$20.00
163379	09/06/17		9576	VARSITY ATHLETIC APPAREL INC	\$1,097.75
800579	07/24/17			HS ATHLETICS AWARDS	\$698.00
	11-402-100-6100-H-52		15774		09/01/17 \$698.00
800585	07/24/17			HS ATHLETICS - AWARDS	\$399.75
	11-402-100-6100-H-52		15765		09/01/17 \$399.75
163380	09/06/17		6831	VECTOR SECURITY	\$1,301.40
800311	07/03/17			ADMIN FIRE TESTING	\$142.50
	11-000-262-4200-D-51		59915089		09/05/17 \$142.50

Rec and Unrec checks

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163380	09/06/17		6831	VECTOR SECURITY	\$1,301.40
800685	08/01/17		B,R,SV,AD,HS	OPEN/CLOSE	\$1,158.90
	11-000-261-420A-D-51		59642775	8/1-10/31 08/30/17	\$132.48
	11-000-261-420A-D-51		59642775	8/1-10/31 08/30/17	\$55.50
	11-000-261-610B-D-51		59642775	8/1-10/31 08/30/17	\$132.48
	11-000-261-610B-D-51		59642775	8/1-10/31 08/30/17	\$129.00
	11-000-261-610H-D-51		59642775	8/1-10/31 08/30/17	\$186.48
	11-000-261-610R-D-51		59642775	8/1-10/31 08/30/17	\$132.48
	11-000-261-610R-D-51		59642775	8/1-10/31 08/30/17	\$129.00
	11-000-261-610S-D-51		59642775	8/1-10/31 08/30/17	\$132.48
	11-000-261-610S-D-51		59642775	8/1-10/31 08/30/17	\$129.00
163381	09/06/17		7465	VENEZIANOS FIRE PROTECTION MAINTENANCE	\$1,500.00
800672	07/31/17			HYDRANT FLOW TEST	\$1,500.00
	30-000-425-450H-D-39		5947	08/14/17	\$1,500.00
163382	09/06/17		3259	VERDONE; ADRIENNE	\$290.00
800974	09/01/17			SUMMER ENRICHMENT REFUND	\$290.00
	62-830-100-6100-D-73			SUMM ENRICH REFU 09/01/17	\$290.00
163383	09/06/17		7089	VERIZON SC	\$92.25
800154	07/01/17			SUB CALLER TELEPHONE	\$92.25
	11-000-230-5300-D-40		856461220167836Y AL	08/07/17	\$92.25
163384	09/06/17		0651	VERIZON WIRELESS	\$1,748.50
800186	07/01/17			17-18 CELL PHONE SERVICE	\$1,748.50
	11-000-230-5300-D-40		9789777314 JUL17	08/07/17	\$836.88
	11-000-230-5300-D-40		9791524527 AUG17	09/01/17	\$911.62
163385	09/06/17		0939	VINCENZOS PIZZA	\$206.22
800576	07/24/17			REFRESHMENTS - 7/20/17 BOE MTG	\$64.04
	11-000-230-6300-D-39			7/20/17 BOE MTG SUF 08/14/17	\$64.04
800793	08/10/17			8/8/17 BOE MTG REFRESHMENTS	\$142.18
	11-000-230-6100-D-39			8/8/17 BOE MTG SUPI 08/22/17	\$142.18
163386	09/06/17		0510	VISION SERVICE PLAN - (CT)	\$4,063.74
800097	07/01/17			2017-18 VISION COVERAGE	\$4,063.74
	11-000-291-2700-D-40			ACCT 110283 AUG17 08/17/17	\$4,063.74
163387	09/06/17		9264	W B MASON CO INC	\$5,259.63
700062	07/01/16			BOTTLED WATER	\$1,025.50
	11-000-262-4200-D-51		IS0638140 MAY17	06/30/17	\$737.10
	11-000-262-4200-D-51		IS0651528 JUN17	06/30/17	\$348.40
	11-000-262-4200-D-51		IS0625543 APR17 ADJ	06/30/17	(\$60.00)
800040	07/01/17			BOTTLED WATER	\$617.50
	11-000-262-6100-D-51		IS0664503 JUL17	08/30/17	\$617.50
800572	07/20/17			BOE MTG SUPPLIES	\$92.68
	11-000-251-6000-D-40		I46657374	09/06/17	\$92.68
800659	07/27/17			HS COPY PAPER	\$1,717.60
	11-190-100-6100-H-01		I46381021	08/29/17	\$1,717.60
800741	08/03/17			STUDENT RECYCLING SUPPLIES	\$273.90
	11-190-100-6100-M-01		I46703361	08/23/17	\$273.90
800831	08/22/17			MARKERS	\$20.97
	11-000-221-6100-D-42		I47272533	09/05/17	\$20.97

Rec and Unrec checks

Hand and Machine checks

09/14/17 15:59

Starting date 8/3/2017

Ending date 9/14/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
163387	09/06/17		9264	W B MASON CO INC	\$5,259.63
810036	07/01/17			Copy Duplicator Supplies	\$223.28
	11-190-100-6100-D-01			I46486167	08/15/17 \$223.28
810041	07/01/17			Copy Duplicator Supplies	\$1,288.20
	11-190-100-6100-D-01			I46870737	08/30/17 \$429.40
	11-190-100-6100-D-01			I46307586	08/09/17 \$429.40
	11-190-100-6100-D-01			I47180619	09/05/17 \$429.40
163388	09/06/17		M694	WALKER; MELANIE	\$20.00
800982	09/01/17			SUMMER ENRICHMENT REFUND	\$20.00
	62-830-100-6100-D-73			SUMM ENRICH REFU	09/01/17 \$20.00
163389	09/06/17		7014	WASTE MANAGEMENT OF NJ - CAMDEN	\$2,360.00
800049	07/01/17			DUMPSTER SERVICE	\$2,360.00
	11-000-262-4200-D-51			2825102-2498-7 SEP1	09/05/17 \$2,360.00
163390	09/06/17		8648	WEGMANS FOOD MARKETS INC	\$211.16
800544	07/18/17			SUPPLY ORDER	\$51.21
	11-000-230-6100-D-41			CARD# 5210 8/24/17	08/30/17 \$51.21
800777	08/09/17			HS NURSE (MANTOUX TEST)	\$159.95
	11-000-213-6100-H-47			CARD# 6010 8/9/17	08/30/17 \$159.95
163391	09/06/17		4508	WEST INTERACTIVE SERVICES CORPORATION	\$14,824.00
800177	07/01/17			SCHOOL MESSENGER RENEWAL	\$14,824.00
	11-000-252-3400-D-44			79522	08/23/17 \$3,800.00
	11-000-266-3000-D-44			79522	08/23/17 \$11,024.00
163392	09/06/17		3254	WEST MUSIC COMPANY	\$446.85
800374	07/10/17			ROWE - MATERIALS	\$446.85
	11-000-221-6100-D-42			SI1469573	08/07/17 \$337.00
	11-000-221-6100-D-42			SI1470496	08/09/17 \$69.90
	11-000-221-6100-D-42			SI1473539	08/15/17 \$39.95
163393	09/06/17		0167	WESTERN PSYCHOLOGICAL SERVICES	\$189.20
800324	07/06/17			LDT-C TESTING MATERIALS;ANDERS	\$189.20
	11-000-219-6100-D-24			WPS-174543	08/07/17 \$189.20
163394	09/06/17		5864	WILLIAM H SADLIER INC	\$2,596.16
800446	07/11/17			2017-2018 NON-PUBLIC TEXTBOOKS	\$2,596.16
	20-501-100-6400-F-39			611209	08/31/17 \$2,596.16
163395	09/06/17		2830	WOLFINGTON BODY COMPANY INC	\$1,342.77
800552	07/19/17			RED SCHOOL BUS LIGHT LENS	\$49.84
	11-000-270-6100-D-50			70465M	08/07/17 \$49.84
800630	07/25/17			AC FILTERS FOR BUSES	\$95.88
	11-000-270-6100-D-50			70746M	08/09/17 \$95.88
800645	07/26/17			AC CONDENSOR VAN 48	\$1,141.20
	11-000-270-6100-D-50			054745	08/23/17 \$1,141.20
800838	08/22/17			FILTERS	\$55.85
	11-000-270-6100-D-50			71675M	09/01/17 \$55.85
163396	09/06/17		6275	XTEL COMMUNICATIONS INC	\$2,057.18
800136	07/01/17			INTERNET SERVICE	\$2,057.18
	11-190-100-5900-D-44			ACCT# 15407 AUG17	08/22/17 \$2,057.18

Starting date 8/3/2017 Ending date 9/14/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount	
163397	09/06/17		8094	Y A L E SCHOOL SOUTHEAST INC	\$16,399.50	
	800531	07/18/17	2017-2018	SPECIAL ED TUITION	\$16,399.50	
		20-251-100-5000-D-24		SE/ESY17 22	08/08/17	\$16,399.50
163398	09/06/17		A569	YALE SCHOOL WEST INC	\$9,660.90	
	800532	07/18/17	2017-2018	SPECIAL ED TUITION	\$9,660.90	
		20-251-100-5000-D-24		WEST/ESY17 20	08/08/17	\$9,660.90
163399	09/06/17		1585	DELRAN BOARD OF EDUCATION	\$3,600.00	
	8J0008	09/06/17	Db 10-413 / Cr 10-101		\$3,600.00	
		10-20 - - -		INV 7V2223	09/06/17	\$3,600.00

Fund Totals

10	GENERAL FUND	\$29,683.14
11	GENERAL CURRENT EXPENSE	\$2,127,652.27
12	CAPITAL OUTLAY	\$5,990.00
20	SPECIAL REVENUE FUNDS	\$208,658.50
30	CAPITAL PROJECTS FUNDS	\$613,672.23
60	CHILD CARE	\$982.26
62	ENRICHMENT PROGRAMS	\$20,954.85
65	TRUST	\$12,071.00
	Total for all checks listed	\$3,019,664.25

Prepared and submitted by: _____

Board Secretary

_____ Date

9732 ACCURATE LABEL DESIGNS

\$228.00 Vend Total

P.O. # 800481 ROBERTS VISITOR LABELS \$228.00
11-000-240-6100-R-49 SCH ADMIN-SUPPLIES-PRINCIPAL \$228.00
Inv# 154746 \$228.00 09/14/17

8734 ADVANCING OPPORTUNITIES

\$315.00 Vend Total

P.O. # 703591 AT TUTORING \$315.00
11-000-217-3200-D-24 SP ED EXTRAORDINARY-PROF SERV \$315.00
Inv# 9828 6/5/17 \$315.00 06/30/17

7441 ADVERTISING BY DESIGN

\$2,392.29 Vend Total

P.O. # 800371 STUDENT TEE SHIRTS \$2,392.29
11-190-100-6100-U-01 REG INST-SUPPLIES \$2,392.29
Inv# 1218 \$2,392.29 09/14/17

A205 AIM ACADEMY

\$3,691.30 Vend Total

P.O. # 800806 2017-2018 SPECIAL ED TUITION \$3,691.30 P
11-000-100-5670-D-24 TUITION-SPECIAL ED-PRIVATE OUT \$3,691.30 P
Inv# OCTOBER 2017 \$3,691.30 P 09/12/17

0952 ALL BRAND

\$41.50 Vend Total

P.O. # 800786 HS REFRIGERATOR HANDLE \$41.50
11-000-261-610H-D-51 MAINT SCH FACIL-SUPPLIES-HS \$41.50
Inv# 654071736 \$41.50 09/14/17

7938 AMAZON.COM CREDIT SERVICES

\$2,177.01 Vend Total

P.O. # 800222 COMPUTER TECHNOLOGY SUPPLIES \$1,255.54
11-190-100-6100-M-25 INST-SUPPLIES-COMPUTER TECH \$1,255.54
Inv# 054248081450 \$1,037.44 P 09/14/17
Inv# 100958299195 \$46.96 P 09/14/17
Inv# 114753645956 \$116.14 P 09/14/17
Inv# 273950425331 \$55.00 P 09/14/17

P.O. # 800233 INDUSTRIAL TECH SUPPLIES \$169.13
11-190-100-6100-M-06 INST-SUPPLIES-IND TECH \$169.13
Inv# 139838206566 \$37.50 P 09/14/17
Inv# 182148098766 \$131.63 P 09/14/17

P.O. # 800440 HS INDUSTRIAL TECH SUPPLIES \$492.39
11-190-100-6100-H-06 INST-SUPPLIES-IND TECH \$492.39
Inv# 071336346347 \$71.98 P 09/14/17
Inv# 250024522380 \$420.41 P 09/14/17

P.O. # 800624 SCIENCE SUPPLIES \$259.95
11-190-100-6100-M-12 INST-SUPPLIES-SCIENCE \$259.95
Inv# 247569147403 \$103.98 P 09/14/17
Inv# 285955409875 \$155.97 P 09/14/17

0229 ARBOR SCIENTIFIC

\$114.89 Vend Total

P.O. # 810075 Science Supplies \$114.89
11-190-100-6100-U-12 INST-SUPPLIES-SCIENCE \$114.89
Inv# 407269 \$114.89 09/14/17

8180	BANCROFT NEUROHEALTH	\$28,994.56 Vend Total
P.O. # 800536	2017-2018 SPECIAL ED TUITION	\$28,994.56 P
20-251-100-5000-D-24	IDEA-B INSTRUC-PURCHASED SERVI	\$28,994.56 P
Inv# 1146	SEPT 17	\$9,185.17 P 09/08/17
Inv# 2422/1190/1092	SEPT	\$19,809.39 P 09/13/17

2413	BARCO PRODUCTS CO	\$434.67 Vend Total
P.O. # 800818	BARRICADE PANELS	\$434.67
11-000-263-6100-D-51	GROUNDS-SUPPLIES	\$434.67
Inv# BP00063419		\$434.67 09/14/17

0644	BARTON SUPPLY INC	\$484.20 Vend Total
P.O. # 800842	SV SINK REPACEMENT	\$204.35
11-000-261-610S-D-51	MAINT SCH FACIL-SUPPLIES-S VAL	\$138.94
Inv# 191851		\$138.94 09/14/17
11-000-263-6100-D-51	GROUNDS-SUPPLIES	\$65.41
Inv# 19850		\$65.41 09/14/17
P.O. # 801011	KITCHEN SPRAY WAND	\$279.85
65-CNP-EXP-ENSE-D-51	TRUST-CNP EXPENSES	\$279.85
Inv# 194004		\$279.85 09/13/17

A774	BIOZONE CORPORATION	\$45.90 Vend Total
P.O. # 800568	HS SCIENCE SUPPLIES	\$45.90
11-190-100-6100-H-12	INST-SUPPLIES-SCIENCE	\$45.90
Inv# 3283		\$45.90 09/14/17

6057	BLDG FOUNDATIONS FOR NEURODLVP LLC	\$2,565.00 Vend Total
P.O. # 800724	RDI CONSULTING SERVICES	\$500.00 P
11-000-217-3200-D-61	SPEC ED EXTRAO SERV-AUTISTIC	\$500.00 P
Inv# INV# 13	AUG17	\$500.00 P 09/14/17
P.O. # 800725	RDI SERVICES	\$1,690.00 P
11-000-217-3200-D-61	SPEC ED EXTRAO SERV-AUTISTIC	\$1,690.00 P
Inv# INV# 48	AUG17	\$1,690.00 P 09/14/17
P.O. # 800732	RDI SERVICES	\$375.00 P
11-000-217-3200-D-61	SPEC ED EXTRAO SERV-AUTISTIC	\$375.00 P
Inv# INV# 24	AUG17	\$375.00 P 09/14/17

9836	BRAINPOP LLC	\$7,758.00 Vend Total
P.O. # 800227	DISTRICT LICENSE RENEWAL	\$7,758.00
11-190-100-6100-D-44	INST-SUPPLIES-DATA PROC	\$7,758.00
Inv# US157984		\$7,758.00 09/14/17

0837	BROOKFIELD ACADEMY	\$6,156.00 Vend Total
P.O. # 800537	2017-2018 SPECIAL ED TUITION	\$6,156.00 P
20-251-100-5000-D-24	IDEA-B INSTRUC-PURCHASED SERVI	\$6,156.00 P
Inv# 12533	SEPT 17	\$6,156.00 P 09/08/17

7814	BSN SPORTS COLLEGIATE PACIFIC	\$1,440.00 Vend Total
P.O. # 800600	HS FOOTBALL EQUIPMENT	\$1,440.00
11-402-100-6100-H-52	SCH SPON ATH-INSTRUC-SUPP-	\$1,440.00
Inv# 900289604		\$1,440.00 09/14/17

0125 CAROLINA BIOLOGICAL SUPPLY CO

\$1,616.36 Vend Total

P.O. # 810076 Science Supplies \$109.32
11-190-100-6100-U-12 INST-SUPPLIES-SCIENCE \$109.32
Inv# 49939263 RI \$109.32 09/14/17

P.O. # 810099 Science Supplies \$63.38 P
11-190-100-6100-H-12 INST-SUPPLIES-SCIENCE \$63.38 P
Inv# 49940594 RI \$63.38 P 09/14/17

P.O. # 810251 Science Supplies \$1,443.66 P
11-190-100-6100-M-12 INST-SUPPLIES-SCIENCE \$1,443.66 P
Inv# 49955709 RI \$84.21 P 09/14/17
Inv# 49966097 RI \$1,359.45 P 09/14/17

8086 CDW-G

\$2,340.00 Vend Total

P.O. # 800688 GOOGLE CHROME MANAGEMENT LICE \$2,340.00
11-190-100-5900-D-44 INST-MISC PURCH SERV-DATA PROC \$2,340.00
Inv# KBQ1864 \$2,340.00 09/14/17

8837 COGGINS SUPPLY INC

\$57.98 Vend Total

P.O. # 800751 HEAVY DUTY WRAPPING PAPER \$57.98 P
11-000-251-6000-D-40 CENTRAL SERV-SUPPLIES-BUSINESS \$57.98 P
Inv# 5482 \$57.98 P 09/14/17

8309 COMEGNO LAW GROUP PC

\$14,442.57 Vend Total

P.O. # 800803 17-18 GEN/SPEC LEGAL SERVICES \$14,442.57 P
11-000-230-3310-D-39 BOARD EXP-LEGAL SERVICES \$14,442.57 P
Inv# 29181 JUL 17 SPEC ED \$6,070.36 P 08/14/17
Inv# JUL 17 GENERAL \$8,372.21 P 08/14/17

1663 COOPER ELECTRIC SUPPLY CO

\$456.74 Vend Total

P.O. # 800745 PANEL BATTERY AND ELECTRIC BOX \$456.74
11-000-261-610M-D-51 MAINT SCH FACIL-SUPPLIES-MIDDL \$456.74
Inv# S029881727.001 \$204.74 P 09/14/17
Inv# S029897451.001 \$88.00 P 09/14/17
Inv# S030209555.001 \$164.00 P 09/14/17

3315 COOPER UNIVERSITY PHYSICIANS-PEDIATRICS

\$900.00 Vend Total

P.O. # 800925 REMEDIAL READING AND LANG ARTS \$900.00 P
11-000-217-3200-D-61 SPEC ED EXTRAO SERV-AUTISTIC \$900.00 P
Inv# ESY 2017 R & LA SRVC \$900.00 P 09/14/17

1574 COURIER POST

\$143.68 Vend Total

P.O. # 800798 17-18 LEGAL ADVERTISING \$143.68 P
11-000-230-5900-D-39 BOARD EXP-MISC PURCH SERV(NJSB) \$143.68 P
Inv# 0002259150 7/7/17 \$48.48 P 09/13/17
Inv# 0002267824 7/12/17 \$52.00 P 09/13/17
Inv# 0002348192 8/18/17 \$43.20 P 09/13/17

9542 COURIER TIMES INC

\$128.54 Vend Total

P.O. # 800799 17-18 LEGAL ADVERTISING \$128.54 P
11-000-230-5900-D-39 BOARD EXP-MISC PURCH SERV(NJSB) \$128.54 P
Inv# 2-0353120010717 JUL \$89.68 P 09/13/17
Inv# 2-0353120010817 AUG \$38.86 P 09/13/17

6558	CUSTOM BANDAG INC		\$2,468.37 Vend Total
P.O. #	800986 BUS TIRE STOCK		\$2,468.37
11-000-270-6100-D-50	STDNT TRAN- GENERAL SUPPLIES	\$2,468.37	\$2,468.37
Inv#	90114705		09/13/17
M896	DARROW; KATHY		\$1,250.00 Vend Total
P.O. #	800569 BEHAVIORAL CONSULTATION		\$1,250.00 P
11-000-217-3200-D-61	SPEC ED EXTRAO SERV-AUTISTIC	\$1,250.00 P	\$1,250.00 P
Inv#	AUG 2017 SERVICES		09/14/17
7750	DELL COMPUTER EDUCATION SALES DEPT		\$3,740.08 Vend Total
P.O. #	800699 PARTS FOR 1-T0-1 LAPTOPS 3340		\$1,862.08
11-190-100-6100-D-44	INST-SUPPLIES-DATA PROC	\$1,862.08	\$1,862.08
Inv#	10188366764		09/14/17
P.O. #	800715 PARTS FOR 1-T0-1 LAPTOPS 3350		\$1,878.00
11-190-100-6100-D-44	INST-SUPPLIES-DATA PROC	\$1,878.00	\$1,878.00
Inv#	10187815923		09/14/17
3855	DIRECT ENERGY BUSINESS		\$70.48 Vend Total
P.O. #	800766 NATURAL GAS		\$70.48 P
11-000-262-6210-D-51	CUSTODIAL-ENERGY-NATURAL GAS	\$70.48 P	\$70.48 P
Inv#	AUG 17 GAS 363677		09/14/17
4659	DISTRIBUTED WEBSITE CORPORATION		\$6,790.00 Vend Total
P.O. #	800037 RSCHOOL SUBSCRIPTION		\$6,790.00
11-000-252-5000-D-44	INFO TECH-OTHER PURCH SERVICES	\$6,790.00	\$6,790.00
Inv#	31252		09/14/17
0163	DRAWING BOARD PRINTING		\$243.21 Vend Total
P.O. #	800571 OFFICE SUPPLIES; ANDERS		\$243.21
11-000-219-6100-D-24	CST-TESTING & OFFICE SUPPL	\$243.21	\$243.21
Inv#	9061721		09/14/17
6645	DURAND ACADEMY		\$9,598.99 Vend Total
P.O. #	800538 2017-2018 SPECIAL ED TUITION		\$9,598.99 P
20-251-100-5000-D-24	IDEA-B INSTRUC-PURCHASED SERVI	\$9,598.99 P	\$9,598.99 P
Inv#	CD SEPT 2017		09/12/17
4696	EDEN INSTITUTE INC		\$9,834.48 Vend Total
P.O. #	800539 2017-2018 SPECIAL ED TUITION		\$9,834.48 P
20-251-100-5000-D-24	IDEA-B INSTRUC-PURCHASED SERVI	\$9,834.48 P	\$9,834.48 P
Inv#	63189 SEPT 17		09/08/17
2926	EDUCERE LLC		\$975.00 Vend Total
P.O. #	800885 HS GUIDANCE (SUMMER SCHOOL)		\$975.00
11-150-100-3200-D-36	HOME INSTRUC-PURCH PROF ED SER	\$975.00	\$975.00
Inv#	MRESTWN1702		09/14/17
A024	EDWARDS ENGINEERING GROUP INC		\$2,294.25 Vend Total
P.O. #	702258 ADDTL PROF SERVICES - HS/MS		\$2,294.25 P
30-000-424-390M-D-39	CAP PROJ-MS-PROF SERVICES	\$570.00 P	\$570.00 P
Inv#	7321		09/13/17

A024 EDWARDS ENGINEERING GROUP INC

\$2,294.25 Vend Total

P.O. # 702258 ADDTL PROF SERVICES - HS/MS
30-000-425-390H-D-39 CAP PROJ-HS-PROF SERVICES
Inv# 7321 \$1,724.25 P 09/13/17

\$2,294.25 P
\$1,724.25 P

9977 ELECTRONIX EXPRESS

\$10.50 Vend Total

P.O. # 810123 Science Supplies
11-190-100-6100-H-12 INST-SUPPLIES-SCIENCE
Inv# 575450 \$10.50 09/14/17

\$10.50
\$10.50

6929 EPLUS TECHNOLOGY INC

\$20,239.25 Vend Total

P.O. # 702713 TELEPHONE SYSTEM SOFTW UPGRAD
11-000-252-5000-D-44 INFO TECH-OTHER PURCH SERVICES
Inv# V2026904 \$20,239.25 09/14/17

\$20,239.25
\$20,239.25

3053 ERIC ARMIN INC

\$1,924.67 Vend Total

P.O. # 810103 Science Supplies
11-190-100-6100-H-12 INST-SUPPLIES-SCIENCE
Inv# 0830788 \$194.45 09/14/17

\$194.45
\$194.45

P.O. # 810186 Math Supplies
11-190-100-6100-H-08 INST-SUPPLIES-MATH
Inv# INV0837934 \$134.90 09/13/17

\$134.90
\$134.90

P.O. # 810198 Math Supplies
11-190-100-6100-U-08 INST-SUPPLIES-MATH
Inv# 0832753 \$271.95 09/14/17

\$271.95
\$271.95

P.O. # 810199 Math Supplies
11-190-100-6100-U-08 INST-SUPPLIES-MATH
Inv# 0830786 \$1,231.05 09/14/17

\$1,231.05
\$1,231.05

P.O. # 810265 Math Supplies
11-190-100-6100-M-08 INST-SUPPLIES-MATH
Inv# 0834212 \$92.32 09/14/17

\$92.32
\$92.32

7145 FAMILY FIRST LLC

\$3,500.00 Vend Total

P.O. # 800917 RDI CONSULTATION
11-000-217-3200-D-61 SPEC ED EXTRAO SERV-AUTISTIC
Inv# AUG 2017 \$1,000.00 P 09/14/17

\$1,000.00 P
\$1,000.00 P

P.O. # 800919 RDI CONSULTATION
11-000-217-3200-D-61 SPEC ED EXTRAO SERV-AUTISTIC
Inv# AUG 2017 \$1,500.00 P 09/14/17

\$1,500.00 P
\$1,500.00 P

P.O. # 800920 RDI CONSULTATION
11-000-217-3200-D-61 SPEC ED EXTRAO SERV-AUTISTIC
Inv# AUG 2017 \$1,000.00 P 09/14/17

\$1,000.00 P
\$1,000.00 P

0471 FISHER SCIENTIFIC CO LLC

\$71.55 Vend Total

P.O. # 810077 Science Supplies
11-190-100-6100-U-12 INST-SUPPLIES-SCIENCE
Inv# 5440269 \$28.98 09/13/17

\$28.98
\$28.98

P.O. # 810165 Science Supplies
11-190-100-6100-H-12 INST-SUPPLIES-SCIENCE
Inv# 4302405 \$42.57 P 09/13/17

\$42.57 P
\$42.57 P

Q633 FLEETWASH INC

\$451.50 Vend Total

P.O. # 800686	BUS WASH		\$451.50	
11-000-270-4200-D-50	STDNT TRAN-MAINT-PRIVATE GARAG		\$451.50	
Inv# X-1120531		\$451.50		09/13/17

0963 FLINN SCIENTIFIC

\$55.65 Vend Total

P.O. # 810100	Science Supplies		\$20.60	
11-190-100-6100-H-12	INST-SUPPLIES-SCIENCE		\$20.60	
Inv# 2110765		\$20.60		09/13/17

P.O. # 810118	Science Supplies		\$12.25	
11-190-100-6100-H-12	INST-SUPPLIES-SCIENCE		\$12.25	
Inv# 2110652		\$12.25		09/13/17

P.O. # 810166	Science Supplies		\$22.80 P	
11-190-100-6100-H-12	INST-SUPPLIES-SCIENCE		\$22.80 P	
Inv# 2110642		\$22.80 P		09/13/17

8138 FOLLETT SCHOOL SOLUTIONS INC

\$1,172.81 Vend Total

P.O. # 800582	HS MEDIA SUPPLIES		\$1,172.81	
11-000-222-6100-H-26	MEDIA-BOOKS & SUPPLIES		\$1,172.81	
Inv# 665842-2		\$1,053.55 P		09/13/17
Inv# 665842F-1		\$119.26 P		09/13/17

2234 FREY SCIENTIFIC

\$738.96 Vend Total

P.O. # 810078	Science Supplies		\$104.58	
11-190-100-6100-U-12	INST-SUPPLIES-SCIENCE		\$104.58	
Inv# 302500158507		\$104.58		09/13/17

P.O. # 810101	Science Supplies		\$341.73	
11-190-100-6100-H-12	INST-SUPPLIES-SCIENCE		\$341.73	
Inv# 202501441195		\$341.73		09/13/17

P.O. # 810119	Science Supplies		\$43.44	
11-190-100-6100-H-12	INST-SUPPLIES-SCIENCE		\$43.44	
Inv# 202501438516		\$43.44		09/13/17

P.O. # 810167	Science Supplies		\$57.39	
11-190-100-6100-H-12	INST-SUPPLIES-SCIENCE		\$57.39	
Inv# 202501438707		\$57.39		09/13/17

P.O. # 810253	Science Supplies		\$191.82	
11-190-100-6100-M-12	INST-SUPPLIES-SCIENCE		\$191.82	
Inv# 302500159389		\$191.82		09/13/17

6899 G & G COMMUNICATIONS INC

\$2,040.00 Vend Total

P.O. # 800331	REPEATER RENTAL		\$2,040.00 P	
11-000-270-4200-D-50	STDNT TRAN-MAINT-PRIVATE GARAG		\$2,040.00 P	
Inv# 4090 JUL17		\$680.00 P		09/14/17
Inv# 4152 SEP17		\$680.00 P		09/14/17
Inv# 4191 AUG17		\$680.00 P		09/14/17

9718 GARFIELD PARK ACADEMY/TLC

\$23,048.22 Vend Total

P.O. # 800540	2017-2018 SPECIAL ED TUITION		\$23,048.22 P	
20-251-100-5000-D-24	IDEA-B INSTRUC-PURCHASED SERVI		\$23,048.22 P	
Inv# 1718-1 SEPT 17		\$11,228.62 P		09/08/17
Inv# 1718-2 OCT 17		\$11,819.60 P		09/12/17

1679 GRAINGER INC

\$703.58 Vend Total

P.O. # 800890	KITCHEN WARMER THERMOSTATS			\$304.58
65-CNP-EXP-ENSE-D-51	TRUST-CNP EXPENSES			\$304.58
Inv# 9539018342		\$152.29	P 09/14/17	
Inv# 9540197747		\$152.29	P 09/14/17	
P.O. # 800921	SIGN POSTS			\$399.00
11-000-263-6100-D-51	GROUNDS-SUPPLIES			\$399.00
Inv# 9542287686		\$399.00	09/14/17	

7415 GRANT BENEFITS SOLUTIONS

\$241.50 Vend Total

P.O. # 800923	FSA MONTHLY SERVICE FEES			\$241.50 P
11-000-291-2700-D-40	BUSINESS-HEALTH BENEFITS			\$241.50 P
Inv# 19894 JUL17		\$241.50	P 09/13/17	

5547 HENRY SCHEIN INC

\$411.85 Vend Total

P.O. # 810094	Health and Trainer Supplies			\$191.48
11-402-100-6100-H-52	SCH SPON ATH-INSTRUC-SUPP-			\$191.48
Inv# 43833064		\$191.48	09/13/17	
P.O. # 810213	Health and Trainer Supplies			\$220.37
11-000-213-6100-H-47	HEALTH SERV-SUPPLIES			\$220.37
Inv# 43833234		\$204.05	P 09/14/17	
Inv# 44273864		\$16.32	P 09/14/17	

2473 HEWITT PSYCHIATRIC PC

\$550.00 Vend Total

P.O. # 800546	PSYCHIATRIC EVAL			\$550.00
11-000-219-3900-D-24	CST-PURCH PROF/TECH SERV-M			\$550.00
Inv# 32174 8/23/17		\$550.00	09/14/17	

3786 HOME DEPOT COMMERCIAL ACCOUNT PROGRA

\$1,338.68 Vend Total

P.O. # 800892	SHELVING FOR ROBERTS			\$895.00
11-000-240-6100-R-49	SCH ADMIN-SUPPLIES-PRINCIPAL			\$895.00
Inv# 1024446		\$895.00	09/13/17	
P.O. # 801000	REPLACEMENT PO FOR 800696			\$443.68
11-000-262-6100-D-51	CUSTODIAL-SUPPLIES			\$443.68
Inv# 30111 NO TAX		\$83.58	P 09/14/17	
Inv# 5021530 NO TAX		\$165.32	P 09/14/17	
Inv# 5570005 NO TAX		\$87.26	P 09/14/17	
Inv# 8082033 NO TAX		\$107.52	P 09/14/17	

7384 HOUGHTON MIFFLIN HARCOURT

\$11,426.90 Vend Total

P.O. # 800387	LANGUAGE ARTS MATERIAL			\$8,483.10
11-190-100-6100-U-14	INST-SUPPLIES-LANG ARTS			\$8,483.10
Inv# 953286368		\$8,483.10	09/13/17	
P.O. # 800588	NONPUBLIC TEXTBOOKS			\$2,943.80 P
20-501-100-6400-O-39	NONPUB TEXT-OLGC			\$2,943.80 P
Inv# 953361096		\$996.32	P 09/12/17	
Inv# 953366973		\$1,489.46	P 09/12/17	
Inv# 953380964		\$458.02	P 09/14/17	

2798 IXL LEARNING INC

\$498.00 Vend Total

P.O. # 800594	SPEC ED MATH SOFTWARE			\$498.00
11-213-100-6100-M-31	RES ROOM-INST-SUPPLIES			\$498.00
Inv# S311452		\$498.00	09/13/17	

0626 J W PEPPER & SON INC **\$288.70 Vend Total**
P.O. # 800113 CHORAL MUSIC \$288.70
11-190-100-6100-U-54 INST-SUPPLIES-MUSIC VOCAL \$288.70
Inv# 01S02435 \$288.70 09/13/17

9250 KIDS AHEAD CONSULTING **\$1,189.00 Vend Total**
P.O. # 701007 ABA/RDI CONSULT AND THERAPY \$1,189.00 P
11-000-217-3200-D-61 SPEC ED EXTRAO SERV-AUTISTIC \$1,189.00 P
Inv# 1345 JUN 2017 \$1,189.00 P 06/30/17

1796 KINGSWAY LEARNING CENTER **\$12,604.82 Vend Total**
P.O. # 800541 2017-2018 SPECIAL ED TUITION \$12,604.82 P
20-251-100-5000-D-24 IDEA-B INSTRUC-PURCHASED SERVI \$12,604.82 P
Inv# 20909 SEPT 17 \$9,799.82 P 09/08/17
Inv# 20937 SEPT 17 1:1 \$2,805.00 P 09/08/17

1789 KURTZ BROTHERS **\$18.49 Vend Total**
P.O. # 810224 Teaching Aids \$18.49
11-215-100-6100-R-57 PRESCH DISAB-PT-INSTR-SUPPLIES \$18.49
Inv# 60199.00 \$18.49 09/13/17

2925 LENNYS TOWING & TRUCK SERVICE **\$200.00 Vend Total**
P.O. # 800998 MOVE SHED AFTER PAVING \$200.00
30-000-424-450M-D-39 CAP PROJ-MS-CONSTRUCTION \$200.00
Inv# 059574 \$200.00 09/13/17

1811 LEONBERG NURSERY & LANDSCAPING INC **\$2,827.00 Vend Total**
P.O. # 800814 PLAYGROUND MULCH & SOIL \$2,827.00
11-000-263-6100-D-51 GROUNDS-SUPPLIES \$2,827.00
Inv# 00022338 \$1,000.00 P 09/14/17
Inv# 00022372 \$1,827.00 P 09/14/17

8903 LOWTHERS SMALL ENGINE INC **\$198.00 Vend Total**
P.O. # 800671 CHAINS AND FILTERS \$198.00
11-000-263-6100-D-51 GROUNDS-SUPPLIES \$198.00
Inv# 241251 \$73.00 P 09/14/17
Inv# 242395 \$125.00 P 09/14/17

1865 MAJESTIC OIL COMPANY **\$4,301.69 Vend Total**
P.O. # 800562 DIESEL FUEL (JUL-OCT) \$4,301.69 P
11-000-270-6100-D-50 STDNT TRAN- GENERAL SUPPLIES \$4,301.69 P
Inv# 20916 8/31/17 \$4,301.69 P 09/14/17

3411 MCGRAW HILL SCHOOL EDUCATION LLC **\$1,471.92 Vend Total**
P.O. # 800605 SPECIAL ED BOOKS \$1,471.92
11-213-100-6100-M-31 RES ROOM-INST-SUPPLIES \$1,471.92
Inv# 98430586001 \$1,471.92 09/13/17

1020 MILL STREET TIRE **\$910.94 Vend Total**
P.O. # 800996 REPLACEMENT PO FOR 800738 \$910.94
11-000-263-4200-D-51 GROUNDS-CLEAN, REPAIR, MAINT S \$910.94
Inv# 244965 \$882.44 P 09/14/17
Inv# 245242 \$28.50 P 09/14/17

4738 NEW ROAD CONSTRUCTION MGMT CO INC

\$30,397.00 Vend Total

P.O. # 503610	CONSTRUCTION MGMT SERVICES		\$22,900.00	P
30-000-420-390B-D-39	CAP PROJ-BAKER-PROF SERVICES		\$1,694.00	P
Inv# 2300 8/31/17		\$1,694.00	P	09/13/17
30-000-421-390R-D-39	CAP PROJ-ROBERTS-PROF SERV		\$1,589.00	P
Inv# 2300 8/31/17		\$1,589.00	P	09/13/17
30-000-422-390S-D-39	CAP PROJ-SV-PROF SERVICES		\$1,429.00	P
Inv# 2300 8/31/17		\$1,429.00	P	09/13/17
30-000-423-390U-D-39	CAP PROJ-UES-PROF SERVICES		\$4,053.00	P
Inv# 2300 8/31/17		\$4,053.00	P	09/13/17
30-000-424-390M-D-39	CAP PROJ-MS-PROF SERVICES		\$5,399.00	P
Inv# 2300 8/31/17		\$5,399.00	P	09/13/17
30-000-425-390H-D-39	CAP PROJ-HS-PROF SERVICES		\$8,736.00	P
Inv# 2300 8/31/17		\$8,736.00	P	09/13/17
P.O. # 702066	COMMISSIONING SERVICES		\$7,497.00	P
30-000-423-390U-D-39	CAP PROJ-UES-PROF SERVICES		\$3,822.00	P
Inv# 2301 7/31/17		\$3,822.00	P	09/13/17
30-000-425-390H-D-39	CAP PROJ-HS-PROF SERVICES		\$3,675.00	P
Inv# 2301 7/31/17		\$3,675.00	P	09/13/17

7848 NJPSA

\$820.00 Vend Total

P.O. # 800599	MOSKALOW MEMBERSHIP RENEWAL		\$820.00	
11-000-240-8900-D-49	SCH ADMIN-MISC EXP-PRINCIPAL		\$820.00	
Inv# 17/18 NJPSA MOSKALOW		\$820.00		09/13/17

3063 PATTY BS HATS AND TEES LLC

\$1,716.00 Vend Total

P.O. # 800742	7TH GRADE WAMS T-SHIRTS		\$1,716.00	
11-190-100-6100-M-01	INST-SUPPLIES-GEN INST		\$1,716.00	
Inv# 4025		\$1,716.00		09/14/17

3578 PIONEER MANUFACTURING COMPANY INC

\$100.00 Vend Total

P.O. # 800999	HANDICAP BLUE PARKING PAINT		\$100.00	
11-000-263-6100-D-51	GROUNDS-SUPPLIES		\$100.00	
Inv# 650340		\$100.00		09/14/17

3770 REGIONAL ENRICHMENT & LEARNING CENTER

\$3,823.75 Vend Total

P.O. # 800811	2017-2018 SPECIAL ED 1:1 AIDE		\$3,823.75	P
11-000-100-5660-D-24	TUITION-SPECIAL ED-PRIVATE IN		\$3,823.75	P
Inv# 14656 AUG 17		\$3,823.75	P	09/13/17

2862 RICOH USA INC

\$1,635.20 Vend Total

P.O. # 800114	SV RICOH MP6002SP MULTIFUNCTIO		\$341.33	P
11-190-100-5900-S-01	INST-MISC PURCH SERVICES		\$341.33	P
Inv# 99330675 SEP17		\$341.33	P	09/14/17
P.O. # 800115	BAKER RICOH MP6002SP MULTIFUNC		\$341.33	P
11-000-240-5900-B-49	SCH ADMIN-MISC PURCH SERVICES		\$341.33	P
Inv# 99330678 SEP17		\$341.33	P	09/14/17
P.O. # 800124	ROBERTS RICOH MP7502SP-TEACH		\$375.30	P
11-190-100-5900-R-01	INST-MISC PURCH SERV(RPT CARDS		\$375.30	P
Inv# 99351258 SEP17		\$375.30	P	09/14/17

2862 RICOH USA INC

\$1,635.20 Vend Total

P.O. # 800127 SV RICOH MP2554SP	\$109.94 P
11-000-240-5900-S-49 SCH ADMIN-MISC PURCH SERVICES	\$109.94 P
Inv# 99358063 SEP17 \$109.94 P 09/14/17	
P.O. # 800620 HS RICOH MP9002SP 1ST FL TEACH	\$467.30 P
11-190-100-5900-H-01 INST-MISC PURCH SERVICES	\$467.30 P
Inv# 99330681 SEP17 \$467.30 P 09/14/17	

7966 ROOT 24 HRS INC

\$743.00 Vend Total

P.O. # 800826 CAMERA HS WATER LINE	\$743.00
11-000-261-420H-D-51 MAINT SCH FACIL-SERVICES-HIGH	\$743.00
Inv# M27225P \$743.00 09/14/17	

2090 SAFETY KLEEN CORP

\$280.32 Vend Total

P.O. # 800635 RECYCLE OIL	\$280.32 P
11-000-270-4200-D-50 STDNT TRAN-MAINT-PRIVATE GARAG	\$280.32 P
Inv# 74096952 7/20/17 \$120.00 P 09/14/17	
Inv# 74096953 8/2/17 \$160.32 P 09/14/17	

3634 SAMS CLUB

\$145.00 Vend Total

P.O. # 801012 ANNUAL MEMBERSHIP	\$145.00
11-000-240-8900-U-49 SCH ADMIN-MISC EXPENSE	\$50.00
Inv# MEM# 3414289854309 \$50.00 09/13/17	
11-000-262-8900-D-51 OP & MAINT-MISC EXPENDITURES	\$50.00
Inv# MEM# 3414289854309 \$50.00 09/13/17	
11-212-100-8900-H-62 MULT DISAB-INSTR-MISC EXP	\$45.00
Inv# MEM#3414289854309 \$45.00 09/13/17	

4261 SARGENT WELCH

\$167.11 Vend Total

P.O. # 810079 Science Supplies	\$34.03
11-190-100-6100-U-12 INST-SUPPLIES-SCIENCE	\$34.03
Inv# 8049391232 \$18.43 P 09/13/17	
Inv# 8049400622 \$15.60 P 09/13/17	
P.O. # 810121 Science Supplies	\$21.40
11-190-100-6100-H-12 INST-SUPPLIES-SCIENCE	\$21.40
Inv# 8049391231 \$14.83 P 09/13/17	
Inv# 8049400620 \$6.57 P 09/13/17	
P.O. # 810169 Science Supplies	\$111.68
11-190-100-6100-H-12 INST-SUPPLIES-SCIENCE	\$111.68
Inv# 8049400616 \$90.43 P 09/13/17	
Inv# 8049405898 \$19.25 P 09/13/17	
Inv# 8049405903 \$2.00 P 09/13/17	

3839 SCHOOL HEALTH CORPORATION

\$608.51 Vend Total

P.O. # 810095 Health and Trainer Supplies	\$48.60
11-402-100-6100-H-52 SCH SPON ATH-INSTRUC-SUPP-	\$48.60
Inv# 3317044-00 \$48.60 09/13/17	
P.O. # 810214 Health and Trainer Supplies	\$559.91
11-000-213-6100-H-47 HEALTH SERV-SUPPLIES	\$559.91
Inv# 3317036-00 \$533.03 P 09/14/17	
Inv# 3317036-01 \$26.88 P 09/14/17	

5477	SCHOOL SPECIALTY INC		\$96.51 Vend Total
P.O. #	810206 Fine Art Supplies		\$96.51
	11-190-100-6100-U-15 INST-SUPPLIES-ART	\$96.51	
	Inv# 208118696657	\$96.51	09/13/17
7373	SCOTTS EMERGENCY LIGHTING & POWER		\$3,150.00 Vend Total
P.O. #	800022 ANNUAL GENERATOR SERVICE		\$3,150.00 P
	11-000-262-4200-D-51 CUSTODIAL-PURCH SERVICES	\$3,150.00 P	
	Inv# 172599	\$3,150.00 P	09/14/17
7104	SECURITY & DATA TECHNOLOGIES INC		\$1,096.50 Vend Total
P.O. #	800543 HS ALARM INVESTIGATION		\$1,096.50 P
	11-000-261-420H-D-51 MAINT SCH FACIL-SERVICES-HIGH	\$1,096.50 P	
	Inv# 74537	\$1,096.50 P	09/14/17
0942	SECURITY 21 LLC		\$12,650.00 Vend Total
P.O. #	703402 SEC ACCESS SWIPE CARD SYS-OLGC		\$12,650.00
	20-511-200-6000-O-42 NONPUBLIC SECURITY-SUPPLI-OLGC	\$12,650.00	
	Inv# 5064	\$12,650.00	06/30/17
7889	SIGN-A-RAMA		\$1,659.00 Vend Total
P.O. #	800991 UES BANNER & STICKERS		\$1,659.00
	11-190-100-6100-U-01 REG INST-SUPPLIES	\$1,659.00	
	Inv# 17820	\$1,659.00	09/13/17
6615	SOVEREIGN DISTRIBUTORS INC		\$202.80 Vend Total
P.O. #	800994 BAKER LOBBY COVEBASE		\$202.80
	11-000-262-6100-D-51 CUSTODIAL-SUPPLIES	\$202.80	
	Inv# 426190	\$202.80	09/14/17
9346	SPIKES TROPHIES LTD		\$92.49 Vend Total
P.O. #	800789 3RD GRADE CLASS PLAQUE		\$92.49
	11-190-100-6100-R-01 INST-SUPPLIES-GEN INST	\$92.49	
	Inv# SI298524	\$92.49	09/13/17
5939	STAPLES BUSINESS ADVANTAGE		\$4,934.64 Vend Total
P.O. #	800315 TRANSFER LABEL		\$83.99
	11-000-213-6100-U-47 HEALTH SERV-SUPPLIES	\$83.99	
	Inv# 3348331058	\$83.99	09/13/17
P.O. #	800469 MATH MATERIAL		\$30.58
	11-190-100-6100-U-08 INST-SUPPLIES-MATH	\$30.58	
	Inv# 3346802013	\$30.58	09/13/17
P.O. #	810182 Office/Computer Supplies		\$55.65
	11-190-100-6100-H-08 INST-SUPPLIES-MATH	\$55.65	
	Inv# 3346038222	\$55.65	09/13/17
P.O. #	810298 Office/Computer Supplies		\$16.02
	11-000-219-6100-D-24 CST-TESTING & OFFICE SUPPL	\$16.02	
	Inv# 3348194593	\$16.02	09/13/17
P.O. #	810310 Office/Computer Supplies		\$3,602.17 P
	11-190-100-6100-H-01 INST-SUPPLIES-GEN INST	\$3,602.17 P	
	Inv# 3348926859	\$3,412.91 P	09/13/17
	Inv# 3348926860	\$31.20 P	09/13/17
	Inv# 3348926862	\$156.50 P	09/13/17

5939 STAPLES BUSINESS ADVANTAGE

\$4,934.64 Vend Total

P.O. # 810310 Office/Computer Supplies		\$3,602.17 P
11-190-100-6100-H-01 INST-SUPPLIES-GEN INST		\$3,602.17 P
Inv# 3349007731	\$1.56 P	09/13/17
P.O. # 810313 Office/Computer Supplies		\$100.46 P
11-190-100-6100-U-01 REG INST-SUPPLIES		\$100.46 P
Inv# 3351567871	\$100.46 P	09/13/17
P.O. # 810324 Office/Computer Supplies		\$992.31
11-190-100-6100-H-01 INST-SUPPLIES-GEN INST		\$992.31
Inv# 3351308879	\$951.62 P	09/13/17
Inv# 3351308889	\$40.69 P	09/13/17
P.O. # 810325 Office/Computer Supplies		\$53.46
11-000-221-6100-D-42 ASST SUPT-TEST & OFFICE SUPPLI		\$53.46
Inv# 3351308893	\$53.46	09/13/17

0011 STERICYCLE INC

\$274.75 Vend Total

P.O. # 703752 MEDICAL WASTE PICK UP		\$274.75
11-000-213-6100-R-47 HEALTH SERV-SUPPLIES		\$274.75
Inv# 1007569469	\$814.94	06/30/17
Inv# 1007599944	(\$540.19) P	06/30/17

6068 STOKLEYS INC

\$271.00 Vend Total

P.O. # 801001 TRANSPORTATION EXTINGUISHERS		\$271.00
11-000-262-4200-D-51 CUSTODIAL-PURCH SERVICES		\$271.00
Inv# 8097	\$271.00	09/14/17

8950 TERMINIX

\$249.00 Vend Total

P.O. # 800026 ANNUAL PEST SERVICES		\$249.00 P
11-000-262-4200-D-51 CUSTODIAL-PURCH SERVICES		\$249.00 P
Inv# 368309968 AUG17	\$249.00 P	09/14/17

6961 THINK SOCIAL PUBLISHING INC

\$765.28 Vend Total

P.O. # 800817 TITLE II SEL TRAINING MATLS;AN		\$765.28
20-272-200-6000-D-42 TITLE IIA-TRAINING-SUPPLIES		\$765.28
Inv# 71452	\$765.28	09/13/17

8398 TRIARCO ARTS AND CRAFTS LLC

\$1,418.48 Vend Total

P.O. # 810204 Fine Art Supplies		\$1,408.24
11-190-100-6100-U-15 INST-SUPPLIES-ART		\$1,408.24
Inv# 544379	\$1,361.72 P	09/13/17
Inv# 594128	\$46.52 P	09/13/17
P.O. # 810207 Fine Art Supplies		\$10.24
11-190-100-6100-U-15 INST-SUPPLIES-ART		\$10.24
Inv# 539092	\$10.24	09/13/17

9264 W B MASON CO INC

\$882.54 Vend Total

P.O. # 810041 Copy Duplicator Supplies		\$858.80 P
11-190-100-6100-D-01 INST-SUPPLIES-GEN INST		\$858.80 P
Inv# I47314820	\$429.40 P	07/01/17
Inv# I47511251	\$429.40 P	09/14/17

9264	W B MASON CO INC		\$882.54 Vend Total
P.O. #	810334 Copy Duplicator Supplies		\$23.74
	11-190-100-6100-D-01 INST-SUPPLIES-GEN INST		\$23.74
	Inv# 147453046	\$23.74	09/13/17
2174	WARDS NAT SCI ESTAB INC		\$743.16 Vend Total
P.O. #	810080 Science Supplies		\$24.98
	11-190-100-6100-U-12 INST-SUPPLIES-SCIENCE		\$24.98
	Inv# 8049262006	\$24.98	09/13/17
P.O. #	810122 Science Supplies		\$196.10
	11-190-100-6100-H-12 INST-SUPPLIES-SCIENCE		\$196.10
	Inv# 8049262002	\$36.34 P	09/13/17
	Inv# 8049262005	\$159.76 P	09/13/17
P.O. #	810170 Science Supplies		\$267.64 P
	11-190-100-6100-H-12 INST-SUPPLIES-SCIENCE		\$267.64 P
	Inv# 8049252827	\$262.33 P	09/13/17
	Inv# 8049266961	\$5.31 P	09/13/17
P.O. #	810254 Science Supplies		\$254.44 P
	11-190-100-6100-M-12 INST-SUPPLIES-SCIENCE		\$254.44 P
	Inv# 8049359848	\$254.44 P	09/13/17
8648	WEGMANS FOOD MARKETS INC		\$463.29 Vend Total
P.O. #	800896 HEALTH OFFICE MEDICATION		\$463.29
	11-000-213-6100-U-47 HEALTH SERV-SUPPLIES		\$463.29
	Inv# 3235820170901	\$463.29	09/13/17
2830	WOLFINGTON BODY COMPANY INC		\$43.70 Vend Total
P.O. #	800840 AC PARTS FOR VAN 48		\$23.00
	11-000-270-6100-D-50 STDNT TRAN- GENERAL SUPPLIES		\$23.00
	Inv# 69833M	\$23.00	09/13/17
P.O. #	800901 DRAIN PLUG BUS 7		\$13.27
	11-000-270-6100-D-50 STDNT TRAN- GENERAL SUPPLIES		\$13.27
	Inv# 71705M	\$13.27	09/13/17
P.O. #	800947 LIGHT FOR SERVICE VAN		\$7.43
	11-000-270-6100-D-50 STDNT TRAN- GENERAL SUPPLIES		\$7.43
	Inv# 71648M	\$7.43	09/13/17
6232	WOLFSCHMIDT HOME SERVICES		\$1,630.22 Vend Total
P.O. #	800997 MS HOT WATER MAIN REPAIR		\$1,630.22
	11-000-261-420A-D-51 MAINT SCH FACIL-SERVICES-ADMIN		\$1,630.22
	Inv# 17.877	\$1,630.22	09/13/17
8094	Y A L E SCHOOL SOUTHEAST INC		\$19,679.40 Vend Total
P.O. #	800531 2017-2018 SPECIAL ED TUITION		\$19,679.40 P
	20-251-100-5000-D-24 IDEA-B INSTRUC-PURCHASED SERVI		\$19,679.40 P
	Inv# SE/OCT17 24	\$12,026.30 P	09/12/17
	Inv# SE/SEP17 25	\$7,653.10 P	09/08/17

A569 YALE SCHOOL WEST INC

\$5,152.48 Vend Total

P.O. # 800532 2017-2018 SPECIAL ED TUITION
20-251-100-5000-D-24 IDEA-B INSTRUC-PURCHASED SERVI
Inv# WEST/SEP17 27 \$5,152.48 P 09/08/17

\$5,152.48 P
\$5,152.48 P

Total for batch =

\$314,377.21

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[See POLICY ALERT Nos. 96, 151, 175, 201, 207 and 212]

1240 EVALUATION OF SUPERINTENDENT

The purpose of the annual evaluation is to promote professional excellence and improve the skills of the Superintendent, improve the quality of the education received by the students in the schools, and provide a basis for the review of the Superintendent's performance.

This Policy and Regulation 1240 shall be developed by the Board of Education after consultation with the Superintendent and shall include, but not be limited to:

1. Determination of roles and responsibilities for the implementation of the annual evaluation policy and procedures;
2. Development of a job description and evaluation criteria based upon the Board of Education's local goals, program objectives, policies, instructional priorities, State goals, statutory requirements, and the functions, duties, and responsibilities of the Superintendent;
3. Specification of data collection and reporting methods appropriate to the job description;
4. Provisions for the preparation of an individual professional growth and development plan based in part upon any need(s) identified in the evaluation. The plan shall be mutually developed by the Board of Education and the Superintendent; and
5. Preparation of an annual ~~written~~ performance report by a majority of the full membership of the Board of Education and an annual summary conference between a majority of the total membership of the Board of Education and the Superintendent.

There shall be an annual summary conference between the Board of Education, with a majority of its total membership present, and the Superintendent which shall be held before **the annual** ~~a written~~ performance report is filed. The conference shall be held in executive session, unless the Superintendent requests that it be held in public. The conference shall include, but not be limited to, review of the following:

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1. Performance of the Superintendent based upon the Board approved job description;
2. Progress of the Superintendent in achieving and/or implementing the school district's goals, program objectives, policies, instructional priorities, State goals, and statutory requirements; and
3. Indicators of student progress and growth toward program objectives.

The annual ~~written~~ performance report shall be prepared by July 1 by a majority of the Board of Education's total membership and shall include, but not be limited to:

1. Performance area(s) of strength;
2. Performance area(s) needing improvement based upon the job description and evaluation criteria set forth in N.J.A.C. 6A:10-8.1(c)2;
3. Recommendations for professional growth and development;
4. A summary of indicators of student progress and growth, and a statement of how the indicators relate to the effectiveness of the overall program and the Superintendent's performance; and
5. Provision for performance data not included in the report to be entered into the record by the Superintendent within ten teaching staff member working days after the report's completion.

The evaluation procedure for a nontenured Superintendent shall be completed by July 1 each year.

Each newly appointed or elected Board of Education member shall complete a New Jersey School Boards Association training program on the evaluation of the Superintendent within six months of the commencement of his or her term of office pursuant to N.J.S.A. 18A:17-20.3.b.

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Evaluation of Superintendent

The rules in N.J.A.C. 6A:10-1.1 et seq. shall not override any conflicting provision(s) of a collective bargaining agreement or other employment contracts entered into by a school district in effect on July 1, 2013. No collective bargaining agreement entered into after July 1, 2013 shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to collective bargaining involve matters of educational policy or managerial prerogatives.

The Board of Education shall add to the Superintendent's personnel file all **annual written** performance reports and supporting data, including, but not limited to, indicators of student progress and growth. All information contained in **the annual written** performance reports and all information collected, compiled, and/or maintained by employees of the Board of Education for the purposes of conducting the educator evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential. Such information shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. Nothing contained in N.J.A.C. 6A:10-1.1 et seq. shall be construed to prohibit the New Jersey Department of Education from, at its discretion, collecting evaluation data pursuant to N.J.S.A. 18A:6-123.e or distributing aggregate statistics regarding evaluation data.

The Board President, or the Board President's designee, shall oversee the annual evaluation of the Superintendent. The Board of Education may hire a qualified consultant to assist or advise in the evaluation process; however, the evaluation itself shall be the responsibility of the Board of Education.

Policy and Regulation 1240 shall be distributed to the Superintendent upon adoption by the Board. Amendments to this Policy and Regulation shall be distributed within ten working days after adoption.

The provisions of this Policy, Regulation, and N.J.A.C. 6A:10-8.1 et seq. are the minimum requirements for the evaluation of a Superintendent.

N.J.S.A. 18A:17-20.3; 18A:6-117 through 18A:6-129
N.J.A.C. 6A:10-1.1 et seq.; 6A:10-8.1 et seq.

Adopted:



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[See POLICY ALERT Nos. 151, 201, 207 and 212]

R 1240 EVALUATION OF SUPERINTENDENT

- A. Roles and Responsibilities for the Implementation of the Annual Evaluation Policy and Procedures
1. The Board of Education and the Superintendent will develop and the Board will adopt a job description and evaluation criteria for the Superintendent's position based upon the Board's local goals, program objectives, policies, instructional priorities, State goals, statutory requirements, and the functions, duties, and responsibilities of the Superintendent.
 2. The Superintendent shall have primary responsibility for data collection and reporting methods appropriate to the job description.
 3. The Board President, or the Board President's designee, shall oversee the annual evaluation of the Superintendent.
 4. The Board President shall establish timelines for completion of the annual evaluation of the Superintendent.
- B. Annual Summary Conference
1. The Board of Education shall conduct an annual summary conference with the Superintendent to develop and prepare an **aAnnual Written pPerformance rReport**.
 2. The annual summary conference between the Board of Education, with a majority of its total membership present, and the Superintendent shall be held before the **aAnnual Written pPerformance rReport** is prepared and filed.
 3. The Superintendent shall submit to all Board members any information, documents, statistics, or any other data or information he/she would like for the Board members to consider at the annual summary conference.



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4. The Board President, or the Board President's designee, shall preside over the Board's annual summary conference meeting.
 5. The conference shall be held in executive session, unless the Superintendent requests it be held in public. The conference shall include, but not be limited to, review of the following:
 - a. Performance of the Superintendent based upon the Board approved job description;
 - b. Progress of the Superintendent in achieving and/or implementing the school district's goals, program objectives, policies, instructional priorities, State goals, and statutory requirements; and
 - c. Indicators of student progress and growth toward program objectives.
- C. Annual ~~Written~~ Performance Report
1. The ~~a~~Annual ~~Written~~ ~~p~~Performance ~~r~~Report shall be prepared and approved by a majority of the Board of Education's total membership by July 1 and shall include, but not be limited to:
 - a. Performance area(s) of strength;
 - b. Performance area(s) needing improvement based upon the job description and evaluation criteria set forth in N.J.A.C. 6A:10-8.1(c)2;
 - c. Recommendations for professional growth and development;
 - d. Summary of indicators of student progress and growth, and a statement of how the indicators relate to the effectiveness of the overall program and the Superintendent's performance; and



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- e. Provision for performance data not included in the report to be entered into the record by the Superintendent within ten teaching staff member working days after the report's completion.
2. The Board President, or the Board President's designee, shall prepare a draft of the ~~aAnnual Written pPerformance rReport~~ after the annual summary conference.
3. The draft of the ~~aAnnual Written pPerformance rReport~~ shall be disseminated to all Board members for review and comment before presenting the draft report to the Superintendent.
 - a. In the event a Board member believes a provision(s) of the draft of the ~~aAnnual Written pPerformance rReport~~ is not in accord with the provisions agreed to by a majority of the Board during the annual summary conference, the Board member shall submit in writing their proposed revision(s) to the drafter of the ~~aAnnual Written pPerformance rReport~~. The draft of the ~~aAnnual Written pPerformance rReport~~ may be revised by the drafter of the report if the drafter agrees with the Board member's proposed revision. In the event the drafter does not agree with the proposed revision(s), the issue shall be presented to the full membership of the Board of Education in executive session to make a final determination.
4. The draft of the ~~aAnnual Written pPerformance rReport~~ shall be presented to the full membership of the Board of Education in executive session for discussion and approval after the draft report has been disseminated to all Board members for review. The Superintendent shall receive a copy of the draft of the ~~aAnnual Written pPerformance rReport~~ from the Board President, or Board President's designee, prior to the executive session where the Board is scheduled to discuss and approve.
5. In the event the Superintendent does not agree with a provision(s) in the draft of the ~~aAnnual Written pPerformance rReport~~, the Superintendent shall be provided an opportunity to discuss with the full membership of the Board reconsideration of the disputed provision(s).



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6. A majority of the Board's full membership shall approve the draft of the ~~aAnnual Written pPerformance rReport~~ before presenting the final ~~aAnnual Written pPerformance rReport~~ to the Superintendent.
 7. The Superintendent may submit a written response to the final ~~aAnnual Written pPerformance rReport~~, which shall be attached to the report.
- D. Nontenured Superintendent of Schools
1. The evaluation procedure for a nontenured Superintendent shall also be completed by July 1 each year.

Adopted:



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Evaluation of Teachers

May 17

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[See POLICY ALERT Nos. 140, 172, 181, 201, 207 and 212]

3221 EVALUATION OF TEACHERS

The Board of Education recognizes the importance of teacher effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3221 for the evaluation of teachers consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for teacher evaluations consistent with TEACHNJ and AchieveNJ.

For the purposes of Policy and Regulation 3221, “teacher” means a teaching staff member who holds the appropriate standard, provisional, or emergency instructional certificate issued by the Board of Examiners and is assigned a class roster of students for at least one particular course.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in **annual written** performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

The Board shall annually adopt evaluation rubrics for teachers which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of teachers and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all teachers. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.

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The minimum requirements for the evaluation procedures for teachers as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each teacher rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5. A School Improvement Panel shall be established in accordance with N.J.A.C. 6A:10-3.1 and with the responsibilities outlined in N.J.A.C. 6A:10-3.2.

The components of the teacher evaluation rubric as described in N.J.A.C. 6A:10-4.1 shall apply to teachers. Measures of student achievement, as outlined in N.J.A.C. 6A:10-4.2, shall be used to determine impact on student learning. Teacher observations shall be conducted in accordance with the provisions of N.J.A.C. 6A:10-4.4. Observers shall conduct the observations pursuant to N.J.S.A. 18A:6-123.b.(8) and N.J.A.C. 6A:10-2.5 and 3.2, and they shall be trained pursuant to N.J.A.C. 6A:10-2.2(b).

The teacher practice instrument approved by the Department of Education shall meet the criteria as outlined in N.J.A.C. 6A:10-7.2.

The Superintendent shall annually notify all teachers of the adopted evaluation policies and procedures/regulations no later than October 1. If a teacher is hired after October 1, the Superintendent shall notify the teacher of the policies and procedures/regulations at the beginning of his or her employment. All teachers shall be notified of amendments to the policy and procedures/regulations within ten teacher working days of adoption.

N.J.S.A. 18A:6-117 et seq.

N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5

N.J.A.C. 6A:10-3.1 and 3.2; N.J.A.C. 6A:10-4.1 through 4.4

N.J.A.C. 6A:10-7.1 and 7.2

Adopted:



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[See **POLICY ALERT Nos. 181, 201, 207 and 212**]

R 3221 EVALUATION OF TEACHERS

A. Definitions – N.J.A.C. 6A:10-1.2

The following words and terms shall have the following meanings when used in Policy and Regulation 3221 unless the context clearly indicates otherwise:

“Announced observation” means an observation in which the person conducting an **observation evaluation** for the purpose of evaluation will notify the teacher of the date and the class period the observation will be conducted.

“Annual performance report” means a written appraisal of the teacher’s performance prepared by the teacher’s designated supervisor based on the evaluation rubric for his or her position.

“Annual summative evaluation rating” means an annual evaluation rating that is based on appraisals of educator practice and student performance, and includes all measures captured in a teacher’s evaluation rubric. The four summative performance categories are ineffective, partially effective, effective, and highly effective.

“Calibration” in the context of educator evaluation means a process to monitor the competency of a trained evaluator to ensure the evaluator continues to apply an educator practice instrument accurately and consistently according to the standards and definitions of the specific instrument.

“Chief School Administrator” means the Superintendent of Schools or the Administrative Principal if there is no Superintendent.

“Commissioner” means Commissioner of the New Jersey Department of Education.

“Co-observation” means two or more supervisors who are trained on the practice instrument who observe simultaneously, or at alternate times, the same lesson or portion of a lesson for the purpose of training.



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“Corrective Action Plan” means a written plan developed by **the designated supervisor** ~~a teaching staff member serving in a supervisory capacity~~ in collaboration with the teacher to address deficiencies as outlined in an evaluation. The corrective action plan shall include timelines for corrective action, responsibilities of the individual teacher and the school district for implementing the plan, and specific support that the district shall provide **as defined in N.J.S.A. 18A:6-119**.

“Department” means the New Jersey Department of Education.

“Designated supervisor” means the supervisor designated by the Superintendent of Schools or designee as the teacher’s supervisor.

“District Evaluation Advisory Committee” means a group created to oversee and guide the planning and implementation of the Board of Education's evaluation policies and procedures as set forth in N.J.A.C. 6A:10-2.3.

“Educator practice instrument” means an assessment tool that provides: scales or dimensions that capture competencies of professional performance; and differentiation of a range of professional performance as described by the scales, which must be shown in practice and/or research studies.

“Evaluation” means an appraisal of an individual’s professional performance in relation to his or her job description; **and** professional standards; and ~~Statewide evaluation criteria that incorporates analysis of multiple measures of student achievement or growth and multiple data sources~~ **based on, when applicable, the individual’s evaluation rubric**.

“Evaluation rubric” means a set of criteria, measures, and processes used to evaluate all teachers in a specific school district or local education agency. Evaluation rubrics consist of measures of professional practice, based on educator practice instruments, and student outcomes. Each Board of Education will have an evaluation rubric specifically for teachers, another specifically for Principals, Vice Principals, and Assistant Principals, and evaluation rubrics for other categories of teaching staff members.



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“Indicators of student progress and growth” means the results of assessment(s) of students as defined in N.J.A.C. 6A:8, Standards and Assessment.

“Individual professional development plan” is as defined in N.J.S.A. 18A:6-119.

“Job description” means a written specification of the function of a position, duties and responsibilities, the extent and limits of authority, and work relationships within and outside the school and school district.

~~“Long observation” means an observation for the purpose of evaluation that is conducted for a minimum duration of forty minutes or one class period, whichever is shorter.~~

~~“Model evaluation rubric” means district educator evaluation rubrics that have been reviewed and accepted by the Commissioner. A model teaching or principal evaluation rubric includes a teacher or principal practice instrument that appears on the Department’s list of approved educator practice instruments.~~

“Observation” means a method of collecting data on the performance of a teacher’s assigned duties and responsibilities. An observation for the purpose of evaluation will be included in the determination of the annual summative evaluation rating and shall be conducted by an individual employed in the school district in a supervisory role and capacity and possessing a school administrator, Principal, or supervisor endorsement as defined in N.J.A.C. 6A:9-24.1.

“Post-observation conference” means a meeting, either in-person or remotely, between the supervisor who conducted the observation and the teacher for the purpose of evaluation to discuss the data collected in the observation.

“Scoring guide” means a set of rules or criteria used to evaluate a performance, product, or project. The purpose of a scoring guide is to provide a transparent and reliable evaluation process. Teacher practice instruments include a scoring guide that an evaluator uses to structure his or her assessments and ratings of professional practice.



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“Semester” means half of the school year.

~~“Short observation” means an observation for the purpose of evaluation that is conducted for at least twenty minutes.~~

“Signed” means the name of one physically written by oneself or an electronic code, sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.

“Student growth objective” means an academic goal that teachers and ~~evaluators~~ **designated supervisors** set for groups of students.

“Student growth percentile” means a specific metric for measuring individual student progress on Statewide assessments by tracking how much a student’s test scores have changed relative to other students Statewide with similar scores in previous years.

“Superintendent” means Superintendent of Schools or Chief School Administrator.

“Supervisor” means an appropriately certified teaching staff member, as defined in N.J.S.A. 18A:1-1, or Superintendent employed in the school district in a supervisory role and capacity, and possessing a school administrator, Principal, or supervisor endorsement as defined in N.J.A.C. 6A:9B-1+2.

“Teacher” means a teaching staff member who holds the appropriate standard, provisional, or emergency instructional certificate issued by the Board of Examiners and is assigned a class roster of students for at least one particular course.

“Teacher practice instrument” means an assessment tool that provides: scales or dimensions that capture competencies of professional performance; and differentiation of a range of professional performance as described by the scales, which must be shown in practice and/or research studies. The scores from the teacher practice instrument are components of the teacher’s evaluation rubrics and the scores are included in the summative evaluation rating for the individual.



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Evaluation of Teachers

“Unannounced observation” means an observation in which the person conducting an observation for the purpose of evaluation will not notify the teacher of the date or time the observation will be conducted.

B. Applicability of Rules on Collective Bargaining Agreements – N.J.A.C. 6A:10-1.3

The rules in N.J.A.C. 6A:10-1.1 et seq. shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts entered into by a school district in effect on July 1, 2013. No collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives.

C. Educator Evaluation Data, Information, and ~~Written~~ **Annual Performance** Reports – N.J.A.C. 6A:10-1.4

All information contained in ~~written~~ **annual** performance reports and all information collected, compiled, and/or maintained by employees of the Board of Education for the purposes of conducting the educator evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq., **including, but not limited to, digital records**, shall be confidential. Such information shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. Nothing contained in N.J.A.C. 6A:10-1.1 et seq. shall be construed to prohibit the Department or a school district from, at its discretion, collecting evaluation data pursuant to N.J.S.A. 18A:6-123.e or distributing aggregate statistics regarding evaluation data.

D. Evaluation of Teachers – N.J.A.C. 6A:10-2.1

1. The Board of Education annually shall adopt evaluation rubrics for teachers. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective.



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2. The evaluation rubrics for teachers shall include all other relevant minimum standards set forth in N.J.S.A. 18A:6-123 (P.L. 2012, c. 26, § 17c).
 3. Evaluation rubrics shall be submitted to the Commissioner by June 1 for approval by August 1 of each year.
- E. Duties of the Board of Education – N.J.A.C. 6A:10-2.2
1. The Board of Education shall meet the following requirements for the annual evaluation of teachers, unless otherwise specified:
 - a. Establish a District Evaluation Advisory Committee to oversee and guide the planning and implementation of the Board of Education's evaluation policies and procedures as set forth in N.J.A.C. 6A:10-~~2.4~~ et seq.;
 - b. Annually adopt policies and procedures developed by the Superintendent pursuant to N.J.A.C. 6A:10-2.4, including the evaluation rubrics approved by the Commissioner pursuant to N.J.A.C. 6A:10-2.1(c);
 - (1) **The Superintendent shall develop policies and procedures that, at a minimum, ensure student performance data on the Statewide assessment is, upon receipt, promptly distributed or otherwise made available to teaching staff members who were primarily responsible for instructing the applicable students in the school year in which the assessment was taken, as well as to teaching staff members who are or will be primarily responsible for instructing the applicable students in the subsequent school year.**
 - c. Ensure the Superintendent annually notifies all teachers of the adopted evaluation policies and procedures no later than October 1. If a teacher is hired after October 1, the Board/Superintendent shall notify the teacher of the policies and procedures at the beginning of his or her employment. All teachers shall be notified of amendments to the policy and procedures within ten ~~teacher~~ working days of adoption;



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- d. Annually adopt by June 1, any Commissioner-approved teacher practice instruments and, as part of the process described at N.J.A.C. 6A:10-2.1(c), notify the Department which instruments will be used as part of the school district's evaluation rubrics;
 - e. Ensure the Principal of each school within the school district has established a School Improvement Panel pursuant to N.J.A.C. 6A:10-3.1. The panel shall be established annually by August 31 and shall carry out the duties and functions described in N.J.A.C. 6A:10-3.2;
 - f. Ensure data elements are collected and stored in an accessible and usable format. Data elements shall include, but not be limited to, scores or evidence from observations for the purpose of evaluation and student growth objective data; and
 - g. Ensure the Superintendent or designee certifies to the Department that any observer who conducts an observation of a teacher for the purpose of evaluation as described in N.J.A.C. 6A:10-4.4; N.J.A.C. 6A:10-5.4; and N.J.A.C. 6A:10-6.2, shall meet the statutory observation requirements of N.J.S.A. 18A:6-119; 18A:6-123.b(8); and N.J.S.A. 18A:27-3.1 and the teacher member of the School Improvement Panel requirements of N.J.A.C. 6A:10-3.2.
2. The Board of Education shall ensure the following training procedures are followed when implementing the evaluation rubric for all teachers and, when applicable, applying the Commissioner-approved educator practice instruments:
 - a. Annually provide training on and descriptions of each component of the evaluation rubric for all teachers who are being evaluated in the school district and provide more thorough training for any teacher who is being evaluated for the first time. Training shall include detailed descriptions of all evaluation rubric components including, when applicable, detailed descriptions of student achievement measures and all aspects of the educator practice instruments;



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- b. ~~Provide training on the teacher practice instruments for any supervisor who will conduct observations for the purpose of evaluation of teachers. Training shall be provided before the observer conducts his or her first observation for the purpose of evaluation;~~
- be. Annually provide updates and refresher training ~~on the teacher practice instruments for any supervisors who will observe teacher practice for the purpose of increasing accuracy and consistency among observers~~ **are conducting evaluations in the school district and more thorough training for any supervisor who will evaluate teachers for the first time. Training shall be provided on each component of the evaluated teacher's evaluation rubric before the evaluation of a teacher;**
- cd. Annually require each supervisor who will conduct observations for the purpose of evaluation of a teacher to complete **at least** two co-observations during the ~~academic~~ **school** year.
- (1) Co-observers shall use the co-observation to promote accuracy **and consistency** in scoring, ~~and to continually train themselves on the instrument.~~
 - (2) A co-observation ~~shall~~ **may** count as one required observation for the purpose of evaluation pursuant to N.J.A.C. 6A:10-4.4, as long as the observer meets the requirements set forth in N.J.A.C. 6A:10-4.3 and 4.4, **but the co-observation shall not count as two or more required observations. If a co-observation counts as one required observation, the score shall be determined by the teacher's designated supervisor.**
- de. The Superintendent shall annually certify to the Department that all supervisors of teachers in the school district who are utilizing ~~teacher practice instruments~~ **evaluation rubrics** have completed training on ~~the instrument and its application~~ and have demonstrated competency in applying the ~~teacher practice instruments~~ **evaluation rubrics.**



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- F. District Evaluation Advisory Committee – N.J.A.C. 6A:10-2.3
1. Members of the District Evaluation Advisory Committee shall include representation from the following groups: teachers from each school level represented in the school district; central office administrators overseeing the teacher evaluation process; supervisors involved in teacher evaluation, when available or appropriate; and administrators conducting evaluations, including a minimum of one administrator conducting evaluations who participates on a School Improvement Panel. Members also shall include the Superintendent, a special education administrator, a parent, and a member of the Board of Education.
 2. The Superintendent may extend membership on the District Evaluation Advisory Committee to representatives of other groups and to individuals.
 3. Beginning in **2018-2019** ~~2017-2018~~, the District Evaluation Advisory Committees shall no longer be required and the Board of Education shall have the discretion to continue the District's Evaluation Advisory Committee.
- G. Evaluation Procedures for Teachers – N.J.A.C. 6A:10-2.4
1. The provisions outlined in Policy and Regulation 3221 and N.J.A.C. 6A:10-2.4 shall be the minimum requirements for the evaluation of teachers.
 2. Evaluation policies and procedures requiring the annual evaluation of all teachers shall be developed under the direction of the Superintendent, who may consult with the District Evaluation Advisory Committee or representatives from School Improvement Panels, and shall include, but not be limited to, a description of:
 - a. Roles and responsibilities for implementation of evaluation policies and procedures;
 - b. Job descriptions, evaluation rubrics for teachers, the process for calculating the summative ratings and each component, and the evaluation regulations set forth in N.J.A.C. 6A:10 et seq.;



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- c. Methods of data collection and reporting appropriate to each job description, including, but not limited to, the process for student attribution to teachers, Principals, Assistant Principals, and Vice Principals for calculating the median and school-wide student growth percentile;
 - d. Processes for observations for the purpose of evaluation and post-observation conference(s) by a supervisor;
 - e. **Process for developing and scoring student growth objectives;**
 - fe. The process for preparation of individual professional development plans; and
 - gf. The process for preparation of an annual ~~written~~ performance report by the teacher's designated supervisor and an annual summary conference between the teacher and his or her designated supervisor.
3. The annual summary conference between designated supervisors and teachers shall be held before the **annual** ~~written~~ performance report is filed. The conference shall occur on or before June 30 of each **school** year and shall include, but not be limited to, a review of the following:
- a. The performance of the teacher based upon the job description and the scores or evidence compiled using the teacher's evaluation rubric, including, when applicable,;
~~the teacher's practice instrument;~~
 - (1) **The teacher's practice instrument; and**
 - (2) **Available indicators or student achievement measures such as student growth objective scores and student growth percentile scores.**
 - b. The progress of the teacher toward meeting the goals of the individual professional development plan or, when applicable, the corrective action plan; **and**



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- e. ~~Available indicators or scores of student achievement or growth, when applicable, such as student growth objective scores and student growth percentile scores; and~~
 - cd. The preliminary annual ~~written~~ performance report.
4. If any scores for the teacher's evaluation rubric are not available at the time of the annual summary conference due to pending assessment results, the annual summative evaluation rating shall be calculated once all component ratings are available.
 5. The annual ~~written~~ performance report shall be prepared by the teacher's designated supervisor and shall include, but not be limited to:
 - a. A summative rating based on the evaluation rubric, including, when applicable, a total score for each component as described in N.J.A.C. 6A:10-4;
 - b. Performance area(s) of strength and area(s) needing improvement based upon the job description, ~~observations for the purpose of evaluation and, when applicable, the teacher practice instrument;~~ and **components of the teacher's evaluation rubric; and**
 - c. ~~A~~ **The teacher's** individual professional development plan developed by the designated supervisor and the teacher or, when applicable, a corrective action plan from the evaluation year being reviewed in the report.
 6. The teacher and the designated supervisor shall sign the report within five ~~teacher~~ working days of the review.
 7. The Board of Education shall include all ~~written~~ performance reports and supporting data, including, but not limited to, written observation reports and additional components of the summative evaluation rating as part of the teacher's personnel file, or in an alternative, confidential location. If reports and data are stored in an alternative location, the personnel file shall clearly indicate the report's location and how it can be easily accessed. The records shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.



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H. Corrective Action Plans for Teachers – N.J.A.C. 6A:10-2.5

1. For each teacher rated ineffective or partially effective on the annual summative evaluation ~~rating~~, as measured by the evaluation rubrics, a corrective action plan shall be developed by the teacher and the ~~Superintendent or the teacher's designated supervisor~~. **If the teacher does not agree with the corrective action plan's content, the designated supervisor shall make a final determination.**
2. ~~If the summative evaluation rating is calculated before the end of the school year, then~~ The corrective action plan shall be developed and the teacher and his or her designated supervisor shall meet to discuss the corrective action plan ~~prior to September 15 by~~ **October 31** of the following school year. ~~The conference to develop and discuss the corrective action plan may be combined with the teacher's annual summary conference that occurs at the end of the year of evaluation.~~ **following the year of evaluation except:**
 - a3. If the ineffective or partially effective summative evaluation rating is received after ~~the start~~ **October 1** of the school year following the year of evaluation, ~~then~~ a corrective action plan **shall must** be developed, and the teacher and his or her designated supervisor shall meet to discuss the corrective action plan within ~~twenty-five~~ **fifteen** teacher working days following the school district's receipt of the teacher's summative rating.
4. ~~The content of the corrective action plan shall replace the content of the individual professional development plan required in N.J.A.C. 6A:9C 3.4(c) and 3.7(c) until the next annual summary conference.~~
35. The content of the corrective action plan shall **replace the content of the individual professional development plan required pursuant to N.J.A.C. 6A:9C-4.3(a) and 4.4(a) and shall:**
 - a. Address areas in need of improvement identified in the teacher evaluation rubric;



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- b. Include specific, demonstrable goals for improvement;
 - c. Include responsibilities of the evaluated employee and the school district for the plan's implementation; and
 - d. Include timelines for meeting the goal(s).
46. The teacher's designated supervisor and the teacher on a corrective action plan shall discuss the teacher's progress toward the goals outlined in the corrective action plan during each **required** post-observation conference, ~~when required by~~ **pursuant to** N.J.S.A. 18A:27-3.1 or N.J.A.C. 6A:10-4.4. **The teacher and his or her designated supervisor may update the goals outlined in the corrective action plan to reflect any change(s) in the teacher's progress, position, or role.**
57. Progress toward the teacher's goals outlined in the corrective action plan:
- a. ~~Shall be documented in the teacher's personnel file and reviewed at the annual summary conference and or the mid-year evaluation, when applicable.~~ Both the teacher on a corrective action plan and his or her designated supervisor may collect data and evidence to demonstrate the teacher's progress toward his or her corrective action plan goals; **and**
 - b8. ~~Progress toward the teacher's goals outlined in the corrective action plan~~ **May** be used as evidence in the teacher's next annual summative evaluation; however, such progress shall not guarantee an effective rating on the next summative evaluation.
69. Responsibilities of the evaluated teacher on a corrective action plan shall not be exclusionary of other plans for improvement determined to be necessary by the teacher's designated supervisor.



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710. The School Improvement Panel shall ensure teachers with a corrective action plan receive a mid-year evaluation as required by N.J.S.A. 18A:6-120.c. ~~If the corrective action plan was created on or prior to September 15 of the academic year, the mid-year evaluation shall occur before February 15; if the corrective action plan was created after September 15,~~ The mid-year evaluation shall occur **approximately** midway between the development of the corrective action plan and the **expected receipt of the next annual summative rating summary conference**. The mid-year evaluation shall include, at a minimum, a conference to discuss progress toward the teacher's goals outlined in the corrective action plan. The mid-year evaluation conference may be combined with a post-observation conference.
811. The School Improvement Panel shall ensure teachers with a corrective action plan receive one observation, including a post-observation **conference**, in addition to the observations required in N.J.A.C. 6A:10-4.4 for the purpose of evaluation as described in N.J.A.C. 6A:10-1.2 and 4.4(a). ~~The Superintendent or Principal shall determine the length of the additional observation.~~
912. ~~Tenured~~ **Except where a school district employs only one administrator whose position requires a supervisor, principal, or school administrator endorsement, tenured** teachers with a corrective action plan shall be observed by multiple observers for the purpose of evaluation as described in N.J.A.C. 6A:10-4.4(c)42.
1013. The corrective action plan shall remain in effect until the teacher receives his or her next summative evaluation rating.
11. **There shall be no minimum number of teacher working days a teacher's corrective action plan can be in place.**
- I. School Improvement Panel – N.J.A.C. 6A:10-3 et seq.
1. School Improvement Panel Membership – N.J.A.C. 6A:10-3.1
- a. The School Improvement Panel shall include the Principal, a Vice Principal, and a teacher who is chosen in accordance with b. below by the Principal in consultation with the majority representative. **If an Assistant Principal or Vice**



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Principal is not available to serve on the panel, the Principal shall appoint an additional member who is employed in the district in a supervisory role and capacity, in accordance with N.J.S.A. 18A:6-120.a. The Principal may appoint additional members to the School Improvement Panel as long as all members meet the criteria outlined in this section and N.J.S.A. 18A:6-120.a and the teacher(s) on the panel represents at least one-third of its total membership.

- b. The Principal annually shall choose the teacher(s) on the School Improvement Panel through the following process:
 - (1) The teacher member shall be a person with a demonstrated record of success in the classroom. A demonstrated record of success in the classroom means the teacher member shall have been rated effective or highly effective in the most recent available annual summative rating.
 - (2) The majority representative, in accordance with a. above, may submit to the Principal, teacher member nominees for consideration.
 - (3) The Principal shall have final decision-making authority and is not bound by the majority representative's list of nominees.
 - c. The teacher member shall serve a full ~~academic~~ **school** year, except in case of illness or authorized leave, but may not be appointed more than three consecutive **school** years.
 - d. All members of the School Improvement Panel shall be chosen by August 31 of each year.
2. School Improvement Panel Responsibilities – N.J.A.C. 6A:10-3.2
- a. The School Improvement Panel shall:
 - (1) Oversee the mentoring of teachers according to N.J.A.C. ~~6A:9B-8~~ **6A:9C-5.3(a)2** and support the implementation of the school district mentoring plan;



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- (2) Conduct evaluations of teachers pursuant to N.J.A.C. 6A:10-2.4 and 4.4;
 - (3) Ensure corrective action plans for teachers are created in accordance to N.J.A.C. 6A:10-2.5(†); and **ensure** ~~conduct~~ mid-year evaluations **are conducted** for teachers who are on a corrective action plan; and
 - (4) Identify professional development opportunities for all teachers based on the review of aggregate school-level data, including, but not limited to, teacher evaluation and student performance data to support school-level professional development plans described in N.J.A.C. 6A:9C-3.5**4.2**.
- b. To conduct observations for the purpose of evaluation, the teacher member shall have:
- (1) Agreement of the majority representative;
 - (2) An appropriate supervisory certificate; and
 - (3) Approval of the Principal who supervises the teacher being observed.
- c. The teacher member who participates in the evaluation process shall not serve concurrently as a mentor under N.J.A.C. ~~6A:9B-8.4~~ **6A:9C-5.2(a)3**.
- J. Components of Teacher Evaluation Rubric – N.J.A.C. 6A:10-4.1
1. The components of the teacher evaluation rubric described in N.J.A.C. 6A:10-4.1 et seq. shall apply to teachers holding the position of teacher and holding a valid and effective standard, provisional, or emergency instructional certificate.
 2. Evaluation rubrics for all teachers shall include the requirements described in N.J.S.A. 18A:6-123, including, but not limited to:



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- a. Measures of student achievement pursuant to N.J.A.C. 6A:10-4.2; and
 - b. Measures of teacher practice pursuant to N.J.A.C. 6A:10-4.3 and 4.4.
3. To earn a summative rating, a teacher shall have a student achievement score, including median student growth percentile and/or student growth objectives(s) scores, and a teacher practice score pursuant to N.J.A.C. 6A:10-4.4.
4. Each score shall be converted to a percentage weight so all components make up 100 percent of the evaluation rubric. By August 31 prior to the ~~school academic~~ **school academic** year in which the evaluation rubric applies, the Department shall provide on its website the required percentage weight of each component and the required summative rating scale. All components shall be worth the following percentage weights or fall within the following ranges:
- a. If, according to N.J.A.C. 6A:10-4.2(b), a teacher receives a median student growth percentile, the student achievement component shall be at least thirty percent and no more than fifty percent of a teacher's evaluation rubric rating as determined by the Department.
 - b. If, according to N.J.A.C. 6A:10-4.2(b), a teacher does not receive a median student growth percentile, the student achievement component shall be at least fifteen percent and no more than fifty percent of a teacher's evaluation rubric rating as determined by the Department.
 - c. Measures of teacher practice described in N.J.A.C. 6A:10-4.3 and 4.4 shall be at least fifty percent and no more than eighty-five percent of a teacher's evaluation rubric rating as determined by the Department.



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~~d. Notwithstanding the provisions of a, b, and c above, if a teacher's appeal of his or her student growth objective is approved, according to N.J.A.C. 6A:10-4.2(f), the student growth objective score weight within the student achievement component and the teacher practice weight shall be adjusted by the Superintendent or the Commissioner, as applicable according to N.J.A.C. 6A:10-4.2(f).~~

5. Standardized tests, used as a measure of student progress, shall not be the predominant factor in determining a teacher's annual summative rating.

K. Student Achievement Components – N.J.A.C. 6A:10-4.2

1. Measures of student achievement shall be used to determine impact on student learning. The student achievement measure shall include the following components:
 - a. If the teacher meets the requirements of 2. below, the median student growth percentile of all students assigned to a teacher, which shall be calculated as set forth in 4. below; and
 - b. Student growth objective(s), which shall be specific and measurable, based on available student learning data, aligned to the **New Jersey Student Learning Standards (NJSLS) Core Curriculum Content Standards**, and based on growth and/or achievement.
 - (1) For teachers who teach subjects or grades not covered by the **NJSLS Core Curriculum Content Standards**, student growth objective(s) shall align to standards adopted or endorsed, as applicable, by the State Board.
2. The median student growth percentile shall be included in the annual summative rating of a teacher who:



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- a. Teaches at least one course or group within a course that falls within a standardized-tested grade or subject. The Department shall maintain on its website a course listing of all standardized-tested grades and subjects for which student growth percentile can be calculated pursuant to 4. below;
 - b. Teaches the course or group within the course for at least sixty percent of the time from the beginning of the course to the day of the standardized assessment; and
 - c. Has at least twenty individual student growth percentile scores attributed to his or her name during the **school academic** year of the evaluation. If a teacher does not have at least twenty individual student growth percentile scores in a given **school academic** year, the student growth percentile scores attributed to a teacher during the two **school academic** years prior to the evaluation year may be used in addition to the student growth percentile scores attributed to the teacher during the **school academic** year of the evaluation. Only student growth percentile scores from **school academic** year 2013-2014 or any **school** year after shall be used to determine median student growth percentiles.
3. The Department shall periodically collect data for all teachers that include, but are not limited to, student achievement and teacher practice scores.
 4. The Department shall calculate the median student growth percentile for teachers using students assigned to the teacher by the school district. For teachers who have a student growth percentile score:
 - a. The Board of Education shall submit to the Department final ratings for all components, other than the student growth percentile, for the annual summative rating; and
 - b. The Department then shall report to the employing district Board of Education the annual summative rating, including the median student growth percentile for each teacher who receives a median student growth percentile.



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5. Student growth objectives for teachers shall be developed and measured according to the following procedures:
 - a. The Superintendent shall determine the number of required student growth objectives for teachers, including teachers with a student growth percentile. A teacher with a student growth percentile shall have at least one and not more than four student growth objectives. A teacher without a student growth percentile shall have at least two and a maximum of four student growth objectives. By August 31 prior to the **school academie** year the evaluation rubric applies, the Department shall provide on its website the minimum and maximum number of required student growth objectives within this range.
 - b. A teacher with a student growth percentile shall not use the standardized assessment used in determining the student growth percentile to measure progress toward a student growth objective.
 - c. Each teacher shall develop, in consultation with his or her supervisor or a Principal's designee, each student growth objective. If the teacher does not agree with the student growth objectives, the Principal shall make the final determination.
 - d. Student growth objectives and the criteria for assessing teacher performance based on the objectives shall be determined, recorded, and retained by the teacher and his or her supervisor by October 31 of each **school academie** year, or within twenty-**five working** days of the teacher's start date if the teacher begins work after October 1.
 - e. Adjustments to student growth objectives may be made by the teacher in consultation with his or her supervisor only when approved by the Superintendent or designee. Adjustments shall be recorded in the teacher's personnel file on or before February 15.



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- (1) If the Student Growth Objective (SGO) covers only the second semester of the school year, or if the teacher begins work after October 1, adjustments shall be recorded before the mid-point of the second semester.
 - f. The teacher's designated supervisor shall **approve** ~~calculate~~ each teacher's student growth objective score. The teacher's student growth objective score, if available, shall be discussed at the teacher's annual summary conference and recorded in the teacher's personnel file.
- L. Teacher Practice Components – N.J.A.C. 6A:10-4.3
1. The teacher practice component rating shall be based on the measurement of the teacher's performance according to the school district's Commissioner-approved teacher practice instrument. Observations pursuant to N.J.A.C. 6A:10-4.4 shall be used as one form of evidence for the measurement.
- M. Teacher Observations – N.J.A.C. 6A:10-4.4
1. For the purpose of teacher evaluation, observers shall conduct the observations pursuant to N.J.S.A. 18A:6-123.b-(8) and N.J.A.C. 6A:10-2.5 and 3.2, and they shall be trained pursuant to N.J.A.C. 6A:10-2.2(b).
 2. Observation conferences shall include the following procedures:
 - a. A supervisor who is present at the observation shall conduct a post-observation conference with the teacher being observed. A post-observation conference shall occur no more than fifteen teacher working days following each observation.
 - b. The post-observation conference shall be for the purpose of reviewing the data collected at the observation, connecting the data to the teacher practice instrument and the teacher's individual professional development plan, collecting



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additional information needed for the evaluation of the teacher, and offering areas to improve effectiveness. **Within a school year, the post observation conference shall be held prior to the occurrence of further observations for the purpose of evaluation.**

- c. If agreed to by the teacher, **one required** post-observation conferences **and any pre-conference(s)** for ~~short~~ observations of tenured teachers who are not on a corrective action plan may be conducted via written communication, including electronic.
 - d. **One post-observation conference may be combined with a teacher's annual summary conference, as long as it occurs within the required fifteen teacher working days following the observation for the purpose of evaluation.**
 - ed. A pre-conference, when required, shall occur at least one but not more than seven teacher working days prior to the observation.
3. Each teacher shall be observed as described in N.J.A.C. 6A:10-4.4; ~~at least three times during each school year, but not less than once during each semester.~~ For all teachers, at least one of the required observations shall be announced and preceded by a pre-conference, and at least one of the required observations shall be unannounced. The Superintendent shall decide whether ~~the third~~ **additional** required observations ~~are~~ **is** announced or unannounced, **if applicable**. The following additional requirements shall apply:
- a. **Each observation required for the purpose of evaluation shall be conducted for at least twenty minutes.**
 - ba. Nontenured teachers shall ~~receive a minimum of be~~ **observed at least three observations within times each school year, but not less than once each semester. The observations shall be conducted in accordance with** the timeframe set forth in N.J.S.A. 18A:27-3.1, ~~and observations for all other teachers shall occur prior to the annual summary conference, which shall occur prior to the end of the academic school year.~~



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- (1) **Except where a school district employs only one administrator whose position requires a supervisor, principal, or school administrator endorsement, nontenured teachers shall be observed during the course of the year by more than one appropriately certified supervisor.**
- ~~b. Teachers on a corrective action plan shall receive observations within the timeline set forth in N.J.A.C. 6A:10-2.5.~~
- ~~c. Nontenured teachers shall be observed during the course of the year by more than one appropriately certified supervisor, either simultaneously or separately, by multiple observers, with the following provisions:~~
- ~~(1) A co-observation shall fulfill the requirement in this section for multiple observers.~~
- ~~(2) One co-observation shall count as one observation required in 4. below.~~
- ~~d. One post-observation conference may be combined with a teacher's annual summary conference as long as it occurs within the required fifteen teacher working days following the observation for the purpose of evaluation.~~
- c. Tenured teachers shall be observed at least two times during each school year. Observations for all tenured teachers shall occur prior to the annual summary conference, which shall occur prior to the end of the academic school year.**
- (1) **If a tenured teacher was rated highly effective on his or her most recent summative evaluation and if both the teacher and the teacher's designated supervisor agree to use this option, one of the two required observations may be an observation of a Commissioner-approved activity other than a classroom lesson. The Department of Education shall post annually to its website a list of Commissioner-approved activities that may be observed in accordance with N.J.A.C. 6A:10-4.4.**



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- d. **Teachers on a corrective action plan shall receive, in accordance with N.J.A.C. 6A:10-2.5(h), one additional observation, including a post-observation conference.**
 - e. **Upon receiving a final summative evaluation that necessitates a corrective action plan, in accordance with N.J.A.C. 6A:10-2.5(a), any remaining required observation(s) shall not be conducted until the corrective action plan has been finalized.**
 - fe. A written or electronic **observation** ~~evaluation~~ report shall be signed by the supervisor who conducted the observation and post-observation and the teacher who was observed.
 - gf. The teacher shall submit his or her written objection(s) of the evaluation within ten teacher working days following the conference. The objection(s) shall be attached to each party's copy of the annual ~~written~~ performance report.
4. ~~Each observation required for the purpose of evaluations shall be conducted for the minimum duration based on the following groups:~~
- a. ~~A nontenured teacher who is in his or her first or second year of teaching in the school district shall receive at least two long observations and one short observation.~~
 - b. ~~A nontenured teacher who is in his or her third or fourth year of teaching in the school district shall receive at least one long observation and two short observations.~~
 - c. ~~A tenured teacher shall receive at least three short observations.~~
45. To earn a teacher practice score, a **nontenured** teacher shall receive at least three observations.
- a. If a **nontenured** teacher is present for less than forty percent of the total student school days in a **school an** ~~academic~~ year, he or she shall receive at least two observations to earn a teacher practice score.



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N. Teacher Practice Instrument – N.J.A.C. 6A:10-7.2

1. The teacher practice instrument approved by the Department shall meet the following criteria:
 - a. Include domains of professional practice that align to the New Jersey Professional Standards for Teachers pursuant to N.J.A.C. 6A:9-3;
 - b. Include scoring guides for assessing teacher practice that differentiate among a minimum of four levels of performance, and the differentiation has been shown in practice and/or research studies. Each scoring guide shall:
 - (1) Clearly define the expectations for each rating category;
 - (2) Provide a conversion to ~~the~~ four rating categories: ~~ineffective, partially effective, effective, and highly effective~~;
 - (3) Be applicable to all grades and subjects; or to specific grades and/or subjects if designed explicitly for the grades and/or subjects; and
 - (4) Use clear and precise language that facilitates common understanding among teachers and administrators.
 - c. Rely **on**, to the extent possible, ~~on~~ specific, discrete, observable, and/or measurable behaviors of students and teachers in the classroom with direct evidence of student engagement and learning; and
 - d. Include descriptions of specific training and implementation details required for the instrument to be effective.
- ~~2. For Commissioner approval of a teacher practice instrument in 2015 or any year thereafter, the instrument shall include a process to assess competency on the evaluation instrument which the school district may choose to use as a measure of competency.~~

Adopted:



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Evaluation of Teaching Staff Members, Excluding
Teachers and Administrators

May 17

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[See POLICY ALERT Nos. 175, 201, 207 and 212]

3222 EVALUATION OF TEACHING STAFF MEMBERS, EXCLUDING TEACHERS AND ADMINISTRATORS

The Board of Education recognizes the importance of teaching staff member effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3222 for the evaluation of teaching staff members consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for teaching staff member evaluations consistent with TEACHNJ and AchieveNJ.

For the purposes of Policy and Regulation 3222, “teaching staff member” includes, but is not limited to, educational services staff members, guidance counselors, school nurses, library/media specialists, occupational therapists, and other teaching staff members working under an educational services certificate. For the purposes of Policy and Regulation 3222, “teaching staff member” does not include teachers, Principals, Vice Principals, Assistant Principals, and administrators, including, but not limited to, directors and/or supervisors.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in **annual written** performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

The Board shall annually adopt evaluation rubrics for teaching staff members which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall



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Evaluation of Teaching Staff Members, Excluding Teachers and Administrators

meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of teaching staff members and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all teaching staff members. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.

The minimum requirements for the evaluation procedures for teaching staff members as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each teaching staff member rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5.

Observations and evaluations for nontenured teaching staff members shall be in accordance with the provisions of N.J.S.A. 18A:27-3.1. Evaluations for nontenured teaching staff members shall take place before April 30 each year prior to the May 15 notice requirement date for continued employment. Evaluations for tenured teaching staff members shall be completed prior to June 30.

The Superintendent shall annually notify all teaching staff members of the adopted evaluation policies and procedures/regulations no later than October 1. If a teaching staff member is hired after October 1, the Superintendent shall notify the teaching staff member of the policies and procedures/regulations at the beginning of his or her employment. All teaching staff members shall be notified of amendments to the policy and procedures/regulations within ten teaching staff member working days of adoption.

N.J.S.A. 18A:6-117 et seq.; N.J.S.A. 18A:27-3.1

N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5; 6A:10-6.2

Adopted:



REGULATION GUIDE

TEACHING STAFF MEMBERS

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Evaluation of Teaching Staff Members, Excluding
Teachers and Administrators

May 17

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[See POLICY ALERT Nos. 181, 201, 207 and 212]

R 3222 EVALUATION OF TEACHING STAFF MEMBERS, EXCLUDING TEACHERS AND ADMINISTRATORS

A. Definitions – N.J.A.C. 6A:10-1.2

The following words and terms shall have the following meanings when used in Policy and Regulation 3222 unless the context clearly indicates otherwise:

“Annual performance report” means a written appraisal of the teaching staff member's performance prepared by the teaching staff member's designated supervisor based on the evaluation rubric for his or her position.

“Annual summative evaluation rating” means an annual evaluation rating that is based on appraisals of educator practice and student performance, if applicable, and includes all measures captured in a teaching staff member's evaluation rubric. The four summative performance categories are ineffective, partially effective, effective, and highly effective.

“Chief School Administrator” means the Superintendent of Schools or the Administrative Principal if there is no Superintendent.

“Commissioner” means Commissioner of the New Jersey Department of Education.

“Corrective Action Plan” means a written plan developed by **the designated supervisor** ~~a teaching staff member serving in a supervisory capacity~~ in collaboration with the teaching staff member to address deficiencies as outlined in an evaluation. The corrective action plan shall include timelines for corrective action, responsibilities of the individual teaching staff member and the school district for implementing the plan, and specific support that the district shall provide **as defined in N.J.S.A. 18A:6-119.**

“Department” means the New Jersey Department of Education.



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“Designated supervisor” means the supervisor designated by the Superintendent of Schools or designee as the teaching staff member’s supervisor.

“District Evaluation Advisory Committee” means a group created to oversee and guide the planning and implementation of the Board of Education’s evaluation policies and procedures as set forth in N.J.A.C. 6A:10-2.3.

“Educator practice instrument” means an assessment tool that provides: scales or dimensions that capture competencies of professional performance; and differentiation of a range of professional performance as described by the scales, which must be shown in practice and/or research studies. The scores from educator practice instruments for teaching staff members other than teachers, Principals, Vice Principals, and Assistant Principals may be applied to the teaching staff member’s summative evaluation rating in a manner determined by the school district.

“Evaluation” means an appraisal of an individual’s professional performance in relation to his or her job description; **and** professional standards; and ~~Statewide evaluation criteria that incorporates analysis of multiple measures of student achievement or growth, as applicable, and multiple data sources~~ **based on, when applicable, the individual’s evaluation rubric.**

“Evaluation rubric” means a set of criteria, measures, and processes used to evaluate all teaching staff members in a specific school district or local education agency. Evaluation rubrics consist of measures of professional practice, based on educator practice instruments and student outcomes. Each Board of Education will have an evaluation rubric specifically for teachers, another specifically for Principals, Vice Principals, and Assistant Principals, and evaluation rubrics for other categories of teaching staff members.

“Indicators of student progress and growth” means the results of assessment(s) of students as defined in N.J.A.C. 6A:8, Standards and Assessment.

“Individual professional development plan” is as defined in N.J.S.A. 18A:6-119.



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“Job description” means a written specification of the function of a position, duties and responsibilities, the extent and limits of authority, and work relationships within and outside the school and school district.

~~“Model evaluation rubric” means district educator evaluation rubrics that have been reviewed and accepted by the Commissioner. A model teaching or principal evaluation rubric includes a teacher or principal practice instrument that appears on the Department’s list of approved educator practice instruments.~~

“Observation” means a method of collecting data on the performance of a teaching staff member's assigned duties and responsibilities. An observation for the purpose of evaluation will be included in the determination of the annual summative evaluation rating and shall be conducted by an individual employed in the school district in a supervisory role and capacity and possessing a school administrator, Principal, or supervisor endorsement as defined in N.J.A.C. 6A:9-24.1.

“Post-observation conference” means a meeting, either in-person or remotely, between the supervisor who conducted the observation and the teaching staff member for the purpose of evaluation to discuss the data collected in the observation.

“Scoring guide” means a set of rules or criteria used to evaluate a performance, product, or project. The purpose of a scoring guide is to provide a transparent and reliable evaluation process. Educator practice instruments include a scoring guide that an evaluator uses to structure his or her assessments and ratings of professional practice.

“Semester” means half of the school year.

“Signed” means the name of one physically written by oneself or an electronic code, sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.

“Student growth objective” means an academic goal that teaching staff members and **designated supervisors evaluators** set for groups of students.



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“Superintendent” means Superintendent of Schools or Chief School Administrator.

“Supervisor” means an appropriately certified teaching staff member, as defined in N.J.S.A. 18A:1-1, or Superintendent employed in the school district in a supervisory role and capacity, and possessing a school administrator, Principal, or supervisor endorsement as defined in N.J.A.C. 6A:9B-142.

“Teaching staff member” for the purposes of Policy 3222 and this Regulation, includes, but is not limited to, educational services staff members, guidance counselors, school nurses, library/media specialists, occupational therapists, and other teaching staff members working under an educational services certificate and does not include teachers, Principals, Vice Principals, Assistant Principals, and administrators, including, but not limited to, Directors and/or Supervisors.

B. Applicability of Rules on Collective Bargaining Agreements – N.J.A.C. 6A:10-1.3

The rules in N.J.A.C. 6A:10-1.1 et seq. shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts entered into by a school district in effect on July 1, 2013. No collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives.

C. Educator Evaluation Data, Information, and ~~Written~~ **Annual Performance** Reports – N.J.A.C. 6A:10-1.4

All information contained in ~~written~~ **annual** performance reports and all information collected, compiled, and/or maintained by employees of the Board of Education for the purposes of conducting the educator evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq., **including, but not limited to, digital records**, shall be confidential. Such information shall not be subject to public inspection or copying pursuant to the Open Public



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Records Act, N.J.S.A. 47:1A-1 et seq. Nothing contained in N.J.A.C. 6A:10-1.1 et seq. shall be construed to prohibit the Department or a school district from, at its discretion, collecting evaluation data pursuant to N.J.S.A. 18A:6-123.e or distributing aggregate statistics regarding evaluation data.

D. Evaluation of Teaching Staff Members – N.J.A.C. 6A:10-2.1

1. The Board of Education annually shall adopt evaluation rubrics for all teaching staff members. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective.
2. Evaluation rubrics shall be submitted to the Commissioner by June 1 for approval by August 1 of each year.

E. Duties of the Board of Education – N.J.A.C. 6A:10-2.2

1. The Board of Education shall meet the following requirements for the annual evaluation of teaching staff members, unless otherwise specified:
 - a. Establish a District Evaluation Advisory Committee to oversee and guide the planning and implementation of the Board of Education's evaluation policies and procedures as set forth in N.J.A.C. 6A:10-2 et seq.;
 - b. Annually adopt policies and procedures developed by the Superintendent pursuant to N.J.A.C. 6A:10-2.4, including the evaluation rubrics approved by the Commissioner pursuant to N.J.A.C. 6A:10-2.1(c);;

(1) The Superintendent shall develop policies and procedures that, at a minimum, ensure student performance data on the Statewide assessment is, upon receipt, promptly distributed or otherwise made available to staff members who were primarily responsible for instructing the applicable students in the school year in which the assessment was taken, as well as to staff members who are or will be primarily responsible for instructing the applicable students in the subsequent school year.



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- c. Ensure the Superintendent annually notifies all teaching staff members of the adopted evaluation policies and procedures no later than October 1. If a teaching staff member is hired after October 1, the Board/Superintendent shall notify the teaching staff member of the policies and procedures at the beginning of his or her employment. All teaching staff members shall be notified of amendments to the policy and procedures within ten ~~teaching staff member~~ working days of adoption;
- d. Annually adopt by June 1, any Commissioner-approved educator practice instruments and, as part of the process described at N.J.A.C. 6A:10-2.1(c), notify the Department which instruments will be used as part of the school district's evaluation rubrics;
- e. Ensure the Principal of each school within the school district has established a School Improvement Panel pursuant to N.J.A.C. 6A:10-3.1. The panel shall be established annually by August 31 and shall carry out the duties and functions described in N.J.A.C. 6A:10-3.2;
- f. Ensure data elements are collected and stored in an accessible and usable format. Data elements shall include, but not be limited to, scores or evidence from observations for the purpose of evaluation and student growth objective data; and
- g. Ensure the Superintendent or designee certifies to the Department that any observer who conducts an observation of a teaching staff member for the purpose of evaluation as described in N.J.A.C. 6A:10-4.4; N.J.A.C. 6A:10-5.4, and **N.J.A.C. 6A:10-6.2**, shall meet the statutory observation requirements of N.J.S.A. 18A:6-119; 18A:6-123.b(8); and N.J.S.A. 18A:27-3.1 and the teacher member of the School Improvement Panel requirements of N.J.A.C. 6A:10-3.2.



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2. The Board of Education shall ensure the following training procedures are followed when implementing the evaluation rubric for all teaching staff members and, when applicable, applying the Commissioner-approved educator practice instruments:
 - a. Annually provide training on and descriptions of each component of the evaluation rubric for all teaching staff members who are being evaluated in the school district and provide more thorough training for any teaching staff member who is being evaluated for the first time. Training shall include detailed descriptions of all evaluation rubric components including, when applicable, detailed descriptions of student achievement measures and all aspects of the educator practice instruments;
 - ~~b. Provide training on the teaching staff member practice instruments for any supervisor who will conduct observations for the purpose of evaluation of teaching staff members. Training shall be provided before the observer conducts his or her first observation for the purpose of evaluation;~~
 - be.** Annually provide updates and refresher training ~~on the teaching staff member practice instruments~~ for any supervisors who ~~will observe teaching staff member practice for the purpose of increasing accuracy and consistency among observers~~ are conducting evaluations in the school district and more thorough training for any supervisor who will evaluate teaching staff members for the first time. Training shall be provided on each component of the evaluated teaching staff member's evaluation rubric before the evaluation of a teaching staff member; and
 - ~~cd.~~ The Superintendent shall annually certify to the Department that all supervisors of teaching staff members in the school district who are utilizing ~~educator practice instruments~~ **evaluation rubrics** have completed training on ~~the instrument and its application~~ and have demonstrated competency in applying the ~~educator practice instruments~~ **evaluation rubrics**.



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- F. District Evaluation Advisory Committee – N.J.A.C. 6A:10-2.3
1. Members of the District Evaluation Advisory Committee shall include representation from the following groups: teachers from each school level represented in the school district; central office administrators overseeing the teacher evaluation process; supervisors involved in teacher evaluation, when available or appropriate; and administrators conducting evaluations, including a minimum of one administrator conducting evaluations who participates on a School Improvement Panel. Members also shall include the Superintendent, a special education administrator, a parent, and a member of the Board of Education.
 2. The Superintendent may extend membership on the District Evaluation Advisory Committee to representatives of other groups and to individuals.
 3. Beginning in ~~2017-2018~~ **2018-2019**, the District Evaluation Advisory Committees shall no longer be required and the Board of Education shall have the discretion to continue the District's Evaluation Advisory Committee.
- G. Evaluation Procedures for Teaching Staff Members – N.J.A.C. 6A:10-2.4
1. The provisions outlined in Policy and Regulation 3222 and N.J.A.C. 6A:10-2.4 shall be the minimum requirements for the evaluation of teaching staff members.
 2. Evaluation policies and procedures requiring the annual evaluation of all teaching staff members shall be developed under the direction of the Superintendent, who may consult with the District Evaluation Advisory Committee or representatives from School Improvement Panels, and shall include, but not be limited to, a description of:
 - a. Roles and responsibilities for implementation of evaluation policies and procedures;
 - b. Job descriptions, evaluation rubrics for all teaching staff members, the process for calculating the summative ratings and each component, and the evaluation regulations set forth in N.J.A.C. 6A:10 et seq.;



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- c. Methods of data collection and reporting appropriate to each job description, including, but not limited to, the process for student attribution to teachers, Principals, Assistant Principals, and Vice Principals for calculating the median and school-wide student growth percentile;
 - d. Processes for observations for the purpose of evaluation and post-observation conference(s) by a supervisor;
 - e. **Process for developing and scoring student growth objectives;**
 - fe. The process for preparation of individual professional development plans; and
 - gf. The process for preparation of an annual ~~written~~ performance report by the teaching staff member's designated supervisor, and an annual summary conference between the teaching staff member and his or her designated supervisor.
3. The annual summary conference between the designated supervisor and the teaching staff member shall be held before the ~~written~~ **annual** performance report is filed. The conference shall occur on or before June 30 of each school year and shall include, but not be limited to, a review of the following:
- a. The performance of the teaching staff member based upon the job description and, ~~when applicable,~~ the scores or evidence compiled using the teaching staff member's evaluation rubric, including, whenever applicable,; ~~the teaching staff member's practice instrument;~~
 - (1) **The teaching staff member's practice instrument; and**
 - (2) **Available indicators or student achievement measures such as student growth objective scores and student growth percentile scores.**



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- b. The progress of the teaching staff member toward meeting the goals of the individual professional development plan or, when applicable, the corrective action plan; **and**
 - ~~e. Available indicators or scores of student achievement or growth, when applicable, such as student growth objective scores and student growth percentile scores; and~~
 - ~~cd.~~ The preliminary annual ~~written~~ performance report.
4. If any scores for the teaching staff member's evaluation rubric are not available at the time of the annual summary conference due to pending assessment results, the annual summative evaluation rating shall be calculated once all component ratings are available.
 5. The annual ~~written~~ performance report shall be prepared by the teaching staff member's designated supervisor and shall include, but not be limited to:
 - a. A summative rating based on the evaluation rubric;
 - b. Performance area(s) of strength and area(s) needing improvement based upon the job description, ~~observations for the purpose of evaluation and, when applicable, the teaching staff member practice instrument;~~ and **components of the teaching staff member's evaluation rubric; and**
 - c. ~~A~~ **The teaching staff member's** individual professional development plan ~~developed by the designated supervisor and the teaching staff member~~ or, when applicable, a corrective action plan from the evaluation year being reviewed in the report.
 6. The teaching staff member and the designated supervisor shall sign the report within five ~~teaching staff member~~ working days of the review.



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7. The Board of Education shall include all ~~written~~ performance reports and supporting data, including, but not limited to, written observation reports and additional components of the summative evaluation rating as part of the teaching staff member's personnel file or in an alternative, confidential location. If reports and data are stored in an alternative location, the personnel file shall clearly indicate the report's location and how it can be easily accessed. The records shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.
- H. Corrective Action Plans for Teaching Staff Members – N.J.A.C. 6A:10-2.5
1. For each teaching staff member rated ineffective or partially effective on the annual summative evaluation, as measured by the evaluation rubrics, a corrective action plan shall be developed by the teaching staff member and the ~~Superintendent or the~~ teaching staff member's designated supervisor. **If the teaching staff member does not agree with the corrective action plan's content, the designated supervisor shall make a final determination.**
 2. ~~If the summative evaluation rating is calculated before the end of the school year, then~~ The corrective action plan shall be developed and the teaching staff member and his or her designated supervisor shall meet to discuss the corrective action plan ~~prior to September 15 by October 31 of the following school year. The conference to develop and discuss the corrective action plan may be combined with the teaching staff member's annual summary conference that occurs at the end of the year of evaluation.~~ **following the year of evaluation, except:**
 - a3. If the ineffective or partially effective summative evaluation rating is received after **October 1** ~~the start~~ of the school year following the year of evaluation, ~~then~~ a corrective action plan **shall** ~~must~~ be developed, and the teaching staff member and his or her designated supervisor shall meet to discuss the corrective action plan within **twenty-five** ~~fifteen~~ teaching staff member working days following the school district's receipt of the teaching staff member's summative rating.



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- ~~4. The content of the corrective action plan shall replace the content of the individual professional development plan required in N.J.A.C. 6A:9C-3.4(e) and 3.7(e) until the next annual summary conference.~~
35. The content of the corrective action plan shall **replace the content of the individual professional development plan required pursuant to N.J.A.C. 6A:9C-4.3(a) and 4.4(a) and shall:**
- a. Address areas in need of improvement identified in the teaching staff member evaluation rubric;
 - b. Include specific, demonstrable goals for improvement;
 - c. Include responsibilities of the evaluated employee and the school district for the plan's implementation; and
 - d. Include timelines for meeting the goal(s).
46. The teaching staff member's designated supervisor and the teaching staff member on a corrective action plan shall discuss the teaching staff member's progress toward the goals outlined in the corrective action plan during each **required** post-observation conference. **The teaching staff member and his or her designated supervisor may update the goals outlined in the corrective action plan to reflect any change(s) in the teaching staff member's progress, position, or role.**
57. Progress toward the teaching staff member's goals outlined in the corrective action plan:
- a. ~~Shall~~ be documented in the teaching staff member's personnel file and reviewed at the annual summary conference **and** ~~or~~ the mid-year evaluation, ~~when applicable.~~ Both the teaching staff member on a corrective action plan and his or her designated supervisor may collect data and evidence to demonstrate the teaching staff member's progress toward his or her corrective action plan goals; **and**



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- ~~b8.~~ ~~Progress toward the teaching staff member's goals outlined in the corrective action plan~~ ~~M~~ay be used as evidence in the teaching staff member's next annual summative evaluation; however, such progress shall not guarantee an effective rating on the next summative evaluation.
69. Responsibilities of the evaluated teaching staff member on a corrective action plan shall not be exclusionary of other plans for improvement determined to be necessary by the teaching staff member's designated supervisor.
740. The corrective action plan shall remain in effect until the teaching staff member receives his or her next summative evaluation rating.
- 8. There shall be no minimum number of teaching staff member working days a teacher's corrective action plan can be in place.**
- I. Teaching Staff Member Observations and Evaluations – N.J.A.C. 6A:10-6.2
1. The Superintendent shall determine the duration of observations required pursuant to N.J.S.A. 18A:27-3.1 for nontenured teaching staff members, except teachers, Principals, Vice Principals, and Assistant Principals. **Observations include, but are not limited to, observations of meetings, student instruction, parent conferences, and case-study analysis of a significant student issue. The observation shall:**
- a. **Be at least twenty minutes in length;**
 - b. **Be followed within fifteen teaching staff member working days by a conference between the supervisor who made the observation and the nontenured teaching staff member;**
 - c. **Be followed by both parties to such a conference signing the written or electronic observation report and each retaining a copy of his or her records; and**



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- ~~6. The teaching staff member may submit his or her written objection(s) of the evaluation within ten teaching staff member working days following the conference. The objection(s) shall be attached to each party's copy of the annual written performance report.~~
- a7.** The required observations and evaluations for nontenured teaching staff members shall take place before April 30 each year. These observations and evaluations may cover that period between April 30 of one year and April 30 of the succeeding year except in the case of the first year of employment where the three observations and evaluations must have been completed prior to April 30.
- b8.** The number of required observations and evaluations for nontenured teaching staff members may be reduced proportionately when an individual teaching staff member's term of service is less than one academic year.
- 49.** Evaluations for tenured teaching staff shall be completed prior to June 30.

Adopted:



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Evaluation of Administrators, Excluding Principals,
Vice Principals, and Assistant Principals

May 17

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[See POLICY ALERT Nos. 175, 201, 207 and 212]

3223 EVALUATION OF ADMINISTRATORS, EXCLUDING PRINCIPALS, VICE PRINCIPALS, AND ASSISTANT PRINCIPALS

The Board of Education recognizes the importance of administrator effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3223 for the evaluation of administrators consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for administrator evaluations consistent with TEACHNJ and AchieveNJ.

For the purposes of Policy and Regulation 3223, “administrator” means an appropriately certified staff member, as defined in N.J.S.A. 18A-1.1, employed in the school district in an administrative and/or supervisory role and capacity, and holding a valid and effective standard, provisional, or emergency administrative certificate. An “administrator” may be a director, supervisor, or any other administrative or supervisory position in the district. For the purposes of Policy and Regulation 3223 and N.J.A.C. 6A:10-1.1 et seq., “administrator” is not a Principal, Vice Principal, or Assistant Principal.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in **annual written** performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.



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Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals

The Board shall annually adopt evaluation rubrics for administrators which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of administrators and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all administrators. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.

The minimum requirements for the evaluation procedures for administrators as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each administrator rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5.

Observations and evaluations for nontenured administrators shall be in accordance with the provisions of N.J.S.A. 18A:27-3.1. Evaluations for nontenured administrators shall take place before April 30 each year prior to the May 15 notice requirement date for continued employment. Evaluations for tenured administrators shall be completed prior to June 30.

The Superintendent annually shall notify all administrators of the adopted evaluation policies and procedures/regulations no later than October 1. If an administrator is hired after October 1, the Superintendent shall notify the administrator of the policies and procedures/regulations at the beginning of his or her employment. All administrators shall be notified of amendments to the policy and procedures/regulations within ten administrator working days of adoption.

N.J.S.A. 18A:6-117 et seq.; N.J.S.A. 18A:27-3.1
N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5

Adopted:



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Principals, Vice Principals, and
Assistant Principals
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[See POLICY ALERT Nos. 201, 207 and 212]

R 3223 EVALUATION OF ADMINISTRATORS, EXCLUDING PRINCIPALS, VICE PRINCIPALS, AND ASSISTANT PRINCIPALS

A. Definitions – N.J.A.C. 6A:10-1.2

The following words and terms shall have the following meanings when used in Policy and Regulation 3223 unless the context clearly indicates otherwise:

“Administrator” means an appropriately certified staff member, as defined in N.J.S.A. 18A-1.1, employed in the school district in an administrative and/or supervisory role and capacity, and holding a valid and effective standard, provisional, or emergency administrative certificate. An “administrator” may be a director, supervisor or any other administrative or supervisory position in the district. For the purposes of Policy and Regulation 3223 and N.J.A.C. 6A:10-1.1 et seq., “administrator” is not a Principal, Vice Principal, or Assistant Principal.

“Annual performance report” means a written appraisal of the administrator’s performance prepared by the administrator’s designated supervisor based on the evaluation rubric for his or her position.

“Annual summative evaluation rating” means an annual evaluation rating that is based on appraisals of educator practice and student performance, and includes all measures captured in an administrator’s evaluation rubric. The four summative performance categories are ineffective, partially effective, effective, and highly effective.

“Chief School Administrator” means the Superintendent of Schools or the Administrative Principal if there is no Superintendent.

“Commissioner” means Commissioner of the New Jersey Department of Education.



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Evaluation of Administrators, Excluding
Principals, Vice Principals, and
Assistant Principals

“Corrective Action Plan” means a written plan developed by the administrator’s **designated** supervisor in collaboration with the administrator to address deficiencies as outlined in an evaluation. The corrective action plan shall include timelines for corrective action, responsibilities of the individual administrator and the school district for implementing the plan, and specific support that the district shall provide **as defined in N.J.S.A. 18A:6-119.**

“Department” means the New Jersey Department of Education.

“Designated supervisor” means the supervisor designated by the Superintendent of Schools or designee as the administrator’s supervisor.

“District Evaluation Advisory Committee” means a group created to oversee and guide the planning and implementation of the Board of Education’s evaluation policies and procedures as set forth in N.J.A.C. 6A:10-2.3.

“Educator practice instrument” means an assessment tool that provides: scales or dimensions that capture competencies of professional performance; and differentiation of a range of professional performance as described by the scales, which must be shown in practice and/or research studies. The scores from educator practice instruments for teaching staff members other than teachers, Principals, Vice Principals, and Assistant Principals may be applied to the administrator’s summative evaluation rating in a manner determined by the school district.

“Evaluation” means an appraisal of an individual’s professional performance in relation to his or her job description, **and** professional standards; and ~~Statewide evaluation criteria that incorporates analysis of multiple measures of student achievement or growth, if applicable, and multiple data sources~~ **based on, when applicable, the individual’s evaluation rubric.**

“Evaluation rubric” means a set of criteria, measures, and processes used to evaluate all administrators in a specific school district or local education agency. Evaluation rubrics consist of measures of professional practice, based on educator practice instruments and student outcomes. Each Board of Education will have an evaluation rubric specifically for teachers, another specifically for Principals, Vice Principals, and Assistant Principals, and evaluation rubrics for other categories of staff members.



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Principals, Vice Principals, and
Assistant Principals

“Indicators of student progress and growth” means the results of assessment(s) of students as defined in N.J.A.C. 6A:8, Standards and Assessment.

“Individual professional development plan” is as defined in N.J.S.A. 18A:6-119.

“Job description” means a written specification of the function of a position, duties and responsibilities, the extent and limits of authority, and work relationships within and outside the school and school district.

~~“Model evaluation rubric” means district educator evaluation rubrics that have been reviewed and accepted by the Commissioner. A model teaching or principal evaluation rubric includes a teacher or principal practice instrument that appears on the Department’s list of approved educator practice instruments.~~

“Observation” means a method of collecting data on the performance of an administrator's assigned duties and responsibilities. An observation for the purpose of evaluation will be included in the determination of the annual summative evaluation rating and shall be conducted by **an individual employed in the school district in a supervisory role and capacity and possessing a school administrator, principal, or supervisor endorsement as defined in N.J.A.C. 6A:9-2.1 and as designated by the Superintendent or designee.**

“Post-observation conference” means a meeting, either in-person or remotely, between ~~a Superintendent or designated~~ **the** supervisor who conducted the observation and the administrator for the purpose of evaluation to discuss the data collected in the observation.

“Scoring guide” means a set of rules or criteria used to evaluate a performance, product, or project. The purpose of a scoring guide is to provide a transparent and reliable evaluation process. Educator practice instruments include a scoring guide that an evaluator uses to structure his or her assessments and ratings of professional practice.

“Semester” means half of the school year.



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“Signed” means the name of one physically written by oneself or an electronic code, sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.

~~“Student growth objective” means an academic goal that administrators and evaluators may set for groups of students.~~

“Superintendent” means Superintendent of Schools or Chief School Administrator.

“Supervisor” means an appropriately certified staff member, as defined in N.J.S.A. 18A:1-1, or Superintendent employed in the school district in a supervisory role and capacity, and possessing a school administrator, Principal, or supervisor endorsement, as defined in N.J.A.C. 6A:9B-12~~4~~.

B. Applicability of Rules on Collective Bargaining Agreements – N.J.A.C. 6A:10-1.3

The rules in N.J.A.C. 6A:10-1.1 et seq. shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts entered into by a school district in effect on July 1, 2013. No collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives.

C. Educator Evaluation Data, Information, and ~~Written~~ **Annual Performance** Reports – N.J.A.C. 6A:10-1.4

All information contained in ~~written~~ **annual** performance reports and all information collected, compiled, and/or maintained by employees of the Board of Education for the purposes of conducting the educator evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq., **including, but not limited to, digital records**, shall be confidential. Such information shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. Nothing contained in N.J.A.C. 6A:10-1.1 et seq. shall be construed to prohibit the Department or a school district from, at its discretion, collecting evaluation data pursuant to N.J.S.A. 18A:6-123.e or distributing aggregate statistics regarding evaluation data.



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D. Evaluation of Administrators – N.J.A.C. 6A:10-2.1

1. The Board of Education shall annually adopt evaluation rubrics for all administrators. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective.
2. Evaluation rubrics shall be submitted to the Commissioner by June 1 for approval by August 1 of each year.

E. Duties of the Board of Education – N.J.A.C. 6A:10-2.2

1. The Board of Education shall meet the following requirements for the annual evaluation of administrators, unless otherwise specified:
 - a. Establish a District Evaluation Advisory Committee to oversee and guide the planning and implementation of the Board of Education's evaluation policies and procedures as set forth in N.J.A.C. 6A:10-2.4 et seq.;
 - b. Annually adopt policies and procedures developed by the Superintendent pursuant to N.J.A.C. 6A:10-2.4, including the evaluation rubrics approved by the Commissioner pursuant to N.J.A.C. 6A:10-2.1(c).;

- (1) **The Superintendent shall develop policies and procedures that, at a minimum, ensure student performance data on the Statewide assessment is, upon receipt, promptly distributed or otherwise made available to staff members who were primarily responsible for instructing the applicable students in the school year in which the assessment was taken, as well as to staff members who are or will be primarily responsible for instructing the applicable students in the subsequent school year.**



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- c. Ensure the Superintendent annually notifies all administrators of the adopted evaluation policies and procedures no later than October 1. If an administrator is hired after October 1, the Board/Superintendent shall notify the administrator of the policies and procedures at the beginning of his or her employment. All administrators shall be notified of amendments to the policy and procedures within ten ~~administrator~~ working days of adoption;
- d. Annually adopt by June 1, any Commissioner-approved educator practice instruments and, as part of the process described at N.J.A.C. 6A:10-2.1(c), notify the Department which instruments will be used as part of the school district's evaluation rubrics;
- e. Ensure the Principal of each school within the school district has established a School Improvement Panel pursuant to N.J.A.C. 6A:10-3.1. The panel shall be established annually by August 31 and shall carry out the duties and functions described in N.J.A.C. 6A:10-3.2;
- f. Ensure data elements are collected and stored in an accessible and usable format. Data elements shall include, but not be limited to, scores or evidence from observations for the purpose of evaluation and student growth objective data; and
- g. Ensure the Superintendent or designee certifies to the Department that any observer who conducts an observation of an administrator for the purpose of evaluation as described in N.J.A.C. 6A:10-4.4; N.J.A.C. 6A:10-5.4; and N.J.A.C. 6A:10-6.2 shall meet the statutory observation requirements of N.J.S.A. 18A:6-119; 18A:6-123.b(8); and N.J.S.A. 18A:27-3.1 and the teacher member of the School Improvement Panel requirements of N.J.A.C. 6A:10-3.2.



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2. The Board of Education shall ensure the following training procedures are followed when implementing the evaluation rubric for all administrators and, when applicable, applying the Commissioner-approved educator practice instruments:
 - a. Annually provide training on and descriptions of each component of the evaluation rubric for all administrators who are being evaluated in the school district and provide more thorough training for any administrator who is being evaluated for the first time. Training shall include detailed descriptions of all evaluation rubric components including, when applicable, detailed descriptions of student achievement measures and all aspects of the educator practice instruments;
 - b. ~~Provide training on the educator practice instruments for any supervisor who will conduct observations for the purpose of evaluation of administrators. Training shall be provided before the observer conducts his or her first observation for the purpose of evaluation;~~
 - be. Annually provide updates and refresher training ~~on the educator practice instruments for any supervisors who will observe educator practice for the purpose of increasing accuracy and consistency among observers~~ **are conducting evaluations in the school district and more thorough training for any supervisor who will evaluate administrators for the first time. Training shall be provided on each component of the evaluated administrator's evaluation rubric before the evaluation of an administrator; and**
 - cd. The Superintendent shall annually certify to the Department that all supervisors of administrators in the school district who are utilizing ~~educator practice instruments~~ **evaluation rubrics** have completed training on ~~the instrument and its application~~ and have demonstrated competency in applying the **evaluation rubrics** ~~educator practice instruments~~.



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- F. District Evaluation Advisory Committee – N.J.A.C. 6A:10-2.3
1. Members of the District Evaluation Advisory Committee shall include representation from the following groups: teachers from each school level represented in the school district; central office administrators overseeing the teacher evaluation process; supervisors involved in teacher evaluation, when available or appropriate; and administrators conducting evaluations, including a minimum of one administrator conducting evaluations who participates on a School Improvement Panel. Members also shall include the Superintendent, a special education administrator, a parent, and a member of the Board of Education.
 2. The Superintendent may extend membership on the District Evaluation Advisory Committee to representatives of other groups and to individuals.
 3. Beginning in ~~2017-2018~~ **2018-2019**, the District Evaluation Advisory Committees shall no longer be required and the Board of Education shall have the discretion to continue the District's Evaluation Advisory Committee.
- G. Evaluation Procedures for Administrators – N.J.A.C. 6A:10-2.4
1. The provisions outlined in Policy and Regulation 3223 and N.J.A.C. 6A:10-2.4 shall be the minimum requirements for the evaluation of administrators.
 2. Evaluation policies and procedures requiring the annual evaluation of all administrators shall be developed under the direction of the Superintendent, who may consult with the District Evaluation Advisory Committee or representatives from School Improvement Panels, and shall include, but not be limited to, a description of:
 - a. Roles and responsibilities for implementation of evaluation policies and procedures;
 - b. Job descriptions, evaluation rubrics for administrators, the process for calculating the summative ratings and each component, and the evaluation regulations set forth in N.J.A.C. 6A:10 et seq.;



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- c. Methods of data collection and reporting appropriate to each job description, including, but not limited to, the process for student attribution to teachers, Principals, Vice Principals, and Assistant Principals for calculating the median and school-wide student growth percentile;
 - d. Processes for observations for the purpose of evaluation and post-observation conference(s) by a supervisor;
 - e. **Process for developing and scoring student growth objectives;**
 - fe. The process for preparation of individual professional development plans; and
 - gf. The process for preparation of an annual ~~written~~ performance report by the Superintendent or designated supervisor and an annual summary conference between the administrator and **his or her** ~~the Superintendent or~~ designated supervisor.
3. The annual summary conference between ~~the Superintendent or~~ designated supervisors and the administrator shall be held before the **annual written** performance report is filed. The conference shall occur on or before June 30 of each **school** year and shall include, but not be limited to, a review of the following:
- a. The performance of the administrator based upon the job description and the scores or evidence compiled using the administrator's evaluation rubric, including, whenever applicable, ~~the educator's practice instrument;~~
 - (1) **The administrator's practice instrument; and**
 - (2) **Available indicators or student achievement measures such as student growth objective scores and student growth percentile scores.**



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7. The Board of Education shall include all ~~written~~ performance reports and supporting data, including, but not limited to, written observation reports and additional components of the summative evaluation rating as part of his or her personnel file, or in an alternative, confidential location. If reports and data are stored in an alternative, confidential location, the personnel file shall clearly indicate the report's location and how it can easily be accessed. The records shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.
- H. Corrective Action Plans for Administrators – N.J.A.C. 6A:10-2.5
1. For each administrator rated ineffective or partially effective on the annual summative evaluation, as measured by the evaluation rubrics, a corrective action plan shall be developed by administrator and the Superintendent or the designated supervisor. **If the administrator does not agree with the corrective action plan's content, the designated supervisor shall make a final determination.**
 2. ~~If the summative evaluation rating is calculated before the end of the school year, then~~ The corrective action plan shall be developed and the administrator and ~~the Superintendent or his or her~~ designated supervisor shall meet to discuss the corrective action plan ~~prior to September 15~~ **by October 31** of the following school year. ~~The conference to develop and discuss the corrective action plan may be combined with the administrator's annual summary conference that occurs at the end of the year of evaluation.~~ **following the year of evaluation except:**
 - a3. If the ineffective or partially effective summative evaluation rating is received after ~~the start~~ **October 1** of the school year following the year of evaluation, ~~then~~ a corrective action plan **shall must** be developed, and the administrator and **his or her** ~~the Superintendent or~~ designated supervisor shall meet to discuss the corrective action plan within **twenty-five** ~~fifteen~~ administrator working days following the school district's receipt of the administrator's summative rating.



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4. ~~The content of the corrective action plan shall replace the content of the individual professional development plan required in N.J.A.C. 6A:9C-3.4(e) and 3.7(e) until the next annual summary conference.~~
35. The content of the corrective action plan shall **replace the content of the individual professional development plan required pursuant to N.J.A.C. 6A:9C-4.3(a) and 4.4(a) and shall:**
- a. Address areas in need of improvement identified in the administrator evaluation rubric;
 - b. Include specific, demonstrable goals for improvement;
 - c. Include responsibilities of the evaluated employee and the school district for the plan's implementation; and
 - d. Include timelines for meeting the goal(s).
46. The **administrator's Superintendent** ~~or~~ designated supervisor, and the administrator on a corrective action plan shall discuss the administrator's progress toward the goals outlined in the corrective action plan during each **required** post-observation conference. **The administrator and his or her designated supervisor may update the goals outlined in the corrective action plan to reflect any change(s) in the administrator's progress, position, or role.**
57. Progress toward the administrator's goals outlined in the corrective action plan:
- a. ~~S~~shall be documented in the administrator's personnel file and reviewed at the annual summary conference **and** ~~or~~ the mid-year evaluation, ~~when applicable.~~ Both the administrator on a corrective action plan and ~~the Superintendent or~~ **his or her** designated supervisor may collect data and evidence to demonstrate the administrator's progress toward his or her corrective action plan goals; **and**



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~~b8. Progress toward the administrator's goals outlined in the corrective action plan~~ **M**ay be used as evidence in the administrator's next annual summative evaluation; however, such progress shall not guarantee an effective rating on the next summative evaluation.

~~69.~~ Responsibilities of the evaluated administrator on a corrective action plan shall not be exclusionary of other plans for improvement determined to be necessary by the ~~Superintendent or~~ **administrator's** designated supervisor.

~~740.~~ The corrective action plan shall remain in effect until the administrator receives his or her next summative evaluation rating.

8. There shall be no minimum number of administrator working days an administrator's corrective action plan can be in place.

I. Administrator Observations and Evaluations – N.J.A.C. 6A:10-6.2

1. The Superintendent shall determine the duration of observations required pursuant to N.J.S.A. 18A:27-3.1 for nontenured administrators. **Observations include, but are not limited to, observations of meetings, student instruction, parent conferences, and case-study analysis of a significant student issue. The observation shall:**

a. Be at least twenty minutes in length;

b. Be followed within fifteen administrator working days by a conference between the supervisor who made the observation and the nontenured administrator;

c. Be followed by both parties to such a conference signing the written or electronic observation report and each retaining a copy of his or her records; and

d. Allow the nontenured administrator to submit his or her written objection(s) of the evaluation within ten administrator working days following the conference. The objection(s) shall be attached to each party's copy of the annual performance report.



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2. **All tenured administrators shall receive at least one observation per school year.**
3. **All nontenured administrators shall receive at least three observations, as required pursuant to N.J.S.A. 18A:27-3.1.**
- ~~2. Each nontenured administrator shall be observed and evaluated in the performance of his or her duties at least three times during each school year but not less than once during each semester.~~
- ~~3. Each tenured administrator shall be observed and evaluated in the performance of his or her duties at least once each school year. The Superintendent shall determine the duration of the observation.~~
- ~~4. Observations include, but are not limited to: observations of meetings, student instruction, parent conferences, and a case study analysis of a significant student issue.~~
- ~~5. Each observation shall be followed within fifteen administrator working days by a conference between the Superintendent or designated supervisor who made the observation and written or electronic evaluation and the administrator. Both parties to such a conference shall sign the written or electronic evaluation report and each shall retain a copy for his or her records. The purpose of this procedure is to recommend as to reemployment, identify any deficiencies, extend assistance for correction, and improve professional competence.~~
- ~~6. The administrator may submit his or her written objection(s) of the evaluation within ten administrator working days following the conference. The objection(s) shall be attached to each party's copy of the annual written performance report.~~
 - a7. The required observations and evaluations for nontenured administrators shall take place before April 30 each year. These observations and evaluations may cover that period between April 30 of one year and April 30 of the succeeding year except in the case of the first year of employment where the three evaluations and observations must have been completed prior to April 30.



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- b8.** The number of required observations and evaluations for nontenured administrators may be reduced proportionately when an individual administrator's term of service is less than one academic year.
- 49.** Evaluations for tenured administrators shall be completed prior to June 30.

Adopted:



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Evaluation of Principals, Vice Principals,
and Assistant Principals

May 17

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[See **POLICY ALERT Nos. 201, 207 and 212**]

3224 EVALUATION OF PRINCIPALS, VICE PRINCIPALS, AND ASSISTANT PRINCIPALS

The Board of Education recognizes the importance of Principal, Vice Principal, and Assistant Principal effectiveness to further the development of a professional corps of educators and to increase student achievement. The Board of Education adopts Policy and Regulation 3224 for the evaluation of Principals, Vice Principals, and Assistant Principals consistent with the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACHNJ) and the AchieveNJ administrative codes. This Policy and Regulation provides the provisions and requirements for Principal, Vice Principal, and Assistant Principal evaluations consistent with TEACHNJ and AchieveNJ.

The rules in N.J.A.C. 6A:10 – Educator Effectiveness shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts in effect on July 1, 2013 and no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives. All information contained in **annual written** performance reports and all information collected, compiled, and/or maintained by employees for the evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq. shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

The Board shall annually adopt evaluation rubrics for Principals, Vice Principals, and Assistant Principals which shall be submitted to the Commissioner by June 1 for approval by August 1 of each year. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective. The Board shall meet the requirements as outlined in N.J.A.C. 6A:10-2.2(a) for the annual evaluation of Principals, Vice Principals, and Assistant Principals and shall ensure the training procedures as outlined in N.J.A.C. 6A:10-2.2(b) are followed when implementing the evaluation rubrics for all Principals, Vice Principals, or Assistant Principals. A District Evaluation Advisory Committee shall be established in accordance with the requirements of N.J.A.C. 6A:10-2.3.

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The minimum requirements for the evaluation procedures for Principals, Vice Principals, and Assistant Principals as outlined in N.J.A.C. 6A:10-2.4 shall be followed. For each Principal, Vice Principal, or Assistant Principal rated ineffective or partially effective on the annual summative evaluation rating, as measured by the evaluation rubrics, a corrective action plan shall be developed in accordance with the provisions of N.J.A.C. 6A:10-2.5.

The components of the principal evaluation rubrics as described in N.J.A.C. 6A:10-5.1 shall apply to Principals, Vice Principals, and Assistant Principals. Measures of student achievement, as outlined in N.J.A.C. 6A:10-5.2, shall be used to determine impact on student learning. Principal, Vice Principal, and Assistant Principal observations shall be conducted in accordance with the provisions of N.J.A.C. 6A:10-5.4. The Superintendent or designated supervisor shall conduct observations for the evaluation of Principals pursuant to N.J.S.A. 18A:6-121 and he or she shall be trained pursuant to N.J.A.C. 6A:10-2.2(b). A Principal, or the Superintendent or designated supervisor, shall conduct observations for the evaluation of Vice Principals and Assistant Principals pursuant to N.J.S.A. 18A:6-121.

The principal practice instrument approved by the Department of Education shall meet the criteria as outlined in N.J.A.C. 6A:10-7.3.

The Superintendent annually shall notify all Principals, Vice Principals, or Assistant Principals of the adopted evaluation policies and procedures/regulations no later than October 1. If a Principal, Vice Principal, or Assistant Principal is hired after October 1, the Superintendent shall notify the Principal, Vice Principal, or Assistant Principal of the policies and procedures/regulations at the beginning of his or her employment. All Principals, Vice Principals, and Assistant Principals shall be notified of amendments to the policy and procedures/regulations within ten Principal, Vice Principal, or Assistant Principal working days of adoption.

N.J.S.A. 18A:6-117 et seq.
N.J.A.C. 6A:10-1.1 through 1.4; 6A:10-2.1 through 2.5
N.J.A.C. 6A:10-5.1 through 5.4
N.J.A.C. 6A:10-7.1 and 7.3

Adopted:



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and Assistant Principals

May 17

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[See **POLICY ALERT Nos. 201, 207 and 212**]

R 3224 EVALUATION OF PRINCIPALS, VICE PRINCIPALS, AND ASSISTANT PRINCIPALS

A. Definitions – N.J.A.C. 6A:10-1.2

The following words and terms shall have the following meanings when used in Policy and Regulation 3224 unless the context clearly indicates otherwise:

“Annual performance report” means a written appraisal of the Principal’s, Vice Principal’s, or Assistant Principal’s performance prepared by the designated supervisor based on the evaluation rubric for his or her position.

“Annual summative evaluation rating” means an annual evaluation rating that is based on appraisals of educator practice and student performance, and includes all measures captured in a Principal, Vice Principal, or Assistant Principal evaluation rubric. The four summative performance categories are ineffective, partially effective, effective, and highly effective.

“Calibration” in the context of educator evaluation means a process to monitor the competency of a trained evaluator to ensure the evaluator continues to apply an educator practice instrument accurately and consistently according to the standards and definitions of the specific instrument.

“Chief School Administrator” means the Superintendent of Schools or the Administrative Principal if there is no Superintendent.

“Commissioner” means Commissioner of the New Jersey Department of Education.



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“Corrective Action Plan” means a written plan developed by the Superintendent or **a designated supervisor** ~~designee~~ in collaboration with the Principal, Vice Principal, and Assistant Principal to address deficiencies as outlined in an evaluation. The corrective action plan shall include timelines for corrective action, responsibilities of the individual Principal, Vice Principal, and Assistant Principal and the school district for implementing the plan, and specific support that the district shall provide **as defined in N.J.S.A. 18A:6-119**.

“Department” means the New Jersey Department of Education.

“Designated supervisor” means the supervisor designated by the Superintendent of Schools **or designee as the administrator’s** ~~as the Principal’s, Vice Principal’s, or Assistant Principal’s~~ supervisor.

“District Evaluation Advisory Committee” means a group created to oversee and guide the planning and implementation of the Board of Education's evaluation policies and procedures as set forth in N.J.A.C. 6A:10-2.3.

“Educator practice instrument” means an assessment tool that provides: scales or dimensions that capture competencies of professional performance; and differentiation of a range of professional performance as described by the scales, which must be shown in practice and/or research studies.

“Evaluation” means an appraisal of an individual’s professional performance in relation to his or her job description, **and** professional standards; and ~~Statewide evaluation criteria that incorporates analysis of multiple measures of student achievement or growth and multiple data sources~~ **based on, when applicable, the individual’s evaluation rubric**.

“Evaluation rubric” means a set of criteria, measures, and processes used to evaluate all Principals, Vice Principals, and Assistant Principals in a specific school district or local education agency. Evaluation rubrics consist of measures of professional practice, based on educator practice instruments and student outcomes. Each Board of Education will have an evaluation rubric specifically for teachers, another specifically for Principals, Vice Principals, and Assistant Principals, and evaluation rubrics for other categories of teaching staff members.



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“Indicators of student progress and growth” means the results of assessment(s) of students as defined in N.J.A.C. 6A:8, Standards and Assessment.

“Individual professional development plan” is as defined in N.J.S.A. 18A:6-119.

“Job description” means a written specification of the function of a position, duties and responsibilities, the extent and limits of authority, and work relationships within and outside the school and school district.

~~“Model evaluation rubric” means district educator evaluation rubrics that have been reviewed and accepted by the Commissioner. A model teaching or principal evaluation rubric includes a teacher or principal practice instrument that appears on the Department’s list of approved educator practice instruments.~~

“Observation” means a method of collecting data on the performance of a Principal’s, Vice Principal’s, and Assistant Principal’s assigned duties and responsibilities. An observation for the purpose of evaluation will be included in the determination of the annual summative evaluation rating and shall be conducted by the Superintendent or designee.

“Post-observation conference” means a meeting, either in-person or remotely, between the ~~Superintendent or the designated~~ supervisor who conducted the observation and the Principal, Vice Principal, and Assistant Principal for the purpose of evaluation to discuss the data collected in the observation.

“Principal practice instrument” means an assessment tool that provides scales or dimensions that capture competencies of professional performance; and differentiation of a range of professional performance as described by the scales, which must be shown in practice and/or research studies. The scores from the principal practice instrument are components of the evaluation rubrics and the scores are included in the summative evaluation rating for the individual.

“Scoring guide” means a set of rules or criteria used to evaluate a performance, product, or project. The purpose of a scoring guide is to provide a transparent and reliable evaluation process. Educator practice instruments include a scoring guide that an evaluator uses to structure his or her assessments and ratings of professional practice.



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“Semester” means half of the school year.

“Signed” means the name of one physically written by oneself or an electronic code, sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.

“Student growth objective” means an academic goal that teachers and ~~evaluators~~ **designated supervisors** set for groups of students.

“Student growth percentile” means a specific metric for measuring individual student progress on Statewide assessments by tracking how much a student’s test scores have changed relative to other students Statewide with similar scores in previous years.

“Superintendent” means Superintendent of Schools or Chief School Administrator.

“Supervisor” means an appropriately certified teaching staff member as defined in N.J.S.A. 18A:1-1, or Superintendent employed in the district in a supervisory role and capacity, and possessing a school administrator, Principal, or supervisor endorsement as defined in N.J.A.C. 6A:9B-142 and certified to evaluate a Principal, Vice Principal, or Assistant Principal.

B. Applicability of Rules on Collective Bargaining Agreements – N.J.A.C. 6A:10-1.3

The rules in N.J.A.C. 6A:10-1.1 et seq. shall not override any conflicting provision(s) of collective bargaining agreements or other employment contracts entered into by a school district in effect on July 1, 2013. No collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1 et seq. or any other specific statute or regulation, nor shall topics subject to bargaining involve matters of educational policy or managerial prerogatives.



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C. Educator Evaluation Data, Information, and ~~Written~~ **Annual Performance** Reports – N.J.A.C. 6A:10-1.4

All information contained in ~~written~~ **annual** performance reports and all information collected, compiled, and/or maintained by employees of the Board of Education for the purposes of conducting the educator evaluation process pursuant to N.J.A.C. 6A:10-1.1 et seq., **including, but not limited to, digital records**, shall be confidential. Such information shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. Nothing contained in N.J.A.C. 6A:10-1.1 et seq. shall be construed to prohibit the Department or a school district from, at its discretion, collecting evaluation data pursuant to N.J.S.A. 18A:6-123.e or distributing aggregate statistics regarding evaluation data.

D. Evaluation of Principals, Vice Principals, and Assistant Principals – N.J.A.C. 6A:10-2.1

1. The Board of Education shall annually adopt evaluation rubrics for all Principals, Vice Principals, and Assistant Principals. The evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective.
2. The evaluation rubrics for Principals, Vice Principals, and Assistant Principals shall include all other relevant minimum standards set forth in N.J.S.A. 18A:6-123 (P.L. 2012, c. 26, § 17c).
3. Evaluation rubrics shall be submitted to the Commissioner by June 1 for approval by August 1 of each year.

E. Duties of the Board of Education – N.J.A.C. 6A:10-2.2

1. The Board of Education shall meet the following requirements for the annual evaluation of Principals, Vice Principals, and Assistant Principals, unless otherwise specified:
 - a. Establish a District Evaluation Advisory Committee to oversee and guide the planning and implementation of the Board of Education's evaluation policies and procedures as set forth in N.J.A.C. 6A:10-~~21.1~~ et seq.;



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- b. Annually adopt policies and procedures developed by the Superintendent pursuant to N.J.A.C. 6A:10-2.4, including the evaluation rubrics approved by the Commissioner pursuant to N.J.A.C. 6A:10-2.1(c);
 - (1) **The Superintendent shall develop policies and procedures that, at a minimum, ensure student performance data on the Statewide assessment is, upon receipt, promptly distributed or otherwise made available to staff members who were primarily responsible for instructing the applicable students in the school year in which the assessment was taken, as well as to staff members who are or will be primarily responsible for instructing the applicable students in the subsequent school year.**
- c. Ensure the Superintendent annually notifies all Principals, Vice Principals, and Assistant Principals of the adopted evaluation policies and procedures no later than October 1. If a Principal, Vice Principal, or Assistant Principal is hired after October 1, the Board/Superintendent shall notify all Principals, Vice Principals, and Assistant Principals of the policies and procedures at the beginning of his or her employment. All Principals, Vice Principals, and Assistant Principals shall be notified of amendments to the policy and procedures within ten ~~Principal, Vice Principal, or Assistant Principal~~ working days of adoption;
- d. Annually adopt by June 1, any Commissioner-approved educator practice instruments and, as part of the process described at N.J.A.C. 6A:10-2.1(c), notify the Department which instruments will be used as part of the school district's evaluation rubrics;
- e. Ensure the Principal of each school within the school district has established a School Improvement Panel pursuant to N.J.A.C. 6A:10-3.1. The panel shall be established annually by August 31 and shall carry out the duties and functions described in N.J.A.C. 6A:10-3.2;



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- f. Ensure data elements are collected and stored in an accessible and usable format. Data elements shall include, but not be limited to, scores or evidence from observations for the purpose of evaluation and student growth objective data; and
 - g. Ensure the Superintendent or designee certifies to the Department that any observer who conducts an observation of a Principal, Vice Principal, or Assistant Principal for the purpose of evaluation as described in N.J.A.C. 6A:10-4.4; N.J.A.C. 6A:10-5.4; and 6A:10-6.2 shall meet the statutory observation requirements of N.J.S.A. 18A:6-119; 18A:6-123.b(8); and N.J.S.A. 18A:27-3.1 and the teacher member of the School Improvement Panel requirements of N.J.A.C. 6A:10-3.2.
2. The Board of Education shall ensure the following training procedures are followed when implementing the evaluation rubric for all Principals, Vice Principals, and Assistant Principals and, when applicable, applying the Commissioner-approved principal practice instruments:
- a. Annually provide training on and descriptions of each component of the evaluation rubric for all Principals, Vice Principals, and Assistant Principals who are being evaluated in the school district and provide more thorough training for any Principals, Vice Principals, and Assistant Principals who are being evaluated for the first time. Training shall include detailed descriptions of all evaluation rubric components including, when applicable, detailed descriptions of student achievement measures and all aspects of the principal practice instrument;
 - b. ~~Provide training on the principal practice instrument for the Superintendent or designated supervisor who will conduct observations for the purpose of evaluation of Principals, Vice Principals, or Assistant Principals. Training shall be provided before the observer conducts his or her first observation for the purpose of evaluation;~~



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- be. Annually provide updates and refresher training ~~on the principal practice instrument for any supervisors who will observe principal practice for the purpose of increasing accuracy and consistency among observers~~ **are conducting evaluations in the school district and more thorough training for any supervisor who will evaluate Principals, Vice Principals, or Assistant Principals for the first time. Training shall be provided on each component of the evaluated Principal's, Vice Principal's, or Assistant Principal's evaluation rubric before the evaluation of the Principal, Vice Principal, or Assistant Principal;**
- cd. The Superintendent shall annually certify to the Department that all **supervisors** ~~evaluators~~ of Principals, Vice Principals, and Assistant Principals in the school district who are utilizing **evaluation rubrics** ~~principal practice instruments~~ have completed training on **and the** ~~instrument and its application and have demonstrated competency in applying the~~ **evaluation rubrics** ~~principal practice instrument~~.

F. District Evaluation Advisory Committee – N.J.A.C. 6A:10-2.3

- 1. Members of the District Evaluation Advisory Committee shall include representation from the following groups: teachers from each school level represented in the school district; central office administrators overseeing the teacher evaluation process; supervisors involved in teacher evaluation, when available or appropriate; and administrators conducting evaluations, including a minimum of one administrator conducting evaluations who participates on a School Improvement Panel. Members also shall include the Superintendent, a special education administrator, a parent, and a member of the Board of Education.
- 2. The Superintendent may extend membership on the District Evaluation Advisory Committee to representatives of other groups and to individuals.



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3. Beginning in **2018-2019** ~~2017-2018~~, the District Evaluation Advisory Committees shall no longer be required and the Board of Education shall have the discretion to continue the District's Evaluation Advisory Committee.
- G. Evaluation Procedures for Principals, Vice Principals, and Assistant Principals - N.J.A.C. 6A:10-2.4
1. The provisions outlined in Policy and Regulation 3224 and N.J.A.C. 6A:10-2.4 shall be the minimum requirements for the evaluation of Principals, Vice Principals, and Assistant Principals.
 2. Evaluation policies and procedures requiring the annual evaluation of Principals, Vice Principals, and Assistant Principals shall be developed under the direction of the Superintendent, who may consult with the District Evaluation Advisory Committee or representatives from School Improvement Panels, and shall include, but not be limited to, a description of:
 - a. Roles and responsibilities for implementation of evaluation policies and procedures;
 - b. Job descriptions, evaluation rubrics for Principals, Vice Principals, and Assistant Principals, the process for calculating the summative ratings and each component and the evaluation regulations set forth in N.J.A.C. 6A:10-1 et seq.;
 - c. Methods of data collection and reporting appropriate to each job description, including, but not limited to, the process for student attribution to teachers, Principals, Vice Principals, Assistant Principals for calculating the median and school-wide student growth percentile;
 - d. Processes for observations for the purpose of evaluation and post-observation conference(s) by a supervisor;
 - e. **Process for developing and scoring student growth objectives;**



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- fe. The process for preparation of individual professional development plans; and
 - gf. The process for preparation of an annual ~~written~~ performance report by the Superintendent or designated supervisor, and an annual summary conference between the Principal, Vice Principal, or Assistant Principal and the Superintendent or designated supervisor.
3. The annual summary conference between the ~~Superintendent or~~ designated supervisor and the Principal, Vice Principal, or Assistant Principal shall be held before the ~~written~~ **annual** performance report is filed. The conference shall occur on or before June 30 of each **school** year and shall include, but not be limited to, a review of the following:
- a. The performance of the Principal, Vice Principal, or Assistant Principal based upon the job description and; ~~when applicable,~~ the scores or evidence compiled using the evaluation rubric, including, when applicable; ~~the principal practice instrument;~~
 - (1) **The principal's practice instrument; and**
 - (2) **Available indicators or student achievement measures such as student growth objective scores and student growth percentile scores.**
 - b. The progress of the Principal, Vice Principal, or Assistant Principal toward meeting the goals of the individual professional development plan or, when applicable, the corrective action plan; **and**
 - e. ~~Available indicators or scores of student achievement or growth, when applicable, such as student growth objective scores and student growth percentile scores; and~~
- cd. The preliminary annual ~~written~~ performance report.



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4. If any scores for the Principal's, Vice Principal's, or Assistant Principal's evaluation rubric are not available at the time of the annual summary conference due to pending assessment results, the annual summative evaluation rating shall be calculated once all component ratings are available.
5. The annual ~~written~~ performance report for the Principal, Vice Principal, or Assistant Principal shall be prepared by the ~~Superintendent~~ or designated supervisor and shall include, but not be limited to:
 - a. A summative rating based on the evaluation rubric, including, when applicable, a total score for each component as described in N.J.A.C. 6A:10-5;
 - b. Performance area(s) of strength and area(s) needing improvement based upon the job description, ~~observations for the purpose of evaluation and, when applicable, the principal practice instrument;~~ and **components of the Principal's, Vice Principal's, or Assistant Principal's evaluation rubric; and**
 - c. ~~A~~ **The Principal's, Vice Principal's, or Assistant Principal's** individual professional development plan developed by the ~~Superintendent or designated supervisor and the Principal, Vice Principal, or Assistant Principal or, when applicable,~~ a corrective action plan from the evaluation year being reviewed in the report.
6. The Principal, Vice Principal, or Assistant Principal and the ~~Superintendent~~ or designated supervisor shall sign the report within five ~~Principal, Vice Principal, or Assistant Principal~~ working days of the review.
7. The Board of Education shall include all ~~written~~ performance reports and supporting data, including, but not limited to, written observation reports and additional components of the summative evaluation rating as part of the Principal's, Vice Principal's, or Assistant Principal's personnel file, or in an alternative, confidential location. If reports and data are stored in an alternate



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location, the personnel file shall clearly indicate the report's location and how it can be easily accessed. The records shall be confidential and shall not be subject to public inspection or copying pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

H. Corrective Action Plans for Principals, Vice Principals, and Assistant Principals – N.J.A.C. 6A:10-2.5

1. For each Principal, Vice Principal, and Assistant Principal rated ineffective or partially effective on the annual summative evaluation, as measured by the evaluation rubrics, a corrective action plan shall be developed by the Principal, Vice Principal, or Assistant Principal and the ~~Superintendent~~ or designated supervisor. **If the Principal, Vice Principal, or Assistant Principal does not agree with the corrective action plan's content, the designated supervisor shall make the final determination.**
2. ~~If the summative evaluation rating is calculated before the end of the school year, then~~ The corrective action plan shall be developed and the Principal, Vice Principal, or Assistant Principal and the ~~Superintendent~~ or **his or her** designated supervisor shall meet to discuss the corrective action plan ~~prior to September 15 by~~ **October 31** of the following school year. ~~The conference to develop and discuss the corrective action plan may be combined with the Principal's, Vice Principal's, or Assistant Principal's annual summary conference that occurs at the end of the year of evaluation.~~ **following the year of evaluation except:**
 - a3. If the ineffective or partially effective summative evaluation rating is received after ~~the start~~ **October 1** of the school year following the year of evaluation, ~~then~~ a corrective action plan **shall** ~~must~~ be developed, and the Principal, Vice Principal, or Assistant Principal and the ~~Superintendent~~ or **his or her** designated supervisor shall meet to discuss the corrective action plan within ~~fifteen~~ **twenty-five** Principal, Vice Principal, or Assistant Principal working days following the school district's receipt of the Principal's, Vice Principal's, or Assistant Principal's summative rating.



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4. ~~The content of the corrective action plan shall replace the content of the individual professional development plan required in N.J.A.C. 6A:9C-3.4(e) and 3.7(e) until the next annual summary conference.~~
35. The content of the corrective action plan shall **replace the content of the individual professional development plan required pursuant to N.J.A.C. 6A:9C-4.3(a) and 4.4(a) and shall:**
- a. Address areas in need of improvement identified in the principal evaluation rubric;
 - b. Include specific, demonstrable goals for improvement;
 - c. Include responsibilities of the evaluated employee and the school district for the plan's implementation; and
 - d. Include timelines for meeting the goal(s).
46. The ~~Superintendent or~~ designated supervisor and the Principal, Vice Principal, or Assistant Principal on a corrective action plan shall discuss the **Principal's, Vice Principal's, or Assistant Principal's** ~~employee's~~ progress toward the goals outlined in the corrective action plan during each post-observation conference, when required by N.J.S.A. 18A:27-3.1 or N.J.A.C. 6A:10-5.4.
57. Progress toward the Principal's, Vice Principal's, or Assistant Principal's goals outlined in the corrective action plan:
- a. Sshall be documented in the Principal's, Vice Principal's, or Assistant Principal's personnel file and reviewed at the annual summary conference **and** ~~or~~ the mid-year evaluation, ~~when applicable~~. Both the Principal, Vice Principal, or Assistant Principal on a corrective action plan and ~~the Superintendent~~ **his or her** designated supervisor may collect data and evidence to demonstrate the Principal's, Vice Principal's, or Assistant Principal's progress toward his or her corrective action plan goals; **and**



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- b8. ~~Progress toward the goals outlined in the corrective action plan~~ ~~May~~ **May** be used as evidence in the Principal's, Vice Principal's, or Assistant Principal's next annual summative evaluation; however, such progress shall not guarantee an effective rating on the next summative evaluation.
69. Responsibilities of the evaluated Principal, Vice Principal, or Assistant Principal on a corrective action plan shall not be exclusionary of other plans for improvement determined to be necessary by the ~~Superintendent~~ or designated supervisor.
740. The Superintendent or **his or her designee**, ~~designated supervisor~~ and the Principal, as appropriate, shall conduct a mid-year evaluation of any Principal, Vice Principal, or Assistant Principal pursuant to N.J.S.A. 18A:6-121.c. ~~If the corrective action plan was created before the start of the year, the mid-year evaluation shall occur midway between the development of the corrective action plan and the annual summary conference.~~ **The mid-year evaluation shall occur approximately midway between the development of the corrective action plan and the expected receipt of the next annual summative rating.** The mid-year evaluation shall include, at a minimum a conference to discuss progress toward the Principal's, Vice Principal's, or Assistant Principal's goals outlined in the corrective action plan. The mid-year evaluation conference may be combined with a post-observation conference.
844. The Superintendent shall ensure Principals, Vice Principals, and Assistant Principals with a corrective action plan receive one observation and a post-observation **conference** in addition to the observations required in N.J.A.C. 6A:10-5.4 for the purpose of evaluation as described in N.J.A.C. 6A:10-1.2 and 5.4. ~~The Superintendent or Principal shall determine the length of the observation.~~
912. The corrective action plan shall remain in effect until the Principal, Vice Principal, or Assistant Principal receives his or her next summative evaluation rating.



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10. There shall be no minimum number of Principal, Vice Principal, or Assistant Principal working days a Principal's, Vice Principal's, or Assistant Principal's corrective action plan can be in place.

I. Components of Principal Evaluation Rubrics – N.J.A.C. 6A:10-5.1

1. Unless otherwise noted, the components of the principal evaluation rubrics shall apply to teaching staff members holding the position of Principal, Vice Principal, or Assistant Principal and holding a valid and effective standard, provisional, or emergency administrative certificate.
2. The principal evaluation rubric shall meet the standards provided in N.J.S.A. 18A:6-123, including, but not limited to:
 - a. Measures of student achievement pursuant to N.J.A.C. 6A:10-5.2; and
 - b. Measures of principal practice pursuant to N.J.A.C. 6A:10-5.3 and 5.4.
3. To earn a summative rating, the Principal, Vice Principal, or Assistant Principal shall have a student achievement score, pursuant to N.J.A.C. 6A:10-5.2 and a principal practice score pursuant to N.J.A.C. 6A:10-5.3 and 5.4.
4. Each score shall be converted to a percentage weight so all measures make up 100 percent of the evaluation rubric. By August 31 prior to the ~~academic~~ **school** year in which the evaluation rubric applies, the Department shall provide on its website the required percentage weight of each component and the required summative rating scale. All components shall be worth the following percentage weights or fall within the following ranges:
 - a. If, according to N.J.A.C. 6A:10-5.2(b), the Principal, Vice Principal, or Assistant Principal receives a school-wide student growth percentile score as described in N.J.A.C. 6A:10-5.2(c), the score shall be at least ten percent and no greater than forty percent of evaluation rubric rating as determined by the Department.



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- b. Measure of average student growth objective for all teachers, as described in N.J.A.C. 6A:10-5.2(d), shall be at least ten percent and no greater than twenty percent of evaluation rubric rating as determined by the Department.
 - c. Measure of administrator goal, as described in N.J.A.C. 6A:10-5.2(e), shall be no less than ten percent and no greater than forty percent of evaluation rubric rating as determined by the Department.
 - d. Measure of principal practice, as described in N.J.A.C. 6A:10-5.3(b), shall be ~~thirty~~ **no less than fifty** percent of evaluation rubric rating.
 - e. ~~Measure of leadership practice, as described in N.J.A.C. 6A:10-5.3(c), shall be twenty percent of evaluation rubric rating.~~
 - f. ~~Notwithstanding the provisions of a. through e. above, if an appeal of the administrator goal is approved, according to N.J.A.C. 6A:10-5.2(e)5, the administrator goal weight and the principal practice weight shall be adjusted by the Superintendent or the Commissioner, as applicable according to N.J.A.C. 6A:10-5.2(e)5.~~
- 5. Standardized assessments, used as a measure of student progress, shall not be the predominant factor in determining a Principal's annual summative rating.
 - 6. The Department shall periodically collect principal evaluation rubric data that shall include, but are not limited to, component-level scores and annual summative ratings.
- J. Student Achievement Components of Principal Evaluation Rubrics – N.J.A.C. 6A:10-5.2
- 1. Measures of student achievement shall be used to determine impact on student learning and shall include the following components:



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- a. The school-wide student growth percentile of all students assigned to the Principal;
 - b. Average student growth objective scores of every teacher, as described in N.J.A.C. 6A:10-4.2(e), assigned to the Principal; and
 - c. Administrator goals set by Principals, Vice Principals, **or** ~~and~~ Assistant Principals in consultation with **their** ~~the~~ ~~Superintendent~~ ~~or~~ ~~designated~~ supervisor pursuant to N.J.A.C. 6A:10-5.2(e), which shall be specific and measurable, based on student growth and/or achievement data.
2. The school-wide student growth percentile score shall be included in the annual summative rating of Principals, Vice Principals, and Assistant Principals who are assigned to a school as of October 15 and who are employed in schools where student growth percentiles are available for students in one or more grades. If the Principal, Vice Principal, or Assistant Principal is employed in more than one school, the Superintendent shall assign to the Principal, Vice Principal, or Assistant Principal, as appropriate, the school-wide student growth percentile from one school and shall notify the Principal, Vice Principal, or Assistant Principal at the beginning of the school year of the student growth percentile assignment.
 3. The Department shall calculate the school-wide student growth percentile for Principals, Vice Principals, and Assistant Principals.
 4. The average student growth objective scores of all teachers, as described in N.J.A.C. 6A:10-4.2(e), shall be a component of the Principal's annual summative rating. The average student growth objective scores for Vice Principals or Assistant Principals shall be determined according to the following procedures:
 - a. The Principal, in consultation with the Vice Principal or Assistant Principal, shall determine prior to the start of the **school** year, which teachers, if not all teachers in the school, shall be linked to the Vice Principal's and Assistant Principal's average student growth objective score.



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- b. If the Vice Principal or Assistant Principal does not agree with the list of teachers linked to his or her name for the purposes of this measurement, the Principal shall make the final determination.
5. Administrator goals for Principals, Vice Principals, or Assistant Principals shall be developed and measured according to the following procedures:
- a. The ~~Superintendent~~ **designated supervisor** shall determine for all Principals, Vice Principals, or Assistant Principals, the number of required administrator goals which shall reflect the achievement of a significant number of students within the school. By August 31 prior to the ~~academic~~ **school** year in which the evaluation rubric applies, the Department shall provide on the Department's website the minimum and maximum number of required goals, which will be at least one goal and no more than four goals.
 - b. Principals, Vice Principals, or Assistant Principals shall develop, in consultation with ~~their the Superintendent or~~ designated supervisor, each administrator goal. **Each** Vice Principals and Assistant Principals shall set goals specific to his or her job description or adopt the same goals as his or her Principal. If the Principal, Vice Principal, or Assistant Principal and ~~Superintendent~~ **his or her** or designated supervisor do not agree upon the **administrator** goal ~~score~~, the Principal's, Vice Principal's, or Assistant Principal's ~~Superintendent or~~ designated supervisor shall make the final determination.
 - c. Administrator goals and the criteria for assessing performance based on those objectives shall be determined, recorded, and retained by the Principal, Vice Principal, or Assistant Principal and ~~his or her the Superintendent or~~ designated supervisor by October 31 of each ~~academic~~ **school** year, or within ~~twenty~~ **twenty-five working work** days of the Principal's, Vice Principal's, or Assistant Principal's start date if he or she begins work after October 1.



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- d. The administrator goal score shall be ~~calculated~~ **approved** by the ~~Superintendent~~ or designated supervisor of the Principal, Vice Principal, or Assistant Principal. The Principal's, Vice Principal's, or Assistant Principal's administrator goal score, if available, shall be discussed at his or her annual summary conference and recorded in his or her personnel file.
6. ~~The Superintendent shall remove a teacher's student growth objective score from the Principal's, Vice Principal's, or Assistant Principal's final average student growth objective score for the 2013-2014 academic year and adjust the annual summative rating accordingly if:~~
- a. ~~A Principal's, Vice Principal's, or Assistant Principal's average student growth objective for the 2013-2014 academic year included a teacher's student growth objective that was successfully appealed according to N.J.A.C. 6A:10-4.2(f); and~~
- b. ~~Failure to remove the score would cause the Principal's, Vice Principal's, or Assistant Principal's annual summative rating to be ineffective or partially effective.~~
- K. Principal Practice Component of Evaluation Rubric – N.J.A.C. 6A:10-5.3
1. Measures of principal practice shall include ~~the following components:~~ a. ~~A~~ a measure determined through a Commissioner-approved principal practice instrument; and **may include** b. ~~A~~ a leadership measure determined through the Department-created leadership rubric.
2. Principal practice component rating shall be based on the measurement of the Principal's, Vice Principal's, or Assistant Principal's performance according to the school district's Commissioner-approved principal practice instrument. Observations pursuant to N.J.A.C. 6A:10-5.4 shall be used as one form of evidence for this measurement.



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3. Leadership practice shall be determined by a score on a leadership rubric, which will assess the Principal's, Vice Principal's, or Assistant Principal's ability to improve student achievement and teaching staff member effectiveness through identified leader behaviors. The rubric will be posted on the Department's website and annually maintained.
- L. Principal, Vice Principal, and Assistant Principal Observations – N.J.A.C. 6A:10-5.4
1. The Superintendent or **his or her designee**, ~~designated supervisor~~ shall conduct observations for the evaluation of Principals pursuant to N.J.S.A. 18A:6-121 and he or she shall be trained pursuant to N.J.A.C. 6A:10-2.2(b).
 2. A Principal, or the Superintendent **or his or her designee** ~~or designated supervisor~~, shall conduct observations for the evaluation of Vice Principals and Assistant Principals pursuant to N.J.S.A. 18A:6-121.
 3. For the purpose of collecting data for the evaluation of a Principal, Vice Principal, or Assistant Principal, an observation, as described in N.J.S.A. 18A:6-119 and N.J.A.C. 6A:10-1.2, may include, but is not limited to: building walk-through, staff meeting observation, parent conference observation, or case study analysis of a significant student issue.
 4. Post-observation conferences shall include the following procedures:
 - a. A ~~Superintendent or designated~~ supervisor who **is was** present at the observation shall conduct a post-observation conference with the Principal, Vice Principal, or Assistant Principal being observed. A post-observation conference shall occur no more than fifteen Principal, Vice Principal, or Assistant Principal working days following each observation.



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- b. The post-observation conference shall be for the purpose of reviewing the data collected at the observation, connecting the data to the principal practice instrument and the Principal's, Vice Principal's, or Assistant Principal's individual professional development plan, collecting additional information needed for the evaluation, and offering areas to improve effectiveness.
 - c. With the consent of the observed Principal, Vice Principal, or Assistant Principal, post-observation conferences for individuals who are not on a corrective action plan may be conducted via written communication, including electronic communication.
 - d. One post-observation conference may be combined with the Principal's, Vice Principal's, or Assistant Principal's annual summary conference as long as it occurs within the required fifteen Principal, Vice Principal, or Assistant Principal working days following the observation.
 - e. A written or electronic **observation evaluation** report shall be signed by the ~~Superintendent or designated~~ supervisor who conducted the observation and post-observation and the Principal, Vice Principal, or Assistant Principal who was observed.
 - f. The Principal, Vice Principal, or Assistant Principal shall submit his or her written objection(s) of the evaluation within ten ~~Principal, Vice Principal, or Assistant Principal~~ working days following the conference. The objection(s) shall be attached to each party's copy of the annual ~~written~~ performance report.
5. Each tenured Principal, Vice Principal, and Assistant Principal shall be observed as described in N.J.A.C. 6A:10-5.4, at least two times during each school year. Each nontenured Principal, Vice Principal, and Assistant Principal shall be observed as described in N.J.A.C. 6A:10-5.4 at least three times during each school year, as required by N.J.S.A. 18A:27-3.1. An additional observation shall be conducted pursuant to N.J.A.C. 6A:10-2.5~~(f)~~**(h)** for Principals, Vice Principals, and Assistant Principals who are on a corrective action plan.



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M. Principal Practice Instrument – N.J.A.C. 6A:10-7.3

1. The principal practice instrument approved by the Department shall meet the following criteria:

a. Incorporate domains of practice and/or performance criteria that align to the 2008 ISLLC Professional Standards for School Leaders developed by the Interstate School Leadership Licensure Consortium incorporated herein by reference, available at:

http://www.ccsso.org/documents/2008/educational_leadership_policy_standards_2008.pdf;

b. Include scoring guides for assessing ~~teacher~~ **principal** practice that differentiate among a minimum of four levels of performance, and the differentiation has been shown in practice and/or research studies. Each scoring guide shall clearly define the expectations for each category and provide a conversion ~~for the~~ **to** four **rating** categories: ~~ineffective, partially effective, effective, and highly effective~~;

c. **Rely on, to the extent possible, Be based on** multiple sources of evidence collected throughout the **school** year, **including, but not limited to, evaluation of a Principal's leadership related to:**

(1) **Implementing high-quality and standards-aligned curriculum, assessments, and instruction; and**

(2) **Evaluating the effectiveness of teaching staff members and supporting their professional growth.**

d. ~~Incorporate an assessment of the Principal's leadership for implementing a rigorous curriculum and assessments aligned to the Core Curriculum Content Standards;~~ **Include descriptions of specific training and implementation details required for the instrument to be effective.**



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Evaluation of Principals, Vice Principals,
and Assistant Principals

- e. ~~Incorporate an assessment of the Principal's leadership for high-quality instruction;~~
 - f. ~~Include an assessment of the Principal's performance in evaluating teachers; and~~
 - g. ~~Include an assessment of the Principal's support for teachers' professional growth.~~
2. ~~For Commissioner approval of a principal practice instrument in 2015 or any year thereafter, the instrument shall include a process to assess competency on the evaluation instrument which the school district may choose to use as a measure of competency.~~

Adopted:



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[See POLICY ALERT No. 140, 144, 147, 176, 203 and 212]

5610 SUSPENSION

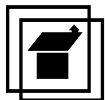
The Board of Education recognizes that even the temporary exclusion of a student from the educational program of this district is a severe sanction and one that cannot be imposed without due process.

Any student who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him, or of the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, the conduct as defined in N.J.S.A. 18A:37-2 and the school district's Student Discipline/Code of Conduct Policy and Regulation in accordance with the N.J.A.C. 6A:16-7.1 et seq.

For the purposes of this Policy, "suspension" means the temporary removal of a student from the regular instructional program.

For the purposes of this Policy, "short term suspension" means a suspension for one, but not more than ten consecutive school days and "long term suspension" means a suspension for more than ten consecutive school days.

In accordance with the provisions of N.J.S.A. 18A:37-4, a student may be suspended only by the Principal, who shall report any suspension to the Superintendent as soon as possible. The Superintendent shall report the suspension to the Board at its next regular meeting. The suspended student may be reinstated by the Principal or by the Superintendent prior to the second regular meeting of the Board following the suspension, unless the Board reinstates the student at the first regular meeting. No student suspended for reasons of assault upon a person in authority may be reinstated before the Board has held a hearing, within thirty calendar days of the suspension, to consider that student's expulsion from school. At its second regular meeting after the suspension and thereafter, the Board alone may reinstate the student or continue the suspension.



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In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not receive an out-of-school suspension, except when the suspension is based on conduct that is of a violent or sexual nature that endangers others. Students in preschool shall not receive an out-of-school suspension except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq.

The district shall implement an early detection and prevention program to identify students in preschool through grade two who are experiencing behavioral or disciplinary problems and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

Optional

[The Board’s failure to take any such action at its second regular meeting after the suspension or at any regular meeting thereafter will terminate the suspension, and the student shall be readmitted to school.]

In each instance of a short-term suspension, the student will be provided oral or written notice of the charges and an informal hearing conducted by the Principal or designee in accordance with the procedures outlined in N.J.A.C. 6A:16-7.2. To the extent the student’s presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the student may be immediately removed from the student’s educational program and the informal hearing shall be held as soon as practical after the suspension.

In each instance of a long-term suspension, the district shall assure the rights of the student pursuant to N.J.A.C. 6A:16-7.3.

The district will comply with the requirements of N.J.A.C. 6A:16-7.2 and 7.3, in addition to all the procedural protections set forth in N.J.A.C. 6A:14, for each student with a disability who is subject to a short-term or long-term suspension.



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In each instance of a short- or long-term suspension, the district shall provide academic instruction, either in school or out of school, that addresses the **New Jersey Student Learning Core Curriculum Content** Standards pursuant to N.J.A.C. 6A:8-3.1 et seq., which may include a public education program provided in accordance with the provisions of N.J.A.C. 6A:16-9 or 10. These services shall be provided within five school days of the suspension. Educational services provided to a student with a disability shall be provided consistent with the student's Individualized Education Program, in accordance with N.J.A.C. 6A:14.

Student records are subject to challenge by parents and adult students in accordance with N.J.A.C. 6A:32-7.7 and Policy and Regulation 8330. The name of a disciplined student will not appear in the agenda or minutes of a public meeting or in any public record of this district; any such student will be designated by code.

N.J.S.A. 18A:37-1; 18A:37-2 et seq.; 18A:37-4; 18A:37-5
N.J.S.A. 18A:54-20g [**vocational districts**]
N.J.A.C. 6A:16-7.2; 6A:16-7.3; 6A:32-7.7; 6A:14-2.8

Adopted:



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[See POLICY ALERT Nos. 176, 203 and 212]

R 5610 SUSPENSION PROCEDURES

A. Short-Term Suspensions

1. In each instance of a short-term suspension, the Principal or designee, shall assure the rights of a student suspended for one, but not more than ten consecutive school days by providing for the following:
 - a. As soon as practicable, oral or written notice of charges to the student.
 - (1) When charges are denied, an explanation of the evidence forming the basis of the charges also shall be provided.
 - b. Prior to the suspension, an informal hearing during which the student is given the opportunity to present his or her version of the events regarding his or her actions leading to the short-term suspension and is provided notice of the school district's actions taken pursuant to N.J.A.C. 6A:16-7.1(c)2 and 5.
 - (1) The informal hearing shall be conducted by a school administrator or designee;
 - (2) To the extent that a student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the student may be immediately removed from the student's educational program and the informal hearing shall be held as soon as practical after the suspension;
 - (3) The informal hearing should take place even when a school staff member has witnessed the conduct forming the basis of the charge; and
 - (4) The informal hearing and the notice given may take place at the same time.



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- c. Oral or written notification to the student's parent of the student's removal from the student's educational program prior to the end of the school day on which the Principal decides to suspend the student. The notification shall include an explanation of:
 - (1) The specific charges;
 - (2) The facts on which the charges are based;
 - (3) The provision(s) of the code of student conduct the student is accused of violating;
 - (4) The student's due process rights, pursuant to N.J.A.C. 6A:16-7.1(c)3 and N.J.A.C. 6A:16-7.2; and
 - (5) The terms and conditions of the suspension.
- d. Appropriate supervision of the student while waiting for the student's parent to remove the student from school during the school day; and
- e. Academic instruction, either in school or out of school, that addresses the **New Jersey Student Learning Core Curriculum-Content Standards**.
 - (1) The student's academic instruction shall be provided within five school days of the suspension.
 - (2) At the completion of a short-term suspension, the Board of Education shall return a general education student to the general education program for which he or she was suspended.
 - (3) The academic instruction provided to a student with a disability shall be provided consistent with N.J.A.C. 6A:14.



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2. The Principal suspending the student shall immediately report the suspension to the Superintendent, who shall report it to the Board of Education at its next regular meeting, pursuant to N.J.S.A. 18A:37-4.
 3. An appeal of the Board's decision affecting the general education student's educational program shall be made to the Commissioner, in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.
 4. For a student with a disability, the provisions set forth in N.J.A.C. 6A:16-7.2 shall be provided in addition to all procedural protections set forth in N.J.A.C. 6A:14.
- B. Long-Term Suspensions
1. In each instance of a long-term suspension, the Principal or designee shall assure the rights of a student suspended for more than ten consecutive school days by providing the following:
 - a. Notification to the student of the charges prior to the student's removal from school;
 - b. Prior to the suspension, an informal hearing during which the student is given the opportunity to present his or her version of events regarding his or her actions leading to the long-term suspension and is provided notice of the school district's actions taken pursuant to N.J.A.C. 6A:16-7.1(c)2 and 5;
 - c. Immediate notification to the student's parent of the student's removal from school;
 - d. Appropriate supervision of the student while waiting for the student's parent to remove the student from school during the school day;
 - e. Written notification to the parent by the Superintendent or designee within two school days of the initiation of the suspension, stating:



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- (1) The specific charges;
 - (2) The facts on which the charges are based;
 - (3) The student's due process rights, pursuant to N.J.A.C. 6A:16-7.1(c)3 and N.J.A.C. 6A:16-7.3; and
 - (4) Further engagement by the student in conduct warranting expulsion, pursuant to N.J.S.A. 18A:37-2, shall amount to a knowing and voluntary waiver of the student's right to a free public education, in the event that a decision to expel the student is made by the Board, pursuant to N.J.S.A. 18A:37-2 and N.J.A.C. 6A:16-7.4.
 - (a) The Board shall request from the parent and student written acknowledgement of the notification provided pursuant to N.J.A.C. 6A:16-7.3(a)5.iv subsequent to the removal of the student from his or her educational program, pursuant to N.J.A.C. 6A:16-7.3.
- f. A list of witnesses and their statements or affidavits, if any, no later than five days prior to the formal hearing, pursuant to j. below;
 - g. For a student with a disability, a manifestation determination, pursuant to N.J.A.C. 6A:14-2.8 and the Federal regulations;
 - h. Information on the student's right to secure an attorney and legal resources available in the community identified pursuant to N.J.A.C. 6A:16-7.1(c)7;
 - i. Either in- or out-of-school educational services that are comparable to those provided in the public schools for students of similar grades and attainments, pursuant to N.J.S.A. 18A:38-25, which may include a public education program provided in accordance with N.J.A.C. 6A:16-9 or 10.



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- (1) The student's educational services shall be provided within five school days of the suspension.
 - (2) The Board shall make decisions regarding the appropriate educational program and support services for the suspended general education student based on the **New Jersey Student Learning Core Curriculum-Content Standards** and the following considerations:
 - (a) A behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team, as appropriate;
 - (b) The results of relevant testing, assessments, or evaluations of the student;
 - (c) The student's academic, health, and behavioral records;
 - (d) The recommendation of the Superintendent, Principal, or other relevant school or community resource;
 - (e) Considerations of parental input; or
 - (f) Consultation with the Intervention and Referral Services Team, in accordance with N.J.A.C. 6A:16-8.
 - (3) Educational services provided to a student with a disability shall be provided consistent with N.J.A.C. 6A:14.
- j. A formal hearing before the Board that shall, at a minimum:
- (1) Be conducted by the Board or delegated by the Board to a Board committee, a school administrator, or an impartial hearing officer for the purpose of determining facts or making recommendations.



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- (a) Before taking final action, the Board as a whole shall receive and consider either a transcript or detailed report on the hearing.
 - (2) Include the opportunity for the student to:
 - (a) Confront and cross-examine witnesses, if there is a question of fact; and
 - (b) Present his or her own defense, and produce oral testimony or written supporting affidavits.
 - (3) Take place no later than thirty calendar days following the day the student is suspended from the general education program; and
 - (4) Result in the Board's decision that shall be based, at a minimum, on the preponderance of competent and credible evidence.
- k. A written statement to the student's parent regarding the Board's decision within five school days after the close of the hearing. The statement shall include at a minimum:
- (1) The charges considered;
 - (2) A summary of the documentary or testimonial evidence from both the student and the administration that was brought before the Board at the hearing;
 - (3) Factual findings relative to each charge and the Board's determination of each charge;
 - (4) Identification of the educational services to be provided to the student, pursuant to i. above;



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- (5) The terms and conditions of the suspension; and
 - (6) The right to appeal to the Commissioner of Education the Board's decision regarding the student's general education program, in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.
- l. If at any time it is found that the student did not commit the offense, the student shall be immediately returned to the program from which he or she was removed; and
 - m. At the completion of a long-term suspension, the Board shall return the general education student to the general education program.
2. An appeal of the Board's decision regarding the general education student's program shall be made to the Commissioner of Education, in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.
 3. Suspension of a general education student shall not be continued beyond the Board's second regularly scheduled meeting following the suspension, unless the Board so determines, pursuant to N.J.S.A. 18A:37-5.
 - a. The Board shall determine whether to continue the suspension, pursuant to B.1. above, based on the following criteria:
 - (1) The nature and severity of the offense;
 - (2) The Board's removal decision;
 - (3) The results of relevant testing, assessments, or evaluations of the student; and
 - (4) The recommendation of the Superintendent, after considering input from the Principal or Director of the alternative education program or home or other in-school or out-of-school instruction program in which the student has been placed.



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Suspension Procedures

- b. The Board shall develop and adopt policies and procedures providing for action on the continuation of student suspensions in the event of cancellation of the first or second regular Board meeting pursuant to N.J.S.A. 18A:37-4 and 5. In this unlikely event,

[Option – Select option below or develop a local school district option

_____ a special committee of the Board, which will include the Superintendent of Schools or his/her designee, will be appointed by the Board President to make a decision on the continuation of the suspension. The committee's decision will be implemented subject to ratification of the committee's decision at the next regularly scheduled Board meeting.

_____.

4. When the Board votes to continue a general education student's suspension, it shall review the case, in consultation with the Superintendent, at each subsequent Board meeting for the purpose of determining:
- a. The status of the student's suspension;
 - b. The appropriateness of the suspended student's current educational program; and
 - c. Whether the suspended student's current placement, pursuant to i. above, should continue or whether the student should return to the general education program.
5. When the Board votes to continue a general education student's suspension, it shall make, in consultation with the Superintendent, the final determination on:
- a. When the student is prepared to return to the general education program;



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- b. Whether the student will remain in an alternative education program or receive home or other in-school or out-of-school instruction, based on the criteria set forth in B.3.a.(1) through (4) above; or
 - c. Whether to initiate expulsion proceedings in accordance with N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.4, and Policy 5620.
6. The Board shall provide a general education student suspended under N.J.A.C. 6A:16-7.3 with an appropriate educational program or services, based on the criteria set forth under B.1.i.(2) above, until the student graduates from high school or reaches the age of twenty, whichever comes first.
- a. The educational program shall be consistent with the provisions of N.J.A.C. 6A:16-9.2 and 10.2 and 6A:14-2 and 4.3, whichever is applicable; or
 - b. The educational services provided, either in-school or out-of-school, shall be comparable to those provided in the public schools for students of similar grades and attainments, pursuant to the provisions of N.J.S.A. 18A:38-25.
7. For a student with a disability who receives a long-term suspension, the Board shall proceed in accordance with N.J.A.C. 6A:14 in determining or changing the student's educational placement to an interim or alternate educational setting.
- a. All procedural protections set forth in N.J.A.C. 6A:14 and N.J.A.C. 6A:16-7.3 shall be afforded to a student with a disability who is subjected to a long-term suspension.
 - b. All decisions concerning the student's educational program or placement shall be made by the student's Individualized Education Program team.
 - c. The provisions of B.2. through B.6. above shall not apply to students with disabilities.

Adopted:



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Expulsion
May 17
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[See POLICY ALERT Nos. 101, 140, 147, 166, 170, 176, 203 and 212]

5620 EXPULSION

The Board of Education recognizes that expulsion from this district is the most severe sanction that can be imposed upon a student.

The Board may expel a general education student from school, pursuant to N.J.S.A. 18A:37-2, only after the Board has provided the **following**:

1. **The** procedural due process rights set forth in N.J.A.C. 6A:16-7.1(c) 3 and 7.3, and as outlined in Policy and Regulation 5610, subsequent to a long-term suspension pursuant to N.J.A.C. 6A:16-7.3; and
2. ~~only after the Board has provided~~ An appropriate educational program or service, based on the criteria set forth under N.J.A.C. 6A:16-7.3(f) and as outlined in Regulation 5610.
 - a. The educational program or service shall be consistent with the provisions of N.J.A.C. **6A:16-9.2 - Program Criteria** ~~6A:16-9.1 et seq., Alternative Educational Programs, and;~~ N.J.A.C. 6A:16-10.2, - Home or Out-of-School Instruction for General Education Students; ~~and~~ N.J.A.C. 6A:14-2.1 et seq., - Special Education, Procedural Safeguards; and N.J.A.C. 6A:14-4.34 et seq., - Special Education, Programs **Options and Instruction**, whichever are applicable; ~~or~~
 - b. The educational services provided, either in school or out-of-school, shall be comparable to those provided in the public schools for students of similar grades and attainments, pursuant to N.J.S.A. 18A:38-25.

An appeal of the Board's decision regarding the cessation of the student's general education program shall be made to the Commissioner of Education in accordance with N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3-1.3 through 1.17. The Board shall continue to provide an appropriate educational program or service in accordance with N.J.A.C. 6A:16-7.4(a)2 until a final determination has been made on the appeal of the Board's action to expel a student.

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Expulsion

In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not be expelled from school, except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq. Students in preschool shall not be expelled, except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq.

The district shall implement an early detection and prevention program to: identify students in preschool through grade two who are experiencing behavioral or disciplinary problems; and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

[Charter Schools Only

Except as otherwise provided in N.J.S.A. 18A:37-2a, a student may be expelled from a charter school based on criteria determined by the Board of Trustees, which is consistent with the provisions of N.J.S.A. 18A:37-2, and approved by the Commissioner of Education as part of the school’s charter. Any expulsion shall be made upon the recommendation of the charter school Principal, in consultation with the student’s teachers.]

A student with a disability shall only be expelled from his or her current program in accordance with N.J.A.C. 6A:14 et seq. An expulsion of a student with a disability from a receiving school shall be handled in accordance with N.J.A.C. 6A:14 et seq.

N.J.S.A. 18A:36A-9; 18A:37-2; 18A:37-2a; 18A:37-2b
N.J.A.C. 6A:16-7.4; 6A:14 et seq.

Adopted:



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Local Wellness Policy/Nutrient Standards for
Meals and Other Foods

May 17

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[See POLICY ALERT Nos. 174, 195, 198, 204 and 212]

8505 LOCAL WELLNESS POLICY/NUTRIENT STANDARDS FOR MEALS AND OTHER FOODS

The Board of Education recognizes child and adolescent obesity has become a major health concern in the United States. The Healthy, Hunger Free Kids Act of 2010 (HHFKA), funds child nutrition programs and establishes required nutrition standards for school lunch and breakfast programs. In accordance with the requirements of the HHFKA each school in the district shall implement this Wellness Policy that includes goals for nutrition promotion, nutrition education, physical activity, and other school-based activities that promote student wellness.

The Principal or a School Wellness Policy Coordinator designated by the Principal will be responsible to ensure the school complies with the requirements in this Policy. The Superintendent of Schools will designate a District Wellness Policy Coordinator who will have the authority and responsibility to ensure each school in the district complies with the requirements outlined in this Policy.

A. Wellness Policy Goals

The goals as outlined below shall apply to each school in the district.

1. Goals for Nutrition Promotion – The following activities will be coordinated in each school in the district:
 - a. Age-appropriate posters will be posted on the walls where food and beverages are served to students highlighting and encouraging the value of good nutrition.
 - b. The school lunch program will have promotional days during the school year where at least one new nutritional alternative menu item will be featured as part of the menu pattern meal component. The food service staff members will promote this nutritional alternative during meal service with posters, flyers, and/or hand-outs regarding the nutritional menu item alternative.



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Local Wellness Policy/Nutrient Standards for Meals and Other Foods

- c. The Principal or **School Wellness Policy Coordinator designee** will encourage food products that meet the nutrition standards of the HHFKA when used as an incentive or reward for student accomplishments, club or activity achievements, and/or success in competitions within the school.
 - d. Food service staff, in consultation with the Principal or **School Wellness Policy Coordinator designee**, will coordinate obtaining student input on menu planning that will include taste testing of new nutritional food, satisfaction surveys, and other activities that will promote nutrition awareness.
 - e. Food service staff will place the healthier food items in the service line where students are more likely to choose them.
 - f. Parents will be provided the nutritional standards of the HHFKA and encourage parents to pack lunches and snacks that meet the HHFKA nutritional standards.
2. Goals for Nutrition Education – The following activities will be coordinated in each school in the district:
- a. The Principal or **School Wellness Policy Coordinator** will ensure each student receives at least one presentation per school year that promotes good nutrition and nutrition education. These presentations may be provided through classroom visits from school staff members trained in nutrition, school-wide or group assembly programs, during health/physical education classes during the school year, or any other presentation manner. This requirement may be provided as part of nutrition education provided to students as part of the district’s curriculum.
 - b. The Principal or **School Wellness Policy Coordinator designee** will post the nutritional guidelines of the HHFKA in the area of the school building where food and beverages are served.



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Local Wellness Policy/Nutrient Standards for Meals and Other Foods

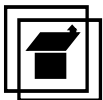
- c. The school lunch menu will include nutritional information, activities, recipes, and/or any other information that encourages the selection of healthy food items **and for students to make informed choices about nutrition, health, and physical activity.**

3. Goals for Physical Activity

[This section (3.a.) shall be included for districts with elementary schools.]

- a. The following activities will be coordinated in each elementary school in the district:
 - (1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.
 - (2) The Principal or designee will ensure there is age-appropriate equipment and supplies available during recess time for students to participate in physical activities.
 - (3) Students will be encouraged by school staff members supervising student recess time to participate in some type of physical activity, which may include, but not be limited to: walking; playing games that require physical activity, such as kick ball, volleyball, baseball, basketball, etc.; rope jumping; and/or using playground equipment.
 - (4) The Principal will encourage classroom teachers to incorporate brief, physical activity breaks into the school day to establish an environment that promotes regular physical activity throughout the school day.

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Local Wellness Policy/Nutrient Standards for Meals and Other Foods

- (5) The Principal or designee will coordinate special events that highlight physical activity, which may include field days, walk-a-thons, and activity tournaments or competitions. The Principal or designee may involve parents, community members, and students in the planning of these events.]

[This section (3.b.) shall be included for districts with middle schools.

- b. The following activities will be coordinated in each middle school in the district:
 - (1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.
 - (2) The Board of Education may offer middle school students opportunities to participate in after-school intramural and/or interscholastic team activities coordinated and under the supervision of school staff members.
 - (3) The Board of Education will support after-school activities and clubs where physical activity for students is included as a key component to the activity's or club's purpose. These clubs may include, but not be limited to, gardening clubs, walking clubs, and exercise classes.]

[This section (3.c.) shall be included for districts with high schools.

- c. The following activities will be coordinated in each high school in the district:
 - (1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.

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Local Wellness Policy/Nutrient Standards for Meals and Other Foods

- (2) The Board of Education will offer high school students opportunities to participate in after-school intramural and/or interscholastic team activities coordinated and under the supervision of school staff members.
 - (3) The Board of Education will support after-school activities and clubs where physical activity for students is included as a key component to the activity's or club's purpose. These clubs may include, but not be limited to, gardening clubs, walking clubs, and exercise classes.]
4. Goals for Other School-Based Activities - The following activities will be coordinated ~~in each school~~ in the district:
- a. ~~Each school in~~ The district will establish a **District Wellness Committee (DWC)**. **The DWC will:**
 - (1) **Be comprised of a the Principal or designee, at least one health/physical education teacher, a school nurse, at least two parents, at least two students, and at least one food service staff member representing all school levels in the district, and the District Wellness Policy Coordinator;** and
 - (2) **Meet at least four times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation, and periodic review and update of the district-wide Wellness Policy.**
 - b. The Principal or ~~designee~~ **School Wellness Policy Coordinator** will coordinate information being disseminated to students and parents promoting the school lunch program, nutrition, and nutrition education.

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POLICY GUIDE

Local Wellness Policy/Nutrient Standards for Meals and Other Foods

- c. The school district will celebrate a School Wellness Week, as determined by the Superintendent of Schools, where schools will have special activities throughout the week to promote nutrition and physical activity. These special activities will be planned and coordinated by each school's **Principal and/or School Wellness Policy Coordinator Committee**.
 - d. The **Principal and/or School Wellness Policy Coordinator** will encourage fund-raising activities that promote physical activity such as walk-a-thons, teacher-student activity competitions, family activity nights, and school dances.
5. Annual School Progress Report
- a. The goals for nutrition promotion, nutrition education, physical activity, and other school-based activities that promote student wellness shall be evaluated annually by the Principal or designee of each school and the ~~school's~~ **School Wellness Policy Coordinator Committee** in an Annual School Progress Report provided to the Superintendent of Schools before **May 1** ~~June 30~~.
 - b. The Annual School Progress Report shall present the extent to which each school is in compliance with this Policy, the progress made in attaining the goals of this Policy, any recommended changes to this Policy, and an action plan for the following school year to achieve the school's annual goals and objectives.
6. Annual District Summary Progress Report
- a. Upon receiving the Annual School Progress Report from each school, the ~~Superintendent or designee~~ **District Wellness Policy Coordinator** will compile an Annual District Summary Progress Report to be presented to the **Superintendent and Board of Education** at a public meeting before **May 30** ~~the beginning~~ of the **current** school year. The public will be provided an opportunity to review and comment on the Annual District Summary Progress Report at the Board meeting.

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Local Wellness Policy/Nutrient Standards for



POLICY GUIDE

[Option

4. **The Board of Education will permit food in the school that is not sold to students to be brought into school by parents, students, or staff members for classroom activities, parties, or snacks, or other food provided to students as an incentive. Any occasion where food is brought into the school for such purposes must be approved by the Principal or designee, who will ensure safeguards are in place to protect students who may have a food or related allergy.]**

C. District Coordinator

~~The Superintendent or designee shall be the school district official responsible to ensure each school in the district complies with the requirements as outlined in this Policy.~~

1. **The District Wellness Policy Coordinator shall be available to consult with school-based administrators, staff members, and the School Wellness Policy Coordinator(s) on the district's Wellness Policy.**
2. **The District Wellness Policy Coordinator shall also be responsible to ensure parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the Board of Education, school administrators, and the general public are permitted to participate in the development, implementation, review, and update of this Wellness Policy.**
3. **The District Wellness Policy Coordinator shall be responsible to inform and update the public (including parents, students, and others in the community) about the content, implementation, updates and implementation status of the district's Wellness Policy through the district's website, school publications, and/or other school communications made available to the public.**

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**Local Wellness Policy/Nutrient Standards for
Meals and Other Foods**



POLICY GUIDE

- a. **The information and update shall provide as much information as possible about the school nutrition environment, including a summary of the events and activities related to the Wellness Policy implementation in the school district.**

D. Wellness Policy Assessment

1. **The District Wellness Policy Coordinator will prepare an assessment of the district's Wellness Policy in accordance with the requirements of the United States and New Jersey Departments of Agriculture on the extent to which the school(s) in the district are in compliance with the district's Wellness Policy, the extent to which the district's Wellness Policy compares to model school wellness policies, and a description of the progress made in attaining the goals outlined in the district's Wellness Policy.**
2. **The District Wellness Policy Coordinator will present this assessment to the Board of Education at a public Board meeting, make such assessment available to the public, and recommend any updates to the Policy accordingly.**

E. Records

1. **The District Wellness Policy Coordinator shall ensure records are maintained to document compliance with the requirements of the District Wellness Policy. Such records will include, but not be limited to:**
 - a. **The Board-approved Wellness Policy;**
 - b. **Documentation demonstrating the Policy has been made available to the public;**
 - c. **Documentation of the efforts made in the school district to review and update the Policy;**

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**Local Wellness Policy/Nutrient Standards for
Meals and Other Foods**



POLICY GUIDE

- d. **Documentation demonstrating compliance with the annual public notification requirements;**
- e. **Documentation demonstrating the most recent assessment on Policy implementation; and**
- f. **Documentation demonstrating the most recent assessment on the implementation of the School Wellness Policy has been made available to the public.**

FD. Publication/Dissemination

This Policy **and Assessment** will be made available to staff members, students, and parents by being posted on the school district and/or school websites.

The Healthy, Hunger-Free Kids Act of 2010

Adopted:



POLICY GUIDE

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Unpaid Meal Charges/Outstanding Food Service

Charges

May 17

M

[See POLICY ALERT Nos. 206, 208 and 212]

8550 UNPAID MEAL CHARGES/OUTSTANDING FOOD SERVICE CHARGES

The Board of Education understands a student may forget to bring breakfast or lunch, as applicable, or money to purchase breakfast or lunch to school on a school day. When this happens, the food service program will

Select Only One Option Below

[Option 1 – No Charging Permitted]

— not provide a student a breakfast or lunch and will immediately inform the Principal or designee, who will contact the student's parent to arrange for breakfast or lunch or money for breakfast or lunch to be brought from home to school for the student.

A parent's refusal to provide lunch or breakfast for their child or money to purchase lunch or breakfast may be indicative of more serious issues in the family or household. In these situations, the Principal or designee shall consult with and seek necessary services from both the County Board of Social Services and the Department of Children and Families, Division of Child Protection and Permanency, as appropriate.

When a parent's routine failure to provide breakfast or lunch is reasonably suspected to be indicative of child abuse or neglect, the Principal or designee shall immediately report such suspicion to the Department of Children and Families, Division of Child Protection and Permanency as required in N.J.S.A. 9:6-8.10. Such reporting shall not be delayed to accommodate a parent's meeting with the Principal or designee.]



POLICY GUIDE

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Unpaid Meal Charges/Outstanding Food Service Charges

[Option 2 – No Lunch and/or Breakfast Served After Second Notice

_____ provide ~~a the~~ student ~~a with~~ breakfast or lunch with an expectation payment will be made the next school day or shortly thereafter. However, there may be circumstances when payment is not made and a student's school breakfast/lunch bill is in arrears. The school district will manage a student's breakfast or lunch bill that is in arrears in accordance with the provisions of N.J.S.A. 18A:33-21 and this Policy.

In the event a student's school lunch or breakfast bill is in arrears **in excess of \$ _____, the student will continue to receive lunch or breakfast and their account will be charged accordingly.** The Principal or designee shall contact the student's parent to provide notice of the amount in arrears and shall provide the parent a period of ten school days to pay the full amount due. If the student's parent does not make full payment to the Principal or designee by the end of the ten school days, the Principal or designee shall again contact the student's parent to provide a second notice that their child's lunch or breakfast bill is in arrears. If payment in full is not made within one week from the date of the second notice, the student **will not be served school breakfast or lunch, as applicable, without payment for that day's breakfast or lunch beginning the eighth calendar day from the date of the second notice.**

A parent who has received a second notice their child's lunch or breakfast bill is in arrears and who has not made payment in full within one week from the date of the second notice will be requested to meet with the Principal or designee to discuss and resolve the matter.

A parent's refusal to meet or take other steps to resolve the matter may be indicative of more serious issues in the family or household. In these situations, the Principal or designee shall consult with and seek necessary services from both the County Board of Social Services and the Department of Children and Families, Division of Child Protection and Permanency, as appropriate.

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Unpaid Meal Charges/Outstanding Food Service
Charges

When a parent's routine failure to provide breakfast or lunch is reasonably suspected to be indicative of child abuse or neglect, the Principal or designee shall immediately report such suspicion to the Department of Children and Families, Division of Child Protection and Permanency as required in N.J.S.A. 9:6-8.10. Such reporting shall not be delayed to accommodate a parent's meeting with the Principal or designee.

If the student's breakfast or lunch bill is in arrears, but the student has the money to purchase breakfast or lunch, the student will be provided breakfast or lunch and the food service program will not use the student's money to repay previously unpaid charges if the student intended to use the money to purchase that day's meal.

The food service program will prevent the overt identification of children through the method of payment used to purchase a meal and whose breakfast or lunch bill is in arrears.]

[Option 3 – Breakfast and/or Lunch will be Served After Second Notice

_____ provide a student a breakfast or lunch with an expectation payment will be made the next school day or shortly thereafter. However, there may be circumstances when payment is not made and a student's school breakfast or lunch bill is in arrears. The school district will manage a student's breakfast or lunch bill that is in arrears in accordance with the provisions of N.J.S.A. 18A:33-21 and this Policy.

In the event a student's school lunch or breakfast bill is in arrears in excess of \$_____, the student will continue to receive lunch or breakfast and their account will be charged accordingly. The Principal or designee shall contact the student's parent to provide notice of the amount in arrears and shall provide the parent a period of ten school days to pay the full amount due. If the student's parent does not make full payment to the Principal or designee by the end of the ten school days, the Principal or designee shall again contact the student's parent to provide a second notice that their child's breakfast or lunch bill is in arrears. If payment in full is not made within one week from the date of the second notice, the student

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POLICY GUIDE

Unpaid Meal Charges/Outstanding Food Service Charges

[Select one option

- ~~_____ will not be served school breakfast or lunch, as applicable, beginning the eighth calendar day from the date of the second notice.~~
- _____ will be provided an **alternate breakfast or lunch, as applicable**, that will contain the essentials in balanced nutritional selections as prescribed by the Bureau of Child Nutrition Programs, New Jersey Department of Agriculture **and the Food and Nutrition Services of the United State Department of Agriculture** beginning the eighth calendar day from the date of the second notice. **This alternate meal will be provided until the bill is in arrears in excess of \$_____, at which time the student will not be served school breakfast or lunch, as applicable.**]

A parent who has received a second notice their child's lunch or breakfast bill is in arrears and who has not made payment in full within one week from the date of the second notice will be requested to meet with the Principal or designee to discuss and resolve the matter.

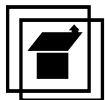
A parent's refusal to meet or take other steps to resolve the matter may be indicative of more serious issues in the family or household. In these situations, the Principal or designee shall consult with and seek necessary services from both the County Board of Social Services and the Department of Children and Families, Division of Child Protection and Permanency, as appropriate.

When a parent's routine failure to provide breakfast or lunch is reasonably suspected to be indicative of child abuse or neglect, the Principal or designee shall immediately report such suspicion to the Department of Children and Families, Division of Child Protection and Permanency as required in N.J.S.A. 9:6-8.10. Such reporting shall not be delayed to accommodate a parent's meeting with the Principal or designee.

If the student's breakfast or lunch bill is in arrears, but the student has the money to purchase breakfast or lunch, the student will be provided breakfast or lunch and the food service program will not use the student's money to repay previously unpaid charges if the student intended to use the money to purchase that day's meal.

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Unpaid Meal Charges/Outstanding Food Service



POLICY GUIDE

Charges

The food service program will prevent the overt identification of children through the method of payment used to purchase a meal and whose breakfast or lunch bill is in arrears.]

~~The provisions of N.J.S.A. 18A:33-21 and this Policy will be made available to parents of all children in the school district in a manner as determined by the Superintendent~~

In accordance with the provisions of the United States Department of Agriculture, this Policy shall be provided in writing to all households at the start of each school year and to households transferring to the school or school district during the school year. The school district may post this Policy on the school or school district's website provided there is a method in place to ensure this Policy reaches all households, particularly those households without access to a computer or the Internet.

This Policy shall also be provided to all school and food service staff responsible for the enforcement of this Policy, including school administrators to ensure this Policy is supported.

The food service program will comply with all meal charge policy requirements of the United States and New Jersey Department of Agriculture and N.J.S.A. 18A:33-21.

N.J.S.A. 18A:33-21

United States Department of Agriculture SP 23-2017 – March 23, 2017

Adopted:





Anti-Bullying Bill of Rights Act

District: Moorestown Township Public School District
(3360)
County: BURLINGTON (05)

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New Jersey Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act*

July 1, 2016 - June 30, 2017

New Jersey Department of Education School Self-Assessment for Determining Grades under the <i>Anti-Bullying Bill of Rights Act</i> 2016 - 2017	
District Name: Moorestown Township Public School District	
School Name: George C. Baker Elementary School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
Indicators	Score (0-3)
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	3
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	3
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	3
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety team (SST) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	2
SUB-TOTAL (possible 15)	
14	
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
Indicators	Score (0-3)
A. School employees, contracted service providers and volunteers were provided <u>training</u> on the HIB policy.	2
B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	2

C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	2
SUB-TOTAL (possible 9)	6
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that included information on HIB, in each five-year professional development period.	3
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	1
E. School building leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	2
SUB-TOTAL (possible 15)	12
Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. The school <u>provided ongoing, age-appropriate instruction</u> on preventing HIB in accordance with the New Jersey Student Learning Standards.	3
B. The school observed the "Week of Respect," during the week beginning with the first Monday in October of each year, <u>recognizing the importance of character education</u> by providing age-appropriate instruction focusing on HIB prevention.	3
SUB-TOTAL (possible 6)	6
Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
<i>Indicators</i>	<i>Score (0-3)</i>
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).	3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).	2
C. The school safety team (SST) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	2
SUB-TOTAL (possible 9)	7
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	

During the 2016-2017 school year, was there at least 1 report of HIB?	No
<i>Option B Indicators</i>	Score (0-3)
A. The school has a process for ensuring that staff are implementing the district's procedure for reporting HIB that includes all required elements.	3
B. The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB, AND implements effective prevention strategies which resulted in no incidents of HIB.	3
SUB-TOTAL (possible 6)	6
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
During the 2016-2017 school year, was there at least 1 report of HIB?	No
<i>Option B Indicators</i>	Score (0-3)
A. Responsible staff are knowledgeable about the process to notify parents of alleged offenders and alleged victims in each reported HIB incident and how to implement the process.	3
B. The school has a process in place to ensure completion of each investigation within 10 school days of the written incident report.	3
C. The school has a process in place to prepare a written report on the findings of each HIB investigation.	3
D. The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	3
SUB-TOTAL (possible 12)	12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
<i>Indicators</i>	Score (0-3)
A. The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	2
SUB-TOTAL (possible 6)	5
TOTAL SCORE (possible 78)	68

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609-292-5935
609-633-9655 (fax)



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

Anti-Bullying Bill of Rights Act

District: Moorestown Township Public School District (3360)
County: BURLINGTON (05)

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act*

July 1, 2016 - June 30, 2017

New Jersey Department of Education School Self-Assessment for Determining Grades under the <i>Anti-Bullying Bill of Rights Act</i> 2016 - 2017	
District Name: Moorestown Township Public School District	
School Name: Mary E. Roberts Elementary School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
Indicators	Score (0-3)
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	3
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	3
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	2
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety team (SST) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	3
SUB-TOTAL (possible 15)	
14	
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
Indicators	Score (0-3)
A. School employees, contracted service providers and volunteers were provided <u>training</u> on the HIB policy.	2
B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	
8	
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)	
Indicators	Score (0-3)
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that included information <u>on HIB</u> , in each five-year professional development period.	2
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	3
E. School building leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	2
SUB-TOTAL (possible 15)	
13	
Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)	
Indicators	Score (0-3)
A. The school <u>provided ongoing, age-appropriate instruction</u> on preventing HIB in accordance with the New Jersey Student Learning Standards.	3
B. The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year, <u>recognizing the importance of character education</u> by providing age-appropriate instruction focusing on HIB prevention.	3
SUB-TOTAL (possible 6)	
6	
Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicators	

	Score (0-3)
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).	3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).	3
C. The school safety team (SST) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	3
SUB-TOTAL (possible 9)	9
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	
During the 2016-2017 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
A. The school <u>implemented</u> the district's procedure for reporting HIB that includes all required elements.	3
B. The school <u>implemented</u> the district's procedure for reporting new information on a prior HIB report.	2
SUB-TOTAL (possible 6)	5
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
During the 2016-2017 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. <u>Notification to parents</u> of alleged offenders and alleged victims in <u>each</u> reported HIB incident.	3
B. <u>Completion</u> of the investigation <u>within 10 school days</u> of the written incident report.	3
C. Preparation of a <u>written report</u> on the findings of each HIB investigation.	3
D. Results of the investigation <u>reported</u> to the chief school administrator (CSA) within <u>2 school days</u> of completion of the investigation.	3
SUB-TOTAL (possible 12)	12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicators	Score (0-3)
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	3
SUB-TOTAL (possible 6)	6
TOTAL SCORE (possible 78)	73

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STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

Anti-Bullying Bill of Rights Act

District: Moorestown Township Public School District (3360)
County: BURLINGTON (05)

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act*

July 1, 2016 - June 30, 2017

New Jersey Department of Education School Self-Assessment for Determining Grades under the <i>Anti-Bullying Bill of Rights Act</i> 2016 - 2017	
District Name: Moorestown Township Public School District	
School Name: South Valley Elementary School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
Indicators	Score (0-3)
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	3
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	3
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	2
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety team (SST) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	2
SUB-TOTAL (possible 15)	
13	
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
Indicators	Score (0-3)
A. School employees, contracted service providers and volunteers were provided <u>training</u> on the HIB policy.	2
B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	2
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	
7	
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)	
Indicators	Score (0-3)
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that included information <u>on HIB</u> , in each five-year professional development period.	2
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	2
D. The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	1
E. School building leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	2
SUB-TOTAL (possible 15)	
10	
Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)	
Indicators	Score (0-3)
A. The school <u>provided ongoing, age-appropriate instruction</u> on preventing HIB in accordance with the New Jersey Student Learning Standards.	3
B. The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year, <u>recognizing the importance of character education</u> by providing age-appropriate instruction focusing on HIB prevention.	3
SUB-TOTAL (possible 6)	
6	
Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicators	

	Score (0-3)
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).	3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).	2
C. The school safety team (SST) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	2
SUB-TOTAL (possible 9)	7
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	
During the 2016-2017 school year, was there at least 1 report of HIB?	No
Option B Indicators	Score (0-3)
A. The school has a process for ensuring that staff are implementing the district's procedure for reporting HIB that includes all required elements.	3
B. The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB, AND implements effective prevention strategies which resulted in no incidents of HIB.	2
SUB-TOTAL (possible 6)	5
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
During the 2016-2017 school year, was there at least 1 report of HIB?	No
Option B Indicators	Score (0-3)
A. Responsible staff are knowledgeable about the process to notify parents of alleged offenders and alleged victims in each reported HIB incident and how to implement the process.	3
B. The school has a process in place to ensure completion of each investigation within 10 school days of the written incident report.	3
C. The school has a process in place to prepare a written report on the findings of each HIB investigation.	3
D. The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	3
SUB-TOTAL (possible 12)	12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicators	Score (0-3)
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	2
SUB-TOTAL (possible 6)	5
TOTAL SCORE (possible 78)	65

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New Jersey Department of Education
Office of Student Support Services
100 Riverview Plaza
Trenton, NJ 08625
609-292-5935
609-633-9655 (fax)



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

Anti-Bullying Bill of Rights Act

District: Moorestown Township Public School District (3360)
County: BURLINGTON (05)

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act*

July 1, 2016 - June 30, 2017

New Jersey Department of Education School Self-Assessment for Determining Grades under the <i>Anti-Bullying Bill of Rights Act</i> 2016 - 2017	
District Name: Moorestown Township Public School District	
School Name: Moorestown Upper Elementary School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
Indicators	Score (0-3)
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	3
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	3
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	2
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety team (SST) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	2
SUB-TOTAL (possible 15)	
13	
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
Indicators	Score (0-3)
A. School employees, contracted service providers and volunteers were provided <u>training</u> on the HIB policy.	3
B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	
9	
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)	
Indicators	Score (0-3)
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that included information <u>on HIB</u> , in each five-year professional development period.	3
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	3
E. School building leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
SUB-TOTAL (possible 15)	
15	
Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)	
Indicators	Score (0-3)
A. The school <u>provided ongoing, age-appropriate instruction</u> on preventing HIB in accordance with the New Jersey Student Learning Standards.	3
B. The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year, <u>recognizing the importance of character education</u> by providing age-appropriate instruction focusing on HIB prevention.	3
SUB-TOTAL (possible 6)	
6	
Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicators	

	Score (0-3)
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).	3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).	3
C. The school safety team (SST) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	2
SUB-TOTAL (possible 9)	8
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	
During the 2016-2017 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
A. The school <u>implemented</u> the district's procedure for reporting HIB that includes all required elements.	3
B. The school <u>implemented</u> the district's procedure for reporting new information on a prior HIB report.	3
SUB-TOTAL (possible 6)	6
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
During the 2016-2017 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. <u>Notification to parents</u> of alleged offenders and alleged victims in <u>each</u> reported HIB incident.	3
B. <u>Completion</u> of the investigation <u>within 10 school days</u> of the written incident report.	3
C. Preparation of a <u>written report</u> on the findings of each HIB investigation.	3
D. Results of the investigation <u>reported</u> to the chief school administrator (CSA) within <u>2 school days</u> of completion of the investigation.	3
SUB-TOTAL (possible 12)	12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicators	Score (0-3)
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	3
SUB-TOTAL (possible 6)	6
TOTAL SCORE (possible 78)	75

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STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

Anti-Bullying Bill of Rights Act

District: Moorestown Township Public School District (3360)
County: BURLINGTON (05)

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act*

July 1, 2016 - June 30, 2017

New Jersey Department of Education School Self-Assessment for Determining Grades under the <i>Anti-Bullying Bill of Rights Act</i> 2016 - 2017	
District Name: Moorestown Township Public School District	
School Name: William Allen Middle School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
Indicators	Score (0-3)
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	2
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	3
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	2
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	2
E. The school safety team (SST) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	2
SUB-TOTAL (possible 15)	
11	
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
Indicators	Score (0-3)
A. School employees, contracted service providers and volunteers were provided <u>training</u> on the HIB policy.	2
B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	
8	
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)	
Indicators	Score (0-3)
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that included information <u>on HIB</u> , in each five-year professional development period.	2
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	2
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	1
E. School building leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	2
SUB-TOTAL (possible 15)	
10	
Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)	
Indicators	Score (0-3)
A. The school <u>provided ongoing, age-appropriate instruction</u> on preventing HIB in accordance with the New Jersey Student Learning Standards.	2
B. The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year, <u>recognizing the importance of character education</u> by providing age-appropriate instruction focusing on HIB prevention.	3
SUB-TOTAL (possible 6)	
5	
Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicators	

	Score (0-3)
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).	3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).	2
C. The school safety team (SST) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	3
SUB-TOTAL (possible 9)	8
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	
During the 2016-2017 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
A. The school <u>implemented</u> the district's procedure for reporting HIB that includes all required elements.	3
B. The school <u>implemented</u> the district's procedure for reporting new information on a prior HIB report.	3
SUB-TOTAL (possible 6)	6
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
During the 2016-2017 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. <u>Notification to parents</u> of alleged offenders and alleged victims in <u>each</u> reported HIB incident.	2
B. <u>Completion</u> of the investigation <u>within 10 school days</u> of the written incident report.	3
C. Preparation of a <u>written report</u> on the findings of each HIB investigation.	2
D. Results of the investigation <u>reported</u> to the chief school administrator (CSA) within <u>2 school days</u> of completion of the investigation.	2
SUB-TOTAL (possible 12)	9
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicators	Score (0-3)
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	2
SUB-TOTAL (possible 6)	5
TOTAL SCORE (possible 78)	62

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STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

Anti-Bullying Bill of Rights Act

District: Moorestown Township Public School District (3360)
County: BURLINGTON (05)

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act*

July 1, 2016 - June 30, 2017

New Jersey Department of Education School Self-Assessment for Determining Grades under the <i>Anti-Bullying Bill of Rights Act</i> 2016 - 2017	
District Name: Moorestown Township Public School District	
School Name: Moorestown High School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
Indicators	Score (0-3)
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	2
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	3
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	2
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety team (SST) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	2
SUB-TOTAL (possible 15)	
12	
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
Indicators	Score (0-3)
A. School employees, contracted service providers and volunteers were provided <u>training</u> on the HIB policy.	3
B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	
9	
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)	
Indicators	Score (0-3)
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that included information <u>on HIB</u> , in each five-year professional development period.	2
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	2
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	2
E. School building leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
SUB-TOTAL (possible 15)	
12	
Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)	
Indicators	Score (0-3)
A. The school <u>provided ongoing, age-appropriate instruction</u> on preventing HIB in accordance with the New Jersey Student Learning Standards.	2
B. The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year, <u>recognizing the importance of character education</u> by providing age-appropriate instruction focusing on HIB prevention.	3
SUB-TOTAL (possible 6)	
5	
Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicators	

	Score (0-3)
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).	3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).	3
C. The school safety team (SST) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	2
SUB-TOTAL (possible 9)	8
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	
During the 2016-2017 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
A. The school <u>implemented</u> the district's procedure for reporting HIB that includes all required elements.	3
B. The school <u>implemented</u> the district's procedure for reporting new information on a prior HIB report.	3
SUB-TOTAL (possible 6)	6
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
During the 2016-2017 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. <u>Notification to parents</u> of alleged offenders and alleged victims in <u>each</u> reported HIB incident.	3
B. <u>Completion</u> of the investigation <u>within 10 school days</u> of the written incident report.	3
C. Preparation of a <u>written report</u> on the findings of each HIB investigation.	3
D. Results of the investigation <u>reported</u> to the chief school administrator (CSA) within <u>2 school days</u> of completion of the investigation.	3
SUB-TOTAL (possible 12)	12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicators	Score (0-3)
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	2
SUB-TOTAL (possible 6)	5
TOTAL SCORE (possible 78)	69

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***New Jersey Department of Education
School Self-Assessment for Determining Grades under the
Anti-Bullying Bill of Rights Act (ABR)***

STATEMENT OF ASSURANCES

By submitting the *School Self-Assessment for Determining Grades under the ABR* (Self Assessment), the chief school administrator (CSA) assures that:

1. The school safety/school climate team (SS/SCT) had the lead role in completing the Self-Assessment.
2. The public was given the opportunity to comment on the Self-Assessment prior to district board of education (BOE) approval.
3. The BOE approved the Self-Assessment at a public meeting, prior to submission to the New Jersey Department of Education (NJDOE).
4. All information in the Self-Assessment is an accurate and complete account of the status of the school's efforts implementing the ABR at the time of submission, the SS/SCT's report, the public comment on the report, and the district BOE's review of and decision on the report.
5. The NJDOE or its authorized representatives will be provided with access to, and the right to examine, all records, books, papers, or documents related to the Self-Assessment.
6. The grade assigned by the Commissioner for the school and for the school district will be posted on the home page of the *school's* website within 10 days of its receipt from the NJDOE.
7. The grade assigned by the Commissioner for the school district and each school in the district will be posted on the home page of the *school district's* website within 10 days of its receipt from the NJDOE.
8. The BOE at a public meeting will review the grades assigned by the Commissioner for each school and the school district.

Enter BOE approval date ___/___/___ (MM/DD/YY).

- By checking this box, the chief school administrator hereby certifies that he or she has read, understands and will satisfy the above Assurances in their entirety, and authorizes submission of the *School Self-Assessment for Determining Grades under the ABR*.

SPECIAL EDUCATION OUT-OF-DISTRICT STUDENTS 2017-18

Exhibit #18-46
9-19-17

STUDENT	SCHOOL	PROGRAM	COST	RATIONALE	BOARD DATE
8400026 + Aide	Kingsway-Haddonfield	MD	\$81,581	New Placement	09/19/17
2000835	Mill Creek	ED	\$46,391	New Placement	09/19/17
2001651 + Aide	YALE-Cherry Hill	MD	\$85,887	New Placement	09/19/17

SPECIAL EDUCATION IN-DISTRICT TUITION STUDENTS 2017-2018

STUDENT	DISTRICT	SCHOOL 16-17	PROGRAM	BOARD DATE
8400025 + 2 Aides	Irvington	Garfield	BD	09/19/17
8550010 + Aide	High Point	BCSS	MD	09/19/17
0000013	Trenton City	Mercer Co.SSSD	MD	09/19/17
0000014	State of NJ	HS	MD	09/19/17
7000901 + Aide	Burlington Twp	HS	MD	09/19/17
7000903	Delran	HS	MD	09/19/17
5001046 + Aide	Riverside	UES	MD	09/19/17

HOME INSTRUCTION 2017-18

Exhibit #18-48
9-19-17

Student	Home Instructor	Per Hour	Board Date
8020628	Educational Services Unit	\$36.70	09/19/17

INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement (the “Agreement”) made this 19th day of September, 2017, between the Moorestown Township Board of Education (the “Board”) and Brett DiNovi & Associates, L.L.C. (“Contractor”) (the Board and Contractor collectively, the “Parties)

WHEREAS, the Board seeks the provision of certain services as more fully described in Schedule “A” attached hereto (the “Services”); and

WHEREAS, the Contractor represents that it is ready, willing, able and qualified to provide the Services to the Board pursuant to this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. SCOPE OF SERVICES

The Contractor agrees to provide the Services as described on Schedule “A” attached hereto (which is incorporated herein) to the Board pursuant to this Agreement for the Term (as defined below).

2. TERM AND TERMINATION

The Agreement shall commence as of the date it is executed by the Board, and shall remain in effect until June 30, 2018 (the “Term”).

The Agreement may be terminated by the Board upon fifteen (15) days written notice to the Contractor. Notwithstanding the foregoing, the Agreement may be terminated immediately by the Board for cause, which, for the purposes of this Agreement, shall mean the Board’s good faith determination that the Contractor has been deficient in the performance of its Services

hereunder, that it has breached any provision(s) hereof, or that it has been unable to perform hereunder for a period of thirty (30) consecutive days.

Upon termination of this Agreement, neither Party shall have any further obligation hereunder except for obligations accruing prior to the date of termination, as well as obligations, promises or covenants contained herein that are expressly made to extend beyond the term of this Agreement.

Contractor acknowledges and recognizes the recruiting, training and retention expenses that the Board incurs as an employer. To that that end, Contractor understands, agrees, and covenants that during the term of this Agreement, and for the twelve (12) months after the termination hereof, regardless of the reason for the termination of the Agreement, Contractor will not, directly or indirectly, on its own behalf or on behalf of or in conjunction with any other person or legal entity, recruit, solicit, or induce to terminate their employment with the Board, or attempt to recruit, solicit, or induce to terminate their employment with the Board, any employee of the Board with whom Contractor, its employees, agents and/or representatives had contact in connection with the performance of Contractor's obligations and/or duties under the Agreement, without advance written notice to the Board. Should Contractor desire to hire any such Board employee, Contractor agrees to provide the Board with written notice, in advance, of its intent to hire the Board employee, and pay liquidated damages in the amount of Five Thousand Dollars (\$5,000.00) ("Liquidated Damages"). Notwithstanding anything else in this Agreement to the contrary, should Contractor violate any provision of this section, Contractor shall be responsible for payment of Liquidated Damages to the Board, as well as any of the Board's costs associated with enforcement of this section, including, but not limited to the Board's reasonable attorneys' fees and costs.

3. COMPENSATION

The Board shall compensate the Contractor for the Services provided hereunder in accordance with the schedule set forth in Schedule “B” attached hereto (which is incorporated herein) during the Term of this Agreement, such payment to be provided upon the receipt of an invoice and purchase order from the Contractor reflecting such Services and hours worked. All of the Contractor’s personnel whose rates are reflected on the attached Schedule B are appropriately certified, trained, and/or qualified to provide related services under the Agreement.

4. CONTRACTOR’S REPRESENTATIONS

The Contractor agrees and represents that it and its employees (where applicable) have experience, training, and such other qualifications as are necessary to provide the Services in a manner satisfactory to the Board. The Contractor further represents that it and its employees (where applicable) have undergone the criminal history record check required by applicable State law, including, but not limited to N.J.S.A. 18A:6-7.1, and the physical examination required by applicable State law, including, but not limited to N.J.A.C. 6:3-4A.4. The Contractor further agrees that the reports of such check and examination have been, or will be, provided to the Board, for it and its employees (where applicable), in the event, and before such employees provides the Services to the Board.

5. COMPLIANCE WITH STUDENT INDIVIDUAL EDUCATIONAL PROGRAMS (“IEP”)

Notwithstanding anything in the Agreement to the contrary, the Contractor agrees that it will comply with the provisions and the requirements of the IEPs of any student to whom the Contractor provides Services where such student has been found to be eligible for special education and related services, and/or has a currently implemented IEP. The Contractor and

its employees (where applicable) who may provide Services to students with IEPs shall be fully familiar with the requirements of the student's IEP, and shall comply with all such requirements of those IEPs.

6. COMPLIANCE WITH LAW

The Contractor agrees that in connection with the provision of the Services hereunder, it and its employees (where applicable) will comply with all applicable requirements of: (1) Individuals with Disabilities in Education Improvement Act, 20 U.S.C. 1415, *et seq.*; (2) Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. §701, *et seq.*; (3) Americans with Disabilities Act of 1990, as amended, 42 U.S.C. §12101, *et seq.*, (4) Family Education Rights and Privacy Act, 20 U.S.C. §1232g, *et seq.*; (5) N.J.A.C. 6A:14-1.1, *et seq.*; and (6) all other applicable state or federal laws and/or regulations.

7. RELATIONSHIP OF THE PARTIES

The Parties acknowledge and agree that the Contractor and its employees (where applicable) who provide the Services shall be independent contractors of the Board, and shall not be considered an employee of the Board for any purpose whatsoever. Neither the Contractor, nor its employees (where applicable), shall be eligible to participate in any benefit program provided by the Board for the Board's employees. The Contractor shall be solely responsible for, and shall (i) pay any and all taxes which may be assessed as a result of the services performed by the Contractor and its employees (where applicable) under this Agreement, including, without limitation, United States and/or New Jersey income taxes and/or sales taxes; and (ii) file all necessary documents, forms and returns pertinent to all of the foregoing as applicable. In the event that any administrative agency or court shall subsequently determine that, for its purposes, the relationship between the Parties is one of employment, then the Contractor shall bear any

costs associated with such determination, whether in the nature of past or future taxes, or other payments and/or costs.

Neither the Contractor, nor its employees (where applicable), have, nor shall the Contractor or its employees (where applicable) hold themselves out as having, any right, power or authority to create any contract or obligation, either express or implied, on behalf of, in the name of, or binding upon the Board, or to pledge the Board's credit, or to extend credit in the Board's name, unless the Board shall consent thereto, in advance, in writing.

Contractor acknowledges and recognizes the recruiting, training and retention expenses that the Board incurs as an employer. To that that end, Contractor understands, agrees, and covenants that during the term of this Agreement, and for the twelve (12) months after the termination hereof, regardless of the reason for the termination of the Agreement, Contractor will not, directly or indirectly, on its own behalf or on behalf of or in conjunction with any other person or legal entity, recruit, solicit, or induce to terminate their employment with the Board, or attempt to recruit, solicit, or induce to terminate their employment with the Board, any employee of the Board with whom Contractor, its employees, agents and/or representatives had contact in connection with the performance of Contractor's obligations and/or duties under the Agreement, without advance written notice to the Board. Should Contractor desire to hire any such Board employee, Contractor agrees to provide the Board with written notice, in advance, of its intent to hire the Board employee, and pay liquidated damages in the amount of Five Thousand Dollars (\$5,000.00) ("Liquidated Damages"). Notwithstanding anything else in this Agreement to the contrary, should Contractor violate any provision of this section, Contractor shall be responsible for payment of Liquidated Damages to the Board, as well as any of the Board's costs associated

with enforcement of this section, including, but not limited to the Board's reasonable attorneys' fees and costs.

8. INSURANCE

The Contractor shall provide copies of applicable insurance coverage declaration documentation to the Board demonstrating that it maintains, at its own cost and expense, during the entire Term the following insurance protections/policies insuring the Contractor during the provision of the Services to the Board: (i) commercial general liability coverage with a One Million Dollar (\$1,000,000.00) combined single limit of liability per occurrence for bodily injury and property damage, including blanket contractual liability, products liability, completed operations and all broad form comprehensive general liability enhancements; (ii) automobile liability coverage with a One Million Dollar (\$1,000,000.00) combined single limit of liability for bodily injury and property damage per accident, which shall include "owned, non-owned and hired" vehicles; and (iii) Worker's Compensation coverage in the amounts as required by statute.

The Contractor shall provide verification in the form of a Certificate of Insurance that the Board has been named as an additional insured for each policy of insurance for which it is permitted do so pursuant to the terms of the respective policy of insurance.

The Contractor shall furnish the Board with any endorsements affecting the coverages required by this clause. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by the Board before the services set forth in the Agreement commence. However, failure to do so shall not operate as a waiver of these insurance requirements.

The Contractor's insurance is to be the primary insurance in connection with the Contractor's provision of the Services set forth in the Agreement.

The Contractor's insurance is to be placed with insurers with a current A.M. Best rating of no less than A:VII, unless otherwise acceptable to the Board.

The Contractor shall provide thirty (30) days written notice to the Board of any intent to cancel, non-renew, or make material change in insurance coverage.

9. INDEMNIFICATION

The Contractor agrees to indemnify and hold harmless the Board, its administrators, agents, board members, directors, employees, officers, representatives, and/or servants from and against any and all injuries, claims, costs (including reasonable attorneys' fees and costs), damages, demands, injuries, judgments and/or liability (collectively "Claims"), including Claims for injuries or deaths of persons and damage to property, arising directly or indirectly out of the obligations undertaken, or out of the activities of the Contractor and its employees (where applicable) in connection with this Agreement, except for Claims arising through the sole negligence, recklessness or willful misconduct of the Board, its administrators, agents, board members, directors, employees, officers, representatives, and/or servants. The Board is not waiving, nor shall it be deemed to have waived, by reason of this paragraph, any defense which it may have with respect to such Claims.

10. NO ASSIGNMENT

In no event shall the Contractor assign this Agreement, or any of its obligations hereunder, to any third party without the express advance written consent of the Board. In the event the Contractor assigns this Agreement, or any of its obligations hereunder, without such advance written consent, then any and all of the Contractor's obligations to the Board, as provided in this Agreement, shall remain in full force and effect against the Contractor.

11. GOVERNING LAW

The Parties acknowledge and agree that this Agreement, and any and all litigation arising therefrom or related thereto, shall be governed by the applicable laws, regulations and rules of the State of New Jersey, without reference to conflict of laws principles.

12. ENTIRE AGREEMENT

This Agreement represents the entire and integrated agreement between Board and the Contractor, and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by a written instrument signed by the Parties.

13. SEVERABILITY

In the event that any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

14. WAIVER OF BREACH

In the event that any provision of this Agreement should be breached by any Party and thereafter waived by any Party, such waiver shall be limited to the particular breach so waived by any Party, and shall not be deemed to waive any other breach. Any delay in the Board's enforcement of any remedy in the event of a breach by the Contractor of any term or condition of this Agreement or any delay in the Board's exercise of any right hereunder shall not be construed as a waiver.

IN WITNESS WHEREOF, each of the parties has executed this Agreement, by duly authorized officer, employee or agent, on the date written under their signatures.

ATTEST:

MOORESTOWN TOWNSHIP BOARD
OF EDUCATION

Board Secretary

Board President

ATTEST:

Brett DiNovi & Associates, LLC

Print name and Title

SCHEDULE "A" – SCOPE OF SERVICES



Brett DiNovi & Associates, L.L.C.

Phone (856) 628-1686 & (609) 975-3597

Fax (480) 393-4069 & (888) 212.0084

PO Box 8223, Cherry Hill NJ 08002

1771 Springdale Rd., Cherry Hill, NJ 08003

E-mail: chacity@brettdassociates.com, Web: www.brettdassociates.com

Professional Advisory Board

Julie S. Vargas, PhD
Formerly Skinner
Author & Educator

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Foundation

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Services

**Christine M. Leone-
Zwillinger, Esq.**
Ret. Attorney General's
Office

**Debbie Riddle,
LCSW**
Executive Director
Total Family
Solutions

**Rachael Sautter,
BCBA-D**
Director
YALE School S. East

The following describes the Applied Behavior Analysis (ABA) services provided by our agency:

- Functional behavior assessment and behavior intervention plan implementation
- Functional communication training
- Social skills training
- Home ABA consultation
- School ABA consultation at Out of District School
- Measurement and feedback to teachers and parents on the procedural integrity of the program implementation
- Support with communication using augmentative communication devices
- Implementation of a picture schedule for daily routine
- Evaluation and treatment of PICA, elopement, aggression, property destruction, and dangerous acts
- Differential reinforcement of alternative behavior for attention function behaviors
- Functional behavior assessment and behavior intervention plan implementation
- Community Integration (potentially after progress is made at home & school)
- Crisis training
- 1:1/Classroom Clinical Associates for students with significant behavioral challenges

SCHEDULE "B" – COMPENSATION

HOURLY RATE:

- **ABA Consultation: \$115.00/hr.**
- **ABA Therapy: \$40.00/hr.**
- **1:1/Classroom Clinical Associate: \$40.00/hr.**

INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement (the “Agreement”) made this 19th day of September, 2017, between the Moorestown Township Board of Education (the “Board”) and My Own Two Hands, LLC (“Contractor”) (the Board and Contractor collectively, the “Parties)

WHEREAS, the Board seeks the provision of certain services as more fully described in Schedule “A” attached hereto (the “Services”); and

WHEREAS, the Contractor represents that it is ready, willing, able and qualified to provide the Services to the Board pursuant to this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. SCOPE OF SERVICES

The Contractor agrees to provide the Services as described on Schedule “A” attached hereto (which is incorporated herein) to the Board pursuant to this Agreement for the Term (as defined below).

2. TERM AND TERMINATION

The Agreement shall commence as of the date it is executed by the Board, and shall remain in effect until June 30, 2018 (the “Term”).

The Agreement may be terminated by either party upon fifteen (15) days written notice. Notwithstanding the foregoing, the Agreement may be terminated immediately by the Board for cause, which, for the purposes of this Agreement, shall mean the Board’s good faith determination that the Contractor has been deficient in the performance of its Services hereunder,

that it has breached any provision(s) hereof, or that it has been unable to perform hereunder for a period of thirty (30) consecutive days.

Upon termination of this Agreement, neither Party shall have any further obligation hereunder except for obligations accruing prior to the date of termination, as well as obligations, promises or covenants contained herein that are expressly made to extend beyond the term of this Agreement.

3. COMPENSATION

The Board shall compensate the Contractor for the Services provided hereunder in accordance with the schedule set forth in Schedule "B" attached hereto (which is incorporated herein) during the Term of this Agreement, such payment to be provided upon the receipt of an invoice and purchase order from the Contractor reflecting such Services and hours worked. All of the Contractor's personnel whose rates are reflected on the attached Schedule B are appropriately certified, trained, and/or qualified to provide related services under the Agreement.

4. CONTRACTOR'S REPRESENTATIONS

The Contractor agrees and represents that it and its employees (where applicable) have experience, training, and such other qualifications as are necessary to provide the Services in a manner satisfactory to the Board. The Contractor further represents that it and its employees (where applicable) have undergone the criminal history record check required by applicable State law, including, but not limited to N.J.S.A. 18A:6-7.1, and the physical examination required by applicable State law, including, but not limited to N.J.A.C. 6:3-4A.4. The Contractor further agrees that the reports of such check and examination have been, or will be, provided to the Board, for it and its employees (where applicable), in the event, and before such employees provides the Services to the Board.

5. COMPLIANCE WITH STUDENT INDIVIDUAL EDUCATIONAL PROGRAMS (“IEP”)

Notwithstanding anything in the Agreement to the contrary, the Contractor agrees that it will comply with the provisions and the requirements of the IEPs of any student to whom the Contractor provides Services where such student has been found to be eligible for special education and related services, and/or has a currently implemented IEP. The Contractor and its employees (where applicable) who may provide Services to students with IEPs shall be fully familiar with the requirements of the student’s IEP, and shall comply with all such requirements of those IEPs.

6. COMPLIANCE WITH LAW

The Contractor agrees that in connection with the provision of the Services hereunder, it and its employees (where applicable) will comply with all applicable requirements of: (1) Individuals with Disabilities in Education Improvement Act, 20 U.S.C. 1415, *et seq.*; (2) Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. §701, *et seq.*; (3) Americans with Disabilities Act of 1990, as amended, 42 U.S.C. §12101, *et seq.*, (4) Family Education Rights and Privacy Act, 20 U.S.C. §1232g, *et seq.*; (5) N.J.A.C. 6A:14-1.1, *et seq.*; and (6) all other applicable state or federal laws and/or regulations.

7. RELATIONSHIP OF THE PARTIES

The Parties acknowledge and agree that the Contractor and its employees (where applicable) who provide the Services shall be independent contractors of the Board, and shall not be considered an employee of the Board for any purpose whatsoever. Neither the Contractor, nor its employees (where applicable), shall be eligible to participate in any benefit program provided by the Board for the Board’s employees. The Contractor shall be solely responsible for, and

shall (i) pay any and all taxes which may be assessed as a result of the services performed by the Contractor and its employees (where applicable) under this Agreement, including, without limitation, United States and/or New Jersey income taxes and/or sales taxes; and (ii) file all necessary documents, forms and returns pertinent to all of the foregoing as applicable. In the event that any administrative agency or court shall subsequently determine that, for its purposes, the relationship between the Parties is one of employment, then the Contractor shall bear any costs associated with such determination, whether in the nature of past or future taxes, or other payments and/or costs.

Neither the Contractor, nor its employees (where applicable), have, nor shall the Contractor or its employees (where applicable) hold themselves out as having, any right, power or authority to create any contract or obligation, either express or implied, on behalf of, in the name of, or binding upon the Board, or to pledge the Board's credit, or to extend credit in the Board's name, unless the Board shall consent thereto, in advance, in writing.

8. INSURANCE

The Contractor shall provide copies of applicable insurance coverage declaration documentation to the Board demonstrating that it maintains, at its own cost and expense, during the entire Term the following insurance protections/policies insuring the Contractor during the provision of the Services to the Board: (i) commercial general liability coverage with a One Million Dollar (\$1,000,000.00) combined single limit of liability per occurrence for bodily injury and property damage, including blanket contractual liability, products liability, completed operations and all broad form comprehensive general liability enhancements; (ii) automobile liability coverage with a One Million Dollar (\$1,000,000.00) combined single limit of liability

for bodily injury and property damage per accident, which shall include “owned, non-owned and hired” vehicles; and (iii) Worker’s Compensation coverage in the amounts as required by statute.

The Contractor shall provide verification in the form of a Certificate of Insurance that the Board has been named as an additional insured for each policy of insurance for which it is permitted do so pursuant to the terms of the respective policy of insurance.

The Contractor shall furnish the Board with any endorsements affecting the coverages required by this clause. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by the Board before the services set forth in the Agreement commence. However, failure to do so shall not operate as a waiver of these insurance requirements.

The Contractor’s insurance is to be the primary insurance in connection with the Contractor’s provision of the Services set forth in the Agreement.

The Contractor’s insurance is to be placed with insurers with a current A.M. Best rating of no less than A:VII, unless otherwise acceptable to the Board.

The Contractor shall provide thirty (30) days written notice to the Board of any intent to cancel, non-renew, or make material change in insurance coverage.

9. INDEMNIFICATION

The Contractor agrees to indemnify and hold harmless the Board, its administrators, agents, board members, directors, employees, officers, representatives, and/or servants from and against any and all injuries, claims, costs (including reasonable attorneys’ fees and costs), damages, demands, injuries, judgments and/or liability (collectively “Claims”), including Claims for injuries or deaths of persons and damage to property, arising directly or indirectly out of the obligations undertaken, or out of the activities of the Contractor and its employees (where

applicable) in connection with this Agreement, except for Claims arising through the sole negligence, recklessness or willful misconduct of the Board, its administrators, agents, board members, directors, employees, officers, representatives, and/or servants. The Board is not waiving, nor shall it be deemed to have waived, by reason of this paragraph, any defense which it may have with respect to such Claims.

10. NO ASSIGNMENT

In no event shall the Contractor assign this Agreement, or any of its obligations hereunder, to any third party without the express advance written consent of the Board. In the event the Contractor assigns this Agreement, or any of its obligations hereunder, without such advance written consent, then any and all of the Contractor's obligations to the Board, as provided in this Agreement, shall remain in full force and effect against the Contractor.

11. GOVERNING LAW

The Parties acknowledge and agree that this Agreement, and any and all litigation arising therefrom or related thereto, shall be governed by the applicable laws, regulations and rules of the State of New Jersey, without reference to conflict of laws principles.

12. ENTIRE AGREEMENT

This Agreement represents the entire and integrated agreement between Board and the Contractor, and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by a written instrument signed by the Parties.

13. SEVERABILITY

In the event that any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

14. WAIVER OF BREACH

In the event that any provision of this Agreement should be breached by any Party and thereafter waived by any Party, such waiver shall be limited to the particular breach so waived by any Party, and shall not be deemed to waive any other breach. Any delay in the Board's enforcement of any remedy in the event of a breach by the Contractor of any term or condition of this Agreement or any delay in the Board's exercise of any right hereunder shall not be construed as a waiver.

IN WITNESS WHEREOF, each of the parties has executed this Agreement, by duly authorized officer, employee or agent, on the date written under their signatures.

ATTEST:

MOORESTOWN TOWNSHIP BOARD
OF EDUCATION

Board Secretary

Board President

ATTEST:

My Own Two Hands, LLC

Print name and Title

SCHEDULE "A" – SCOPE OF SERVICES

**My Own Two Hands, LLC
200 Walt Whitman Ave #835
Mt. Laurel, NJ 08054**

Below you will find a list of services Lynda Goetz, M.Ed., will be providing during the 2017-2018 school year. Services are based on Individualized Education Plans.

List of Services (can include but not limited to):

- Orientation and Mobility Services**
- Teacher of the Visually Impaired Services**

SCHEDULE “B” – COMPENSATION

Student 1

Orientation and Mobility Services

- a. Not to exceed 2.4 hours per week from July 2017 through June 2018, per IEP.

Braille Instruction

- a) Not to exceed 6 hours per week from July 2017 through June 2018, per IEP.

HOURLY RATE: \$160.00/hr.

Superintendent/CSA Development Plan

District Name	Chief School Administrator Name	Date
Moorestown Township Public Schools	Scott P. McCartney	July 1, 2017
		Plan Begin/End Dates
		July 1, 2017-June 30, 2022

1: Professional Learning Goals

PL Goal No.	Professional Learning Goals	Rationale/Sources of Evidence
1.	<p>Establish a culture of innovation to facilitate authentic growth and development of engaged, dynamic and productive learners.</p> <p>Standard 1 – Mission, Vision and Core Values Standard 4 – Curriculum, Instruction and Assessment Standard 6- Professional Capacity of School Personnel Standard 10 – School Improvement</p>	<p>In order to continue the Moorestown Township Public School tradition of success the district is revisiting and reframing its culture to meet the needs of 21st Century learner. Our goal is to help prepare balanced students for their future and not just our past by developing common language across PK-12 and establishing guiding principles for creativity and innovation. We will also establish processes and channels to further share district achievements with the community at large. Evidence will be documented through professional development in the SAMR and AMT models, implementation and collection of sample lessons/best practices in innovation, development of innovation labs, development of 6-8 videos, Facebook, Website and Twitter posts for the public, BYOD exploration and pilot program, and the completion of the Future Ready Schools Assessment at the Middle and High School level.</p>
2.	<p>Provide resources, targeted instruction and interventions tailored to learners’ foundational needs at all grade levels.</p> <p>Standard 1 – Mission, Vision and Core Values Standard 4 – Curriculum, Instruction, and Assessment Standard 10 – School Improvement</p>	<p>In order to continue to meet the needs of our student body, the district will engage in a needs assessment for grades 3-12 and focus PD on analysis of the data that currently exists in Genesis and data that will be collected throughout the school year. Evidence will be documented through the development, implementation, and analysis of the needs assessment and ensuing action plans, along with reporting on data analysis on current student progress indicators, and through collected agendas, minutes, and Google Docs utilized to capture best practices across the district.</p>
3.	<p>Design opportunities that promote self-awareness, confidence, personal responsibility and social mindfulness to provide the foundation for competent local and global citizenship.</p>	<p>In order to promote a culture that fosters grit, resilience and a growth mindset for all of our students, the district will develop systemic and systematic SEL standards and curriculum. Evidence will be documented through the reconvening of a district SPC</p>

	<p>Standard 1 – Mission, Vision and Core Values Standard 2 – Ethics and Professional Norms Standard 3 – Equity and Cultural Responsiveness Standard 5 – Community of Care and Support for Students Standard 10 – School Improvement</p>	<p>Goal committee to review and determine modules of the Panorama survey to be implemented, the creation of a student survey, the analysis of the data and an action plan PK-12 based on the survey data. A plan will be developed for each school to include PK-12 Guidance Counselors in the review of current strategies for dealing with at-risk students. Baseline data will be established to track short, mid and long term improvement in this area of student development.</p>
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2: Professional Learning Activities

PL Goal No.	Professional Learning Activities	Begin/End Dates
1	<ul style="list-style-type: none"> Attend local, state and national professional development on innovative practice in public education. Read and analyze professional research on innovative practice in public education. Collaborate with peers in the Burlington County Association of School Administrators, NJ Association of School Administrators, and the American Association of School Administrators on innovative practice in public education. Collaborate with MTPS administrators and teachers through PLC's, monthly meetings and through evaluation conferences. Gain knowledge in the SAMR and AMT models. Assess and analyze district technology innovation through the Future Ready Schools process. 	July 1, 2017-June 30, 2018
2	<ul style="list-style-type: none"> Attend local, state and national professional development on targeted instruction and interventions. Read and analyze professional research on targeted instruction and interventions. Collaborate with peers in the Burlington County Association of School Administrators, NJ Association of School Administrators, and the American Association of School Administrators on targeted instruction and interventions. Collaborate with MTPS administrators and teachers through PLC's, monthly meetings and through evaluation conferences. Gain knowledge on use of Google tools for data collection and sharing results. 	July 1, 2017-June 30, 2018
3	<ul style="list-style-type: none"> Attend local, state and national professional development on Social and Emotional learning (SEL) in public education. Read and analyze professional research on SEL in public education. Collaborate with peers in the Burlington County Association of School Administrators, NJ Association of School Administrators, and the American Association of School Administrators on SEL in public education. Collaborate with MTPS administrators and teachers through PLC's, monthly meetings and through evaluation conferences. Gain knowledge in the development of the Panorama Survey and its implementation and analysis. 	July 1, 2017-June 30, 2018

3: Leader Training Needs Pursuant to N.J.S.A. 18A: 26-8.2

Topics in School Law, Ethics and Governance; Harassment, Intimidation, and Bullying

Training in these areas will be addressed through professional development through NJASA, AASA, PDK trainings and publications as well as through affiliations with the Garden State Coalition and University of Penn Study Council. Routine meetings with NJSBA personnel, County Roundtable, the district solicitor and professional readings through a variety of professional journals will supplement the training.

4: PDP Progress Summary

PL Goal No.	Annual PDP Progress Report	Sources of Evidence	Review Date

Signatures:

_____ **CSA/Superintendent Signature**

_____ **District Board of Education**

_____ **Date of Review**

PL Goal No.	Summative PDP Progress Report (Narrative)	Sources of Evidence	Review Date

Signatures:

_____ **CSA/Superintendent Signature**

_____ **District Board of Education**

_____ **Date of Review**

TRAVEL EXPENDITURES - 2017-18						
BOE APPROVAL REQUEST						
PROFESSIONAL DEVELOPMENT						
LAST NAME	FIRST NAME	TRAVEL DESTINATION	NAME OF CONFERENCE	DATES	EST. COST	Fed/St Funded
Alberti	Sandra	Atlantic City, NJ	NJSBA Workshop	10/26/2017	\$224.47	
Arey	Jeff	Cupertino, CA	District Innovation Academy Planning Workshop	11/15/17 - 11/17/17	\$1,328.00	
Belfield	Debora	Atlantic City, NJ	NJSBA Workshop	10/23/17 - 10/26/17	\$224.47	
Butler	Carole	Atlantic City, NJ	NJSBA Workshop	10/24/17 - 10/25/17	\$224.47	
Butler	Carole	Cupertino, CA	District Innovation Academy Planning Workshop	11/15/17 - 11/17/17	\$1,953.00	
Carter	Brian	Cupertino, CA	District Innovation Academy Planning Workshop	11/15/17 - 11/17/17	\$1,328.00	
Colby	Julie	Monroe Twp, NJ	FEA, Two-day Assessment Series	10/13/17, 10/24/17	\$329.00	
D'Angelo	Joanne	Atlantic City, NJ	NJASBO Spring Conference	6/6/18 - 6/7/18	\$430.00	
D'Angelo	Joanne	Atlantic City, NJ	NJSBA Workshop	10/24/17 - 10/25/17	\$360.00	
D'Angelo	Joanne	Mount Laurel, NJ	NJASBO Seminar	9/12/17, 10/10/17, 2/15/18	\$198.00	
Karanjia	Leisa	Long Branch, NJ	NJPSA Fall Conference	10/19/17 - 10/20/17	\$388.50	
Keith	Matthew	Cupertino, CA	District Innovation Academy Planning Workshop	11/15/17 - 11/17/17	\$1,328.00	
McCartney	Scott	Atlantic City, NJ	NJSBA Workshop	10/23/17 - 10/26/17	\$224.47	
McCarty	Greg	Atlantic City, NJ	NJSBA Workshop	10/23/17 - 10/26/17	\$224.47	
Mure	Judith	Voorhees, NJ	Orton Gillingham Training - Part II	9/30/17, 10/28/17, 11/18/17, 1/20/18, 2/24/18	\$575.00	
Palko	Peter	Atlantic City, NJ	NJSBA Workshop	10/23/17 - 10/26/17	\$701.47	
Panetti	Tracee	Princeton, NJ	State Science Convention	10/25/2017	\$194.80	
Pickul	Shawn	Cupertino, CA	District Innovation Academy Planning Workshop	11/15/17 - 11/17/17	\$1,328.00	
Powers	Elizabeth	Egg Harbor, NJ	Grant Management Class	12/4/17 - 12/5/17	\$671.86	
Pugh	Brandon	Atlantic City, NJ	NJSBA Workshop	10/23/17 - 10/26/17	\$224.47	
Reyher	Ann Marie	Atlantic City, NJ	NJSBA Workshop	10/24/17 - 10/26/17	\$542.47	
Roth	Adam	Cupertino, CA	District Innovation Academy Planning Workshop	11/15/17 - 11/17/17	\$1,328.00	
Rowe	Michelle	Cupertino, CA	District Innovation Academy Planning Workshop	11/15/17 - 11/17/17	\$1,328.00	
Rowe	Patricia	Cupertino, CA	District Innovation Academy Planning Workshop	11/15/17 - 11/17/17	\$1,328.00	
Schneiberg	Dimitri	Atlantic City, NJ	NJSBA Workshop	10/23/17 - 10/26/17	\$224.47	
Seibel	Drew	Cupertino, CA	District Innovation Academy Planning Workshop	11/15/17 - 11/17/17	\$1,328.00	
Todd	Erin	Princeton, NJ	State Science Convention	10/25/2017	\$194.80	
Tosti	Sue	Trenton, NJ	NJASA 2nd & 3rd year Superintendent Institute	10/19/17, 1/18/18, 3/14/18	\$399.00	
Trapani	Lisa	Cupertino, CA	District Innovation Academy Planning Workshop	11/15/17 - 11/17/17	\$1,328.00	
Weeks	Maurice	Atlantic City, NJ	NJSBA Workshop	10/23/17 - 10/24/17	\$383.47	
Weinstein	David	Atlantic City, NJ	NJSBA Workshop	10/23/17 - 10/26/17	\$224.47	

✓

MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)

This form is to be used for professional development leave approval according to NJSA 18A:11-12, 15.
 This form is required for leave to attend conferences, workshops, & training seminars.
 It is not required for time missed during the workday to attend regular business meetings.

This form is to be used for professional development leave **APPROVAL**.
 For expense reimbursement, a Travel Expense Voucher (available online) must be submitted after the event.

Attach appropriate documentation to support your request.

NAME (Please Print) Jeff Arey	GRADE/DEPT/SCHOOL Director of Ed.	DATE SUBMITTED 9/11/17
NAME OF CONFERENCE, WORKSHOP, EVENT District Innovation Academy	# OF DAYS & DATES ATTENDING CONFERENCE November 15-17	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) Cupertino, CA.	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval)	

Estimate conference expenses as follows:

REGISTRATION	\$ <u>0</u>
TRANSPORTATION <i>(share rides when possible)</i>	\$ <u>700. approx</u>
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ <u>436.</u>
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ <u>192.</u>
OTHER EXPENSES _____	\$ _____
TOTAL ESTIMATED EXPENSES	\$ <u>1,328.</u>

I do NOT anticipate any expenses related to the professional development leave or travel.
 I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER Jeff Arey

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction Caleb Deitz	9/11/17	
Superintendent David McEnty	9/11/17	

District Innovation Planning Academy

Day 1

Arrival and Welcome

Innovative Culture

- Apple culture
- How is innovation built into the culture?

Engaging Today's Learners

- SAMR/ AMT framework- define and flesh out
- establish a shared vocabulary that bridges technology and learning

Innovative teaching and learning (hands on)

- A chance to be the learner in cognitively engaging tasks across subject areas that use technology to support the learning rather than just substitute for analog tools and adding efficiency.

Innovative teaching and learning (hands on)

- A chance to be the learner in cognitively engaging tasks across subject areas that use technology to support the learning rather than just substitute for analog tools and adding efficiency.

Design Thinking

- Applying a process to this work
- Apple's internal framework for change

Day 2

Managing Change

- Best practices for this process
- Examples of success

Data in education- Our work with IBM

Subject area framework with focus on integration

- Science/ Math
- Humanities

Future Planning

- Facilitated session allowing connection of all that was discussed to your plans, planning process.
 - Included are 2 iBooks that provide the framework around our approach.
 - Innovation in Schools iBook
 - Learning, Teaching, Environment
 - Elements of Leadership iBook
 - Vision, Culture, Capacity, Team, Community, Finance, Measure

**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
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Attach appropriate documentation to support your request.

NAME (Please Print) Debra Belfield	GRADE/DEPT/SCHOOL Admin. Bldg.	DATE SUBMITTED 9/12/17
NAME OF CONFERENCE, WORKSHOP, EVENT NJSBA Workshop 2017	# OF DAYS & DATES ATTENDING CONFERENCE 10/23/17 - 10/26/17	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) Atlantic City Convention Center - Atlantic City, NJ	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval)	

I estimate conference expenses as follows:


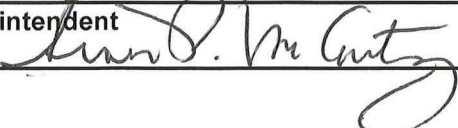
REGISTRATION		\$ 127.27
TRANSPORTATION <i>(share rides when possible)</i>	(60 miles x \$.31 R/T)	\$ 37.20
LODGING	<i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$
MEALS	<i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$
OTHER EXPENSES	Parking	\$ 60.00
TOTAL ESTIMATED EXPENSES		\$ 224.47

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER

X 

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction 	9/14/17	
Superintendent 	9/14/17	

✓

MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)

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This form is to be used for professional development leave **APPROVAL**.
 For expense reimbursement, a Travel Expense Voucher (available online) must be submitted after the event.

Attach appropriate documentation to support your request.

NAME (Please Print) Carole Butler	GRADE/DEPT/SCHOOL Admin. Bldg.	DATE SUBMITTED 9/12/17
NAME OF CONFERENCE, WORKSHOP, EVENT NJSBA Workshop 2017	# OF DAYS & DATES ATTENDING CONFERENCE 10/24/17 - 10/25/17	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) Atlantic City Convention Center - Atlantic City, NJ	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval)	

I estimate conference expenses as follows:

REGISTRATION	127.27	\$
TRANSPORTATION <i>(share rides when possible)</i> (60 miles x \$.31 - R/T)	37.20	\$
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>		\$
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>		\$
OTHER EXPENSES <u>Parking</u>	60.00	\$
TOTAL ESTIMATED EXPENSES	224.47	\$

I do NOT anticipate any expenses related to the professional development leave or travel.
 I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER Carole Butler

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction <u>Carole Butler</u>		
Superintendent <u>Sharon S. McEnty</u>	2/12/17	

**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)**

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This form is to be used for professional development leave **APPROVAL**.
For expense reimbursement, a Travel Expense Voucher (available online) must be submitted after the event.

Attach appropriate documentation to support your request.

NAME (Please Print) <i>Carole Butler</i>	GRADE/DEPT/SCHOOL <i>D. of C+I</i>	DATE SUBMITTED <i>9/11/17</i>
NAME OF CONFERENCE, WORKSHOP, EVENT <i>District Innovation Academy</i>	# OF DAYS & DATES ATTENDING CONFERENCE <i>November 15-17</i>	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) <i>Cupertino, CA.</i>	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval)	

I estimate conference expenses as follows:

REGISTRATION		\$ <u><i>0</i></u>
TRANSPORTATION <i>(share rides when possible)</i>		\$ <u><i>700. approx</i></u>
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>		\$ <u><i>436.</i></u>
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>		\$ <u><i>192.</i></u>
OTHER EXPENSES <u><i>15 passenger van</i></u>		\$ <u><i>625.00</i></u>
TOTAL ESTIMATED EXPENSES		\$ <u><u><i>1953.00</i></u></u>

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER *Carole Butler*

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction <i>Carole Butler</i>	<i>9/11/17</i>	
Superintendent <i>David - McIntyre</i>	<i>7/11/17</i>	

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MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)

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This form is to be used for professional development leave **APPROVAL**.
 For expense reimbursement, a Travel Expense Voucher (available online) must be submitted after the event.

Attach appropriate documentation to support your request.

NAME (Please Print) Brian Carter	GRADE/DEPT/SCHOOL Admin - Roberts	DATE SUBMITTED 9/11/17
NAME OF CONFERENCE, WORKSHOP, EVENT District Innovation Academy	# OF DAYS & DATES ATTENDING CONFERENCE November 15-17	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) Cupertino, CA.	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval) NO	

I estimate conference expenses as follows:

REGISTRATION	\$ <u>0</u>
TRANSPORTATION <i>(share rides when possible)</i>	\$ <u>700. approx</u>
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ <u>436.</u>
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ <u>192.</u>
OTHER EXPENSES _____	\$ _____
TOTAL ESTIMATED EXPENSES	\$ <u>1,328</u>

I do NOT anticipate any expenses related to the professional development leave or travel.
 I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER **BCT**

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction Carle Bute	9/11/17	
Superintendent Ann D. McCarty	9/11/17	

MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)

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This form is to be used for professional development leave **APPROVAL**.
 For expense reimbursement, a Travel Expense Voucher (available online) must be submitted after the event.

Attach appropriate documentation to support your request.

NAME (Please Print) Julie Colby	GRADE/DEPT/SCHOOL Admin	DATE SUBMITTED 09-07-17
NAME OF CONFERENCE, WORKSHOP, EVENT FEA, Two-Day Assessment Series	# OF DAYS & DATES ATTENDING CONFERENCE 2 - 10/13/17 and 10/24/17	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) Monroe, NJ	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval) NO	

I estimate conference expenses as follows:

REGISTRATION	\$ <u>275</u>
TRANSPORTATION <i>(share rides when possible)</i>	\$ <u>~ 54</u>
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ <u>0</u>
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ <u>0</u>
OTHER EXPENSES _____	\$ <u>0</u>
TOTAL ESTIMATED EXPENSES	\$ <u>329</u>

I do NOT anticipate any expenses related to the professional development leave or travel.
 I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER *Julie Colby*

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction <i>[Signature]</i>	9/11/17	
Superintendent <i>[Signature]</i>	8/11/17	

Two-Day Assessment Series:

Assessment Matters and the Rest of the Story (PSEL Standards 4, 7, and 10)

Oct. 13 and 24, 2017; 9 am - 3 pm at FEA

Presenter: Dr. Nancy Richmond, FEA Consultant

Fee: \$275 for two days, \$149 for one day

Appropriate for: Teachers, Administrators who evaluate teachers — principals, assistant principals, supervisors, directors

Day 1 - Assessment Matters

Oct 13, 2017, 9 am - 3 pm at FEA

This session will engage participants in hands-on activities and video simulations to address the following critical questions:

- What is formative and summative assessment and how does it impact classroom instruction?
- How can teachers use assessment data to inform instruction?
- What specific assessment strategies can be embedded in classroom instruction?
- How can teachers give feedback to students that will prompt student reflection and growth?
- How can teachers maximize the power of quality questioning as an assessment strategy?
- How can teachers enhance student learning through student self-assessment and peer assessment?

Day 2 - The Rest of the Story

Oct 24, 2017; 9 am - 3 pm at FEA

Two-Day Assessment Series:

Day 2 - The Rest of the Story (PSEL Standards 4, 7, and 10)

Oct. 24, 2017; 9 am - 3 pm at FEA

Presenter: Dr. Nancy Richmond, FEA Consultant

Fee: \$149

Building on the foundational understanding of formative and summative assessment, this session will engage participants in hands-on activities and video simulations to address the following critical questions:

- How can teachers use student assessment data to differentiate instruction?
- How can teachers maximize student learning and growth through the grading process?
- How can teachers create valid, reliable high quality assessments?

**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
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For expense reimbursement, a Travel Expense Voucher (available online) must be submitted after the event.

Attach appropriate documentation to support your request.

NAME (Please Print) JOANNE D'ANGELO	GRADE/DEPT/SCHOOL ADMIN	DATE SUBMITTED 8/23/17
NAME OF CONFERENCE, WORKSHOP, EVENT NJASBO SPRING CONF	# OF DAYS & DATES ATTENDING CONFERENCE 2-DAYS - JUNE 6 & 7, 2018	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) ATLANTIC CITY, NJ	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval) NO	

I estimate conference expenses as follows:

REGISTRATION	\$ <u>150-</u>
TRANSPORTATION <i>(share rides when possible)</i>	\$ <u>65-</u>
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ <u>99.00-</u>
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ <u>96.00</u>
OTHER EXPENSES _____	\$ <u>20.00</u>
TOTAL ESTIMATED EXPENSES	\$ <u>430.00</u>

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER

Recorded
Assoc

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction	8/24/17	
Superintendent	8/25/17	



**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
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Attach appropriate documentation to support your request.

NAME (Please Print) <i>JOANNE D'ANGELO</i>	GRADE/DEPT/SCHOOL <i>ADMIN</i>	DATE SUBMITTED <i>8/23/17</i>
NAME OF CONFERENCE, WORKSHOP, EVENT <i>NJSBA WORKSHOP</i>	# OF DAYS & DATES ATTENDING CONFERENCE <i>2 DAYS TUES/WEDS OCT. 24-25, 2017</i>	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) <i>ATLANTIC CITY, NJ</i>	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval) <i>NO</i>	

I estimate conference expenses as follows:

REGISTRATION	<i>GROUP REG.</i>	\$ <u><i>80.00</i></u>
TRANSPORTATION <small>(share rides when possible)</small>		\$ <u><i>65.00</i></u>
LODGING	<i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ <u><i>99.00 GSA MAX</i></u>
MEALS <small>(Allowed for overnight travel only. Also subject to GSA max)</small>		\$ <u><i>96.00</i></u>
OTHER EXPENSES	<u><i>TOUS/PARKING</i></u>	\$ <u><i>20.00</i></u>
TOTAL ESTIMATED EXPENSES		\$ <u><u><i>360.00</i></u></u>

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here X

SIGNATURE OF STAFF MEMBER X *[Signature]* *Recorded AESAP*

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction	<i>8/29/17</i>	
Superintendent	<i>8/20/17</i>	



**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
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Attach appropriate documentation to support your request.

NAME (Please Print) <i>JOANNE D'ANGELO</i>	GRADE/DEPT/SCHOOL <i>ADMIN</i>	DATE SUBMITTED <i>8/23/17</i>
NAME OF CONFERENCE, WORKSHOP, EVENT <i>NJASBO - AS ATTACHED</i>	# OF DAYS & DATES ATTENDING CONFERENCE <i>3 x .5 days (am) 9/12/17 10/10/17 2/15/18</i>	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) <i>DOUBLETREE, MT LAUREL, NJ</i>	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval) <i>NO</i>	

I estimate conference expenses as follows:

REGISTRATION	<i>\$90/each. Subscription</i>	\$ <u><i>180.00</i></u>
TRANSPORTATION <i>(share rides when possible)</i>		\$ <u><i>18.00</i></u>
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>		\$ <u> </u>
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>		\$ <u> </u>
OTHER EXPENSES _____		\$ <u> </u>
TOTAL ESTIMATED EXPENSES		\$ <u><u><i>198.00</i></u></u>

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here X

SIGNATURE OF STAFF MEMBER X *[Signature]*

Recorded Acropv

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction	<i>8/29/17</i>	
Superintendent	<i>8/25/17</i>	

Seminar Registration 2017-18 2**User Information**

Name:	Anonymous	Email:	N/A
IP Address:	10.61.94.104	Time Spent:	0 days, 0 hours, 4 minutes, 210 seconds, 210000 milliseconds
Started:	08/23/2017 1:37 PM	Completed:	08/23/2017 1:40 PM

1. Name:

Joanne D'Angelo

2. Title:

School Business Administrator/Board Secretary

3. District/Company:

Moorestown

4. Address:*[No Answer Entered]***5. Phone:**

856-778-6600 x18150

6. Email:

jdangelo@mtps.com

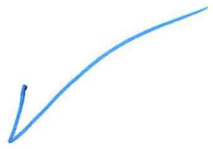
7. Are you participating in the Subscription Program? If no subscription plan is used the fee is \$100 per person per session.

Yes

8. ROCKAWAY - HILTON GARDEN INN*[No Answer Entered]***9. MT. LAUREL - DOUBLETREE**

DOE Office of Finance ESSA Accounting/Reporting Requirement Updates & Office of Comptroller Purchasing and Reporting Requirements - September 12, 2017 (3 CPE, 3 QPA)

New Title 1 Requirements Under ESSA, Supplement vs. Supplant & New Monitoring System - October 10, 2017 (3 CPE, 3 QPA)



MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)

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 For expense reimbursement, a Travel Expense Voucher (available online) must be submitted after the event.

Attach appropriated documentation to support your request.

NAME (Please Print) <i>Leisa Karanjia</i>	GRADE/DEPT/SCHOOL <i>SV</i>	DATE SUBMITTED <i>8-30-17</i>
NAME OF CONFERENCE, WORKSHOP, EVENT <i>NJPSA Fall Conference</i>	# OF DAYS & DATES ATTENDING CONFERENCE <i>2 days - 10/19 & 10/20/17</i>	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) <i>Long Branch, NJ</i>	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval)	

I estimate conference expenses as follows:

REGISTRATION		\$ <u>310.00</u>
TRANSPORTATION (share rides when possible)	<i>Mileage</i>	\$ <u>55.00</u>
LODGING	<i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	<i>Complimentary</i>
MEALS	<i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ <u>23.00</u>
OTHER EXPENSES	_____	\$ _____
TOTAL ESTIMATED EXPENSES		\$ <u><u>388.00</u></u>

I do NOT anticipate any expenses related to the professional development leave or travel.
 I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER *X Leisa Karanjia*

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Instruction or Asst. Supt for Business/BS <i>Carol Duke</i>	<i>9/7/16</i>	
Superintendent <i>David McIntyre</i>	<i>9/6/17</i>	



MENU

Empower
 2017 FEA/NJPSA/NJASCD Fall Conference
 October 19 & 20, 2017
 at Ocean Place Resort, Long Branch, NJ

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Keynote Speakers

Thursday, October 19, 2017



Angela Duckworth is the Christopher H. Browne Distinguished Professor of Psychology at the University of Pennsylvania. She is also the founder and scientific director of the **Character Lab**, a nonprofit whose mission is to advance the science and practice of character development. Angela studies grit and self-control, two attributes that are distinct from IQ and yet powerfully predict success and well-being. A 2013 MacArthur “Genius” Fellow, Angela has advised the White House, the World Bank, NBA and NFL teams, and Fortune 500 CEOs. Currently, she serves as a Faculty Director for Wharton People Analytics, an initiative that helps organizations adopt the latest insights from social science research. Prior to her career in research, Angela founded a summer school for low-income children that was profiled as a Harvard Kennedy School case study and, in 2012, celebrated its twentieth anniversary. She has also been a McKinsey management consultant and a math and science teacher in the public schools of New York City, San Francisco, and Philadelphia. Angela completed her undergraduate degree in Advanced Studies Neurobiology at Harvard, graduating magna cum laude. With the support of a Marshall Scholarship, she completed an MSc with Distinction in Neuroscience from Oxford University. She completed her PhD in Psychology as a National Science Foundation Graduate Fellow at the University of Pennsylvania. Angela has received numerous awards for her contributions to K-12 education, including a Beyond Z Award from the KIPP Foundation. Her first book, **Grit: The**



Meals and Incidental Expenses (M&IE) Breakdown

Choose one of the headings below to get meals and incidental expense rates (M&IE) for federal travelers.

Find total M&IE for travel in the continental U.S.

Find M&IE breakdown by meal for travel in the continental U.S.

M&IE Breakdown

M&IE Total (1)	Continental Breakfast/Breakfast (2)	Lunch (2)	Dinner (2)	Incidental Expenses	First & Last Day of Travel (3)
\$51	\$11	\$12	\$23	\$5	\$38.25
\$54	\$12	\$13	\$24	\$5	\$40.50
\$59	\$13	\$15	\$26	\$5	\$44.25
\$64	\$15	\$16	\$28	\$5	\$48.00
\$69	\$16	\$17	\$31	\$5	\$51.75
\$74	\$17	\$18	\$34	\$5	\$55.50

1. This table lists the full daily amount federal employees receive for a single calendar day of travel when that day is neither the first nor last day of travel.

2. The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the government (such as through a registration fee for a conference), you will need to deduct those meals from your voucher. Refer to Section 301-11.18 of the Federal Travel Regulation for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

3. This column lists the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 75 percent.

Find M&IE breakdown by meal for foreign and outside the continental U.S. (CONUS) travel

The shortcut to this page is www.gsa.gov/mie.

QUESTIONS:

For all travel policy questions, email travelpolicy@gsa.gov.



RELATED GSA TOPICS

- FedRooms®
- Travel E-mail Notification
- POV Mileage Reimbursement Rates

GOVERNMENT LINKS

- Fire Safety Information

**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)**

This form is to be used for professional development leave approval according to NJSA 18A:11-12, 15.
This form is required for leave to attend conferences, workshops, & training seminars.
It is not required for time missed during the workday to attend regular business meetings.

This form is to be used for professional development leave **APPROVAL**.
For expense reimbursement, a Travel Expense Voucher (available online) must be submitted after the event.

Attach appropriate documentation to support your request.

NAME (Please Print) <i>Matthew Keith</i>	GRADE/DEPT/SCHOOL <i>Admin-WAMS</i>	DATE SUBMITTED <i>9/11/17</i>
NAME OF CONFERENCE, WORKSHOP, EVENT <i>District Innovation Academy</i>	# OF DAYS & DATES ATTENDING CONFERENCE <i>November 15-17</i>	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) <i>Cupertino, CA.</i>	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval)	

I estimate conference expenses as follows:

REGISTRATION		\$ <u><i>0</i></u>
TRANSPORTATION <i>(share rides when possible)</i>		\$ <u><i>700. approx</i></u>
LODGING	<i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ <u><i>436.</i></u>
MEALS	<i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ <u><i>192.</i></u>
OTHER EXPENSES _____		\$ _____
TOTAL ESTIMATED EXPENSES		\$ <u><u><i>1,328.</i></u></u>

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER *Matthew Keith*

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction <i>Cecile Duke</i>	<i>9/11/17</i>	
Superintendent <i>David McIntyre</i>	<i>9/11/17</i>	

✓

MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
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Attach appropriate documentation to support your request.

NAME (Please Print) Greg McCarty	GRADE/DEPT/SCHOOL Admin. Bldg.	DATE SUBMITTED 9/12/17
NAME OF CONFERENCE, WORKSHOP, EVENT NJSBA Workshop 2017	# OF DAYS & DATES ATTENDING CONFERENCE 10/23/17 - 10/26/17	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) Atlantic City Convention Center - Atlantic City, NJ	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval)	

I estimate conference expenses as follows:

REGISTRATION		\$ 127.27
TRANSPORTATION <i>(share rides when possible)</i>	(60 miles x \$.31 R/T)	\$ 37.20
LODGING	<i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ _____
MEALS	<i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ _____
OTHER EXPENSES	Parking	\$ 60.00
TOTAL ESTIMATED EXPENSES		\$ 224.47

I do NOT anticipate any expenses related to the professional development leave or travel.
 I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		<div style="border: 1px solid black; width: 100%; height: 100%;"></div>
Principal		
Asst. Supt. For Curriculum and Instruction		
Superintendent	9/12/17	



**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)**

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This form is to be used for professional development leave **APPROVAL**.
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Attach appropriate documentation to support your request.

NAME (Please Print) Scott McCartney	GRADE/DEPT/SCHOOL Admin. Bldg.	DATE SUBMITTED 9/12/17
NAME OF CONFERENCE, WORKSHOP, EVENT NJSBA Workshop 2017	# OF DAYS & DATES ATTENDING CONFERENCE 10/23/17 - 10/26/17	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) Atlantic City Convention Center - Atlantic City, NJ	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval)	

I estimate conference expenses as follows:

REGISTRATION		\$ 127.27
TRANSPORTATION <i>(share rides when possible)</i>	(60 miles x \$.31 R/T)	\$ 37.20 N/A gm
LODGING	According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov	\$ _____
MEALS	<i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ _____
OTHER EXPENSES	Parking	\$ 60.00
TOTAL ESTIMATED EXPENSES		\$ 224.47 187.27 gm

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here X

SIGNATURE OF STAFF MEMBER X Scott P. McCartney

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction		
Superintendent	9/12/17	

MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)

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Attach appropriate documentation to support your request.

NAME (Please Print) <i>Judith Mure</i>	GRADE/DEPT/SCHOOL <i>W/Atts Special Ed</i>	DATE SUBMITTED <i>Sept 8, 2017</i>
NAME OF CONFERENCE, WORKSHOP, EVENT <i>Orton Gillingham Training Part II</i>	# OF DAYS <i>5</i>	DATES ATTENDING CONFERENCE <i>9/30 10/28 11/18 11/20/2018 2/24/2018</i>
LOCATION OF CONFERENCE/WORKSHOP, EVENT (City, State) <i>COOPER LEARNING CTR -</i>	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval) <i>YES</i>	

I estimate conference expenses as follows:

REGISTRATION	<i>30 hrs</i>	\$ <u><i>575</i></u>
TRANSPORTATION (share rides when possible)		\$ <u> </u>
LODGING	<i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ <u> </u>
MEALS (Allowed for overnight travel only. Also subject to GSA max)		\$ <u> </u>
OTHER EXPENSES		\$ <u> </u>
TOTAL ESTIMATED EXPENSES		\$ <u><u> </u></u>

I do NOT anticipate any expenses related to the professional development leave or travel.
 I will NOT request reimbursement.

If no expenses anticipated, initial here

\$575

SIGNATURE OF STAFF MEMBER

[Handwritten Signature]

APPROVALS	DATE	BOE APPROVAL DATE STAMP
Supervisor <i>Judith Mure</i>		
Principal <i>[Signature]</i>		
Asst. Supt. For Curriculum and Instruction <i>[Signature]</i>	<i>9/11/17</i>	
Superintendent <i>[Signature]</i>	<i>8/11/17</i>	



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LOGGED IN AS: JUDY MURE

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Events / Continuing Medical Education / Orton-Gillingham Associate Level Course II

60

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Orton-Gillingham Associate Level Course Part II

This training is the next 30-hour, AOCPE-certified, structured, multisensory coursework leading to certification. One must complete all 60 hours of coursework to be eligible for associate-level certification.

This scientifically-based research method has been proven to be the most effective way to teach dyslexic learners of all ages.

Instructor: David G. Katz, MAT & Fellow

Cost: \$595 for five Saturday training sessions* (includes material cost)

Lunch is not included.

30 Continuing Education Hours provided.

All Payments and Purchase Orders Are Due Before First Session

Checks and POs must be submitted through the Cooper Learning Center:

4011 Main Street
Voorhees, NJ 08043

Fax: 856.673.4909
Phone: 856.673.4900

*Program's Continuing Dates

- October 28, 2017
- November 18, 2017
- January 20, 2018
- February 24, 2018

Make-Up Date

March 24, 2018



Upcoming Session

Cooper Clock Tower

931 Centennial Boulevard, Voorhees, NJ 08043 [Find on Google Maps](#)

Saturday, Sep. 30, 2017 9:00 am - 3:00 pm

\$575

[Register for this Event >](#)

Reviews

There are currently no reviews posted for the event. Planning to attend? Register online, attend the event, and then visit this page to share your thoughts.

MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)

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 This form is required for leave to attend conferences, workshops, & training seminars.
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This form is to be used for professional development leave APPROVAL
 For expense reimbursement, a Travel Expense Voucher (available online) must be submitted after the event.

Attach appropriated documentation to support your request.

NAME (Please Print) <i>Tracee Panetti</i>	GRADE/DEPT/SCHOOL <i>High School Science</i>	DATE SUBMITTED <i>9-8-17</i>
NAME OF CONFERENCE, WORKSHOP, EVENT <i>NJ Science Convention</i>	# OF DAYS & DATES ATTENDING CONFERENCE <i>1 day / 10-25-17</i>	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) <i>Princeton, NJ</i>	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval) <i>yes</i>	

I estimate conference expenses as follows:

REGISTRATION		\$ <u>175</u>
TRANSPORTATION <i>(share rides when possible)</i>		\$ <u>19.80</u>
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>		\$ <u>—</u>
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>		\$ <u>—</u>
OTHER EXPENSES _____		\$ <u>—</u>
TOTAL ESTIMATED EXPENSES		\$ <u>194.80</u>

I do NOT anticipate any expenses related to the professional development leave or travel.
 I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER *Tracee Panetti*

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor <i>[Signature]</i>	<i>9-11-17</i>	
Principal <i>[Signature]</i>	<i>9-11-17</i>	
Asst. Supt. For Instruction or Asst. Supt for Business/BS		
Superintendent <i>[Signature]</i>	<i>9/11/17</i>	

2017 New Jersey Science Convention

Below are your registration selections. Fields and options marked with an asterisk are required to complete your registration. If a payment is required, enter the information below.

You MUST click Finish to complete your registration.

Submit Payment

Please make checks payable, and send to:

NJSC
PO Box 504
Milltown, NJ 08850

Please send electronic copy of purchase order (with names of attendees) to:

registration@njscienceconvention.org
or mail paper copy to the above address.

ORDERS

Erin Todd

Admission Items

Name	Price	Total
One Day Professional	\$175.00	\$175.00

Order Subtotal: \$175.00

Tracee Panetti

Admission Items

Name	Price	Total
One Day Professional	\$175.00	\$175.00

Order Subtotal: \$175.00

Total: \$350.00

Payment Method

Check

Credit Card - Enter your information in the section below.

Purchase Order

Enter your PO Number:

**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)**

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Attach appropriate documentation to support your request.

NAME (Please Print) <i>Shawn Pickul</i>	GRADE/DEPT/SCHOOL <i>WAMS - Tech.</i>	DATE SUBMITTED <i>9/11/17</i>
NAME OF CONFERENCE, WORKSHOP, EVENT <i>District Innovation Academy</i>	# OF DAYS & DATES ATTENDING CONFERENCE <i>November 15-17</i>	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) <i>Cupertino, CA.</i>	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval)	

I estimate conference expenses as follows:

REGISTRATION		\$ <u><i>0</i></u>
TRANSPORTATION <i>(share rides when possible)</i>		\$ <u><i>700. approx</i></u>
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>		\$ <u><i>436.</i></u>
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>		\$ <u><i>192.</i></u>
OTHER EXPENSES _____		\$ _____
TOTAL ESTIMATED EXPENSES		\$ <u><u><i>1,328.</i></u></u>

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER *Shawn Pickul*

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction <i>Wade Duke</i>	<i>9/11/17</i>	
Superintendent <i>David Van Ant</i>	<i>9/11/17</i>	

**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
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Attach appropriate documentation to support your request.

NAME (Please Print) <i>Elizabeth Powers</i>	GRADE/DEPT/SCHOOL <i>Admin.</i>	DATE SUBMITTED <i>9/7/17</i>
NAME OF CONFERENCE, WORKSHOP, EVENT <i>Grant Management Class</i>	# OF DAYS & DATES ATTENDING CONFERENCE <i>2 Days / Dec. 4-5th</i>	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) <i>Egg Harbor Township, NJ</i>	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval) <i>No</i>	

I estimate conference expenses as follows:

REGISTRATION		\$ <u>595.00</u>
TRANSPORTATION <i>(share rides when possible)</i>		\$ <u>63.36</u>
LODGING	<i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ <u>N/A</u>
MEALS	<i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ <u>N/A</u>
OTHER EXPENSES	<u>\$6.75 each day for tolls</u>	\$ <u>13.50</u>
TOTAL ESTIMATED EXPENSES		\$ <u>671.86</u>

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER *Elizabeth Powers*

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction <i>Paula Dute</i>	<i>9/7/17</i>	
Superintendent <i>Ann McEnty</i>	<i>9/7/17</i>	

Egg Harbor, New Jersey



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December 4-5, 2017 Grant Management Class

Hosted by Atlantic County Police Training Center
5033 English Creek Avenue
Egg Harbor Township, New Jersey 08234

Ready to enroll?

Register Here!

Welcome! If your agency receives or plans to receive government grants, this class is for you. Beginning and experienced grant managers and administrators from city, county and state agencies as well as nonprofits, K-12, colleges and universities are encouraged to attend. You *do not* need to work in the same profession as the host agency.



Itinerary and Location: This workshop is December 4-5, 2017, 9:00 to not later than 4:00 both days with lunch on your own from noon to 1:00. View a map of the [workshop location](#), [learning objectives](#), or a sample [email confirmation](#) like the one you'll receive immediately after you register.

Tuition: Tuition is \$595 per person and includes everything: two days of world-class instruction and a 500 page participant guide and reference binder. You'll also have lifetime, free access to our exclusive [Alumni Support Forums](#).

CEU Credits: Various CEUs and university credit are available for this class. For complete details click [here](#).

This is a ...
✓ **grant management class**
grant writing class
what's the difference?

Payment Policy: Payment by credit card at the time of enrollment is preferred, however, you may pay later by check. Our registration system will auto-generate a personalized invoice/receipt for you immediately after you enroll. If you choose to pay by check, it is your responsibility to print the online invoice and guide it through your purchasing channels. We do not mail invoices. Payment by check or card is required by the workshop date unless other arrangements are made in advance.

Purchase Orders: If you work for a government agency and want to pay by purchase order, when you register online choose the "pay by check" option. The web site will auto-generate a printable invoice. Print the invoice, give it and your purchase order to your purchasing department and they'll send the check. That's it!

Cancel Policy: Withdrawals are allowed up to one week prior to the workshop. Tuition refunds - less a \$30 admin charge - are made by check and mailed within 5 working days of receiving your cancellation. If you cancel within one week of the workshop or if you're registered for a workshop and fail to show up, you are obliged to submit your tuition in full and are then prepaid for and welcome to attend any future workshop we offer within one year of the workshop you cancelled. If you register within 10 days of the class, you may cancel your registration up to 5 days after by notifying us via email at cs@grantwritingusa.com. Your tuition refund will be made by check and mailed within 5 working days of receiving your cancellation notice or will be refunded to your credit card.

Questions? [Email](#) or call The Grant Writing USA Client Services Team at 800.814.8191.

Ready to enroll? Great - it's easy!

Register Here!

Traveling and need lodging? These hotels are near the training location.

Choice Hotels

6641 Black Horse Pike
Egg Harbor Township, New Jersey 08234
609.484.8500
3.2 miles from training location

Residence Inn Atlantic City Airport Egg Harbor Township

3022 Fire Road

Egg Harbor Township, New Jersey 08234

609.813.2344

4.1 miles from training location

**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)**

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Attach appropriate documentation to support your request.

NAME (Please Print) <i>Adam Roth</i>	GRADE/DEPT/SCHOOL <i>A.S. - Tech</i>	DATE SUBMITTED <i>9/11/17</i>
NAME OF CONFERENCE, WORKSHOP, EVENT <i>District Innovation Academy</i>	# OF DAYS & DATES ATTENDING CONFERENCE <i>November 15-17</i>	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) <i>Cupertino, CA.</i>	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval) <input checked="" type="checkbox"/>	

I estimate conference expenses as follows:

REGISTRATION	\$ <u><i>0</i></u>
TRANSPORTATION <i>(share rides when possible)</i>	\$ <u><i>700. approx</i></u>
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ <u><i>436.</i></u>
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ <u><i>192.</i></u>
OTHER EXPENSES _____	\$ _____
TOTAL ESTIMATED EXPENSES	\$ <u><u><i>1,328.</i></u></u>

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER *AR*

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction <i>Carole Bufe</i>	<i>9/11/17</i>	
Superintendent <i>David McIntyre</i>	<i>9/11/17</i>	

MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
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Attach appropriate documentation to support your request.

NAME (Please Print) <i>Michelle Rowe</i>	GRADE/DEPT/SCHOOL <i>Admin-Baker</i>	DATE SUBMITTED <i>9/11/17</i>
NAME OF CONFERENCE, WORKSHOP, EVENT <i>District Innovation Academy</i>	# OF DAYS & DATES ATTENDING CONFERENCE <i>November 15-17</i>	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) <i>Cupertino, CA.</i>	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval)	

I estimate conference expenses as follows:

REGISTRATION	\$ <u><i>0</i></u>
TRANSPORTATION <i>(share rides when possible)</i>	\$ <u><i>700. approx</i></u>
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ <u><i>436.</i></u>
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ <u><i>192.</i></u>
OTHER EXPENSES _____	\$ _____
TOTAL ESTIMATED EXPENSES	\$ <u><u><i>1,328</i></u></u>

I do NOT anticipate any expenses related to the professional development leave or travel.
 I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER *Michelle Rowe*

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction <i>Carle Duke</i>	<i>9/11/17</i>	
Superintendent <i>Ann D. McEnty</i>	<i>9/11/17</i>	



**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)**

This form is to be used for professional development leave approval according to NJSA 18A:11-12, 15.
This form is required for leave to attend conferences, workshops, & training seminars.
It is not required for time missed during the workday to attend regular business meetings.

This form is to be used for professional development leave **APPROVAL**.
For expense reimbursement, a Travel Expense Voucher (available online) must be submitted after the event.

Attach appropriate documentation to support your request.

NAME (Please Print) <i>Patricia Rowe</i>	GRADE/DEPT/SCHOOL <i>Supervisor</i>	DATE SUBMITTED <i>9/11/17</i>
NAME OF CONFERENCE, WORKSHOP, EVENT <i>District Innovation Academy</i>	# OF DAYS & DATES ATTENDING CONFERENCE <i>November 15-17</i>	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) <i>Cupertino, CA.</i>	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval)	

I estimate conference expenses as follows:

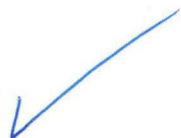
REGISTRATION	\$ <u><i>0</i></u>
TRANSPORTATION <i>(share rides when possible)</i>	\$ <u><i>700. approx</i></u>
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ <u><i>436.</i></u>
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ <u><i>192.</i></u>
OTHER EXPENSES _____	\$ _____
TOTAL ESTIMATED EXPENSES	\$ <u><u><i>1,328</i></u></u>

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER *Patricia Rowe*

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction <i>Carole Burke</i>	<i>9/11/17</i>	
Superintendent <i>Ann D. McCarty</i>	<i>9/11/17</i>	



**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)**

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This form is to be used for professional development leave **APPROVAL**.
For expense reimbursement, a Travel Expense Voucher (available online) must be submitted after the event.

Attach appropriate documentation to support your request.

NAME (Please Print) <i>Andrew Seibel</i>	GRADE/DEPT/SCHOOL <i>Admin -HS.</i>	DATE SUBMITTED <i>9/11/17</i>
NAME OF CONFERENCE, WORKSHOP, EVENT <i>District Innovation Academy</i>	# OF DAYS & DATES ATTENDING CONFERENCE <i>November 15-17</i>	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) <i>Cupertino, CA.</i>	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval)	

I estimate conference expenses as follows:

REGISTRATION	\$ <u><i>0</i></u>
TRANSPORTATION <i>(share rides when possible)</i>	\$ <u><i>700. approx</i></u>
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ <u><i>436.</i></u>
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ <u><i>192.</i></u>
OTHER EXPENSES _____	\$ _____
TOTAL ESTIMATED EXPENSES	\$ <u><u><i>1,328.</i></u></u>

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER _____

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal <i>[Signature]</i>	<i>9/21/17</i>	
Asst. Supt. For Curriculum and Instruction <i>Carle Supt</i>	<i>9/11/17</i>	
Superintendent <i>[Signature]</i>	<i>9/11/17</i>	

MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)

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 For expense reimbursement, a Travel Expense Voucher (available online) must be submitted after the event

Attach appropriated documentation to support your request

NAME (Please Print) Erin Todd	GRADE/DEPT/SCHOOL H.S. Science	DATE SUBMITTED 9/8/17
NAME OF CONFERENCE, WORKSHOP, EVENT STATE Science Convention	# OF DAYS & DATES ATTENDING CONFERENCE 1 10/25/17	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) Princeton NJ	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval) YES	

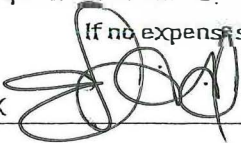
I estimate conference expenses as follows:



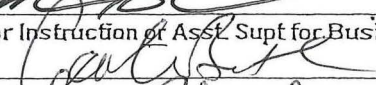
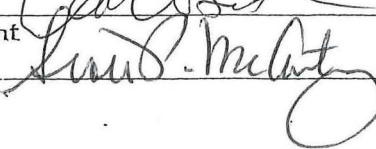
REGISTRATION	\$ <u>175.00</u>
TRANSPORTATION <i>(share rides when possible)</i>	\$ <u>19.80</u>
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ <u>—</u>
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ <u>—</u>
OTHER EXPENSES _____	\$ <u>—</u>
TOTAL ESTIMATED EXPENSES	\$ <u>194.80</u>

I do NOT anticipate any expenses related to the professional development leave or travel.
 I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER



APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor 	9-11-17	
Principal 	9-11-17	
Assf. Supt. For Instruction or Assf. Supt for Business/BS 	9/11/17	
Superintendent 	9/11/17	

**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)**

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For expense reimbursement, a Travel Expense Voucher (available online) must be submitted after the event.

Attach appropriate documentation to support your request.

NAME (Please Print) <i>Susan M. Tosti</i>	GRADE/DEPT/SCHOOL <i>Admin Building</i>	DATE SUBMITTED <i>Sept 17, 2017</i>
NAME OF CONFERENCE, WORKSHOP, EVENT <i>NTASA 2nd + 3rd yr. Superintendent Inst</i>	# OF DAYS & DATES ATTENDING CONFERENCE <i>3 Oct. 19, 2017 Jan 18, 2018 + Mar. 14, 2018</i>	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) <i>920 State Street, Trenton NJ</i>	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval) <i>NA</i>	

I estimate conference expenses as follows:

REGISTRATION		\$ <u><i>399.00</i></u>
TRANSPORTATION <i>(share rides when possible)</i>		\$ <u> </u>
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>		\$ <u> </u>
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>		\$ <u> </u>
OTHER EXPENSES _____		\$ <u> </u>
TOTAL ESTIMATED EXPENSES		\$ <u><u><i>399.00</i></u></u>

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER *Susan M. Tosti*

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction <i>[Signature]</i>	<i>9/12/17</i>	
Superintendent <i>[Signature]</i>	<i>9/11/17</i>	



New Jersey Association of School Administrators



Calendar



Site map

2nd and 3rd Year Superintendent Institute

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2nd and 3rd Year Superintendent Institute



Pricing: Individual Sessions \$149.00 or ALL THREE \$399.00 **(\$48.00 Savings)**

Session 1: October 19, 2017 Contract Negotiations-Personnel Management-Collective Bargaining

Session 2: January 18, 2018 Special Populations- Asking the Right Questions-Regulations and Compliance

Session 3: March 14, 2018 Board of Education Dynamics-Through the Eyes of a Superintendent

Questions?

Program content please contact Kathy Zega, NJASA Professional Development Secretary at kzega@njasa.net.
Billing / Cancellations please contact Sharon Goulding, NJASA Assistant Business Manager at sgoulding@njasa.net.



New Jersey Association of School Administrators



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NJASA 2nd and 3rd YEAR SUPERINTENDENT INSTITUTE

2017-2018 SESSION INFORMATION

This Institute is a professional learning experience designed by and for early-career Superintendents, however, all Superintendents are welcome. Participants will dive deeply into critical, challenging issues identified by recent participants in the New Superintendents' Academy.

Topics for 2017-18 include Contract Negotiations-Personnel Management-Collective Bargaining, Special Populations-Asking the Right Questions-Regulations and Compliance, Board of Education Dynamics-Through the Eyes of a Superintendent.

The program will offer supportive, practical advice from NJASA seasoned leaders, legal experts, and time to reflect on sound professional practice within your specific context.

Takeaways will include plans, strategies, and resources.

All sessions will be held at NJASA Headquarters, located at 920 West State Street in Trenton, New Jersey. All sessions will run from approximately 9:00 am - 1:00 pm and include continental breakfast, lunch and all meeting materials.

Session 1: October 19, 2017 Contract Negotiations-Personnel Management-Collective Bargaining

Session 2: January 18, 2018 Special Populations-Asking The Right Questions and



**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
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Attach appropriate documentation to support your request.

NAME (Please Print) <i>Lisa Trapani</i>	GRADE/DEPT/SCHOOL <i>H.S. / W.C.</i>	DATE SUBMITTED <i>9/11/17</i>
NAME OF CONFERENCE, WORKSHOP, EVENT <i>District Innovation Academy</i>	# OF DAYS & DATES ATTENDING CONFERENCE <i>November 15-17</i>	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) <i>Cupertino, CA.</i>	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval)	

I estimate conference expenses as follows:

REGISTRATION		\$ <u><i>0</i></u>
TRANSPORTATION <i>(share rides when possible)</i>		\$ <u><i>700. approx</i></u>
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>		\$ <u><i>436.</i></u>
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>		\$ <u><i>192.</i></u>
OTHER EXPENSES _____		\$ _____
TOTAL ESTIMATED EXPENSES		\$ <u><u><i>1,328.</i></u></u>

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER

Lisa Trapani

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction <i>Carle Duke</i>	<i>9/11/17</i>	
Superintendent <i>David P. McIntyre</i>	<i>9/11/17</i>	



**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
(SUBMIT TO YOUR PRINCIPAL OR SUPERVISOR)**

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Attach appropriate documentation to support your request.

NAME (Please Print) Maurice Weeks	GRADE/DEPT/SCHOOL Admin. Bldg.	DATE SUBMITTED 9/12/17
NAME OF CONFERENCE, WORKSHOP, EVENT NJSBA Workshop 2017	# OF DAYS & DATES ATTENDING CONFERENCE 10/23/17 - 10/24/17	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) Atlantic City Convention Center - Atlantic City, NJ	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval)	

I estimate conference expenses as follows:

REGISTRATION		\$ <u>127.27</u>
TRANSPORTATION <i>(share rides when possible)</i>	(60 miles x \$.31 R/T)	\$ <u>37.20</u>
LODGING	<i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ <u>159.00</u>
MEALS	<i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ _____
OTHER EXPENSES	<u>Parking</u>	\$ <u>60.00</u>
TOTAL ESTIMATED EXPENSES		\$ <u><u>383.47</u></u>

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here

SIGNATURE OF STAFF MEMBER Maurice Weeks

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction		
Superintendent <i>[Signature]</i>	<u>9/12/17</u>	

✓

**MOORESTOWN TOWNSHIP PUBLIC SCHOOLS
REQUEST FOR BOE APPROVAL FOR STAFF PROFESSIONAL DEVELOPMENT LEAVE
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For expense reimbursement, a Travel Expense Voucher (available online) must be submitted after the event.

Attach appropriate documentation to support your request.

NAME (Please Print) David Weinstein	GRADE/DEPT/SCHOOL Admin. Bldg.	DATE SUBMITTED 9/12/17
NAME OF CONFERENCE, WORKSHOP, EVENT NJSBA Workshop 2017	# OF DAYS & DATES ATTENDING CONFERENCE 10/23/17 - 10/26/17	
LOCATION OF CONFERENCE WORKSHOP, EVENT (City, State) Atlantic City Convention Center - Atlantic City, NJ	WILL A PAID SUBSTITUTE BE REQUIRED? (You must call to request substitute after BOE approval)	

I estimate conference expenses as follows:

REGISTRATION	\$ 127.27	
TRANSPORTATION <i>(share rides when possible)</i> (60 miles x \$.31 R/T)	\$ 37.20	
LODGING <i>According to U.S. General Services Administration. G.S.A. rate times number of days-see www.gsa.gov</i>	\$ _____	
MEALS <i>(Allowed for overnight travel only. Also subject to GSA max)</i>	\$ _____	
OTHER EXPENSES <u> Parking </u>	\$ 60.00	
TOTAL ESTIMATED EXPENSES	\$ 224.47	

I do NOT anticipate any expenses related to the professional development leave or travel.
I will NOT request reimbursement.

If no expenses anticipated, initial here X

SIGNATURE OF STAFF MEMBER X David Weinstein

APPROVALS:	DATE	BOE APPROVAL DATE STAMP
Supervisor		
Principal		
Asst. Supt. For Curriculum and Instruction <i>Carla Cook</i>		
Superintendent <i>Steven P. Mulvaney</i>	9/12/17	

NON-RESIDENT STUDENTS FOR 2017-18

Students	Parent/Guardian	Faculty	New	Parent	School	2017-18	Recom'd	Supt.	Board		SIGNED
Name	Name	Member	Enrollee	Request	Requested	Grade	Principal	Appr.	Appr.	Tuition	CONTRACT
Grahl, Riley	Grahl, Bernie & Jilian	N	Y	Y	MS	8	Y	Y	9/19/17	\$ 16,067.00	

NON-RESIDENT STUDENTS FOR 2014-15

FACULTY

FACULTY NON-RESIDENT STUDENTS 2017 - 2018

Students Name	Parent/Guardian Name	Faculty Member	New Enrollee	Parent Request	School Requested	2017-18 Grade	Recom'd Principal	Supt. Appr.	Board Appr.	Comments	TUITION		
											ANNUAL	PER PAY	
Dickerson, Connor	Dickerson, Steven	Y	N	Y	HS	12	Y	Y	9/22/17		\$ 3,942.00	\$ 197.10	1
Froelich, Nicole	Froelich, Jessica	Y	Y	Y	MS	7	Y	Y	9/19/17		\$ 4,017.00	\$ 200.85	1
Lee, Alana	Lee, Syreeta	Y	N	Y	UES	4	y	y	9/19/17		\$ 3,812.00	\$ 190.60	1

Cooperative/Joint Purchasing Contract Purchases for BOE Approval						
Added	PO#	Vendor	PO Description	PO Amount	Cooperative/Joint Purchasing Contract Reference	Next BOE Date
8/9/2017	800737	Dell Computer Education Sales	Batteries	- \$974.90	NASPO VALUEPOINT 89967/WN23AGW CONTRACT CODE: WN23AGW	9/19/2017
8/9/2017	800766	DIRECT ENERGY BUSINESS	NATURAL GAS	\$50,000.00	ACES	9/19/2017
8/9/2017	800769	BSN Sports Collegiate Pacific	Tennis Uniforms	\$2,829.00	Ed Data Service Bid #8221 MSRP Bid # 3 BID #3076329-17	9/19/2017
8/14/2017	800781	Keyboard Consultants Inc	Projector supplies	\$1,149.80	NET JERSEY STATE APPROVED CO-OP #65MCESCCPS FOR SMART BOARD TECHNOLOGY PRODUCTS AND SERVICES BID #ESCNJ 16/17-28 BIT TERM 8/1/16 - 8/31/17	9/19/2017
8/21/2017	800823	Dell Computer Education Sales	WIRELESS NETWORK CARDS	\$680.10	CONTRACT CODE:WN23AGW CUSTOMER AGREEMENT NO:- 108/89967	9/19/2017
8/24/2017	800880	BSN Sports Collegiate Pacific	Field Hockey Uniforms	\$9,243.00	Ed Data Service Bid #8221 MSRP Bid # 3 BID #3076329-17	9/19/2017
8/24/2017	800881	BSN Sports Collegiate Pacific	Field Hockey Uniforms	\$5,915.00	Ed Data Service Bid #8221 MSRP Bid # 3 BID #3076329-17	9/19/2017
8/24/2017	800882	BSN Sports Collegiate Pacific	Wrestling Uniforms	\$2,100.00	Ed Data Service Bid #8221 MSRP Bid # 3 BID #3076329-17	9/19/2017
8/24/2017	800883	BSN Sports Collegiate Pacific	Track Uniforms	\$4,050.00	Ed Data Service Bid #8221 MSRP Bid # 3 BID #3076329-17	9/19/2017
9/13/2017	801073	CDW-G	Web cameras	\$877.50	AS PER BID #MRESC 15/16-11 NEW JERSEY STATE APPROVED CO-OP# 65MCESCCPS	9/19/2017
9/13/2017	801105	Dell Computer Education Sales	Toner	\$1,025.93	NASPO VALUEPOINT 89967/WN23AGW CONTRACT CODE: WN23AGW	9/19/2017

MOORESTOWN HIGH SCHOOL

TO: S. MCCARTNEY
FROM: A. SEIBEL
SUBJECT: SPECIAL OLYMPICS OF NEW JERSEY GRANT SUBMISSION REQUEST
DATE: 9/12/2017
CC: J. D'ANGELO

I am requesting Board of Education approval to submit an application for a \$10,000 grant from the Special Olympics of New Jersey (SONJ) as summarized below. We have budgeted for the program cost share in the 2017-2018 budget.

2017-2018 Play Unified Grant Proposed Budget						
LINE ITEM	JUSTIFICATION	Unified Sports	Inclusive Youth Leadership	Whole School Engagement	PROGRAM COST SHARE	TOTAL
Coach Stipends	Moorestown High School -Soccer, Bowling, Basketball, Track (4 sports x 2 coaches) William Allen Middle School (PROPOSED) -Bocce, Track (2 sports x 2 coaches) Upper Elementary School (PROPOSED) -Bocce (1 sport x 2 coaches)	\$4,000	\$ -	\$ -	\$ 12,009.00	\$ 16,009.00
Adviser Stipend	Moorestown High School William Allen Middle School Upper Elementary School -1 Advisor each school	\$ -	\$ 1,500.00	\$ -	\$ 2,424.00	\$ 3,924.00
Transportation	Moorestown High School -4 away events for each sport, \$400 per trip (\$3200) -Bowling: 9 practices @\$200 each (\$1800)	\$ 750.00	\$ -	\$ -	\$ 4,250.00	\$ 5,000.00
Facility Rental		\$ -	\$ -	\$ -	\$ -	\$ -
Fees	Paraprofessional support \$14/hr; 25 hrs total = \$350/Sport \$350 X 2paras X 7 Sports = 4900	\$ 2,750.00	\$ -	\$ -	\$ 2,150.00	\$ 4,900.00
Supplies	Moorestown High School Supplies for inter-district events -Inclusive Prom event -Celebration of sports seasons	\$ -	\$ -	\$ 500.00		\$ 500.00
T-shirts	50 t-shirts (Provided by SONJ)	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	Examples -Soccer nets, Bocce Balls, Indoor Bowling sets		\$ -	\$ -	\$ 3,000.00	\$ 3,000.00
Posters or Banners	Moorestown High School William Allen Middle School Upper Elementary School -Used to promote whole school engagement	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00
TOTAL		\$ 7,500.00	\$ 1,500.00	\$ 1,000.00	\$ 23,833.00	\$ 33,833.00

Please feel free to let me know if any additional information is necessary.

Destination: Rutgers New Brunswick Date of Trip: Nov 30th

TRIP CHECKLIST (to be completed for single day out-of-state and overnight trips)

- Chaperone(s) will inform students that all school policies and rules will be in effect. Any student found to be in violation will be subject to the consequences specified in the Student/Parent Handbook as well as board policy and the law.
- Chaperone(s) will provide a detailed itinerary to which all students will adhere. Changes during the trip that are beyond the control of the chaperone will be documented.
- Chaperone(s) will provide name, location and phone numbers of attractions and/or hotels.
- Chaperone(s) will obtain the home and cell telephone number of school administrators not on trip.
- Chaperone(s) will be available on site and provisions made in the event of an emergency.
- Chaperone(s) will be given a detailed set of responsibilities from the trip organizer.
- Chaperone(s) will conduct an attendance check any time the group boards a means of transportation.
- Chaperone(s) will identify required provisions for handicapped and medical conditions.
- Chaperone(s) has/have contacted administration for students unable to pay for the cost of the trip.**
- Chaperone(s) will have a list of emergency phone numbers for all chaperones on the trip and parent home, cell, and/or work phone numbers.
- Chaperone(s) will check with the nurse prior to departure regarding student medical emergency forms.
- Chaperone(s) will acquire from students and parents a completed and signed trip permission form and medical information release form.
- Chaperone(s) will inform students they are not permitted to leave the hotel or designated area of activity at any time unless with, or having the permission of, one of the chaperones.
- Chaperone(s) will confirm student photo identification (if applicable Visa and/or Passport).
- Chaperone(s) will review the appropriate attire required for the trip. This applies to day and overnight trips.**
- Chaperone(s) will inform students of their required participation in all trip activities with the exception of students with medical conditions which may prevent them from participating.
- Chaperone(s) will document any student damage to public and private property.
- Chaperone(s) will document any existing damage to public or private property (i.e. bus, hotel room).**
- Chaperone(s) inform students of the requirement to be on time for all activities (departures, meals, events, etc.).
- Chaperone(s) informs students of their requirement to be in small groups during un-structured activities (such as, but not limited to: shopping, lavatory use and other chaperone approved activities). At no time is a student to be alone at any activity.
- Chaperone(s) will use Board of Education insured drivers (if applicable)
- Male and female chaperones will be required for trips that include male and female students.
-

- Board of Education will approve faculty to student ratio (if overnight coed trip, appropriate male and female chaperones are required).
- Board of Education non-employee chaperones driving/transporting students has been verified.
- Chaperone will provide location and telephone number of nearest medical facility.
- If the trip involves interaction with a body of water, (i.e. canoeing, rafting, tubing) an individual certified in CPR is required to attend.

OVERNIGHT TRIPS

- Chaperone(s) will perform a bed check each evening. **Once bed check has occurred**, no student is permitted to leave the room until wake-up the next morning.
- Chaperone has provided and reviewed with each student a list of approved/unapproved items for airport security. (if applicable)
- Luggage check sign-off form has been completed.

INTERNATIONAL TRIPS

- MEDICAL - Student immunizations have been obtained.

OVERNIGHT TRIP COST INFORMATION.					
	PER STUDENT	TOTAL STUDENTS	PER CHAPERONE	TOTAL CHAPERONES	
COSTS:					
FEES (eg. REGISTRATION)	102. ⁰⁰				
TRAVEL	50. ⁰⁰				
LODGING	186. ⁰⁰				
MEALS	162. ⁰⁰				
CHAPERONE FEE	65. ⁰⁰				
TOTAL COSTS					
COST TO STUDENT	565.⁰⁰				

NOTE: FOR OVERNIGHT AND OUT OF STATE (NOT INCLUDING PHILADELPHIA) FIELD TRIP REQUESTS ARE TO BE SUBMITTED TO THE PRINCIPAL NO LATER THAN THE INDICATED DATE FOR OPERATIONS & FACILITIES COMMITTEE REVIEW AND BOARD OF EDUCATION APPROVAL.

OVERNIGHT TRIP INFORMATION

FOR BOARD OF EDUCATION APPROVAL

TEACHER/ADVISOR: Dr. Bjornstad

CLUB/SPORT/ACTIVITY: Model UN

PLACE OF ACTIVITY (Include contact name, phone number(s), and other pertinent information): Rutgers Model UN: PO Box 387, New Brunswick
Malvi Shah (program director)
732-249-4227

HOUSING ACCOMMODATIONS (Include contact name, phone number(s): will be
handled by Rutgers Idea, see contact above
they will provide the Hyatt Regency or the Heldrich
DATES: Nov 30 - Dec 3rd DATE OF BAGGAGE CHECK Nov 29th

NUMBER OF SCHOOL DAYS MISSED: 1 days

NUMBER OF STUDENTS ATTENDING: currently unknown, club proceedings not started,
please check attached sheet.

NAMES AND/OR NUMBER OF ADULT CHAPERONES: (Male and female chaperones will be required for trips that include male and female students) Dr. Bjornstad, Ms. Dickstein.

HOW IS TRIP FUNDED Students will bring checks in payable to

COST TO STUDENT \$565

PROVISION FOR STUDENTS UNABLE TO PAY
No provisions in place

MODE OF TRANSPORTATION: Moorestown bus service.

NAME OF NEAREST MEDICAL FACILITY AND TELEPHONE NUMBER
St. Peters Medical Hospital 732 - 745 - 8600

NAMES OF BOARD OF EDUCATION APPROVED LICENSED DRIVERS: _____

Moorestown Schools bussing system will provide drivers.

ITINERARY (from time of departure to time of return in Moorestown): see "schedule"
as attached

LIST OF ACTIVITIES APART FROM THE ITINERARY Students will be
in group lunches w/ chaperones at specific lunch and
dinner times.

F. B. J. d.
Teacher/Advisor

9/12/17
Date

APPROVED:

Supervisor

Date

[Signature]
Principal

9/12/17
Date

CONFERENCE SCHEDULE (Times listed in 24hr format)

THURSDAY

1400 Gather all Students

1500 Final Check

1600 Leave for RUMUN

1700 Arrive at RUMUN

1800 Opening Ceremony

2000 Debate

2400 Debate Ends

FRIDAY

900 Debate

1200 Debate Ends

1200 Lunch/Workshop

1500 Debate

1800 Debate Ends

1800 Lunch

2000 Debate

2400 Debate Ends

Saturday

900 Debate

1200 Debate Ends

1200 Lunch

1400 Debate

1800 Debate Ends

1800 Dinner

2000 Dance/Movie

2400 Back in rooms

Sunday

900 Debriefing

1200 Debriefing Ends

1200 Closing Ceremony

1500 Departure

PROFESSIONAL DEVELOPMENT
August 22, 2017

BOE AGENDA

SEPTEMBER 19, 2017

Staff Name	Course	Hours	Hourly Rate	Total
Patricia Lochbihler	Orton-Gillingham Refresher	1	\$52.36	\$52.36
Eileen Buniva	Orton-Gillingham Refresher	1	\$52.36	\$52.36
Christina Hargrove	Make & Take Language Arts K-5	3	\$52.36	\$157.08
			Total	\$261.80

NEW TEACHER ORIENTAITON
AUGUST 16, 2017

BOE EXHIBIT

SEPTEMBER 19, 2017

Name	Course	Hours	Hourly Rate	Total
Michelle Buckelew	Frontline IEP Program Special Education	2	\$52.36	\$104.72
			Total	\$104.72

**CORRECTIONS AND ADJUSTMENTS
TO CONTINUATION OF EMPLOYMENT**

BOE EXHIBIT

SEPTEMBER 19, 2017

School	Department	Last	First	Track	Step	FTE	Hours	Hourly Rate	Salary Guide
South Valley Elementary	Paraprofessional	Schurr	Elyse	PARA AA/BS	4	0.61	4.5	\$13.04	\$10,914.00
MiddleSchool	Paraprofessional	Mead	Karen	PARA AA/BS	8	0.71	4.75	\$15.50	\$13,694.00
MiddleSchool	Paraprofessional	Black	Christine	PARA AA/BS	10	1	7.75	\$20.63	\$29,738.00
MiddleSchool	Paraprofessional	Nicgorski	Lynne	PARA	7	1	7.5	\$14.34	\$20,004.00
Administration-Non-Affiliated	Treasurer of School Money	Merchel	Thomas						\$5,834.00

BOE EXHIBIT

SUBSTITUTES

September 20, 2017

SUBJECT: Substitutes for September 20, 2017 Board Approval

NJ Certificates

Christie Carroll
Jordan Fagan
Molly Fitzpatrick
April LaBoo
Sara McClain
Heather McKearney
Joseph Mollo
Theresa Spell

County Substitutes

Sandy Brooks
Stephanie Cooper
Lisa DiBucci
Linda Reid
Jennifer McHugh
Songul Yalcin

Athletic Trainer Substitutes

Eliza Lundy

**MOVEMENT ON SALARY GUIDE
2017-2018**

BOE EXHIBIT

SEPTEMBER 19, 2017

FIRST	LAST	SCHOOL	STEP	FROM COLUMN	CURRENT SALARY	TO COLUMN	NEW SALARY	INCREASE IN SALARY	EFFECTIVE
Eileen	Buniva	SV	6	BA+30	\$56,298.00	MA	\$58,253.00	\$1,955.00	9/1/2017
Kathryn	Ciaramella	UES	5	MA	\$55,770.00	MA+15	\$57,386.00	\$1,616.00	9/1/2017
Kathleen	Cunnane	UES	5	MA+15	\$57,386.00	MA+30	\$59,002.00	\$1,616.00	9/1/2017
Kristin	Hanratty	High	4	MA+15	\$56,386.00	MA+30	\$58,001.00	\$1,615.00	9/1/2017
Samantha	LaMaina	UES	4	BA+15	\$52,065.00	MA	\$54,770.00	\$2,705.00	9/1/2017
Christine	Maloney-Nolan	Baker	13	MA	\$95,095.00	MA+15	\$97,620.00	\$2,525.00	9/1/2017
Linda	Mandeville-Kerth	UES	13	MA+15	\$97,620.00	MA+30	\$100,157.00	\$2,537.00	9/1/2017
Jaclyn	McGarrigle	High	6	MA+15	\$60,217.00	MA+30	\$62,187.00	\$1,970.00	9/1/2017
Marisa	Pasquini	UES	11	BA+15	\$77,741.00	BA+30	\$80,141.00	\$2,400.00	9/1/2017
Colleen	Reilly	UES	13	MA+15	\$97,620.00	MA+30	\$100,157.00	\$2,537.00	9/1/2017
Christine	Shanahan	Middle	10	MA	\$71,040.60	MA+15	\$73,170.00	\$2,129.40	9/1/2017
					\$777,238.60		\$800,844.00	\$23,605.40	

EXTENDED DAY CARE PROGRAM STAFF**BOE EXHIBIT****2017-2018****SEPTEMBER 19, 2017**

First	Last	Position	Hourly Rate (as directed)
Yexenia	Ramos	AM Site Supervisor and PM Child Caregiver	\$12.50
Mary Anne	Lamancusa	Substitute Child Caregiver	\$10.50

**CO-CURRICULAR
2017-2018**

BOE EXHIBIT

SEPTEMBER 19, 2017

ACTIVITY	Bldg	Stipend	First	Last
HIB SPECIALIST	Baker	\$1,061.00	Samantha	Bancroft
HIB SPECIALIST	SV	\$1,061.00	Maureen	Ioannucci
HIB SPECIALIST	Roberts	\$1,061.00	Melinda	Hall
LIGHT & SOUND COORDINATOR	UES	\$3,371.00	Phillip	Ryan
BAND DIRECTOR	UES	\$1,254.00	Regina	Schmitt
CHORAL DIRECTOR GR5/6/HONOR CHOIR	UES	\$1,938.00	Marissa	Paglione
DISCIPLINE MONITOR	UES	\$2,862.00	Matthew	Gifford
MATH COUNTS: Co-Sponsor (shared stipend)	UES	\$2,095.50	Patricia	Moore
MATH COUNTS: Co-Sponsor (shared stipend)	UES	\$2,095.50	Lauren	Stolzer
MUSICAL AV	UES	\$1,130.00	Phillip	Ryan
MUSICAL CHOREOGRAPHER	UES	\$1,697.00	Stephanie	Korn
MUSICAL COSTUME	UES	\$707.00	Regina	Schmitt
MUSICAL MAKEUP ARTIST	UES	\$353.00	Sarah	Ginter
MUSICAL SET DESIGN	UES	\$1,697.00	Phillip	Ryan
MUSICAL VOCAL DIRECTOR	UES	\$2,538.00	Marissa	Paglione
MUSICAL BUSINESS DIRECTOR	UES	\$1,414.00	Laura	Kearney
MUSICAL DIRECTOR	UES	\$2,828.00	Marissa	Paglione
ORCHESTRA DIRECTOR	UES	\$1,254.00	Laura	Kearney
PIANO ACCOMPANIST - SPRING STRINGS 3 concer	UES	\$193.00	TBD	
PIANO ACCOMPANIST - SPRING VOCAL 2 concerts	UES	\$193.00	TBD	
HIB SPECIALIST	UES	\$1,804.00	Arline	Conigliaro
HIB SPECIALIST	UES	\$1,804.00	Joanna	Carr
STUDENT FUNDS	UES	\$2,298.00	Miriam	Scott
YEARBOOK ADVISOR	UES	\$3,342.00	George	Traugher
BAND DIRECTOR	WAMS	\$1,254.00	Phillip	Ryan
CHORAL DIRECTOR GR7/8	WAMS	\$2,044.00	Hope	Knight
CLASS ADVISOR GR7	WAMS	\$2,759.00	Allison	Longmuir
CLASS ADVISOR GR8	WAMS	\$2,759.00	Heather	Keleher
SET TEAM ADVISOR	WAMS	\$1,380.00	Deborah	Atherholt
LIGHTING & SOUND COORDINATOR	WAMS	\$2,955.00	Mary	Cickavage
MATHCOUNTS - CO SPONSOR (shared stipend)	WAMS	\$2,095.50	Allison	Longmuir
MATHCOUNTS - CO SPONSOR (shared stipend)	WAMS	\$2,095.50	Tara	Kortman
MUSICAL AV	WAMS	\$1,130.00	William	Wilson
MUSICAL CHOREOGRAPHER	WAMS	\$1,697.00	TBD	
MUSICAL COSTUME	WAMS	\$707.00	Sarah	Ginter
MUSICAL MAKEUP ARTIST:	WAMS	\$353.00	Debra	Nuzzie
MUSICAL SET DESIGN	WAMS	\$1,697.00	TBD	
MUSICAL VOCAL DIRECTOR	WAMS	\$2,538.00	Marcia	Stetler-Klock
MUSICAL BUSINESS DIRECTOR	WAMS	\$1,414.00	Lyndsay	Pasi
MUSICAL DIRECTOR	WAMS	\$2,828.00	Susan	Balderstone
MUSICAL -VIDEOGRAPHER	WAMS	\$40.00 per hour up to 30 hours	TBD	
OASIS - CO-SPONSOR	WAMS	\$1,836.00	Pamela	Keller
OASIS - CO-SPONSOR	WAMS	\$1,836.00	Maria	Pulcini
ORCHESTRA DIRECTOR	WAMS	\$1,254.00	Annette	Burke
PIANO ACCOMPANIST - WINTER INSTRUMENTAL (2 Performances)	WAMS	\$193.00	TBD	
PIANO ACCOMPANIST - SPRING INSTRUMENTAL (Two Performances)	WAMS	\$193.00	TBD	
PIANO ACCOMPANIST - SPRING CHORAL (2 Performances)	WAMS	\$193.00	Sergey	Tkachenko

CO-CURRICULAR

BOE EXHIBIT

2017-2018

SEPTEMBER 19, 2017

PIANO ACCOMPANIST - WINTER-CHORAL (2 Performances):	WAMS	\$193.00	Sergey	Tkachenko
ROBOTICS ADVISOR	WAMS	\$2,828.00	Kimberly	Martin
ROBOTICS ASSISTANT ADVISOR	WAMS	\$2,121.00	Kristine	O'Brien
STUDENT ACTIVITIES COORIDINATOR	WAMS	\$1,545.00	Ryan	Kent
STUDENT FUNDS	WAMS	\$2,298.00	Carol	Alt
STUDENT GOVT	WAMS	\$3,329.00	Tara	Warner
STUDENT GOVT	WAMS	\$3,329.00	Ryan	Kent
YEARBOOK CO-ADVISOR	WAMS	\$1,671.00	Kate	Fishman
YEARBOOK CO-ADVISOR	WAMS	\$1,671.00	Kimberly	Martin
YEARBOOK BUSINESS MANAGER	WAMS	\$1,761.00	Allison	Longmuir
HIB SPECIALIST: 1/10/18-6/30/18	WAMS	\$974.16	Vanessa	Dougherty
HIB SPECIALIST: 9/1/17-1/9/18	WAMS	\$829.84	Molly	Fitzpatrick
HIB SPECIALIST	WAMS	\$1,804.00	Sarah	Fisher
ALL SOUTH JERSEY & ALL STATE BAND	HS	\$460.00	Christopher	Norris
ALL SOUTH JERSEY & ALL STATE ORCHESTRA	HS	\$460.00	Annette	Burke
ALL SOUTH JERSEY & ALL STATE CHORUS	HS	\$460.00	Sergey	Tkachenko
AV COORDINATOR, EVENINGS	HS	\$3,421.00	Diane	Dugan
CLASS ADVISOR GR9	HS	\$1,276.00	Kim	Warren
CLASS ADVISOR GR9	HS	\$1,276.00	Lea	Marano
CLASS ADVISOR GR10	HS	\$1,650.00	Anne	Furlong
CLASS ADVISOR GR10	HS	\$1,650.00	Barbara	Young
CLASS ADVISOR GR11	HS	\$3,605.00	Paul	Sinatra
CLASS ADVISOR GR11	HS	\$3,605.00	Erin	Todd
CLASS ADVISOR GR12	HS	\$3,605.00	John	Barton
CLASS ADVISOR GR12	HS	\$3,605.00	Julie	Shawaryn
DANCE TEAM	HS	\$3,952.00	Kim	Warren
DEBATE ADVISOR	HS	\$4,191.00	Patrick	Mooney
DEBATE ASSISTANT	HS	\$3,142.00	Julia	Mooney
DISCIPLINE MONITOR (Total \$3665.00) 165 Days	HS		Margaret	Bard
DISCIPLINE MONITOR	HS		John	Barton
DISCIPLINE MONITOR	HS		Monica	Bell
DISCIPLINE MONITOR	HS		Susan	Bennett
DISCIPLINE MONITOR	HS		Catherine	Booth
DISCIPLINE MONITOR	HS		Deborah	Dickerson
DISCIPLINE MONITOR	HS		Julie	Flemming
DISCIPLINE MONITOR	HS		Beth	Glennon
DISCIPLINE MONITOR	HS		Jayne	Hessian
DISCIPLINE MONITOR	HS		Annmarie	Kirwin
DISCIPLINE MONITOR	HS		Melanie	Lomas
DISCIPLINE MONITOR	HS		Paige	Morgan
DISCIPLINE MONITOR	HS		Angela	Murphy
DISCIPLINE MONITOR	HS		Timothy	O'Rielly
DISCIPLINE MONITOR	HS		Toni	Paparone
DISCIPLINE MONITOR	HS		Adam	Roth
DISCIPLINE MONITOR	HS		Eilizabeth	Rubin
DISCIPLINE MONITOR	HS		Karen	Sakoff
DISCIPLINE MONITOR	HS		Kathleen	Dakosty
DISCIPLINE MONITOR	HS		Donna	Tortu
FALL PLAY BUSINESS MANAGER	HS	\$1,323.00	Greg	Harr
FALL PLAY SOUND	HS	\$564.00	TBD	
FALL PLAY DIRECTOR	HS	\$4,045.00	Erica	Harr
FALL PLAY LIGHTING	HS	\$726.00	Diane	Dugan

CO-CURRICULAR

BOE EXHIBIT

2017-2018

SEPTEMBER 19, 2017

FALL PLAY- SET DIRECTOR	HS	\$2,931.00	Kirsten	Sheetz
FALL PLAY-COSTUME/MAKEUP	HS	\$684.00	Marilyn	Scanlon
HONOR & SERVICE SOCIETY	HS	\$2,454.00	Dana	Church-Williams
INTERNATIONAL AFFAIRS	HS	\$2,454.00	Fred	Bjornstead
INSTRUMENTAL MUSIC DIRECTOR - BAND	HS	\$6,321.00	Christopher	Norris
INSTRUMENTAL MUSIC CHAPARONE	HS	\$3,011.00	John	Bishop
ORCHESTRA-DIRECTOR - 30% (Jazz)	HS	\$1,654.00	Matthew	Hyzer
ORCHESTRA DIRECTOR - ORCHESTRA 70% (Orchestra)	HS	\$3,859.00	Annette	Burke
INTERACT - ADVISORS (4-way split)	HS	\$1,834.50	Monica	Bell
INTERACT - ADVISORS (4-way split)	HS	\$1,834.50	Timothy	Hurley
INTERACT - ADVISORS (4-way split)	HS	\$1,834.50	Elizabeth	Everette
INTERACT - ADVISORS (4-way split)	HS	\$1,834.50	Donna	Tortu
MADRIGALS/CHORAL/VOCAL	HS	\$6,321.00	Sergey	Tkachenko
MOCK TRIAL COACH	HS	\$4,723.00	Andrew	Forshay
MODEL CONGRESS ADVISOR	HS	\$4,723.00	Patrick	Mooney
MODEL CONGRESS ASSISTANT ADVISOR	HS	\$2,684.00	Barbara	Young
NUTSHELL BUSINESS MANAGER	HS	\$2,665.00	Paige	Morgan
NUTSHELL LITERARY ADVISOR	HS	\$5,030.00	Paige	Morgan
NUTSHELL YEARBOOK	HS	\$5,739.00	Toni	Paparone
PIANO ACCOMPANIST WINTER CONCERT	HS	\$193.00	Matthew	Hyzer
PIANO ACCOMPANIST POPS CONCERT	HS	\$193.00	Matthew	Hyzer
PIANO ACCOMPANIST SPRING CONCERT	HS	\$193.00	Matthew	Hyzer
SCHOOL STORE ADVISOR	HS	\$3,679.00	Jeffrey	McDonald
SCHOOL STORE ADVISOR - APPAREL STORE	HS	\$3,679.00	Kim	Warren
SPRING MUSICAL BUSINESS MANAGER	HS	\$2,952.00	Greg	Harr
SPRING MUSICAL CHOREOGRAPHER	HS	\$3,637.00	Erica	Harr
SPRING MUSICAL COSTUME	HS	\$1,823.00	Kathryn	Keith
SPRING MUSICAL DIRECTOR	HS	\$5,742.00	Erica	Harr
SPRING MUSICAL LIGHTING	HS	\$1,404.00	Diane	Dugan
SPRING MUSICAL MAKEUP	HS	\$1,085.00	Marilyn	Scanlon
SPRING MUSICAL PIT BAND DIRECTOR	HS	\$4,423.00	Gregory	Connlain
SPRING MUSICAL SET DIRECTOR	HS	\$3,486.00	Kirsten	Sheetz
SPRING MUSICAL SOUND	HS	\$1,347.00	TBD	
SPRING MUSICAL VOCAL DIRECTOR	HS	\$4,195.00	Sergey	Tkachenko
STUDENT FUNDS	HS	\$3,550.00	Cathi	Natale
TESTING SITE SUPERVISOR	HS	\$2,200.00	Donna	Tortu
VOICE & PUBLICITY	HS	\$5,226.00	Perri	Geller-Clark
HIB SPECIALIST-x 2 of stipend \$1804.00	HS	\$3,608.00	Catherine	Booth

**CLUBS
2017-2018**

BOE EXHIBIT

SEPTEMBER 19, 2017

Club	Bldg	Stipend	First	Last
HEALTHY COOKING	UES	\$654.00	Michele	Kearns
ENVIRONMENTAL NATURE CLUB	UES	\$654.00	Marcia	Stetler-Klock
CORIELL SCIENCE CLUB - CO-ADVISOR	UES	\$654.00	April	Sullivan
CORIELL SCIENCE CLUB - CO-ADVISOR	UES	\$654.00	Richard	Wilczewski
ART CLUB	UES	\$654.00	Marisa	Pasquini
ROBOTICS CLUB	UES	\$654.00	Barbara	Rogers
STRATEGY CLUB	UES	\$654.00	Barbara	Rogers
AMIME CLUB	HS	\$654.00	William	Kelly
ART CLUB	HS	\$654.00	Toni	Paparone
CHESS CLUB	HS	\$654.00	Kevin	Stevens
COMPUTER PROGRAMING CLUB	HS	\$654.00	Brian	Orak
ENVIRONMENTAL CLUB	HS	\$654.00	Richard	Wilczewski
FRENCH CLUB	HS	\$654.00	Laura	McGovern
FUTURE BUSINESS LEADERS OF AMERICA	HS	\$654.00	Adam	Roth
FUTURE TEACHERS/CROSS-AGE TEACHING	HS	\$654.00	Melanie	Lomas
HABITAT FOR HUMANITY CLUB	HS	\$654.00	Susan	Bennett
ITALIAN CLUB	HS	\$654.00	Cynthia	Allen
LATIN CLUB	HS	\$654.00	Cynthia	Allen
MATH CLUB	HS	\$654.00	Timothy	Hurley
MULTI-CULTURAL CLUB	HS	\$654.00	Mikal	Lundy
PHILOSOPHICAL SOCIETY CLUB	HS	\$654.00	Fred	Bjornstead
RECYCLING CLUB	HS	\$654.00	Raymond	Kucklinca
RETRO-GAMING CLUB	HS	\$654.00	Brian	Orak
SAGA CLUB (Formerly GSA)	HS	\$654.00	D Anne	LaMont
SCIENCE FAIR CLUB ADVISOR	HS	\$654.00	Sean	Watson
SPANISH CLUB	HS	\$654.00	Lisa	Trapani
STOCK MARKET CLUB	HS	\$654.00	Timothy	O'Rielly
STUDENT ATHLETE ADVISORY COUNCIL (SAAC)	HS	\$654.00	Melanie	Bruno
STUDENT LIBRARY ADVISORY COUNCIL / BOOK CLUB	HS	\$654.00	Anne	Poole
TECHNOLOGY STUDENT ASSOCIATION	HS	\$654.00	Robert	Cwirko
ULTIMATE FRISBEE CLUB	HS	\$654.00	William	Kelly
URBAN CHALLENGE CLUB	HS	\$654.00	Kathleen	Dakosty
JUNIOR STATESMAN OF AMERICA CLUB	HS	\$654.00	Melanie	Bruno
MARKETING CLUB ADVISOR	HS	\$654.00	Adam	Roth
PHOTOGRAPHY CLUB	HS	\$654.00	David	Fauvell
VIDEOGRAPHY CLUB	HS	\$654.00	Jessica	Noguera
RELAY FOR LIFE	HS	\$654.00	Tammy	Phillips
BE PROMISE	HS	\$654.00	Lorenzo	Eagles
GARDEN CLUB	HS	\$654.00	Catherine	Booth
UNIFIED ACTIVITIES (formerly BIGS)	HS	\$654.00	Deborah	Dickerson
SCIENCE TEAM	HS	\$654.00	Lea	Marano

**CLUBS
2017-2018**

BOE EXHIBIT

SEPTEMBER 19, 2017

DRAMA CLUB	WAM	\$654.00	Susan	Balderstone
SPANISH AND ITALIAN CLUB	WAM	\$327.00	Maria	Pulcini
SPANISH AND ITALIAN CLUB	WAM	\$327.00	Julia	Hill
GARDEN CLUB	WAM	\$654.00	Daniel	Smith
HOMEWORK CLUB CO-ADVISOR	WAM	\$654.00	Heather	Trapani
HOMEWORK CLUB CO-ADVISOR	WAM	\$654.00	Kristine	O'Brien
HOMEWORK CLUB CO-ADVISOR	WAM	\$654.00	Allison	Longmuir
HOMEWORK CLUB CO-ADVISOR:	WAM	\$654.00	Laura	Hannings
WAMS NEWS MAGAZINE	WAM	\$654.00	Lauralee	Richardson
WAMS NEWS MAGAZINE	WAM	\$654.00	Lindsay	Emple
SCIENCE FAIR	WAM	\$654.00	Lyndsay	Pasi
FROM PRINT TO PRINT	WAM	\$654.00	Kimberly	Martin
DESIGN TO PUBLISH	WAM	\$654.00	Kate	Fishman
HISTORY CLUB	WAM	\$654.00	John	Bertolino
ANIME CLUB	WAM	\$654.00	Jennifer	Neidig
TBD	WAM	\$654.00	TBD	
	TOTAL	\$36,624.00		

**SUMMER CST EVALUATION AND MEETING STAFF
2017**

BOE EXHIBIT

SEPTEMBER 19, 2017

Case Manager-\$592.16 per case; Non-Case Manager-\$510.44 per case; \$52.36 per hour for meeting when no evaluations or Case Managers responsibilities needed. June 23, 2017-August 31, 2017.			
First	Last	Position	School
Kelly	Yaris	Summer Evaluations / Meetings	Baker Elementary School
Catherine	Devone	Summer Evaluations / Meetings	Roberts Elementary School

**TITLE I TUTORING STAFF
2017-2018 ESEA GRANT**

BOE EXHIBIT

SEPTEMBER 19, 2017

First	Last	School	Hourly Rate	Total (not to exceed 80 hours)
Jennifer	Black	UES	\$52.36	\$4,188.00
Judy	Mure	Middle	\$52.36	\$4,188.00
Heather	Keleher	Middle	\$52.36	\$4,188.00
Margaret	Valora	Middle	\$52.36	\$4,188.00
Stefani	Nochumson	Middle	\$52.36	\$4,188.00
Caitlyn	Crane	Middle	\$52.36	\$4,188.00
Melissa	Hiller	Middle	\$52.36	\$4,188.00
Lauralee	Richardson	Middle	\$52.36	\$4,188.00
				\$25,128.00

TRANSPORTATION ADDITIONAL HOURS

BOE EXHIBIT

2017-2018

SEPTEMBER 19, 2017

Drivers		Hours	Hourly Rate	Work Days	Salary
Carolyn	Chamberlain	6	\$16.55	183	\$18,171.90
Ralph	Dalon	6	\$16.26	183	\$17,853.48
James	Hilton	6	\$16.55	183	\$18,171.90
Sandra	Manning	6	\$21.76	183	\$23,892.48
Cherrelle	McNeil	6	\$16.26	183	\$17,853.48
Pamela	Pittington	6.5	\$16.26	183	\$19,341.27
Frank	Renner	6	\$16.55	183	\$18,171.90
Marie Linda	Szczepanski	6	\$17.13	183	\$18,918.54
Yahaira	Walters-Banks	6	\$16.55	183	\$18,171.90
Paraprofessionals					
Michelle	Holland	5.5	\$12.72	186	\$13,012.56
Substitutes					
David	Gowell		\$13.75		
James	Lawlor		\$13.75		

